

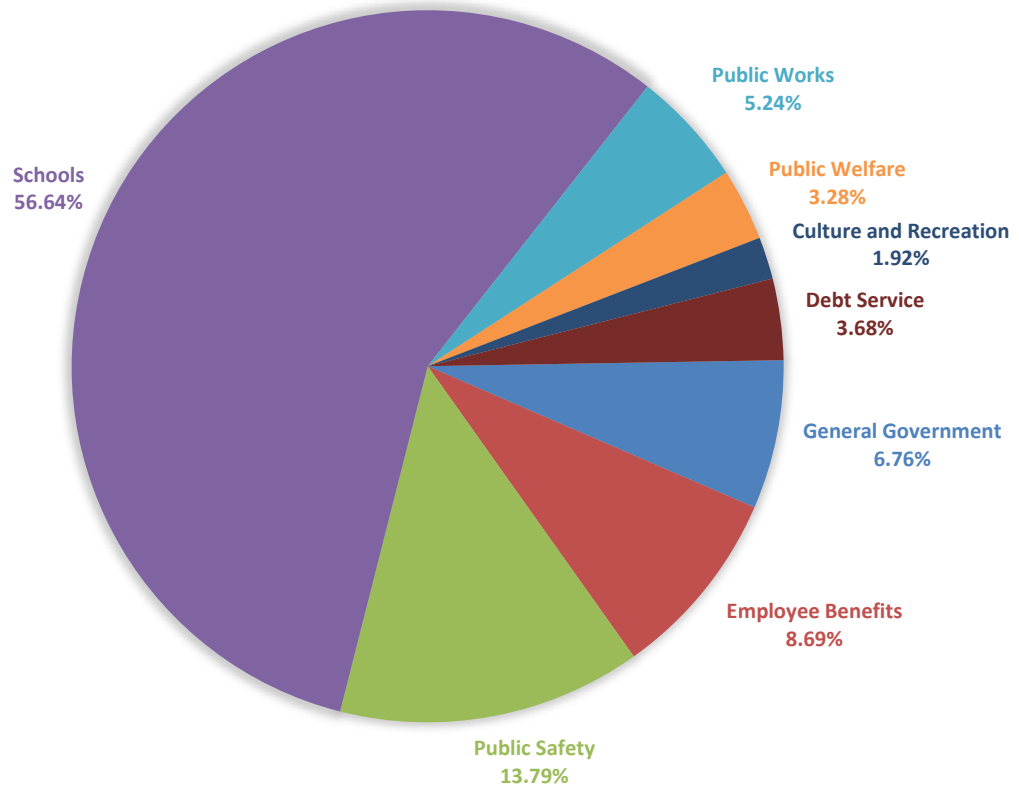


Mendon Massachusetts

Report
of the
FINANCE COMMITTEE
To the Citizens of Mendon
FISCAL YEAR
2019

Finance Committee Supplement
To the
Annual Town Report

TOWN OF MENDON FY19 EXPENDITURE PROJECTION



| | | |
|-----------------------------------|---------------------|---------------|
| General Government | \$1,281,647 | 6.7% |
| Employee Benefits | \$1,646,826 | 8.6% |
| Public Safety | \$2,613,849 | 13.6% |
| Schools | \$10,737,553 | 55.8% |
| Public Works | \$993,327 | 5.2% |
| Public Welfare | \$621,381 | 3.2% |
| Culture and Recreation | \$363,827 | 1.9% |
| Debt Service | \$698,380 | 3.6% |
| Special Articles & Other Expenses | \$272,906 | 1.4% |
| Total Articles and Debt | \$19,229,696 | 100.0% |



Mendon Finance Committee

To the Citizens of Mendon

The Mendon Finance Committee has vetted and recommends the enclosed balanced budget for Fiscal Year 2019, which totals \$19,229,636. This represents a 5.3 percent increase in the operational budget over Fiscal year 2018.

The budget increase was due primarily to contractual increases, an unavoidable increase in Town Employee health insurance costs of 6.7% and an 18% increase in Debt Exclusions associated with the new Police Station construction approved at both last year's Annual Town Meeting and Ballot Vote during the Annual Election. On the school side, Mendon's share of the Mendon-Upton Regional School District operational assessment increased approximately 3.3% or \$312,928. Mendon's share of the Blackstone Valley Regional School budget approximately 4.5% or \$43,140. In the case of both school districts, the Commonwealth of Massachusetts has continued to decrease State funding while increasing the Town's share of school costs and failing to fully fund public school regional transportation.

This fiscal year we have been able to increase funding (with assistance from the Regional School District) to allow the Police Department School Resource Officer to an increased presence at Clough and Miscoe schools for the full school day, although the one Officer is still split between the two schools.

Other notable expenditures in the 2019 budget include \$30,000 to the Council on Aging; \$10,000 to replace the Senior Center Boiler and \$20,000 to study the Senior Center expansion (including the possible use of the partially built public safety building on Morrison Drive) We are also recommending a \$70,000 expenditure to replace a Highway Department Model Year 1999 plow truck, \$30,000 for a wood chipper, and \$17,000 to repair the Salt Shed roof.

The Finance Committee has recommended only \$60,000 in the line item for the Fire Chief position. While the position is currently filled by a Consultant, it is anticipated the funds will be used for the second half of the fiscal year. The Finance Committee Reserve for Salary Negotiations has been increased to \$170,00 in anticipation of upcoming negotiations with all the Town Public Unions.

We wish to thank Mr. Lawney Tinio and Mr. Willem Angenent, as both members resigned in the last year due to time commitments. We welcome Mr. Nicholas Ciantra and Mr. John Hodgins, the two newest members of the Mendon Finance Committee.

Respectfully Submitted,

The Mendon Finance Committee

Mike Merolli, Chair, Brian Guzman, Vice Chair, Heather Allcock, Secretary, Michael Ammendolia, Norm Round, Nicholas Ciantra, John Hodgins, Jeanne Davoren, Recording Clerk

20 Main St. Mendon, MA 01756

SUMMARY OF FUNDING AND EXPENDITURE RECOMMENDATIONS
FY 2019

Balance of Available Funds (as of 4/3/18)

| | |
|------------------------------|------|
| Free Cash | \$ - |
| Recommend Snow & Ice Deficit | \$ - |
| Remaining FY 2017 Free cash | \$ - |
| Finance Committee Reserve | \$ - |

Revenue Projections

| | |
|--|----------------------|
| FY 2018 Levy Limit | \$ 14,477,901 |
| 2 1/2% Growth | \$ 361,948 |
| New Growth | \$ 230,000 |
| Excess Levy Capacity | \$ - |
| Debt Exclusions | \$ 1,128,117 |
| State Aid | \$ 521,896 |
| FY 2017 Free cash / FY 2018 Fincom Reserve | \$ - |
| Estimated Receipts | \$ 2,509,835 |
| Transfer from Special Articles | \$ - |
| Revenue Total | \$ 19,229,696 |

Finance Committee Recommendations

| | |
|---|----------------------|
| Article 4 | \$ 17,828,673 |
| Assessor's Overlay | \$ 140,000 |
| Local Aid Assessments (e.g. County Tax) | \$ 13,906 |
| <u>Debt Exclusions</u> | <u>\$ 1,128,117</u> |
| Subtotal | \$ 19,110,696 |
| Special Articles: | |
| Cyclical Inspection Program | \$ 6,500 |
| Update Valuation | \$ 10,000 |
| Police Matching Grants | \$ 2,500 |
| Police Station Debt Reduction | <u>\$ 100,000</u> |
| Subtotal Special Articles | \$ 119,000 |
| Total Recommendations | \$ 19,229,696 |

Fund Balances (as of 2/02/19)

| | |
|------------------------------------|-------------------------|
| Stabilization Balance | \$ 886,424 ¹ |
| Capital Equipment Balance | \$ 331,247 ² |
| OPEB Balance | \$ - |
| Land Bank | \$ - |
| CPA Budgeted Reserve | \$ 206,621 |
| CPA Historic | \$ 159,058 |
| CPA Open Space | \$ 55,733 |
| CPA Affordable Housing | \$ 431,684 |
| CPA Administrative | \$ 31,547 |
| CPA Fund Balance | <u>\$ 428,754</u> |
| Total Community Preservation Funds | \$ 1,313,397 |

¹ On target of \$960,000 (5% of annual budget of \$19.2m) per LRFPC guidelines

² On target of \$576,000 (3% of annual budget of \$19.2m) per LRFPC guidelines
LRFPC = Long Range Financial Planning Committee

FY 2019 Salary Report

| Line Item | Elected Officials | Hourly Rate | Weekly Hours | Annual Longevity / Stipend | FY 2019 Total |
|-----------|------------------------------|-------------|--------------|----------------------------|---------------|
| 510A | Board of Health - Chairman | | | \$ 225 | \$ 225 |
| 510A | Board of Health - Member 2 | | | \$ 175 | \$ 175 |
| 510A | Board of Health - Member 3 | | | \$ 175 | \$ 175 |
| 175A | Planning Board - Chairman | | | \$ 225 | \$ 225 |
| 175A | Planning Board - Member 2 | | | \$ 175 | \$ 175 |
| 175A | Planning Board - Member 3 | | | \$ 175 | \$ 175 |
| 175A | Planning Board - Member 4 | | | \$ 175 | \$ 175 |
| 175A | Planning Board - Member 5 | | | \$ 175 | \$ 175 |
| 122A | Selectman - Chairman | | | \$ 2,200 | \$ 2,200 |
| 122A | Selectman - Member 2 | | | \$ 2,000 | \$ 2,000 |
| 122A | Selectman - Member 3 | | | \$ 2,000 | \$ 2,000 |
| 141A1 | Board of Assessors - Member1 | | | \$ 7,400 | \$ 7,400 |
| 141A1 | Board of Assessors - Member2 | | | \$ 200 | \$ 200 |
| 141A1 | Board of Assessors - Member3 | | | \$ 200 | \$ 200 |
| 114A | Moderator | | | \$ - | \$ - |
| 161A | Town Clerk | \$ 27.39 | 32.0 | \$ - | \$ 45,577 |
| 294A | Tree Warden | | * | | \$ 3,494 |
| 422A2 | Highway Surveyor | \$ 45.99 | 40.0 | \$ 3,348 | \$ 99,007 |

