

352<sup>nd</sup>  
*Annual Report*  
2018



*MENDON*  
*MASSACHUSETTS*

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### In Memoriam

During the year we were saddened by the passing of five individuals who have served our community. The Board of Selectmen dedicate this Annual Town Report in their memory.

#### Mary E. Ames

Mendon Police Officer  
Mendon Senior Center Van Driver  
Mendon Election Worker  
Mendon Senior Citizen of the Year

#### Paul A. Doucette

Mendon Town Forest Committee Member  
Mendon Senior Center Volunteer  
Mendon Historical Society Member

#### Diane K. Rice

Mendon Senior Center Volunteer

#### Pauline A. Tetreault

Mendon Fire Department Womens' Auxiliary Member

#### Marilyn K. Walton

Mendon Senior Center Volunteer



**Senior Citizen of the Year  
Proclamation  
Awarded to  
Joyce Gilmore**

Whereas: Joyce has lived in Mendon for (50) fifty years with her husband Dan--raising their family here.

Whereas: Joyce has a long history of service to the Town of Mendon and to the environment. Joyce, a Registered Nurse, was initially appointed to the Mendon Board of Health to finish a term. She went on to study Environmental Engineering and served as an elected member to the Mendon Board of Health for a total of twenty years (1970s-1990s) during a time of rapid housing development. Joyce worked hard to enforce laws to protect the town's water quality and was instrumental in starting the state of Massachusetts' first recycling pick-up program here in Mendon.

Whereas: Joyce is a past member on the Friends of Mendon Police, a current member of the Town of Mendon's Taxation Aid Committee and an active volunteer at the Mendon Senior Center.

Whereas: Joyce helped to found the Tri-River Family Health Center in Uxbridge in the 1970s and encouraged its association with Milford Regional Medical Center and UMass Medical in Worcester in an effort to expand primary care services in the community.

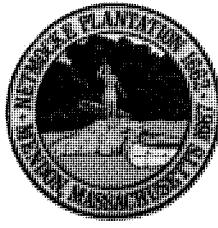
Whereas: Joyce has provided consistent support to Milford Regional Hospital through fundraising efforts as a committee member and Chairperson for the Milford Regional Annual Golf Classic Planning Committee.

Whereas: Joyce, a founding member of the Mendon Quilt Guild, generously shares her time and creativity with others by teaching others the art of quilting and donating quilts to benefit others.

***NOW THEREFORE, WE, THE BOARD OF SELECTMEN, DO HEREBY PROCLAIM***

***Joyce Gilmore***

**AS SENIOR CITIZEN OF THE YEAR GIVEN THIS SIXTEENTH DAY OF SEPTEMBER IN  
THE YEAR TWO THOUSAND AND EIGHTEEN IN MENDON, MASSACHUSETTS.**



**Senior Citizen of the Year  
Proclamation  
Awarded to  
Jane Lowell**

Whereas: Jane has lived in Mendon for nearly (45) forty-five years with her husband Dave—raising their family here after a nursing career.

Whereas: Jane has been committed to preserving Mendon's history through the Mendon Historical Society as past-president and current co-vice president, through her previous involvement in the Mendon Historical Commission and through Preservation Mendon as an active member.

Whereas: Jane helped with the efforts to establish a historic district in Mendon, worked on the restoration of the Olney Cook Artisan Shop and is currently helping to open the town's new Historical Museum on Hastings Street.

Whereas: Jane is one of the founders of the Touchstone Community School in Grafton, an independent, progressive school which opened in 1982.

Whereas: Jane is an active participant at the Mendon Senior Center as a Mendon Minstrels chorus member.

*NOW THEREFORE, WE, THE BOARD OF SELECTMEN, DO HEREBY PROCLAIM*

***Jane Lowell***

AS SENIOR CITIZEN OF THE YEAR GIVEN THIS SIXTEENTH DAY OF SEPTEMBER IN  
THE YEAR TWO THOUSAND AND EIGHTEEN IN MENDON, MASSACHUSETTS.



# TOWN OF MENDON

## BOARD OF SELECTMEN

Mendon Town Hall

20 Main Street

Mendon, Massachusetts 01756

Telephone: (508) 473-2312

Fax: (508) 478-8241

[bosadmin@mendonma.gov](mailto:bosadmin@mendonma.gov)

Mark W. Reil Jr., Chairman  
Christopher Burke

The Board of Selectmen Chairman Mark W. Reil Jr., Christopher Burke and Richard W. Schofield Jr., Town Administrator Kimberly Newman, and our Executive Assistant Laura St. John-Dupuis worked diligently to continue to move our town government in a positive, professional direction.

The Town of Mendon has a long, proud history of valuing our Public Safety services. After receiving approval from our residents for funding for a new police station in 2017, the Police Station Building Committee worked diligently to finalize plans and solicit bids for the new station. In November 2018, additional funding was secured, and the contract was awarded to Tower Construction. The ground-breaking ceremony for the construction was held March 29, 2019. We look forward to seeing the new station progress over the next year. Above all, we look forward to seeing our valued police force housed in a facility worthy of the department and the addition of an asset to our community that can also be utilized by the public.

Challenges with our Fire Department have been a key focus over the past few years. This year the Board of Selectmen were required to address fundamental issues with the operations of the department. In a search for solutions, the Board considered many ideas including; requesting proposals from surrounding communities to provide shared services, and also contracting with a professional agency to continue our search for a Fire Chief. Through a long period of considerations and negotiations, the Board was able to recruit an experienced Fire Chief to help the Town navigate our Fire issues. We hired Chief William Kessler in December. Chief Kessler has shown a record of professionalism and is the visionary leader we need to guide our fire services to the level that our community needs and deserves.

The Board of Selectmen continues to focus on the need to expand our commercial tax base through economic development. This is a recurring theme and will continue to be a topic of discussion for years to come. The important aspect of commercial development is to do so in a responsible way that will provide additional services to the community while not altering our towns' character.

We look forward to continuing our success on behalf of the people of Mendon and are honored to be able to serve the community we all love.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Mark W. Reil, Jr.".

Mark W. Reil, Jr., Chairman

## TOWN OF MENDON

Town of Mendon Incorporated May 15, 1667

Population 6342- 2018 Census

Registered Voters – 4437

Annual Meeting

First Friday in May

Annual Election Tuesday occurring eleven days after the first Friday

**Second Congressional District:**

James McGovern

Worcester

**Worcester & Norfolk Senatorial District:**

Ryan Fattman

Webster

**Tenth Worcester Representative District:**

Representative in General Court

Brian W. Murray

Milford

**Sheriff of Worcester County:**

Lewis Evangelidis

Holden

## CURRENT ELECTED TOWN OFFICERS

**MODERATOR**

Jay R. Byer

Term expires 2019

**SELECTMEN**

Mark W. Reil, Jr., Chairman

Term expires 2019

Christopher Burke

Term expires 2021

Richard W. Schofield, Jr

Term expires 2020\*

**TOWN CLERK**

Ellen Agro

Term expires 2021

**ASSESSORS**

Kenneth M. O'Brien, Chairman

Term expires 2019

Kevin G. Rudden

Term expires 2021

Susan L. Edmonds

Term expires 2020

Jean Berthold, Principal Assessor

**BOARD OF HEALTH**

Andrew J. Fiske, Chairman

Term expires 2019

Thomas Fichtner

Term expires 2021

Alan Greenberg

Term expires 2020

## **MENDON – UPTON REGIONAL SCHOOL DISTRICT COMMITTEE**

Leigh Martin, Chair

Term expires 2021

Diane Duncan

Term expires 2019

Sean R. Nicholson

Term expires 2020

**BLACKSTONE VALLEY TECHNICAL SCHOOL  
MENDON MEMBER**

Dennis Braun

Term expires 2022

**TRUSTEES OF TAFT PUBLIC LIBRARY**

Kelley Aubut, Chair

Term expires 2021

Amy Fahey

Term expires 2019

Sharron Luttrell

Term expires 2019

Ellen S. Agro

Term expires 2020

Wayne Phipps

Term expires 2020

Superintendent of Schools (Leigh Martin representative)