| Line Item | Treasurer / Collector | Hourly Rate | Weekly Hours | Annual Longevity / Stipend | FY 2019 Total |
|-----------|--|-------------|--------------|----------------------------|---------------|
| 145A2 | Treasurer / Collector | \$ 30.69 | 35.0 | \$ 838 | \$ 56,689 |
| 145A1 | Assistant Treasurer / Collector | \$ 21.49 | 32.0 | \$ - | \$ 35,759 |
| 145A1 | Municipal Clerk - Treasurer/Collector/Accountant | \$ 19.36 | 18.0 | \$ - | \$ 18,121 |

| Line Item | Town Hall Services | Hourly Rate | Weekly Hours | Annual Longevity / Stipend | FY 2019 Total |
|-----------|--|-------------|--------------|----------------------------|---------------|
| 199A1 | Administrative Assistant - Health | \$ 23.58 | 35.0 | \$ 1,073 | \$ 43,988 |
| 199A1 | Executive Assistant to the BOS/TA | \$ 26.20 | 32.0 | | \$ 43,597 |
| 199A1 | Administrative Assistant - Building/Planning | \$ 21.78 | 37.5 | \$ 1,062 | \$ 43,533 |
| 199A1 | Municipal Clerk - Asst. Town Clerk | \$ 20.14 | 9.0 | \$ - | \$ 9,426 |
| 199A1 | Municipal Clerk - Water | \$ - | 0.0 | \$ - | \$ - |
| 199A1 | Building Maintenance | \$ 21.78 | 0.0 | \$ - | \$ - |
| 199A1 | Municipal Hearings Officer | \$ - | | \$ 2,500 | \$ 2,500 |
| 199A1 | Payroll/Clerical Assistance | \$ - | | | \$ 2,500 |
| 199A1 | HR Coordinator | \$ 26.20 | 18.0 | | \$ 24,523 |
| 199A2 | Town Administrator | \$ 59.79 | 40.0 | | \$ 124,363 |

| Line Item | Highway Department | Hourly Rate | Weekly Hours | Annual Longevity / Stipend | FY 2019 Total |
|-----------|-------------------------------------|-------------|--------------|----------------------------|---------------|
| 422A1 | Heavy Equipment Operator | \$ 24.62 | 40.0 | \$ 768 | \$ 51,985.13 |
| 422A1 | Heavy Equipment Operator / Mechanic | \$ 27.11 | 40.0 | \$ 1,410 | \$ 57,790.42 |
| 422A1 | Heavy Equipment Operator | \$ 24.14 | 40.0 | \$ 753 | \$ 50,954.02 |
| 422A1 | Heavy Equipment Operator | \$ 24.14 | 40.0 | \$ 753 | \$ 50,964.37 |
| 422A1 | Equipment Operator - Laborer | \$ 18.64 | 40.0 | \$ - | \$ 38,772.45 |
| 422A1 | Administrative Assistant - Highway | \$ 21.35 | 30.0 | \$ - | \$ 33,306.00 |

| Line Item | Dispatch | Hourly Rate | Weekly Hours | Annual Longevity / Stipend | FY 2019 Total |
|-----------|------------------------|-------------|--------------|----------------------------|---------------|
| 200A | Public Safety Director | \$ - | 0.0 | \$ - | \$ - |
| 299A1 | Full Time Dispatcher 1 | \$ 24.05 | 40.0 | \$ 750 | \$ 50,782 |
| 299A1 | Full Time Dispatcher 2 | \$ 24.05 | 40.0 | \$ 750 | \$ 50,782 |
| 299A1 | Full Time Dispatcher 3 | \$ 23.11 | 40.0 | \$ - | \$ 48,063 |
| 299A1 | Full Time Dispatcher 4 | \$ 20.35 | 40.0 | \$ - | \$ 42,328 |
| 299A1 | Part Time Dispatchers | \$ 20.00 | 32.0 | \$ - | \$ 33,280 |

FY 2019 Salary Report

| Line Item | Fire Department | Hourly Rate | Weekly Hours | Annual Longevity / Stipend | FY 2019 Total |
|-----------|--|-------------|--------------|----------------------------|---------------|
| | Fire Chief | \$ 57.75 | 40.00 | | \$ 120,120 |
| 220A2 | Assistant Chief 1 ¹ | \$ 31.29 | 48.0 | \$ 4,429 | \$ 82,529 |
| 220A2 | Full-Time Firefighter / EMT 3 ¹ | \$ 26.52 | 48.0 | \$ 4,250 | \$ 70,444 |
| 220A2 | Full-Time Firefighter / EMT 4 ¹ | \$ 26.52 | 48.0 | \$ 5,502 | \$ 71,696 |
| 220A2 | Full-Time Firefighter / EMT 5 ¹ | \$ 25.77 | 48.0 | - | \$ 64,322 |
| 220A2 | Full-Time Firefighter / EMT 6 | \$ 23.16 | 48.0 | \$ 2,000 | \$ 60,030 |
| 220A2 | 3rd Shift Coverage - Home | - | 28.1 | - | \$ 13,688 |
| 220A2 | 3rd Shift Coverage - Station | - | 28.1 | - | \$ 18,250 |

| Line Item | Police Department | Hourly Rate | Weekly Hours | Annual Longevity / Stipend | FY 2019 Total |
|-----------|--|-------------|--------------|----------------------------|---------------|
| 210A1 | Administrative Assistant - Public Safety | \$ 26.72 | 40.0 | - | \$ 55,642 |
| 210A1 | Police Chief 1 ^{1 (503)} | \$ 51.69 | 40.0 | \$ 3,235 | \$ 111,060 |
| 210A1 | Police Sergeant 2 ¹⁽⁵⁰⁸⁾ | \$ 43.80 | 40.0 | \$ 2,278 | \$ 93,651 |
| 210A1 | Police Sergeant 3 ¹⁽⁵¹¹⁾ | \$ 37.12 | 40.0 | \$ 1,930 | \$ 79,369 |
| 210A1 | Police Patrolman 4 ¹⁽⁵⁰¹⁾ | \$ 31.46 | 40.0 | \$ 7,169 | \$ 72,809 |
| 210A1 | Police Patrolman 5 ¹⁽⁵²⁴⁾ | \$ 26.47 | 40.0 | - | \$ 55,216 |
| 210A1 | Police Patrolman 6 ¹⁽⁵¹³⁾ | \$ 37.12 | 40.0 | \$ 7,130 | \$ 84,583 |
| 210A1 | Police Patrolman 7 ¹⁽⁵¹⁴⁾ | \$ 31.46 | 40.0 | \$ 1,636 | \$ 67,261 |
| 210A1 | Police Patrolman 8 ¹⁽⁵¹⁶⁾ | \$ 31.46 | 40.0 | - | \$ 65,626 |
| 210A1 | Police Patrolman 9 ¹ | \$ 26.47 | 40.0 | - | \$ 55,216 |
| 210A1 | Police Patrolman 10 ¹⁽⁵¹⁸⁾ | \$ 31.46 | 40.0 | - | \$ 65,626 |
| 210A1 | Police Patrolman 11 ¹⁽⁵²⁰⁾ | \$ 31.46 | 40.0 | - | \$ 65,626 |
| 210A1 | Police Patrolman 12 ¹⁽⁵²¹⁾ | \$ 29.96 | 40.0 | - | \$ 62,497 |
| 210A1 | Police Patrolman 13 (522) | \$ 26.47 | 40.0 | - | \$ 55,216 |
| 210A2 | Police Patrolman 14 (523) | \$ 26.47 | 40.0 | - | \$ 55,216 |

| Line Item | Library | Hourly Rate | Weekly Hours | Annual Longevity / Stipend | FY 2019 Total |
|-----------|-----------------------------------|-------------|--------------|----------------------------|---------------|
| 610A2 | Director | \$ 31.30 | 40.00 | \$ 977 | \$ 66,060 |
| 610A1 | Children's Librarian ² | \$ 21.07 | 19.0 | \$ 312 | \$ 21,132 |
| 610A1 | Library Assistant | \$ 16.85 | 9.0 | \$ 118 | \$ 8,004 |
| 610A1 | Library Assistant | \$ 16.85 | 10.0 | \$ 263 | \$ 9,025 |
| 610A1 | Library Assistant | \$ 16.85 | 15.0 | \$ 329 | \$ 13,471 |
| 610A1 | Library Assistant | \$ 16.85 | 9.0 | \$ 197 | \$ 8,083 |
| 610A1 | Library Assistant | \$ 16.85 | 10.0 | - | \$ 8,759 |
| 610A1 | Technician ² | | | \$ - | \$ - |
| 610A1 | Custodian ² | | | \$ - | |

| Line Item | Other Departments | Hourly Rate | Weekly Hours | Annual Longevity / Stipend | FY 2019 Total |
|-----------|---|-------------|--------------|----------------------------|---------------|
| 131A | Finance Committee clerk (hours per year) | \$ 18.97 | 105.4 | \$ - | \$ 2,000 |
| 135A | Town Accountant | \$ 32.09 | 25.0 | \$ - | \$ 41,717 |
| 141A2 | Principal Assessor | \$ 36.14 | 40.0 | \$ 3,631 | \$ 78,805.64 |
| 162A | Elections/Registrations Registrars (3 @ 150 each) | | | \$ 450 | \$ 450.00 |
| 162A | Elections/Registrations Secretary | | | \$ 350 | \$ 350.00 |
| 171A | Administrative Assistant - Conservation | \$ 18.97 | 10.0 | \$ - | \$ 9,863.00 |
| 176A | Administrative Assistant - Zoning | \$ 18.97 | 120.0 | \$ - | \$ 2,277.00 |
| 241A1 | Building Inspector | \$ 27.94 | 18.0 | \$ - | \$ 26,152.35 |
| 241A2 | Zoning Enforcer | \$ 21.54 | 15.0 | \$ - | \$ 16,801.57 |
| 241A3 | Outside Services - Building Inspector Account | | | \$ - | \$ 1,000.00 |
| 510A | Board of Health Animal Inspector | | | \$ - | \$ - |
| 541A1 | Van Driver Council on Aging | \$ 16.85 | 18.0 | \$ - | \$ 18,097.41 |
| 541A1 | Outreach Worker Council on Aging | \$ 16.85 | 12.0 | \$ - | \$ 10,514.28 |
| 541A1 | Administrative Assistant - COA | \$ 19.73 | 18.0 | \$ - | \$ 18,466.65 |
| 541A2 | Senior Service Director | \$ 27.93 | 40.0 | \$ 871 | \$ 58,967.00 |
| 543A | Veteran's Agent | | | \$ - | \$ 3,000.00 |
| 630A2 | Parks and Recreation Director | \$ 21.07 | 35.0 | \$ - | \$ 38,347 |

SPECIAL ARTICLES BALANCES

| Account Name | Funding Source | Vote / Date | Balance |
|---|--------------------------|------------------------------|-------------------|
| Meadow Brook Cabin Renovation | CPA - Budgeted Reserve | STM 11/16/09 (Article 7) | \$ 2,423 |
| Muddy Brook Planting | Land Bank | STM 6/24/15 (Article 24) | \$ 7,500 |
| Cemetery Repairs | CPA- Historic | STM 11/17/15 (Article 22) | \$ 10,869 |
| Taft Library Roof Repair | CPA- Historic | STM 11/17/15 (Article 25) | \$ 5,341 |
| Tetreault Field Engineering Study | CPA - Budgeted Reserve | STM 11/17/15 (Article 26) | \$ 810 |
| Town Beach ADA Improvements | CPA - Budgeted Reserve | STM 5/2/14 (Article 20) | \$ 40,000 |
| Town Hall ADA Improvements | CPA- Historic | STM 5/2/14 (Article 21) | \$ 8,713 |
| Tetreault Field/Veterans Park | CPA - Budgeted Reserve | STM 6/21/2016 (Article 12) | \$ 25,000 |
| Inman Pond Water Chestnut removal | Land Bank | ATM 5/6/2016 (Article 21) | \$ 400 |
| Olney Cook Shop 11 plexiglass windows | CPA- Historic | STM 11/22/2016 (Article 21) | \$ 2,500 |
| Starrett Property 18/25 Pleasant Street Acquisition | CPA -Open&Budget Reserve | STM 11/22/2016 (Article 22) | \$ 400,000 |
| Conservation Restriction 131 North Avenue | Land Bank | STM 11/22/2016 (Article 23.) | \$ 5,000 |
| Cyclical Inspection Program | Raise/Appropriate | Various ATMs | \$ 13,000 |
| Update Valuation | Raise/Appropriate | Various ATMs | \$ 1,310 |
| Affordable House Coord. Expenses | CPA - Affordable Housing | Various ATMs | \$ 8,236 |
| Town Hall Floors | CPA - | Various ATMs | \$ 16,000 |
| Town Hall IT Upgrade | Free Cash | STM 11/17/15 (Article 14) | \$ 10,000 |
| Repair/ Renovate Town Hall | Free Cash | STM 3/18/15 (Article 17) | \$ 2,715 |
| Electric Vehicle | Free Cash | STM 11/22/2016 (Article 7) | \$ 2,070 |
| Town Meeting Room Equipment | Free Cash | STM 11/22/2016 (Article 8) | \$ 4,508 |
| Bridge and Culvert Repair | Free Cash | STM 11/17/15 (Article 18) | \$ 50,000 |
| High Construction/Maint Storm Water Management | Raise/Appropriate | Various ATMs | \$ 125 |
| Water Meters - Replace and Retrofit | Free Cash | ATM 5/6/2016 (Article 9) | \$ 10,608 |
| ADA Modifications - Parks & Recreation - Walkways | CPA - Budgeted Reserve | ATM 5/3/13 (Article 19) | \$ 10,000 |
| Total | | | \$ 637,127 |

| Dept | Item | TOWN OF MENDON | | Actual FY 2016 | Actual FY 2017 | Original FY 2018 | Current FY 2018 | Recommended FY 2019 | \$ Difference FY18-FY19 | % Difference FY18-FY19 |
|--------------------|----------------------------|-------------------------------------|--|-------------------|-------------------|---------------------|--------------------|------------------------|----------------------------|---------------------------|
| GENERAL GOVERNMENT | | | | | | | | | | |
| 114 | MODERATOR | | | | | | | | | |
| | A. | Salaries | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| | B. | General Expense | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| | | Subtotal Moderator | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| 122 | SELECTMEN | | | | | | | | | |
| | A. | Salaries | | \$ 6,200 | \$ 6,200 | \$ 6,200 | \$ 6,200 | \$ 6,200 | \$ - | 0.00% |
| | B. | Expenses | | \$ 14,037 | \$ 63,716 | \$ 26,007 | \$ 26,007 | \$ 26,000 | \$ -7 | -0.03% |
| | C. | Insurance Deductible | | \$ - | \$ 4,990 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | 0.00% |
| | D. | Audit General Expense | | \$ 9,600 | \$ 8,650 | \$ 15,125 | \$ 15,125 | \$ 16,500 | \$ 1,375 | 9.09% |
| | | Subtotal Selectman | | \$ 29,837 | \$ 83,557 | \$ 52,332 | \$ 52,332 | \$ 53,700 | \$ 1,368 | 2.61% |
| 131 | FINANCE COMMITTEE | | | | | | | | | |
| | A. | Salaries | | \$ 1,485 | \$ 872 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ - | 0.00% |
| | B. | Expenses | | \$ 773 | \$ 176 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ - | 0.00% |
| | C. | Reserve for General Expenses | | \$ - | \$ - | \$ 40,000 | \$ 40,586 | \$ 40,000 | \$ - | 0.00% |
| | D. | Reserve for Negotiations | | \$ - | \$ - | \$ 31,000 | \$ - | \$ 170,500 | \$ 139,500 | 450.00% |
| | | Subtotal Finance Committee | | \$ 2,258 | \$ 1,048 | \$ 74,000 | \$ 43,586 | \$ 213,500 | \$ 139,500 | 188.51% |
| 135 | TOWN ACCOUNTANT | | | | | | | | | |
| | A. | Salary | | \$ 61,414 | \$ 37,140 | \$ 38,636 | \$ 38,636 | \$ 41,717 | \$ 3,081 | 7.97% |
| | B. | Expenses | | \$ 27,445 | \$ 6,264 | \$ 8,045 | \$ 8,045 | \$ 12,220 | \$ 4,175 | 34.17% |
| | | Subtotal Town Accountant | | \$ 88,860 | \$ 43,404 | \$ 46,681 | \$ 46,681 | \$ 53,937 | \$ 7,256 | 15.54% |
| 141 | BOARD OF ASSESSORS | | | | | | | | | |
| | A1. | Salaries | | \$ 5,200 | \$ 7,600 | \$ 7,800 | \$ 7,800 | \$ 7,800 | \$ - | 0.00% |
| | A2. | Principal Assessor Salary | | \$ 72,891 | \$ 74,595 | \$ 77,467 | \$ 77,467 | \$ 78,806 | \$ 1,339 | 1.73% |
| | B. | Expenses | | \$ 4,947 | \$ 6,800 | \$ 7,200 | \$ 7,200 | \$ 7,200 | \$ - | 0.00% |
| | | Subtotal Assessors | | \$ 83,039 | \$ 88,995 | \$ 92,467 | \$ 92,467 | \$ 93,806 | \$ 1,339 | 1.45% |
| 145 | TOWN TREASURER / COLLECTOR | | | | | | | | | |
| | A1. | Salaries | | \$ 54,918 | \$ 46,037 | \$ 57,382 | \$ 57,382 | \$ 53,880 | \$ -3,502 | -6.10% |
| | A2. | Treasurer / Collector Salary | | \$ 59,568 | \$ 55,543 | \$ 55,160 | \$ 55,160 | \$ 56,689 | \$ 1,529 | 2.77% |
| | B. | Expenses | | \$ 14,940 | \$ 14,679 | \$ 16,405 | \$ 16,405 | \$ 16,900 | \$ 495 | 3.02% |
| | C. | Banking Services | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| | D. | Tax Title Foreclosure | | \$ 5,196 | \$ 1,006 | \$ 9,400 | \$ 9,400 | \$ 9,100 | \$ -300 | -3.19% |
| | | Subtotal Town Collector / Treasurer | | \$ 134,622 | \$ 117,266 | \$ 138,347 | \$ 138,347 | \$ 136,569 | \$ -1,778 | -1.29% |
| 151 | LEGAL COUNSEL | | | | | | | | | |
| | B. | Expenses | | \$ 114,771 | \$ 89,389 | \$ 80,000 | \$ 80,000 | \$ 80,000 | \$ - | 0.00% |
| | | Subtotal Town Counsel | | \$ 114,771 | \$ 89,389 | \$ 80,000 | \$ 80,000 | \$ 80,000 | \$ - | 0.00% |
| 161 | TOWN CLERK | | | | | | | | | |
| | A. | Town Clerk Salary | | \$ 53,924 | \$ 54,683 | \$ 55,393 | \$ 55,393 | \$ 45,577 | \$ -9,816 | -17.72% |
| | B. | Expenses | | \$ 1,324 | \$ 1,283 | \$ 1,475 | \$ 1,475 | \$ 1,475 | \$ - | 0.00% |
| | | Subtotal Town Clerk | | \$ 55,248 | \$ 55,965 | \$ 56,868 | \$ 56,868 | \$ 47,052 | \$ -9,816 | -17.26% |
| 162 | ELECTIONS & REGISTRATION | | | | | | | | | |
| | A. | Salaries | | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ 800 | \$ - | 0.00% |
| | B. | Expenses | | \$ 12,513 | \$ 20,509 | \$ 9,504 | \$ 9,504 | \$ 25,568 | \$ 16,064 | 169.02% |
| | | Subtotal Elections & Registrations | | \$ 13,313 | \$ 21,309 | \$ 10,304 | \$ 10,304 | \$ 26,368 | \$ 16,064 | 155.90% |
| 165 | CONSULTING SERVICES | | | | | | | | | |