Term expires 2021

Board of Selectmen Chairman

**WATER COMMISSIONERS**

Allan Kent, Chairman

Term expires 2020

Matthew O'Brien

Term expires 2021

Kevin G. Rudden

Term expires 2019

**PARK COMMISSIONERS**

Allan J. Byrne, Jr., Chairman

Term expires 2019

Daniel Byer

Term expires 2020

Thomas Belland

Term expires 2021

**TREE WARDEN**

Alan D. Tetreault

Term expires 2019

**HIGHWAY SURVEYOR**

Alan D. Tetreault

Term expires 2020

**PLANNING BOARD**

William Ambrosino, Chairman

Term expires 2021

James Quirk

Term expires 2023

John Vandersluis

Term expires 2019

Damon Tinio

Term expires 2022

Barry Jadarola

Term expires 2020

**HOUSING AUTHORITY**

Diane Stevens

Term expires 2019

B. John Palumbo

Term expires 2020

Peter I. Denton

Term expires 2017 HOLDOVER

Mary Garagliano

Term expires 2023

**CURRENT APPOINTED TOWN OFFICERS**

**AGRICULTURAL COMMISSION**

Peter Hawkes

Term expires 2019

Jane Belleville	Term expires 2019
Peter Denton	Term expires 2019
Kenneth O'Brien	Term expires 2019

#### **CAPITAL PLANNING COMMITTEE**

Richard Schofield*	Term expires 2019
Matthew O'Brien	Term expires 2019
Norman Round	Term expires 2020
Jay Byer	Term expires 2019
Henry Marshall	Term expires 2021

#### **COMMUNITY PRESERVATION COMMITTEE**

Michael Goddard	Term expires 2021
Daniel Byer	Term expires 2020
Anne Mazar	Term expires 2021
Peter Denton	Term expires 2021
Mike Ammendolia	Term expires 2021
Rich Schofield*	Term expires 2019
Barry Jadarola	Term expires 2021

#### **CONSERVATION COMMISSION**

Damon Tinio, Chairman	Term expires 2020
Peter Coffin	Term expires 2019
Michael Ammendolia	Term expires 2021
William Aten	Term expires 2021
Timothy Aicardi	Term expires 2019
Carl Hommel	Term expires 2020

#### **CONSTABLE**

Kenneth O'Brien	Term expires 2021
Peter Powers	Term expires 2021

#### **COUNCIL ON AGING**

Kevin Rudden, Chairman	Term expires 2019
Earl Pearlman	Term expires 2020
Carol Kotros	Term expires 2020
Anne Vandersluis	Term expires 2021
MaryAnn Hopkins	Term expires 2021
Margaret Nogueira	Term expires 2021

#### **CULTURAL ARTS COUNCIL**

Joyce Firth	Term expires 2019
Tina Jankauskas	Term expires 2020
Deborah Perro	Term expires 2020
William Moffett	Term expires 2019
Mary Walling *	Term expires 2019
Ellen Gould	Term expires 2020
Michael Fater	Term expires 2020

## **ECONOMIC DEVELOPMENT COMMITTEE**

Jordan Berry	Term expires 2019
John Danielson	Term expires 2020
Anne Mazar	Term expires 2019
Thomas Merolli	Term expires 2019
Timothy Perrson	Term expires 2020
Seth Shufro (non-voting)	Term expires 2019
Kimberly Newman	
William Ambrosino	

## **FENCE VIEWERS**

Mark W. Reil, Jr.     Richard W. Schofield, Jr.\*     Christopher Burke

## **FINANCE COMMITTEE**

Michael Merolli, Chairman	Term expires 2021
Brian Guzman	Term expires 2020
Michael Ammendolia	Term expires 2021
Norman Round	Term expires 2019
Heather Allcock	Term expires 2020
John Hodgens, Jr	Term expires 2019
Nicholas Ciantra	Term expires 2019

## **HISTORICAL COMMISSION**

Hellen Wagner	Term expires 2019
Kathy Schofield	Term expires 2020
Thomas Merolli	Term expires 2019
Lynne Roberts	Term expires 2020
Janice Muldoon-Moors	Term expires 2020
Michael Goddard	Term expires 2021
Dan Byer	Term expires 2021

## **INSURANCE ADVISORY COMMITTEE**

Margaret Tetreault	Term expires 2019
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## **LAND USE COMMITTEE**

Anne Mazar, Chair	Term expires 2019
Peter Coffin	Term expires 2019
Barry Iadarola	Term expires 2019
Mark Reil, Jr.	Term expires 2020
Sharon Cutler, at Large member	Term expires 2021

## **LOCAL HISTORIC DISTRICT COMMISSION**

Janice Muldoon-Moors	Term expires 2020
Mark Bucchino	Term expires 2020
J. P. Parnas	Term expires 2020

## MASTER PLAN COMMITTEE

William Ambrosino, Advisory

Term expires 2019

## NEW POLICE STATION BUILDING COMMITTEE

Timothy Aicardi	Upon Project Completion
Michael Ammendolia	Upon Project Completion
Joseph Cronin	Upon Project Completion
Donald Morin	Upon Project Completion
Eric Peterson	Upon Project Completion
Moritz Schmid	Upon Project Completion
Linda Thompson	Upon Project Completion
David Kurczy	Upon Project Completion

## REGISTRARS OF VOTERS

Robert Crotty	Term expires 2020
Cheryl Spindel	Term expires 2019
Ellen Pond	Term expires 2021
Ellen Agro	

## TAXATION AID COMMITTEE

Alejna Brugos	Term expires 2021
Jenn Welch	Term expires 2021
B. Joyce Gilmore	Term expires 2019
Kenneth O'Brien	Term expires 2020
Kathleen Nicholson	Term expires 2020

## TOWN FOREST COMMITTEE

Susan Barnett	Term expires 2019
Ryan Oliva	Term expires 2021
Moritz Schmid	Term expires 2020

## ZONING BOARD OF APPEALS

James Carty, Chairman	Term expires 2019
Patrick Guertin	Term expires 2020
John Vandersluis	Term expires 2021
Shirley Grant, Alternate	Term expires 2019
Lawney Tinio, Alternate	Term expires 2019

## OFFICERS APPOINTED BY THE SELECTMEN

David Kurczy	Police Chief
William Kessler	Fire Chief
Murphy, Hesse, Toomey and Lehane LLP	Town Counsel
Chief Procurement Officer	Kimberley Newman
Highway Procurement Officer	Alan Tetreault
Eric Kinsherf Accounting Services	Town Accountant

Kevin Rudden	ADA Coordinator
Timothy Aicardi	Building Inspector
John Erickson	Building Inspector Asst.
Jack Grenga	Wiring Inspector
Albert Jones	Wiring Inspector Asst.
Lori Ann Braza	Zoning Enforcement
Robin Fletcher	Custodian Soldiers' and Sailors' Graves
Robin Fletcher	Veteran's Agent
Robin Fletcher	Veteran's Burial Agent
Mark Buccino	Emergency Management Deputy Director
Nancy Fleury	Deputy Election Warden
Kathryn Rich	Election Warden
Jennifer Welch	Treasurer/Collector
Thomas Merolli	Asst. Treasurer/Collector
Ellen Agro	Ethics Commission Liaison
Jenn Welch	Municipal Hearings Officer
William McHenry	Affordable Housing Coordinator
William Ambrosino	Central MA Regional Planning Comm. Rep.