| Dept | Item | TOWN OF MENDON | Actual FY 2016 | Actual FY 2017 | Original FY 2018 | Current FY 2018 | Recommended FY 2019 | \$ Difference FY18-FY19 | % Difference FY18-FY19 |
|--------------------------|-------------------------|--|-------------------|-------------------|---------------------|--------------------|------------------------|----------------------------|---------------------------|
| | C. | Conservation | \$ - | \$ - | \$ 1,000 | \$ 1,000 | \$ - | \$ -1,000 | -100.00% |
| | D. | Planning Services | \$ - | \$ - | \$ 1,000 | \$ 1,000 | \$ - | \$ -1,000 | -100.00% |
| | E. | Highway | \$ - | \$ - | \$ 1,000 | \$ 14,100 | \$ - | \$ -1,000 | -7.09% |
| | F. | Selectmen | \$ - | \$ - | \$ 1,000 | \$ 1,000 | \$ - | \$ -1,000 | -100.00% |
| | | Subtotal Consulting Services | \$ - | \$ - | \$ 4,000 | \$ 17,100 | \$ - | \$ -4,000 | -23.39% |
| 171 | CONSERVATION | | | | | | | | |
| | A. | Salaries | \$ 9,978 | \$ 8,532 | \$ 9,693 | \$ 9,693 | \$ 9,863 | \$ 170 | 1.75% |
| | B. | Expenses | \$ 1,029 | \$ 684 | \$ 2,741 | \$ 2,741 | \$ 2,741 | \$ - | 0.00% |
| | C. | Weed Control | \$ 3,000 | \$ 3,250 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ - | 0.00% |
| | D. | New Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| | | Subtotal Conservation | \$ 14,006 | \$ 12,465 | \$ 15,434 | \$ 15,434 | \$ 15,604 | \$ 170 | 1.10% |
| 175 | PLANNING BOARD | | | | | | | | |
| | A. | Salaries | \$ 700 | \$ 700 | \$ 925 | \$ 925 | \$ 925 | \$ - | 0.00% |
| | B. | Expenses | \$ 2,049 | \$ 2,359 | \$ 2,753 | \$ 2,753 | \$ 2,800 | \$ 47 | 1.71% |
| | | Subtotal Planning Board | \$ 2,749 | \$ 3,059 | \$ 3,678 | \$ 3,678 | \$ 3,725 | \$ 47 | 1.28% |
| 176 | ZONING BOARD | | | | | | | | |
| | A. | Salaries | \$ 1,986 | \$ 2,227 | \$ 2,227 | \$ 2,227 | \$ 2,277 | \$ 50 | 2.25% |
| | B. | Expenses | \$ 604 | \$ 1,590 | \$ 1,600 | \$ 1,600 | \$ 1,600 | \$ - | 0.00% |
| | | Subtotal Zoning Board | \$ 2,590 | \$ 3,817 | \$ 3,827 | \$ 3,827 | \$ 3,877 | \$ 50 | 1.31% |
| 179 | LAND USE COMMITTEE | | | | | | | | |
| | B. | Expenses | \$ - | \$ 24 | \$ 550 | \$ 550 | \$ 550 | \$ - | 0.00% |
| | | Subtotal Land Use Committee | \$ - | \$ 24 | \$ 550 | \$ 550 | \$ 550 | \$ - | 0.00% |
| 195 | TOWN REPORTS | | | | | | | | |
| | B. | Expenses | \$ 1,889 | \$ 1,786 | \$ 2,250 | \$ 2,250 | \$ 2,250 | \$ - | 0.00% |
| | | Subtotal Town Reports | \$ 1,889 | \$ 1,786 | \$ 2,250 | \$ 2,250 | \$ 2,250 | \$ - | 0.00% |
| 196 | UNPAID PRIOR YEAR BILLS | | | | | | | | |
| | B. | Expenses | \$ 30,079 | \$ 30,132 | \$ 18,357 | \$ 18,357 | \$ - | \$ -18,357 | -100.00% |
| | | Subtotal Unpaid Bills of a Prior Year | \$ 30,079 | \$ 30,132 | \$ 18,357 | \$ 18,357 | \$ - | \$ -18,357 | -100.00% |
| 199 | TOWN HALL SERVICES | | | | | | | | |
| | A1. | Salaries | \$ 138,463 | \$ 138,645 | \$ 165,389 | \$ 165,389 | \$ 170,066 | \$ 4,677 | 2.83% |
| | A2. | Town Administrator Salary | \$ 102,159 | \$ 117,742 | \$ 119,808 | \$ 122,157 | \$ 124,295 | \$ 2,138 | 1.75% |
| | B. | Expenses | \$ 41,293 | \$ 48,999 | \$ 66,904 | \$ 66,904 | \$ 67,101 | \$ 197 | 0.29% |
| | C. | New Equipment | \$ 10,698 | \$ 12,500 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ - | 0.00% |
| | D. | Utilities | \$ 49,346 | \$ 47,300 | \$ 74,100 | \$ 74,100 | \$ 75,100 | \$ 1,000 | 1.35% |
| | E. | Computer Expenses | \$ 59,194 | \$ 64,058 | \$ 78,250 | \$ 78,250 | \$ 99,147 | \$ 20,897 | 26.71% |
| | | Subtotal Town Hall Services | \$ 401,153 | \$ 429,243 | \$ 519,451 | \$ 521,800 | \$ 550,709 | \$ 31,258 | 5.99% |
| Total General Government | | | \$ 974,414 | \$ 981,459 | \$ 1,118,546 | \$ 1,103,581 | \$ 1,281,647 | \$ 178,066 | 16.14% |
| PUBLIC SAFETY | | | | | | | | | |
| 200 | PUBLIC SAFETY | | | | | | | | |
| | A1. | Public Safety Director Salary | \$ 133,760 | \$ 134,238 | \$ - | \$ - | \$ - | \$ - | 0.00% |
| | A2. | Quinn Bill Wages (NO reimbursement from State of Mass) | \$ 32,231 | \$ 31,917 | \$ - | \$ - | \$ - | \$ - | 0.00% |
| | | Subtotal Public Safety | \$ 165,991 | \$ 166,154 | \$ - | \$ - | \$ - | \$ - | 0.00% |
| 210 | POLICE DEPARTMENT | | | | | | | | |

| Dept | Item | TOWN OF MENDON | Actual FY 2016 | Actual FY 2017 | Original FY 2018 | Current FY 2018 | Recommended FY 2019 | \$ Difference FY18-FY19 | % Difference FY18-FY19 |
|------|------|--|-------------------|-------------------|---------------------|--------------------|------------------------|----------------------------|---------------------------|
| | A1. | Chief Salary | \$ - | \$ - | \$ 108,834 | \$ 108,834 | \$ 111,061 | \$ 2,227 | 2.05% |
| | A2. | Salaries | \$ 828,388 | \$ 862,160 | \$ 862,976 | \$ 862,976 | \$ 930,904 | \$ 67,928 | 7.87% |
| | A3. | Overtime Wages | \$ 82,234 | \$ 99,290 | \$ 80,000 | \$ 80,000 | \$ 80,000 | \$ - | 0.00% |
| | A4. | Adminstrative Assistant Salary | \$ 48,690 | \$ 49,455 | \$ 54,684 | \$ 54,684 | \$ 55,641 | \$ 957 | 1.75% |
| | A5. | Quinn Bill Wages (NO reimbursement from State of Mass) | \$ 121,301 | \$ 135,851 | \$ 142,814 | \$ 142,814 | \$ 135,962 | \$ -6,852 | -4.80% |
| | B. | Expenses | \$ 155,871 | \$ 153,168 | \$ 163,295 | \$ 163,295 | \$ 163,295 | \$ - | 0.00% |
| | C. | Cruiser Replacement | \$ 64,200 | \$ 64,200 | \$ 64,200 | \$ 64,200 | \$ 64,200 | \$ - | 0.00% |
| | | | | | | | \$ - | | |
| | | Subtotal Police Department | \$ 1,300,685 | \$ 1,364,123 | \$ 1,476,803 | \$ 1,476,803 | \$ 1,541,063 | \$ 64,260 | 4.35% |
| 220 | | FIRE DEPARTMENT | | | | | | | |
| | A1. | Fire Chief Salary | \$ - | \$ - | \$ 98,000 | \$ 98,000 | \$ 60,000 | \$ -38,000 | -38.78% |
| | A2. | Call Salaries | \$ 56,616 | \$ 48,798 | \$ 60,000 | \$ 60,000 | \$ 60,000 | \$ - | 0.00% |
| | A3. | Full Time Wages | \$ 352,811 | \$ 333,702 | \$ 349,372 | \$ 449,372 | \$ 399,601 | \$ 50,229 | 11.18% |
| | A3. | Overtime Wages | \$ 97,851 | \$ 97,874 | \$ 88,000 | \$ 88,000 | \$ 88,000 | \$ - | 0.00% |
| | B. | Expenses | \$ 149,244 | \$ 134,660 | \$ 137,200 | \$ 137,200 | \$ 137,200 | \$ - | 0.00% |
| | C. | New Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| | D. | Ambulance Replacement | | | | | \$ - | | |
| | | Subtotal Fire Department | \$ 656,521 | \$ 615,035 | \$ 634,572 | \$ 734,572 | \$ 744,801 | \$ 10,229 | 1.39% |
| 241 | | BUILDING INSPECTOR | | | | | | | |
| | A1. | Salaries | \$ 36,298 | \$ 28,353 | \$ 42,176 | \$ 42,176 | \$ 43,000 | \$ 824 | 1.95% |
| | A2. | Account Wages | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| | A3. | Contractual Services (Outside Services) | \$ - | \$ - | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ - | 0.00% |
| | B. | Expenses | \$ 1,991 | \$ 1,472 | \$ 18,815 | \$ 18,815 | \$ 5,435 | \$ -13,380 | -71.11% |
| | | Subtotal Building Inspector | \$ 38,289 | \$ 29,825 | \$ 61,991 | \$ 61,991 | \$ 49,435 | \$ -12,556 | -20.25% |
| 242 | | GAS INSPECTOR | | | | | | | |
| | A. | Account Wages | \$ 4,120 | \$ 3,880 | \$ 5,200 | \$ 5,200 | \$ 5,200 | \$ - | 0.00% |
| | B. | Expenses | \$ 50 | \$ 50 | \$ 100 | \$ 100 | \$ 100 | \$ - | 0.00% |
| | | Subtotal Gas Inspector | \$ 4,170 | \$ 3,930 | \$ 5,300 | \$ 5,300 | \$ 5,300 | \$ - | 0.00% |
| 243 | | PLUMBING INSPECTOR | | | | | | | |
| | A. | Account Wages | \$ 3,920 | \$ 4,560 | \$ 4,000 | \$ 4,000 | \$ 4,000 | \$ - | 0.00% |
| | B. | Expenses | \$ 210 | \$ 220 | \$ 250 | \$ 250 | \$ 250 | \$ - | 0.00% |
| | | Subtotal Plumbing Inspector | \$ 4,130 | \$ 4,780 | \$ 4,250 | \$ 4,250 | \$ 4,250 | \$ - | 0.00% |
| 244 | | SEALER OF WEIGHTS & MEASURES | | | | | | | |
| | B. | Expenses | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ - | 0.00% |
| | | Subtotal Sealer of Weight & Measures | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ - | 0.00% |
| 245 | | ELECTRICAL INSPECTOR | | | | | | | |
| | A. | Account Wages | \$ 10,440 | \$ 10,440 | \$ 14,300 | \$ 14,300 | \$ 14,300 | \$ - | 0.00% |
| | B. | Expenses | \$ 224 | \$ 224 | \$ 225 | \$ 225 | \$ 225 | \$ - | 0.00% |
| | | Subtotal Electrical Inspector | \$ 10,664 | \$ 10,664 | \$ 14,525 | \$ 14,525 | \$ 14,525 | \$ - | 0.00% |
| 291 | | EMERGENCY MANAGEMENT | | | | | | | |
| | A. | Salaries | \$ 400 | \$ 400 | \$ 400 | \$ 400 | \$ 400 | \$ - | 0.00% |
| | B. | General Expenses | \$ 4,223 | \$ 3,195 | \$ 4,250 | \$ 4,250 | \$ 4,250 | \$ - | 0.00% |
| | | Subtotal Emergency Management | \$ 4,623 | \$ 3,595 | \$ 4,650 | \$ 4,650 | \$ 4,650 | \$ - | 0.00% |
| 292 | | DOG OFFICER | | | | | | | |
| | B. | Expenses | \$ 16,080 | \$ 16,080 | \$ 16,080 | \$ 16,080 | \$ 16,080 | \$ - | 0.00% |
| | | Subtotal Dog Officer | \$ 16,080 | \$ 16,080 | \$ 16,080 | \$ 16,080 | \$ 16,080 | \$ - | 0.00% |

| Dept | Item | TOWN OF MENDON | Actual FY 2016 | Actual FY 2017 | Original FY 2018 | Current FY 2018 | Recommended FY 2019 | \$ Difference FY18-FY19 | % Difference FY18-FY19 |
|----------------------------|--------------------|------------------------------|-------------------|-------------------|---------------------|--------------------|------------------------|----------------------------|---------------------------|
| 294 | TREE WARDEN | | | | | | | | |
| | A. | Salaries | \$ 3,334 | \$ 3,334 | \$ 3,434 | \$ 3,434 | \$ 3,494 | \$ 60 | 1.75% |
| | B. | Expenses | \$ 23,678 | \$ 25,265 | \$ 39,100 | \$ 39,100 | \$ 39,100 | \$ - | 0.00% |
| | | Subtotal Tree Warden | \$ 27,012 | \$ 28,599 | \$ 42,534 | \$ 42,534 | \$ 42,594 | \$ 60 | 0.14% |
| 299 | DISPATCHING | | | | | | | | |
| | | Salaries | \$ 235,624 | \$ 236,251 | \$ 240,737 | \$ 240,737 | \$ 248,313 | \$ 7,576 | 3.15% |
| | | Less E-911 Grant | \$ 62,873 | \$ 62,873 | \$ 62,873 | \$ 62,873 | \$ 113,162 | \$ 50,289 | 79.99% |
| | A1. | Salaries (for appropriation) | \$ 172,751 | \$ 173,378 | \$ 177,864 | \$ 177,864 | \$ 135,151 | \$ -42,713 | -24.01% |
| | A2. | Overtime | \$ 47,000 | \$ 45,000 | \$ 47,000 | \$ 47,000 | \$ 47,000 | \$ - | 0.00% |
| | B. | Expenses | \$ 7,500 | \$ 7,500 | \$ 7,500 | \$ 7,500 | \$ 7,500 | \$ - | 0.00% |
| | | Subtotal Dispatching Service | \$ 227,251 | \$ 225,878 | \$ 232,364 | \$ 232,364 | \$ 189,651 | \$ -42,713 | -18.38% |
| TOTAL PUBLIC SAFETY | | | \$ 2,456,916 | \$ 2,470,164 | \$ 2,494,569 | \$ 2,594,569 | \$ 2,613,849 | \$ 19,280 | 0.74% |

SCHOOLS

| | | | | | | | | | |
|----------------------|--|---|--------------|---------------|---------------|---------------|---------------|-------------|--------|
| 301 | MENDON/UPTON REGIONAL SCHOOL DISTRICT | | | | | | | | |
| | B. | Operational Assessment | \$ 7,153,559 | \$ 8,655,065 | \$ 8,878,489 | \$ 8,878,489 | \$ 9,173,051 | \$ 294,562 | 3.32% |
| | B1. | Minimum Local Contribution | \$ 5,635,362 | \$ 6,146,129 | \$ 6,331,069 | \$ 6,331,069 | \$ 6,729,333 | \$ 398,264 | 6.29% |
| | B2. | Transportation and Fixed Assets | \$ 732,758 | \$ 855,246 | \$ 665,093 | \$ 665,093 | \$ 698,710 | \$ 33,617 | 5.05% |
| | B3. | Operational Additional | \$ 785,439 | \$ 1,653,690 | \$ 1,882,327 | \$ 1,882,327 | \$ 1,745,008 | \$ -137,319 | -7.30% |
| | C. | Long-term Debt - HS & Miscoe Renovation | \$ 365,916 | \$ 369,613 | \$ - | \$ - | \$ - | \$ - | 0.00% |
| | D. | Long-term Debt - Clough School | \$ 356,868 | \$ 345,445 | \$ 339,447 | \$ 339,447 | \$ 359,668 | \$ 20,221 | 5.96% |
| | E. | Long-term Debt - Miscoe Hill Green Repair (boiler, roof, windows) | \$ - | \$ 75,734 | \$ 71,924 | \$ 71,924 | \$ 70,069 | \$ -1,855 | -2.58% |
| | | Subtotal Regional School District | \$ 7,876,343 | \$ 9,445,856 | \$ 9,289,860 | \$ 9,289,860 | \$ 9,602,788 | \$ 312,928 | 3.37% |
| 310 | BLACKSTONE VALLEY VOCATIONAL SCHOOL | | | | | | | | |
| | B. | Operational Assessment | \$ 799,676 | \$ 890,758 | \$ 1,072,769 | \$ 1,072,769 | \$ 1,122,382 | \$ 49,613 | 4.62% |
| | B1. | Minimum Local Contribution | \$ 712,893 | \$ 794,690 | \$ 934,177 | \$ 934,177 | \$ 949,658 | \$ 15,481 | 1.66% |
| | B2. | Transportation, Capital Equipment, and Retiree Medical | \$ 87,122 | \$ 96,068 | \$ 107,175 | \$ 107,175 | \$ 119,207 | \$ 12,032 | 11.23% |
| | B3. | Additional Contribution | \$ -339 | \$ - | \$ 31,417 | \$ 31,417 | \$ 53,517 | \$ 22,100 | 70.34% |
| | C. | Debt Service (NOT treated as a debt exclusion) | \$ 13,202 | \$ 12,856 | \$ 12,856 | \$ 12,856 | \$ 12,383 | \$ -473 | -3.68% |
| | | Subtotal Vocational School District | \$ 812,878 | \$ 903,614 | \$ 1,085,625 | \$ 1,085,625 | \$ 1,134,765 | \$ 49,140 | 4.53% |
| TOTAL SCHOOLS | | | \$ 8,689,221 | \$ 10,349,470 | \$ 10,375,485 | \$ 10,375,485 | \$ 10,737,553 | \$ 362,068 | 3.49% |

PUBLIC WORKS AND FACILITIES

| | | | | | | | | | |
|-----|---|---|------------|------------|------------|------------|------------|------------|---------|
| 421 | ROAD MACHINERY | | | | | | | | |
| | B. | Expenses | \$ 63,516 | \$ 61,575 | \$ 65,498 | \$ 88,863 | \$ 65,498 | \$ -23,365 | -26.29% |
| | | Subtotal Road Machinery | \$ 63,516 | \$ 61,575 | \$ 65,498 | \$ 88,863 | \$ 65,498 | \$ -23,365 | -26.29% |
| 422 | HIGHWAY CONSTRUCTION & MAINTENANCE | | | | | | | | |
| | A1. | Salaries | \$ 266,235 | \$ 274,849 | \$ 281,979 | \$ 281,979 | \$ 287,872 | \$ 5,893 | 2.09% |
| | A2. | Highway Surveyor Salary | \$ 93,799 | \$ 95,531 | \$ 96,836 | \$ 96,836 | \$ 99,007 | \$ 2,171 | 2.24% |
| | A3. | Overtime Wages | \$ 5,069 | \$ 4,872 | \$ 3,500 | \$ 3,500 | \$ 3,500 | \$ - | 0.00% |
| | A4. | Police Overtime Wages | \$ 24,381 | \$ 9,543 | \$ 20,000 | \$ 30,000 | \$ 30,000 | \$ - | 0.00% |
| | B. | Expenses | \$ 90,786 | \$ 90,165 | \$ 113,900 | \$ 113,900 | \$ 116,900 | \$ 3,000 | 2.63% |
| | C. | Storm Water Management Plan | \$ 19,999 | \$ 19,875 | \$ 20,000 | \$ 20,125 | \$ 20,000 | \$ -125 | -0.62% |
| | | Subtotal Highway Construction & Maintenance | \$ 500,271 | \$ 494,835 | \$ 536,215 | \$ 546,340 | \$ 557,279 | \$ 10,939 | 2.00% |