### **OFFICERS APPOINTED BY THE BOARD OF HEALTH**

Ellen Agro	Burial Agent
Margaret Tetreault	Burial Agent
Maximillian Carbone	Animal Inspector
Lenny Izzo	Health Agent

### **OFFICERS APPOINTED BY THE BUILDING INSPECTOR**

Joseph Zacchilli	Gas and Plumbing Inspector
Barry Iadarola	Ass't Gas and Plumbing Inspector
Benny Pinto	Asst. Gas and Plumbing Inspector

### **SUPERINTENDENT OF MENDON - UPTON REGIONAL SCHOOL DISTRICT**

Dr. Joseph Maruszczak	Superintendent
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### **SUPERINTENDENT - DIRECTOR BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

Dr. Michael F. Fitzpatrick	Superintendent-Director
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\* Denotes Resigned  
\*\* Denotes Deceased

### **Report of the Town Clerk**

Thank you to the voters of Mendon for entrusting me with the office of Town Clerk. I am thrilled to be part of the rich history of Mendon. My first 7 months have been educational, exciting, and rewarding! One of the highlights of this year was having the distinct privilege of swearing in Mendon's new Fire Chief William Kessler. Delivering Oaths of Office is an aspect of the job that I am honored to perform.

Along with the usual tasks of issuing vital records, dog licenses, raffle permits, voter registrations, administering the census, and running all elections there are many more services the Town Clerk provides. The clerk also serves as: Records Access Officer for public record requests, Keeper of the Seal, Ethics Liaison to the state, Secretary to the Board of Registrars, Parking Clerk and Burial Agent. The Town Clerk's office provides notary services free of charge. I am also a Justice of the Peace.

2018 was a busy election year for the Town Clerk's office as we had the Annual Town Meeting and Election, the State primary, early voting, the general Mid-term State Election and a Special Town Meeting. Mendon's mid-term elections produced a very high turnout rate of 67%. It was wonderful to see such civic involvement and we hope the trend continues.

New voter registrations in 2018 totaled 357. As of Dec. 31 Mendon, had 4437 registered voters, 4359 on the active voter list and 78 on the inactive voter list. Inactive voters are those who have either moved out of Mendon and have not registered to vote in another community in MA, or voters who have not answered their current census. Voters on the inactive list will be deleted if the voter does not vote in 2 consecutive federal elections. Remember, you can register to vote at any time online. Visit our website [www.mendonma.gov](http://www.mendonma.gov) for a convenient link.

Mendon has an Open Town Meeting form of government, which means that **every registered voter** may attend town meetings and vote on the issues presented. Much of the work of the town is done before the town meeting, in board and committee meetings. All meetings of town boards and committees are open to the public. Meeting dates along with agendas and times are posted on the bulletin board in the Town Hall and on the Town website (the official posting site) at least 48 hours prior to the meeting time. All meetings are posted through the Town Clerk's office, so you may also call 473-1085 or go to the town website at [www.mendonma.gov](http://www.mendonma.gov) to check on meeting dates, times and places and agendas. Everyone is encouraged to attend town meetings and board/committee meetings. Volunteer for a committee, ask questions, become informed and become involved in your community and help make a difference. The decisions made in these meetings are ones that affect our daily lives. You should have a voice in those decisions.

The Town Clerk's office is responsible for making sure that all municipal employees along with appointed and elected officials complete an online training class for the Conflict of Interest Law, collecting the certificates of completion from each employee, providing copies of the

Conflict of Interest Law and receiving acknowledgements that everyone has received their copy of the law. The law dictates that this acknowledgement be completed yearly, and the online training is to be completed every other year.

Dog licensing is done yearly through the Town Clerk's office. All dogs ages 6 months or older must be vaccinated against rabies and have a current license. Dog license renewals can be done online through the town website at [www.mendonma.gov](http://www.mendonma.gov). New dog licenses/renewals can also be done through the mail and in person. For convenience, we include a license application on the yearly census form. We ask that when licensing through the mail please make sure to include enough postage on your return envelope if you are licensing more than 1 dog. Failure to license a dog can result in late fees and fines.

The Town Clerk serves as registrar of vital statistics, recording births, marriages and death records and issues certified copies of births, deaths and marriages. There were 52 births, 19 marriages, and 45 deaths recorded in Mendon in 2018.

Births	Males	26
	Females	26
Marriages	Both parties Mendon residents	12
	One party Mendon residents	3
	Neither party Mendon residents	4
Deaths	55 years of age and under	13
	Over 55 years of age	32
	Over 100 years of age	0

The Town Clerk's office also receives and tracks ZBA applications. Anyone who wants to build something which does not comply with the current zoning bylaws or who wants to change the use of a property must apply for a variance or special permit from the Zoning Board of Appeals. These applications are filed with the Town Clerk. Seven (7) variance applications were filed in this office in 2018.

The Town Clerk is also responsible for receiving and maintaining files on preliminary and definitive subdivision plans and plans not requiring approval under the Subdivision Control Law approved by the Planning Board (81P Plans). Eight (8) 81P plans (plans which change lot lines), Four (4) Site Plans, Three (3) Special Permits, and One (1) definitive plan were filed with the Town Clerk's office in 2018.

<u>2018 Licenses Issued :</u>	<u>Fees Collected:</u>		
Dog Licenses	633	Dog Fees	\$4255.00
Kennel Licenses	5	Raffle/ Junk Permits	\$65.00
Raffle Permits	2	Sale of Street lists, copies, etc.	\$125.00

Junk Licenses	2	Town Clerk Fees	\$5590.00
		Non-Criminal Fines Collected	\$500.00
		Parking Tickets	\$2205.00
		Online Processing Fees	\$260.00

There are many people who have helped make my first 7 months in office a success. I am especially thankful to my predecessor, Margaret Bonderenko, for her willingness to avail herself to me when I had questions. Her guidance, along with Assistant Town Clerk Peg Tetreault, made my transition go smoothly. I wish Margaret a wonderful, well-deserved retirement.

I am grateful to the many hands it takes to run an election in Mendon. Thank you to Alan Tetreault and the highway crew for setting up the polling place. Thank you to Chief David Kurczy and the Mendon Police Department for providing safe transportation of ballots and voting equipment and coverage during polling hours. Thank you to the staff at Miscoe Hill School including Principal Jennifer Mannion, Lauren Sannicandro, Resource Officer Stephen Sinko, Ken Choiniere and his maintenance staff, and Jay Byer for making sure we had everything we needed on Election Day. In addition, thank you to the dedicated poll workers, including Kathy Rich Election Warden, who worked tirelessly during early voting and on Election Day.

Thank you to the many townspeople, committee and board members, and officials who came by and introduced themselves and offered advice and good wishes. If you are in the area of Town Hall, stop by and say hello. I love meeting our residents! I am looking forward to 2019 and the opportunities it presents.

Respectfully submitted,



Ellen Agro  
Town Clerk

## ANNUAL TOWN MEETING MAY 4, 2018-PROCEEDINGS

The Moderator, Jay Byer called the meeting to order at 7:00pm. He dispensed with the reading of the warrant.

Non-Residents were allowed into the meeting:

Michelle Sanford-Town Crier  
Joe Maruszczak-MURSD Superintendent  
Dr. Michael Fitzpatrick-Superintendent BVT  
Richard Harris-Interim Fire Chief  
Kim Newman-Town Administrator  
Jean Berthold-Principal Assessor  
Bill McHenry- Town Employee  
Cindy Amara-Town Counsel  
Chris Starck-non voter  
Courtney Albin-non voter

The Moderator went over the rules and procedures for the meeting. The Moderator led the meeting in the Pledge of Allegiance.