| Dept | Item | TOWN OF MENDON | Actual FY 2016 | Actual FY 2017 | Original FY 2018 | Current FY 2018 | Recommended FY 2019 | \$ Difference FY18-FY19 | % Difference FY18-FY19 |
|------------------------|--|-----------------------------------|-------------------|-------------------|---------------------|--------------------|------------------------|----------------------------|---------------------------|
| 423 | SNOW & ICE REMOVAL | | | | | | | | |
| | A. | Salaries | \$ 19,769 | \$ 36,806 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ - | 0.00% |
| | B. | Expenses | \$ 145,652 | \$ 260,132 | \$ 114,000 | \$ 114,000 | \$ 135,350 | \$ 21,350 | 18.73% |
| | C. | New / Used Equipment | \$ 1,674 | \$ 248 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | 0.00% |
| | Subtotal Snow & Ice Removal (75% of trailing 5 year average is \$181k) | | \$ 167,095 | \$ 297,186 | \$ 159,000 | \$ 159,000 | \$ 180,350 | \$ 21,350 | 13.43% |
| | To be able ot deficit spend you must appropriate as much as you did the prior FY | | | | | | | | |
| 424 | STREET LIGHTS | | | | | | | | |
| | B. | Expenses | \$ 18,986 | \$ 20,027 | \$ 19,500 | \$ 19,500 | \$ 19,500 | \$ - | 0.00% |
| | Subtotal Street Lights | | \$ 18,986 | \$ 20,027 | \$ 19,500 | \$ 19,500 | \$ 19,500 | \$ - | 0.00% |
| 450 | WATER DEPARTMENT | | | | | | | | |
| | B. | Expenses (Private Water Supplies) | \$ 131,728 | \$ 98,308 | \$ 149,700 | \$ 176,840 | \$ 149,700 | \$ -27,140 | -15.35% |
| | C. | Expenses (Public Water Supplies) | \$ 19,332 | \$ 17,946 | \$ 20,900 | \$ 23,322 | \$ 20,900 | \$ -2,422 | -10.38% |
| | Subtotal Water Department | | \$ 151,060 | \$ 116,254 | \$ 170,600 | \$ 200,162 | \$ 170,600 | \$ -29,562 | -14.77% |
| 491 | SOLDIER'S & SAILOR'S GRAVES | | | | | | | | |
| | B. | Expenses | \$ - | \$ - | \$ 100 | \$ 100 | \$ 100 | \$ - | 0.00% |
| | Subtotal Soldier's & Sailor's Graves | | \$ - | \$ - | \$ 100 | \$ 100 | \$ 100 | \$ - | 0.00% |
| TOTAL PUBLIC WORKS | | | \$ 900,927 | \$ 989,877 | \$ 950,913 | \$ 1,013,965 | \$ 993,327 | \$ -20,638 | -2.04% |
| PUBLIC WELFARE | | | | | | | | | |
| 510 | BOARD OF HEALTH | | | | | | | | |
| | A. | Salaries | \$ - | \$ - | \$ - | \$ - | \$ 5,575 | \$ 5,575 | 100.00% |
| | B. | Expenses | \$ 23,534 | \$ 25,548 | \$ 29,400 | \$ 29,400 | \$ 29,400 | \$ - | 0.00% |
| | C. | Trash Disposal | \$ 99,757 | \$ 98,945 | \$ 106,000 | \$ 106,000 | \$ 114,000 | \$ 8,000 | 7.55% |
| | D. | Trash Collection | \$ 260,043 | \$ 266,544 | \$ 275,000 | \$ 275,000 | \$ 288,000 | \$ 13,000 | 4.73% |
| | E. | Trash Administration | \$ 2,641 | \$ 3,746 | \$ 3,500 | \$ 3,500 | \$ 3,500 | \$ - | 0.00% |
| | F. | Testing - Landfill and Beach | \$ 17,244 | \$ 11,455 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ - | 0.00% |
| | Subtotal Board of Health | | \$ 403,219 | \$ 406,238 | \$ 433,900 | \$ 433,900 | \$ 460,475 | \$ 26,575 | 6.12% |
| 541 | COUNCIL ON AGING | | | | | | | | |
| | A1. | Salaries | \$ 23,462 | \$ 23,736 | \$ 41,923 | \$ 41,923 | \$ 47,078 | \$ 5,155 | 12.30% |
| | A2. | Senior Service Director Salary | \$ 46,565 | \$ 55,248 | \$ 57,096 | \$ 57,096 | \$ 58,967 | \$ 1,871 | 3.28% |
| | B. | Expenses | \$ 12,840 | \$ 12,902 | \$ 13,911 | \$ 14,960 | \$ 16,061 | \$ 1,101 | 7.36% |
| | Subtotal Council on Aging | | \$ 82,868 | \$ 91,887 | \$ 112,930 | \$ 113,979 | \$ 122,106 | \$ 8,127 | 7.13% |
| 543 | VETERAN'S BENEFITS | | | | | | | | |
| | A. | Salaries | \$ 3,000 | \$ 2,750 | \$ 3,000 | \$ 3,000 | \$ 3,000 | \$ - | 0.00% |
| | B. | Expenses | \$ 375 | \$ 301 | \$ 800 | \$ 800 | \$ 800 | \$ - | 0.00% |
| | C. | Aid to Veterans | \$ 27,707 | \$ 30,641 | \$ 35,000 | \$ 35,000 | \$ 35,000 | \$ - | 0.00% |
| | Subtotal Veteran's Benefits | | \$ 31,082 | \$ 33,692 | \$ 38,800 | \$ 38,800 | \$ 38,800 | \$ - | 0.00% |
| TOTAL PUBLIC WELFARE | | | \$ 517,168 | \$ 531,816 | \$ 585,630 | \$ 586,679 | \$ 621,381 | \$ 34,702 | 5.91% |
| CULTURE AND RECREATION | | | | | | | | | |
| 610 | LIBRARY | | | | | | | | |
| | A1. | Salaries | \$ 65,256 | \$ 72,276 | \$ 66,798 | \$ 66,798 | \$ 68,474 | \$ 1,676 | 2.51% |
| | A2. | Library Director Salary | \$ 58,688 | \$ 60,673 | \$ 63,675 | \$ 63,675 | \$ 66,060 | \$ 2,385 | 3.75% |
| | B. | Expenses | \$ 68,267 | \$ 96,789 | \$ 125,550 | \$ 125,550 | \$ 132,850 | \$ 7,300 | 5.81% |
| | Subtotal Library | | \$ 192,211 | \$ 229,738 | \$ 256,023 | \$ 256,023 | \$ 267,384 | \$ 11,361 | 4.44% |

| Dept | Item | TOWN OF MENDON | Actual FY 2016 | Actual FY 2017 | Original FY 2018 | Current FY 2018 | Recommended FY 2019 | \$ Difference FY18-FY19 | % Difference FY18-FY19 |
|----------------------------|--|--------------------------------|-------------------|-------------------|---------------------|--------------------|------------------------|----------------------------|---------------------------|
| 630 | PARKS & RECREATION DEPARTMENT | | | | | | | | |
| | A1. | Salaries | \$ 38,104 | \$ 20,934 | \$ 27,824 | \$ 27,824 | \$ 27,824 | \$ - | 0.00% |
| | A2. | Park Director Salary | \$ 19,911 | \$ 34,916 | \$ 37,879 | \$ 37,879 | \$ 38,539 | \$ 660 | 1.74% |
| | A3. | Life Guard Salaries | \$ 10,714 | \$ 12,467 | \$ 12,500 | \$ 12,500 | \$ 12,500 | \$ - | 0.00% |
| | B. | Expenses | \$ 13,659 | \$ 13,659 | \$ 15,609 | \$ 15,609 | \$ 15,930 | \$ 321 | 2.06% |
| | C. | Site Improvement | \$ 200 | \$ 200 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ - | 0.00% |
| | | Subtotal Recreation | \$ 82,588 | \$ 82,175 | \$ 94,812 | \$ 94,812 | \$ 95,793 | \$ 981 | 1.03% |
| 691 | HISTORICAL COMMISSION | | | | | | | | |
| | B. | Expenses | \$ - | \$ 111 | \$ 250 | \$ 250 | \$ 250 | \$ - | 0.00% |
| | | Subtotal Historical Commission | \$ - | \$ 111 | \$ 250 | \$ 250 | \$ 250 | \$ - | 0.00% |
| 692 | SPECIAL EVENTS | | | | | | | | |
| | B. | Expenses | \$ - | \$ - | \$ 400 | \$ 400 | \$ 400 | \$ - | 0.00% |
| | | Subtotal Special Events | \$ - | \$ - | \$ 400 | \$ 400 | \$ 400 | \$ - | 0.00% |
| TOTAL CULTURE & RECREATION | | | \$ 274,799 | \$ 312,025 | \$ 351,485 | \$ 351,485 | \$ 363,827 | \$ 12,342 | 3.51% |
| DEBT SERVICE | | | | | | | | | |
| 710 | RETIREMENT OF DEBT PRINCIPAL | | | | | | | | |
| | B. | Expenses | \$ 485,000 | \$ 530,000 | \$ 540,000 | \$ 540,000 | \$ 483,000 | \$ -57,000 | -10.56% |
| 751 | INTEREST ON LONG TERM DEBT | | | | | | | | |
| | B. | Expenses | \$ - | \$ - | \$ - | \$ - | \$ 215,380 | \$ 215,380 | 100.00% |
| 752 | INTEREST ON SHORT TERM DEBT | | | | | | | | |
| | B. | Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| TOTAL DEBT SERVICE | | | \$ 485,000 | \$ 530,000 | \$ 540,000 | \$ 540,000 | \$ 698,380 | \$ 158,380 | 29.33% |
| EMPLOYEE BENEFITS | | | | | | | | | |
| 911 | WORCESTER COUNTY RETIREMENT | | | | | | | | |
| | B. | Expenses | \$ 426,924 | \$ 467,870 | \$ 519,386 | \$ 519,386 | \$ 568,755 | \$ 49,369 | 9.51% |
| 912 | WORKER'S COMPENSATION | | | | | | | | |
| | B. | Expenses | \$ 24,051 | \$ 24,111 | \$ 23,750 | \$ 23,750 | \$ 24,500 | \$ 750 | 3.16% |
| 913 | UNEMPLOYMENT INSURANCE | | | | | | | | |
| | B. | Expenses | \$ 58 | \$ 827 | \$ 500 | \$ 500 | \$ 500 | \$ - | 0.00% |
| 914 | HEALTH INSURANCE & OTHER EMPLOYEE BENEFITS | | | | | | | | |
| | B. | Expenses | \$ 609,073 | \$ 749,088 | \$ 826,264 | \$ 826,264 | \$ 881,425 | \$ 55,161 | 6.68% |
| 915 | LONG TERM DISABILITY INS. | | | | | | | | |
| | B. | Expenses | \$ 11,654 | \$ 12,189 | \$ 12,950 | \$ 12,950 | \$ 12,950 | \$ - | 0.00% |
| 916 | MEDICARE | | | | | | | | |
| | B. | Expenses | \$ 47,285 | \$ 49,876 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ - | 0.00% |
| 919 | POLICE AND FIRE ACCIDENT INSURANCE | | | | | | | | |
| | B. | Expenses | \$ 18,069 | \$ 24,597 | \$ 20,235 | \$ 20,235 | \$ 24,600 | \$ 4,365 | 21.57% |