Chris Burke, Chairman of the Board of Selectmen read the Report of the Board of Selectmen.

Mike Merolli, Chairman of Finance Committee deferred the reading of the Finance Committee Report.

Jay Byer made a motion to appointment Kevin Rudden as the Moderator for Article 14.

**UNANIMOUS VOICE VOTE**

**ARTICLE 1** Voted that any motion or amendment to increase any monetary articles or line items as proposed by the Finance Committee, presented at this Town Meeting Shall be OUT OF ORDER unless such motion, or amendment, states the source of funding as being from available free cash, or the line item or article that will be reduced by the same amount.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 2** Voted to fix the salaries and compensations of the elected officials of the Town for FY19, as follows,

Line Item	Elected Officials	Hourly Rate	Weekly Hours	Annual Longevity / Stipend	FY 2019 Total
510A	Board of Health - Chairman			\$ 225	\$ 225
510A	Board of Health - Member 2			\$ 175	\$ 175
510A	Board of Health - Member 3			\$ 175	\$ 175
175A	Planning Board - Chairman			\$ 225	\$ 225
175A	Planning Board - Member 2			\$ 175	\$ 175
175A	Planning Board - Member 3			\$ 175	\$ 175
175A	Planning Board - Member 4			\$ 175	\$ 175
175A	Planning Board - Member 5			\$ 175	\$ 175
122A	Selectman - Chairman			\$ 2,200	\$ 2,200
122A	Selectman - Member 2			\$ 2,000	\$ 2,000
122A	Selectman - Member 3			\$ 2,000	\$ 2,000
141A1	Board of Assessors - Member1			\$ 7,400	\$ 7,400
141A1	Board of Assessors - Member2			\$ 200	\$ 200
141A1	Board of Assessors - Member3			\$ 200	\$ 200
114A	Moderator			\$ -	\$ -
161A	Town Clerk	\$ 27.39	32.0	\$ -	\$ 45,577
294A	Tree Warden		*		\$ 3,494
422A2	Highway Surveyor	\$ 45.99	40.0	\$ 3,348	\$ 99,007

**UNANIMOUS VOICE VOTE**

**ARTICLE 3** Voted to raise and appropriate the sums of money as read under Article 3 to defray charges and expenses of the Town including debt and interest and to provide for a reserve fund for the ensuing fiscal year.

With the exception of line items 220A1 and Line item 710B:

**UNANIMOUS VOICE VOTE**

Line Item 220A1- voted to raise and appropriate \$60,000 for line item 220A1.

**UNANIMOUS VOICE VOTE**

Line item 710B-voted to decrease line item 710B from \$483,000 to \$465,000.

**UNANIMOUS VOICE VOTE**

**Articles 4-8 were voted using a consent calendar.**

**ARTICLE 4** Voted to appropriate funds provided to the Town by the State under Chapter 90 type money and such other funds as the Commonwealth of Massachusetts Highway Department may provide and to authorize the Board of Selectmen to enter into contracts with the Massachusetts Highway Department for Chapter 90 type money allocated the Town.

**ARTICLE 5** Voted to raise and appropriate \$6,500 to fund the FY2019 portion of the Assessor's Cyclical Inspection Program Update.

**ARTICLE 6** Voted to raise and appropriate \$10,000 to fund the FY19 portion of the Update Valuation Account.

**ARTICLE 7** Voted to raise and appropriate \$2,500 for State/Federal General Matching Grants

**ARTICLE 8** Voted to approve the Mendon Land Use Committee's Five Year Land Use Program, copies of which are available in the Town Clerk's office.

**UNANIMOUS VOICE VOTE FOR ALL CONSENT CALENDAR ARTICLES.**

**ARTICLE 9** Voted to raise and appropriate \$100,000 to make an additional debt payment towards the Police Station Bond.

**UNANIMOUS VOICE VOTE**

**ARTICLE 10** Voted to transfer \$7,500 from the Muddy Brook Planting Account to the Mendon Land Bank Account.

**UNANIMOUS VOICE VOTE**

**ARTICLE 11** Voted to Town transfer \$17,098 from the Community Preservation Budgeted Reserve Account and \$75,000 from the Community Preservation Open Space Account to fund the FY19 Fino Debt Exclusion.

**UNANIMOUS VOICE VOTE**

**ARTICLE 12** Voted to transfer \$10,000 from Stabilization to replace the furnace in the Mendon Senior Center. **2/3 vote needed**

**UNANIMOUS VOICE VOTE**

**ARTICLE 13** Voted to transfer \$20,000 from Free Cash to fund an Architectural and Site Engineering Study of an expansion to the Mendon Senior Center facility.  
**MAJORITY VOICE VOTE**

**ARTICLE 14** Voted to will approve the establishment of a stabilization fund to be used for capital needs by the Mendon-Upton Regional School District, beginning July 1, 2018, under MGL Chapter 71, Section 16G ½.  
**MAJORITY VOICE VOTE**

**ARTICLE 15** Voted to accept a gift of real estate located on Trask Road, Mendon, MA consisting of sixty plus acres, more or less, in accordance with Article Three, Third, of the Harvey J. Trask Trust Agreement, u/d/t May 28, 2015 subject to terms and conditions acceptable to the Board of Selectmen.  
**MAJORITY VOICE VOTE**

**ARTICLE 16** Defeated the motion to change the Town Clerk position from Elected Official to Appointed by the Board of Selectmen.

**MAJORITY VOICE VOTE**

**ARTICLE 17** Voted to change the Highway Surveyor position from Elected Official to Appointed by the Board of Selectmen.  
**HAND COUNT**  
YES 62  
NO 43

**ARTICLE 18** Voted to accept the provisions of M.G.L. c 44, § 53F½ of the Massachusetts General Laws establishing the Water Department as an enterprise fund effective fiscal year 2019.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 19** Voted to Passover this ARTICLE.

**UNANIMOUS VOICE VOTE**

**ARTICLE 20** Voted to transfer \$400,000 from the Starrett Property Account with \$40,000 into the Community Preservation Open Space Account and \$360,000 into the Community Preservation Budgeted Reserve Account.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 21** Voted to transfer \$20,000 from the Community Preservation Affordable Housing Account to renew the position of the part-time Affordable Housing Coordinator for FY19.  
**MAJORITY VOICE VOTE**

**ARTICLE 22** Voted to transfer \$100,800 from the Community Preservation Historical Preservation Account to fund the FY19 Police Station Debt Exclusion.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 23** Voted to transfer \$5,000 from Free Cash to fund electrical service improvements to the former St. Michael's rectory building attached to the Mendon Public Library.  
**MAJORITY VOICE VOTE**

**ARTICLE 24** Voted to use \$180,189.16 in excess capital funds from the Fire Station bond issue and the Fino Bond issue to fund improvements to the Town Hall campus and Complete Streets project.  
**MAJORITY VOICE VOTE**

**ARTICLE 25** Voted to transfer \$17,000 from Free Cash for the repair of the Highway Department Salt Shed Roof.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 26** Voted to transfer \$80,000 from the Capital Expenditure Account to purchase a replacement Plow Truck for the use of the Highway Department. **2/3 vote needed**  
**UNANIMOUS VOICE VOTE**

**Article 27** Voted to transfer \$25,000 from Free Cash for the purchase of 10 sets of Firefighter Turnout Gear.  
**UNANIMOUS VOICE VOTE**

**Article 28** Voted to Amend the motion to exclude The Board of Health funds which shall be omitted from the Bylaw.  
**UNANIMOUS VOICE VOTE**

Voted to amend the Town of Mendon General Bylaws by adding a new section to establish and authorize revolving funds for use by certain town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E1/2, as printed in the warrant, and add this section to the table of contents as **Chapter XXXII DEPARTMENTAL REVOLVING FUNDS**

1. Purpose. This by-law establishes and authorizes revolving funds for use by town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E1/2.

2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

B. No liability shall be incurred in excess of the available balance of the fund.

C. The total amount spent during a fiscal year shall not exceed the amount authorized by town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and the finance committee.

3. Interest. Interest earned on monies credited to a revolving fund established by this bylaw shall be credited to the general fund.

4. Procedures and Reports. Except as provided in General Laws Chapter 44, § 53E1/2 and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this bylaw. The town accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular

report the town accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds.

The Table establishes:

- A. Each revolving fund authorized for use by a town/city department, board, committee, agency or officer,
- B. The department or agency head, board, committee or officer authorized to spend from each fund,
- C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant/city auditor,
- D. The expenses of the program or activity for which each fund may be used,
- E. Any restrictions or conditions on expenditures from each fund,
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law/ordinance.

A Revolving Fund	B Spending Authority	C Fees, Charges or Other Receipts Credited to Fund	D Program or Activity Expenses Payable from Fund	E Restrictions or Conditions on Expenses	F Requirements/ Reports	G Fiscal Year
Library	Library Director, with approval of Library Trustees	Late Fines and fees for damaged, lost materials	Expenditures may include replacement of lost or damaged materials			Fiscal years that begin on or after July 1, 2018.
Planning Board	Planning Board Chair, with approval of Planning Board	Applicant Fees and deposits	Expenditures may include engineering and fees by Planning Board in project review			Fiscal years that begin on or after July 1, 2018.
Highway	Highway Surveyor with approval of Board of Selectmen	Monies/Fees related to recycling materials	Maintenance and improvement of recycling center			Fiscal years that begin on or after July 1, 2018.
Conservation Commission	Conservation Chair, with approval of Conservation Commission	Applicant Fees and deposits	Expenditures may include engineering and fees by Conservation Commission			Fiscal years that begin on or after July 1, 2018.

			in project review			
Board of Health	Board of Health Chair with approval of the Board of Health	Title V Fees and Deposits	Title V engineering and Inspectional Services costs			Fiscal years that begin on or after July 1, 2018.
Board of Health	Board of Health Chair with approval of the Board of Health	Trash and Recycling deposits, trash stickers and recycling fees	Expenditures may include reduction in service fees and trash contract costs			Fiscal years that begin on or after July 1, 2018.

**UNANIMOUS VOICE VOTE**

**ARTICLE 29** Voted to set the limits on the Revolving Funds created in Article 28, in accordance with Massachusetts General Laws Chapter 44, § 53E1/2 as follows:

Revolving Fund	Limit on Spending
Library	\$6,000.00
Planning Board	\$30,000.00
Highway	\$25,000.00
Conservation Commission	\$25,000.00

**UNANIMOUS VOICE VOTE**

**ARTICLE 30** Voted to amend the Town's Zoning Bylaws by adding a new section 2.08, MARIJUANA ESTABLISHMENTS, to take advantage of recent changes to State law that allows municipalities to put a temporary moratorium on marijuana establishments to expire December 31, 2018, which would provide as follows:

**A.Purpose**

This moratorium is intended to provide restrictions that will allow the Town of Mendon ("Town") adequate time to consider whether to allow or prohibit marijuana establishments and related uses, in accordance with applicable state laws and regulations, and to undertake a planning process as described herein. By vote at the Massachusetts state election on November 8, 2016, the voters of the Commonwealth approved "The Regulation and Taxation of Marijuana Act," which was subsequently codified as Chapter 334 of the Acts of 2016 ("Act"), and subsequently amended, in part, by Chapter 351 of the Acts of 2016, entitled "An Act

Further Regulating the Cultivation of Marijuana and Marihuana." Among other requirements, pursuant to the Act, as amended, the Cannabis Control Commission is charged with promulgating future regulations regarding administration and implementation of the Act, as amended. Regulations to be promulgated by the Cannabis Control Commission are expected to provide guidance in the licensing and regulation of marijuana establishments.

The regulation of marijuana establishments raises novel and complex legal, planning, and public safety issues, among others. In turn, the Town needs time to study and consider the regulation of marijuana establishments and other related uses, so that it will have the opportunity: to address such novel and complex issues; to study and consider the potential impacts of such establishments and other related uses on adjacent uses and on the general public health, safety and welfare; to consider and address the potential impact of the Act, as amended, and any future regulations on local zoning; and to undertake a planning process to appropriately address these considerations through zoning bylaws and other applicable bylaws and regulations, consistent with state laws and future regulations. A temporary moratorium on the use of land and structures in the Town for marijuana establishments and related uses will allow the Town sufficient time to engage in a planning process to address zoning issues and the effects of such establishments and uses in the Town, and to enact bylaws in a manner consistent with sound land use planning goals and objectives, the Act, as amended, and future regulations.

#### **B. Temporary Moratorium**

The use of land and/or structures for marijuana establishments as defined in Massachusetts General Laws Chapter 94G, Section 1 and as may otherwise be defined by Massachusetts law or regulation, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, on-site consumption of marijuana at a marijuana retailer location, any other types of licensed marijuana-related businesses, and the conducting of any such activity for commercial purposes by whichever name used, and any related use, shall not be permitted in any zoning district in the Town so long as this moratorium is effective, as set forth in Section C below. Use variances shall be strictly prohibited. During this moratorium, the Town shall undertake a planning process consistent with the purposes set forth herein.

#### **C. Expiration**

For the reasons set forth above and notwithstanding any other provision of the Mendon Zoning By-Laws to the contrary, the temporary moratorium set forth in Section B above shall be in effect through December 31, 2018 or six (6) months from the adoption of regulations to implement the Act by the Cannabis Control Commission, whichever is later, unless extended, modified or rescinded by a subsequent action of Town Meeting.

#### **D. Conflict of Laws**

In the event of any conflict between the provisions of this By-Law and any other applicable state or local law, regulation or by-law, the stricter provisions shall control.

#### **E. Severability.**

The provisions of this By-Law are severable. If any provision, paragraph, sentence, or clause of this By-Law is found to be invalid, such invalidity shall not affect the other provisions or application of this By-Law, to the extent permitted by law; or take any other action relative thereto.

**2/3 vote needed**

#### **2/3 Declared by the Moderator**

A motion to dissolve the warrant was made at 8:49pm. The tellers for the meeting were Kathryn Rich and Nancy Fleury. The officer for the meeting was Guy Kloczkowski. There were 113 voters in attendance.

A true copy. Attest:

Margaret Bonderenko  
Town Clerk

### **ANNUAL TOWN ELECTION-MAY 15, 2018-PROCEEDINGS**

The polls were opened at 7:00am in the Wilho Frigard Gymnasium of the Miscoe Hill School. The ballot box was checked and shown to be empty by Margaret Bonderenko and Warden Carol Cook. Officer Tyler Peabody was on duty until 2:00PM. And Officer Matthew Pichel was the officer on duty until the close of polls.

Poll workers from 7:00am to 5:00pm were: John Hogarth, Ruth O'Grady, Janice Muldoon-Moors, Anne Dudley and Carol Kotros.

The poll workers from 5:00pm to the close of counting were: Tom Irons, Ann Vandersluis, Patricia Ghelli, Wayne Phipps, Kathryn Rich and Nancy Fleury until the close of counting.

Total votes cast were 522. Warden Carol Cook announced the results at 8:10pm.