| Dept | Item | TOWN OF MENDON | Actual FY 2016 | Actual FY 2017 | Original FY 2018 | Current FY 2018 | Recommended FY 2019 | \$ Difference FY18-FY19 | % Difference FY18-FY19 |
|------|------|--|-------------------|-------------------|---------------------|--------------------|------------------------|----------------------------|---------------------------|
| 945 | | PROPERTY & CASUALTY INSURANCE | | | | | | | |
| | B. | Expenses | \$ 82,509 | \$ 83,000 | \$ 84,096 | \$ 84,096 | \$ 84,096 | \$ - | 0.00% |

| | | | | | | | | | |
|--|--|----------------------------|--------------|--------------|--------------|--------------|--------------|------------|-------|
| | | TOTAL MISCELLANEOUS | \$ 1,219,623 | \$ 1,411,559 | \$ 1,537,181 | \$ 1,537,181 | \$ 1,646,826 | \$ 109,645 | 7.13% |
|--|--|----------------------------|--------------|--------------|--------------|--------------|--------------|------------|-------|

Special Articles & Other Expenses

| Special Articles | | | | | | | | | |
|------------------|-------------------------------|--|-----------|-----------|-----------|------------|------------|--|----------|
| B. | Cyclical Inspection Program | | \$ 10,000 | \$ 6,500 | \$ - | \$ 6,500 | \$ - | | 0.00% |
| C. | Update Valuation | | \$ 9,200 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ - | | 0.00% |
| D. | Assesor Appellate Tax | | \$ - | \$ - | \$ - | \$ - | \$ - | | 0.00% |
| D. | Police Matching Grants | | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ - | | 0.00% |
| E. | 350th Celebration | | | \$ 37,500 | \$ 37,500 | \$ - | \$ -37,500 | | -100.00% |
| F. | Senior Center Expansion Study | | | | | \$ - | | | |
| F | Police Station Debt Reduction | | | | | \$ 100,000 | | | |
| | Subtotal Special Articles | | \$ 21,700 | \$ 56,500 | \$ 50,000 | \$ 119,000 | \$ 69,000 | | 138.00% |

| Other Expenses | | | | | | | | | |
|----------------|---|--|------------|------------|------------|------------|-----------|--|--------|
| B. | Assessors Overlay | | \$ 97,500 | \$ 110,000 | \$ 110,000 | \$ 140,000 | \$ 30,000 | | 27.27% |
| C. | Local Aid Assessments (County Tax, Air Pollution, etc.) | | \$ 12,176 | \$ 12,176 | \$ 11,601 | \$ 13,906 | \$ 2,305 | | 19.87% |
| | Subtotal Other Expenses | | \$ 109,676 | \$ 122,176 | \$ 121,601 | \$ 153,906 | \$ 32,305 | | 26.57% |

| | | | | | | | | | |
|--|--|--|------------|------------|------------|------------|------------|--|--------|
| | | TOTAL SPECIAL ARTICLES & OTHER EXPENSES | \$ 131,376 | \$ 178,676 | \$ 171,601 | \$ 272,906 | \$ 101,305 | | 59.04% |
|--|--|--|------------|------------|------------|------------|------------|--|--------|

| | | | | | | | | |
|--|---|---------------|---------------|---------------|---------------|------------|--|-------|
| | OPERATIONAL EXPENSES (Article 4 Less Debt Exclusions) | \$ 16,255,578 | \$ 17,002,438 | \$ 17,151,574 | \$ 17,828,673 | \$ 677,099 | | 3.9% |
| | + DEBT EXCLUSIONS | \$ 1,320,791 | \$ 951,371 | \$ 951,371 | \$ 1,128,117 | \$ 176,746 | | 18.6% |
| | + SPECIAL ARTICLES & OTHER EXPENSES | \$ 131,376 | \$ 178,676 | \$ 171,601 | \$ 272,906 | \$ 101,305 | | 59.0% |
| | GRAND TOTAL OF EXPENSES | \$ 17,707,746 | \$ 18,132,485 | \$ 18,274,545 | \$ 19,229,696 | \$ 955,151 | | 5.3% |

| TOWN OF MENDON - REVENUE | | Recommended FY 2019 |
|--------------------------|--|------------------------|
|--------------------------|--|------------------------|

| | |
|------------------------------|---------------|
| Tax Revenues (at Levy Limit) | \$ 15,069,849 |
| + Debt Exclusions | \$ 1,128,117 |
| + Local Receipts | \$ 2,509,835 |
| + State Aid | \$ 521,896 |
| - Excess Levy Capacity | \$ - |

| | |
|--------------------------------------|---------------|
| TOTAL REVENUE | \$ 19,229,696 |
| - TOTAL EXPENSES | \$ 19,229,696 |
| ESTIMATED SURPLUS / SHORTFALL | \$ - |



TOWN OF MENDON
ANNUAL ELECTION WARRANT
THE COMMONWEALTH OF MASSACHUSETTS WORCESTER, SS

TO EITHER OF THE CONSTABLES OF THE TOWN OF MENDON, in the county of WORCESTER,
greetings:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS YOU are
hereby directed to notify and warn the inhabitants of said Town, qualified
to vote in elections and in Town affairs, to meet at the **Miscoe Hill School**
in said MENDON on the **15th** day of **May** next, to act on the following
article:

Article 1

Offices to be filled at the Annual Town Election to be held on May 15, 2018:

Moderator for 1 year
Selectman for 3 years
Town Clerk for 3 years
Board of Health for 3 years
Assessor for 3 years
Park Commissioner for 3 years
Water Commissioner for 3 years
Taft Public Library Trustee for 3 years
Mendon-Upton Regional School District Committee member for 3 years
Planning Board for 5 years
Mendon Housing Authority for 5 years

Question 1

Shall the town vote to have its elected Town Clerk become an appointed Town Clerk of the
town?

Yes _____ No _____

Question 2

Shall the town vote to have its elected Highway Surveyor become an appointed the Public
Works Director of the town?

Yes _____ No _____

The polls will Open at 7:00 AM and Close at 8:00 PM

▪ **THE COMMONWEALTH OF MASSACHUSETTS**

TO EITHER OF THE CONSTABLES OF THE TOWN OF MENDON, IN THE COUNTY OF WORCESTER, SS.

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS YOU are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the **Miscoe Hill School** in said MENDON on the **4th** day of **May** next, at 7:00 o'clock in the evening, then and there to act on the following articles:

- | | |
|----------------------------------|--|
| ARTICLE 1 (FINCOM) | To see if the Town will vote that any motion or amendment to increase any monetary articles or line items as proposed by the Finance Committee, presented at this Town Meeting Shall be OUT OF ORDER unless such motion, or amendment, states the source of funding as being from available free cash, or the line item or article that will be reduced by the same amount; or take any other action in relation thereto. |
| ARTICLE 2 (FINCOM) | To fix the salaries and compensations of the elected officials of the Town. |
| ARTICLE 3 (FINCOM) | To determine what sums of money the Town will vote to raise and appropriate and/or transfer from available funds to defray charges and expenses of the Town including debt and interest and to provide for a reserve fund for the ensuing fiscal year; or take any other action in relation thereto. |
| ARTICLE 4 (FINCOM) | To see if the Town will vote to appropriate funds provided to the Town by the Commonwealth under so-called Chapter 90 type money and such other funds as the Commonwealth of Massachusetts Department of Transportation (including its Highway Division) may provide, and to authorize the Board of Selectmen to enter into contracts with the Massachusetts Department of Transportation (including its Highway Division) for so-called Chapter 90 type money and such other funds allocated to the Town; or take any other action in relation thereto. |
| ARTICLE 5 (FINCOM) | To see if the Town will vote to raise and appropriate and/or transfer from available sources a sum of money to fund the FY2019 portion of the Assessor's Cyclical Inspection Program; or take any other action in relation thereto. |
| ARTICLE 6 (FINCOM) | To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the FY2019 portion of the Update Valuation Account; or take any other action in relation thereto. |
| ARTICLE 7 (FINCOM) | To see if the Town will vote to raise and appropriate and/or transfer a sum of money from available sources for Police Department State/Federal General Matching Grants; or take any other action in relation thereto. |
| ARTICLE 8 (LAND USE) | To see if the Town will vote to approve the Mendon Land Use Committee's Five Year Land Use Program, copies of which are available in the Town Clerk's office and on the Town website; or take any other action in relation thereto. |
| ARTICLE 9 (FINCOM) | To see if the Town will vote to raise and appropriate and/or transfer from available funds and/or otherwise provide a sum of money to make an additional debt payment towards the Police Station Bond |
| ARTICLE 10 (LAND USE) | To see if the Town will vote to raise and appropriate and/or transfer \$7,500 from the Muddy Brook Planting Account to the Mendon Land Bank Account; or take any other action in relation thereto. |