#### **Moderator- 1 year**

Jay R. Byer	416
Blanks	101
All Others	5

#### **Selectman- 3 years**

Christopher J. Burke	366
Blanks	139
Jason Whyte	11
All Others	6

#### **Town Clerk-3 years**

Ellen S. Agro	274
Jody Kurczy	236
Blanks	11
All others	1

#### **Board of Health- 3 years**

Thomas E. Fichtner	395
Blanks	127

#### **Assessor- 3 years**

Kevin G. Rudden	387
Blanks	134
All others	1

#### **Park Commissioner- 3years**

Thomas Belland	405
Blanks	117

#### **Water Commissioner- 3years**

Matthew G. O'Brien	367
Blanks	150
All others	5

#### **Taft Public Library Trustee Member- 3 years**

Kelley A. Aubut	395
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Blanks	126
All others	1

**Mendon-Upton Regional School Committee Member- 3years**

Leigh A. Martin	376
Blanks	143
All others	3

**Planning Board – 5years**

James Quirk	389
Blanks	130
All others	3

**Mendon Housing Authority- 5 years**

Mary F. Garagliano	407
Blanks	115

**Question 1** Shall the Town vote to have its elected Town Clerk become an appointed Town Clerk of the Town?

<b>YES</b>	117
<b>NO</b>	381
<b>BLANKS</b>	24

**Question 2** Shall the Town vote to have its elected Highway Surveyor become an appointed Public Works Director of the Town?

<b>YES</b>	207
<b>NO</b>	292
<b>BLANKS</b>	23

The results were announced at 8:10pm. There were 522 votes cast.

A true copy. Attest:

Margaret Bonderenko  
Town Clerk

**STATE PRIMARY - SEPTEMBER 4, 2018 proceedings**

Pursuant to the foregoing warrant the State Primary was held on Tuesday, September 4, 2018 at the Miscoe Hill Elementary School gymnasium. Polls were open at 7:00am. Poll workers were sworn in. Carol Cook served as Warden. Workers from opening to 5:00pm were Carol Kotros, John Hogarth, Margaret Bonderenko, Ruth O'Grady and Susan Carlson. The officer was Trever LaCasse from 6:30am- 2:00pm, and Donald Blanchette from 2:00 pm - until close of counting.

Poll workers serving from 5:00pm to 8:00pm were, Ann Vandersluis, Janice Muldoon-Moors, Nancy Fleury, Tom Irons and Wayne Phipps.

Polls were closed at 8:00pm. 745 votes cast. Results were announced at 8:05pm by Warden Carol Cook.

**STATE PRIMARY - SEPTEMBER 4, 2018 proceedings**

**DEMOCRAT 396 Ballots Cast**

**SENATOR IN CONGRESS**

Elizabeth A. Warren	356
All Others	2
Blanks	38

**GOVERNOR**

Jay M Gonzalez	181
Bob Massie	140
All Others	5
Blanks	70

**LIEUTENANT GOVERNOR**

Quentin Palfrey	198
Jimmy Tingle	108
All others	2
Blanks	88

**ATTORNEY GENERAL**

Maura Healey	342
All Others	1
Blanks	53

**SECRETARY OF STATE**

William Francis Galvin	281
Josh Zakim	98
Blanks	17

TREASURER

Deborah B. Goldberg	311
Blanks	85

AUDITOR

Suzanne M. Bump	316
Blanks	80

REPRESENTATIVE IN CONGRESS (2<sup>nd</sup> District)

James P. McGovern	342
Blanks	54

COUNCILLOR (7<sup>th</sup> District)

Paul M. DePalo	306
Blanks	90

SENATOR IN GENERAL COURT (Worcester & Norfolk District)

Thomas M. Merolli	350
All Others	1
Blanks	45

REPRESENTATIVE IN GENERAL COURT (10<sup>th</sup> Worcester District)

Brian W. Murray	334
All Others	2
Blanks	60

DISTRICT ATTORNEY (Middle District)

Joseph D. Early	325
All Others	1
Blanks	70

CLERK OF COURTS (Worcester County)

Dennis P. McManus	307
Blanks	89

REGISTER OF DEEDS (Worcester District)

Kathryn A. Toomey	317
All Others	1

Blanks 78

LIBERTARIAN 3 Ballots Cast

SENATOR IN CONGRESS

Blanks 3

GOVERNOR

Blanks 3

LIEUTENANT GOVERNOR

Blanks 3

ATTORNEY GENERAL

Blanks 3

SECRETARY OF STATE

Blanks 3

TREASURER

Blanks 3

AUDITOR

Daniel Fishman 3

REPRESENTATIVE IN CONGRESS (2<sup>nd</sup> District)

Blanks 3

COUNCILLOR (7<sup>th</sup> District)

Blanks 3

SENATOR IN GENERAL COURT (Worcester & Norfolk District)

Blanks	3
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**REPRESENTATIVE IN GENERAL COURT(10<sup>th</sup> Worcester District)**

Blanks	3
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**DISTRICT ATTORNEY (Middle District)**

Blanks	3
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**CLERK OF COURTS (Worcester County )**

Blanks	3
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**REGISTER OF DEEDS (Worcester District)**

Blanks	3
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**REPUBLICAN 46 Ballots Cast**

**SENATOR IN CONGRESS**

Geoff Diehl	171
John Kingston	99
Beth Joyce Lindstrom	57
Blanks	19

**GOVERNOR**

Charles D. Baker	221
Scott D. Lively	116
Blanks	9

**LIEUTENANT GOVERNOR**

Karyn E. Polito	259
All others	2
Blanks	85

ATTORNEY GENERAL

James R. McMahon, III	176
Daniel L. Shores	99
Blanks	71

SECRETARY OF STATE

Anthony M. Amore	241
Blanks	105

TREASURER

Keiko M. Orrall	236
Blanks	110

AUDITOR

Helen Brady	237
Blanks	109

REPRESENTATIVE IN CONGRESS (2<sup>nd</sup> District)

Tracy Lyn Lovvorn	128
Kevin William Powers	156
Blanks	62

COUNCILLOR (7<sup>th</sup> District)

Jennie L. Caissie	244
Blanks	102

SENATOR IN GENERAL COURT (Worcester & Norfolk District)

Ryan C. Fattman	293
Blanks	53

REPRESENTATIVE IN GENERAL COURT (10<sup>th</sup> Worcester District)

Sandra E. Slattery Biagetti	255
Blanks	91

DISTRICT ATTORNEY (Middle District)

All Others	2
Blanks	344

CLERK OF COURTS (Worcester County)

Joanne E. Powell	231
All Others	1
Blanks	114

REGISTER OF DEEDS (Worcester District)

Kate D. Campanale	92
Kevin J. Kuros	209
Blanks	45

A true copy. Attest:

Ellen S. Agro  
Town Clerk

STATE ELECTION – NOVEMBER 6, 2018 proceedings

Pursuant to the foregoing warrant the State Election was held on Tuesday, November 6, 2018 at the Miscoe Hill Elementary School gymnasium. Polls were open at 7:00 am. Poll workers were sworn in. Kathy Rich served as Warden. Workers from opening to 5:00pm were Carol Kotros, John Hogarth, Carol Cook, Kelley Aubut, Anne Dudley. Poll workers assigned to Early Voting Ballots were Susan Carlson, Leigh Martin, and Kathy Schofield. The officer was Trever LaCasse from 5:45am - 2:00pm, and Paul Mansfield from 2:00 pm - until close of counting.

Poll workers serving from 5:00pm to closing were, Ann Vandersluis, Janice Muldoon-Moors, Leigh Martin, Tom Irons and Wayne Phipps.

Polls were closed at 10:13pm. 2933 votes cast. Results were posted at 10:17pm by Warden Kathy Rich.

STATE ELECTION – NOVEMBER 6, 2018 proceedings

SENATOR IN CONGRESS

ELIZABETH A. WARREN	1303
GEOFF DIEHL	1512
SHIVA AYYADURAI	94
Blanks	23
Write ins	
All others	1

GOVERNOR/LIEUT. GOVERNOR

BAKER/POLITO	2281
GONZALEZ/PALFREY	570
Blanks	78
Write ins	0
All others	4

ATTORNEY GENERAL

MAURA HEALY	1582
JAMES R. MCMAHON, III	1266
Blanks	85
Write ins	0
All others	0

SECRETARY OF STATE

WILLIAM FRANCIS GALVIN	1688
ANTHONY M. AMORE	1083
JUAN G. SANCHEZ, JR	62
Blank	94
Write ins	0
All others	

**TREASURER**

DEBORAH B. GOLDBERG	1510
KEIKO M. ORRALL	1198
JAMIE M. GUERIN	64
Blanks	161
Write ins	0
All others	0

**AUDITOR**

SUZANNE M. BUMP	1353
HELEN BRADY	1230
DANIEL FISHMAN	125
EDWARD J. STAMAS	41
Blanks	184
Write ins	0
All others	0

**REP. IN CONGRESS**

JAMES P MCGOVERN	1522
TRACY LYN LOVVORN	1284
Blanks	125
Write ins	0
All others	2

**COUNCILLOR**

JENNIE L. CAISSIE	1572
PAUL M. DEPALO	1172
Blanks	189
Write ins	0
All others	0

**SEN. IN GENERAL COURT**

RYAN C FATTMAN	1579
THOMAS M MEROLLI	1289
Blanks	64
Write ins	0
All others	1

**REP. IN GENERAL COURT**

BRIAN W MURRAY	1452
SANDRA SLATTERY BIAGETTI	1370
Blanks	111
Write ins	0
All others	0

**DISTRICT ATTORNEY**

JOSEPH D EARLY, JR	1774
BLAKE J RUBIN	916
Blanks	241
Write ins	0
All others	2

**CLERK OF COURTS**

DENNIS P MCMANUS	1525
JOANNE E POWELL	1224
Blanks	184
Write ins	0
All others	0

**REGISTER OF DEEDS**

KATE D CAMPANALE	1426
KATHRYN A TOOMEY	1228
Blanks	278
Write ins	0
All others	1

**BVT SCHOOL COMMITTEE****Bellingham**

JOSEPH HALL	1920
Blanks	1009
Write ins	0
All others	4

**Blackstone**

JOSEPH A BRODERICK	1870
Blanks	1062
Write ins	0
All others	1

**Douglas**

JOHN C LAVIN, III	1832
Blanks	1100
Write ins	0
All others	1

**Grafton**

ANTHONY M YITTS	1793
Blanks	1139
Write ins	0
All others	1

**Hopedale**

MITCHELL A INTINARELLI	1804
Blanks	1127
Write ins	0
All others	1

**Mendon**

DENNIS P BRAUN	1929
Blanks	1000
Write ins	0
All others	4

**Milford**

PAUL J BRAZA	1814
Blanks	1116
Write ins	0
All others	3

**Millbury**

CHESTER P HANRATTY JR	1755
Blanks	1176
Write ins	0
All others	2

**Millville**

GERALD M FINN	1779
Blanks	1154
Write ins	0
All others	0

**Northbridge**

JEFF T KOOPMAN	1827
Blanks	1104
Write ins	0
All others	2

**Sutton**

JULIE H MITCHELL	1776
Blanks	1156
Write ins	0
All others	1

**Upton**

DAVID R BARTLETT	1800
Blanks	1131
Write ins	0

All others	2
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**Uxbridge**

JAMES H EBBELING	1784
Blanks	1149
Write ins	0
All others	0

**Ballot Questions**

QUESTION 1 (Nurse/ Patient Limits)	
YES	612
NO	2287
Blanks	34

QUESTION 2 (Citizens Commission)	
YES	1881
NO	963
Blanks	89

QUESTION 3 (Gender Equality)	
YES	1729
NO	1146
Blanks	58

A true copy. Attest:

Ellen S. Agro  
Town Clerk

## SPECIAL TOWN MEETING-NOVEMBER 27, 2018-PROCEEDINGS

The Moderator Jay Byer called the meeting to order at 7:00 pm. The Moderator noted that the warrant had been duly posted and properly served. A quorum was present.

Non residents who were allowed into the meeting:

Kim Newman, Town Administrator

Jean Berthold, Principal Assessor

Michelle Sanford, Town Crier

Cindy Amara, Town Counsel

Bill Kessler, Mendon Fire Chief

<b>ARTICLE 1 (FINCOM)</b>	Voted to transfer \$24,633 from Free Cash for Bills of a Prior Year from FY18 <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 2 (FINCOM)</b>	Voted to transfer \$122,892 from Free Cash to Snow and Ice removal FY18. <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 3 (FINCOM)</b>	Voted to transfer \$55,390 from Reserve for Negotiations to Line item 131D, Fire Chief Salary. <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 4 (FINCOM)</b>	Voted to pass over this article. <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 5 (FINCOM)</b>	Voted to transfer \$20,000 from Free Cash to Stabilization. <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 6 (FINCOM)</b>	Voted to transfer \$20,000 from Free Cash to Capital Expenditure Account. <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 7 (FINCOM)</b>	Voted to transfer \$5,000 from Free Cash to Other Post-Employment Benefits Account. <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 8 (FINCOM)</b>	Voted to transfer \$12,000 from Free Cash to Line item 510D, Trash Collection. <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 9 (CPC)</b>	Voted to set aside for later spending from FY19 Community Preservation Revenues: \$44,313 for open space; \$44,313 for historic preservation; \$44,313 for affordable housing; \$22,156 for administration; \$288,037 for Community Preservation Budgeted Reserve <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 10 (BOS)</b>	Voted to that the sum of \$1,400,000 is appropriated to pay additional costs of the Police Station project, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided, however, that no funds in excess of \$880,000 may be expended hereunder for this purpose unless and until the Town approves a Proposition 2½ Debt Exclusion pursuant to Massachusetts General Laws Chapter 59, Section 21C. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. <b>2/3rds VOTE</b>
<b>ARTICLE 11</b>	Voted that the Town transfer \$5,000 from Free Cash to 610 B7 Library Building Maintenance

<b>(FINCOM)</b>	<b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 12</b> <b>(FINCOM)</b>	Voted to amend the motion to reflect the change in the line item from 610 B7 to 450 C2. <b>UNANIMOUS VOICE VOTE</b> Voted to transfer \$1,610 from Free Cash to line 450 C2. <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 13</b> <b>(FINCOM)</b>	Voted to transfer \$200,000 from Free Cash Line 151 B Legal expenses. <b>MAJORITY VOICE VOTE</b>
<b>ARTICLE 14</b> <b>(FINCOM)</b>	Voted to transfer \$20,000 from the Reserve for Negotiations to Line 175 B Planning Board Expenses <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 15</b> <b>(FINCOM)</b>	Voted to transfer \$6,500 from Free Cash to Line 199A1 Town Hall Salaries <b>MAJORITY VOICE VOTE</b>
<b>ARTICLE 16</b> <b>(FINCOM)</b>	Voted to transfer \$40,000 from Free Cash for Town Hall Repairs <b>MAJORITY HAND COUNT</b> YES 35      NO 32
<b>ARTICLE 17</b> <b>(FINCOM)</b>	Voted to pass over this article <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 18</b> <b>(FINCOM)</b>	Voted to transfer \$10,000 from Free Cash to Line 294 B3 Tree Cutting Expenses <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 19</b> <b>(FINCOM)</b>	Voted to transfer \$10,000 from Free Cash to Line 294 B5 Contracted Service Expenses. <b>UNANIMOUS VOICE VOTE</b>
<b>ARTICLE 20</b> <b>(BOS)</b>	Voted to pass over this article. <b>UNANIMOUS VOICE VOTE</b>