| | |
|--------------------------------|---|
| ARTICLE 11 (CPC) | To see if the Town will vote to raise and appropriate and/or transfer a sum of money from the Community Preservation Budgeted Reserve Account and the Community Preservation Open Space Account to raise & appropriate fund the FY19 Fino Debt Exclusion; or take any other action in relation thereto. |
| ARTICLE 12 (FINCOM) | To see if the Town will vote to raise and appropriate and/or transfer from available sources a sum of money to replace the furnace in the Mendon Senior Center; or take any other action in relation thereto. |
| ARTICLE 13 (FINCOM) | To see if he Town will vote to raise and appropriate and/or transfer a sum of money from available sources to fund an Architectural and Site Engineering Study of an expansion to the Mendon Senior Center facility; or take any other action in relation thereto. |
| ARTICLE 14 (BOS) | To see if the Town of Mendon and Upton will approve the establishment of a stabilization fund to be used for capital needs by the Mendon-Upton Regional School District, beginning July 1, 2018, under MGL Chapter 71, Section 16G ½, or to take any other action relative thereto. |
| ARTICLE 15 (BOS) | To see if the Town will authorize the Board of Selectmen to accept a gift of real estate located on Trask Road, Mendon, MA consisting of sixty plus acres, more or less, in accordance with Article Three, Third, of the Harvey J. Trask Trust Agreement, u/d/t May 28, 2015 subject to terms and conditions acceptable to the Board of Selectmen; or take any other action relative thereto. |
| ARTICLE 16 (BOS) | To see if the Town of Mendon will vote to change the Town Clerk position from Elected Official to Appointed by the Board of Selectmen; or take any other action relative thereto. |
| ARTICLE 17 (BOS) | To see if the Town of Mendon will vote to change the Highway Surveyor position from Elected Official to Appointed by the Board of Selectmen; or take any other action relative thereto. |
| ARTICLE 18 (WATER) | To see if the Town will vote to accept the provisions of M.G.L. c 44, § 53F½ of the Massachusetts General Laws establishing the Water Department as an enterprise fund effective fiscal year 2019; or take any other action relative thereto. |
| ARTICLE 19 (FINCOM) | To see if the Town will vote to raise and appropriate and/or transfer a sum of money for Fire Station Repairs and Improvements; or take any other action in relative thereto. |
| ARTICLE 20 (CPC) | To see if the Town will vote to transfer a sum of money from the Starrett Property Account back into the Community Preservation Open Space Account and the Community Preservation Budgeted Reserve Account; or take any other action relative thereto. |
| ARTICLE 21 (CPC) | To see if the Town will vote to transfer a sum of money from the Community Preservation Affordable Housing Account to renew the position of the part-time Affordable Housing Coordinator for FY19; or take any other action relative thereto. |
| ARTICLE 22 (CPC) | To see if the Town will transfer a sum of money from the Community Preservation Historical Preservation Account to fund the FY19 Police Station Debt Exclusion; or take any other action relative thereto. |
| ARTICLE 23 (FINCOM) | To see if the Town will vote to transfer and/or raise and appropriate a sum of money for electrical improvements in the rectory building; or take any other action relative thereto. |

- ARTICLE 24
(BOS)** To see if the Town will vote to use excess capital funds from the Fire Station bond issue to fund improvements to the Town Hall campus and Complete Streets project; or take any other action relative thereto.
- ARTICLE 25
(FINCOM)** To see if the Town will vote to transfer from available funds, or otherwise provide a sum of money, for repairs to the salt shed roof of the Highway Department; or take any other action relative thereto.
- ARTICLE 26
(FINCOM)** To see if the Town will vote to transfer from available funds or otherwise provide a sum of money for the purchase of a new truck w/plow for the Highway Department; or take any other action relative thereto.
- ARTICLE 27
(FINCOM)** To see if the Town will vote to transfer from available funds or otherwise provide a sum of money for the replacement of fire fighter turn out gear; or take any other action in relation thereto.
- ARTICLE 28
(FINCOM)** To see if the Town will vote to amend the Town of Mendon General Bylaws by adding a new section to establish and authorize revolving funds for use by certain town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E1/2, and add this section to the table of contents; or take any other action relative thereto.

DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This by-law establishes and authorizes revolving funds for use by town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E1/2.

2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and the finance committee.

3. Interest. Interest earned on monies credited to a revolving fund established by this bylaw shall be credited to the general fund.

4. Procedures and Reports. Except as provided in General Laws Chapter 44, § 53E1/2 and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this bylaw. The town accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the town accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds.

The Table establishes:

- A. Each revolving fund authorized for use by a town/city department, board, committee, agency or officer,
- B. The department or agency head, board, committee or officer authorized to spend from each fund,
- C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant/city auditor,
- D. The expenses of the program or activity for which each fund may be used,
- E. Any restrictions or conditions on expenditures from each fund,
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law/ordinance.

| A Revolving Fund | B Spending Authority | C Fees, Charges or Other Receipts Credited to Fund | D Program or Activity Expenses Payable from Fund | E Restrictions or Conditions on Expenses | F Requirements/ Reports | G Fiscal Year |
|-------------------------|--|---|--|---|-------------------------------|---|
| Library | Library Director, with approval of Library Trustees | Late Fines and fees for damaged, lost materials | Expenditures may include replacement of lost or damaged materials | | | Fiscal years that begin on or after July 1, 2018. |
| Planning Board | Planning Board Chair, with approval of Planning Board | Applicant Fees and deposits | Expenditures may include engineering and fees by Planning Board in project review | | | Fiscal years that begin on or after July 1, 2018. |
| Highway | Highway Surveyor with approval of Board of Selectmen | Monies/Fees related to recycling materials | Maintenance and improvement of recycling center | | | Fiscal years that begin on or after July 1, 2018. |
| Conservation Commission | Conservation Chair, with approval of Conservation Commission | Applicant Fees and deposits | Expenditures may include engineering and fees by Conservation Commission in project review | | | Fiscal years that begin on or after July 1, 2018. |
| Board of Health | Board of Health Chair with approval of the Board of Health | Title V Fees and Deposits | Title V engineering and Inspectional Services costs | | | Fiscal years that begin on or after July 1, 2018. |

| | | | | | | |
|-----------------|--|---|---|--|--|---|
| Board of Health | Board of Health Chair with approval of the Board of Health | Trash and Recycling deposits, trash stickers and recycling fees | Expenditures may include reduction in service fees and trash contract costs | | | Fiscal years that begin on or after July 1, 2018. |
|-----------------|--|---|---|--|--|---|

or take any other action relative thereto.

ARTICLE 29 (FIN COM)

To see if the Town will vote to set the limits on the Revolving Funds created in Article 28, in accordance with Massachusetts General Laws Chapter 44, § 53E1/2 as follows; or take any other action relative thereto.

| Revolving Fund | Limit on Spending |
|-----------------------------|-------------------|
| Library | \$6,000.00 |
| Planning Board | \$30,000.00 |
| Highway | \$25,000.00 |
| Conservation Commission | \$25,000.00 |
| Board of Health (Title V) | \$25,000.00 |
| Board of Health (Recycling) | \$405,000.00 |

ARTICLE 30 (PLANNING BOARD)

To see if the Town will vote to amend the Town's Zoning Bylaws by adding a new section 2.08, MARIJUANA ESTABLISHMENTS, to take advantage of recent changes to State law that allows municipalities to put a temporary moratorium on marijuana establishments to expire December 31, 2018, which would provide as follows:

A. Purpose

This moratorium is intended to provide restrictions that will allow the Town of Mendon ("Town") adequate time to consider whether to allow or prohibit marijuana establishments and related uses, in accordance with applicable state laws and regulations, and to undertake a planning process as described herein. By vote at the Massachusetts state election on November 8, 2016, the voters of the Commonwealth approved "The Regulation and Taxation of Marijuana Act," which was subsequently codified as Chapter 334 of the Acts of 2016 ("Act"), and subsequently amended, in part, by Chapter 351 of the Acts of 2016, entitled "An Act Further Regulating the Cultivation of Marijuana and Marihuana." Among other requirements, pursuant to the Act, as amended, the Cannabis Control Commission is charged with promulgating future regulations regarding administration and implementation of the Act, as amended. Regulations to be promulgated by the Cannabis Control Commission are expected to provide guidance in the licensing and regulation of marijuana establishments.

The regulation of marijuana establishments raises novel and complex legal, planning, and public safety issues, among others. In turn, the Town needs time to study and consider the regulation of marijuana establishments and other related uses, so that it will have the opportunity: to address such novel and complex issues; to study and consider the potential impacts of such establishments and other related uses on adjacent uses and on the general public health, safety and welfare; to consider and address the potential impact of the Act, as amended, and any future regulations on local zoning; and to undertake a planning process to appropriately address these considerations through zoning bylaws and other applicable bylaws and regulations, consistent with state laws and future regulations. A temporary moratorium on the use of land and structures in the Town for marijuana establishments and related uses will allow the Town sufficient time to engage in a planning process to address zoning issues and the effects of such establishments

and uses in the Town, and to enact bylaws in a manner consistent with sound land use planning goals and objectives, the Act, as amended, and future regulations.

B. Temporary Moratorium

The use of land and/or structures for marijuana establishments as defined in Massachusetts General Laws Chapter 94G, Section 1 and as may otherwise be defined by Massachusetts law or regulation, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, on-site consumption of marijuana at a marijuana retailer location, any other types of licensed marijuana-related businesses, and the conducting of any such activity for commercial purposes by whichever name used, and any related use, shall not be permitted in any zoning district in the Town so long as this moratorium is effective, as set forth in Section C below. Use variances shall be strictly prohibited. During this moratorium, the Town shall undertake a planning process consistent with the purposes set forth herein.

C. Expiration

For the reasons set forth above and notwithstanding any other provision of the Mendon Zoning By-Laws to the contrary, the temporary moratorium set forth in Section B above shall be in effect through December 31, 2018 or six (6) months from the adoption of regulations to implement the Act by the Cannabis Control Commission, whichever is later, unless extended, modified or rescinded by a subsequent action of Town Meeting.

D. Conflict of Laws

In the event of any conflict between the provisions of this By-Law and any other applicable state or local law, regulation or by-law, the stricter provisions shall control.

E. Severability

The provisions of this By-Law are severable. If any provision, paragraph, sentence, or clause of this By-Law is found to be invalid, such invalidity shall not affect the other provisions or application of this By-Law, to the extent permitted by law; or take any other action relative thereto.

And you are directed to serve this Warrant, by posting up attested copies thereof at three or more public places in said Town, 14 days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this ____ day of April, in the year of our lord two thousand eighteen.

_____ **Selectmen of Mendon**

A True copy. Attest:

_____ **Constable**

Worcester, ss.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Mendon by posting up attested copies of the same at:

Town Hall; Town Hall Website; _____

_____ days before the date of the meeting, as within directed.

_____, **Constable**