**ARTICLE 21  
(PLANNING)** Voted to amend the Town of Mendon Zoning to allow marijuana establishments and medical marijuana treatment centers in the Highway Business (HB) Zoning District as follows:

**Section 6.03 Marijuana establishments, and medical marijuana treatment centers**

**A. Definitions**

- (i) Consumer - a person who is at least 21 years of age.
- (ii) Host community – The Town of Mendon.
- (iii) Host community agreement – an agreement setting forth the conditions to have a marijuana establishment or medical marijuana treatment center located within the host community which shall include, but not be limited to, all stipulations of responsibilities between the host community and the marijuana establishment or a medical marijuana treatment center.
- (iv) Marijuana - all parts of any plant of the genus Cannabis, not excepted below and whether growing or not; the seeds thereof; and resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol as defined in section 1 of chapter 94C of the Massachusetts General Laws; provided that Marijuana' shall not include:
  - (1) The mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks, fiber, oil, or cake made from the seeds of the plant or the sterilized seed of the plant that is incapable of germination;
  - (2) Hemp; or The weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink or other products.
  - (3) The weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink or other products.
- (v) Marijuana cultivator - an entity licensed to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers.
- (vi) Marijuana establishment - a marijuana cultivator, marijuana testing facility, marijuana research facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business.
- (vii) Marijuana testing facility - an entity licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminants.
- (viii) Medical marijuana treatment center - shall mean an entity, as defined by Massachusetts law only, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes,

- dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.
- (ix) Marijuana research facility – an entity licensed to cultivate, purchase or acquire marijuana to conduct research regarding marijuana and marijuana products.
- (x) Marijuana products - products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.
- (xi) Marijuana product manufacturer - an entity licensed to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.
- (xii) Marijuana retailer - an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.
- (xiii) Medical marijuana treatment center - shall mean an entity, as defined by Massachusetts law only, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.

**B. Number of Marijuana Establishments and Medical Marijuana Treatment Centers**

- (i) The maximum number of marijuana retailers shall be no more 20 per cent the total number of licenses which have been issued within Mendon for the retail of alcoholic beverages not to be drunk on the premises for the preceding fiscal year, or three in total, whichever the greater.
- (ii) The maximum number of marijuana cultivators, marijuana testing facilities, research facilities, marijuana product manufacturer or any other type of licensed marijuana-related business (exclusive of marijuana retailers or marijuana treatment centers) shall be no more than three in total.
- (iii) The maximum number of medical marijuana treatment centers shall be no more than three.

**C. Location and Uses**

Marijuana establishments or medical marijuana treatment centers are prohibited in all zoning districts, except as otherwise permitted by these Bylaws, following the standards herein:

- (i) The Board of Selectman shall negotiate and execute a Host Community Agreement (HCA) with the proposed marijuana establishment or medical marijuana treatment center.
- (ii) Any marijuana establishment or medical marijuana treatment center must be located within whichever district permissible under Section 3.01 Table A

“Table of Use Regulations”.

- (iii) Said uses shall additionally not be located within 500 feet from the nearest school providing education for grades K-12. The distances specified above shall measure by straight line from the nearest corner of the building on which the proposed said use is to be located, to the nearest boundary line to the nearest property line of the school.
  - (1) The distance requirement may be reduced by the Planning Board provided that the applicant demonstrates, by clear and convincing evidence, that 1) the ME will employ adequate measures to prevent product diversion to minors, and 2) the ME is adequately buffered and screened and 3) that the Planning Board determines that a shorter distance will suffice to ensure public health, safety, well-being and reduce undue impacts to the natural environment
- (iv) Except during transportation, marijuana or marijuana products held at any marijuana establishment or medical marijuana facility shall be located within a secure indoor facility.
- (v) No use covered herein shall be allowed to disseminate or offer to disseminate marijuana products or product advertising to minors or to allow minors to view displays or linger on the premises, except for medical marijuana treatment centers.
- (vi) No use covered herein shall be allowed to have a freestanding accessory sign in the Town of Mendon.

**D. Enforcement and Violations**

The Board of Selectmen, or its designee, shall enforce these regulations and may pursue all available remedies for violations, or take any other action relative thereto.

Violations of any provision of this Bylaw may be addressed administratively; by non-criminal disposition as provided in MGL Chapter 40 §21D with fine of \$300 per violation; or prosecuted through criminal complaint procedure.

Each day a violation occurs shall be considered a separate violation hereunder.

**E. Municipal Charges Lien**

If any fine remains unpaid after six (6) months from its due date, it shall become a municipal charge lien pursuant to the provisions of MGL Chapter 40, Section 58. If the bill(s) remains unpaid when the Assessors are preparing a real estate tax list and warrant to be committee under MGL Chapter 59, Section 53, the Board or officer in charge of the collection of the municipal fee or charge shall certify such charge or fee to the Assessors, who shall add such to the tax bill on the property to which it relates and commit it with their warrant to the Tax Collector as part of such tax bill.

**F. Validity and Severability**

The invalidity of one or more sections, subsections, clauses or provisions of this bylaw shall not invalidate or impair the bylaw as a whole or any other part thereof

Addition to Section 3.01 – Table A

Table A: Table of Uses		Districts			
Uses		RR	GR	GB	HB
<b>Business and Retail</b>					
56-1	Marijuana establishments, and medical marijuana treatment centers as defined and in accordance with Section 6.03	N	N	N	PB

**2/3rds Vote**

**ARTICLE 22 (PLANNING)** Voted to accept G.L. c. 64N, § 3 to impose local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town of Mendon, to anyone other than a marijuana establishment at a rate not greater than 3 per cent of the total sales price received by the marijuana retailer

## **UNANIMOUS VOICE VOTE**

**ARTICLE 23 (PLANNING)** Voted to pass over this article  
**UNANIMOUS VOICE VOTE**

**ARTICLE 24 (PLANNING)** Voted to pass over this article.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 25 (BOS)** Defeated motion to delete the Town's General Bylaw Chapter XI, Section 10, Spacing of Class II Vehicle Dealer License Premises  
**MAJORITY VOICE VOTE**

**ARTICLE 26 (BOS)** Voted to delete Chapter XXV, Adult Entertainment Establishments and Liquor Licenses of the Town's General Bylaws.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 27 (BOS)** Voted to accept an easement to the Town from Elm Hill Farm Realty Trust, u/d/t dated 10/4/1993 and recorded with Worcester District Registry of Deeds in Book 16560, Page 195 or its successors and assigns, as depicted on an Easement Plan for a portion of the premises located in Mendon, Worcester County, Massachusetts, conveyed to the Grantor by deed of Shelley D. Vincent III dated October 5, 1993 and recorded with the Worcester District Registry of Deeds in Book 16560, Page 203  
**UNANIMOUS VOICE VOTE**

**ARTICLE 28 (BOS)** Voted to accept a deed for a certain parcel of land known as Strawberry Lane, and accompanying tree, drainage and open space easements  
**UNANIMOUS VOICE VOTE**

**ARTICLE 29 (CPC)** Voted to pass over this article.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 30 (CPC)** Voted to transfer \$6,500 from CPA Historical Preservation Account to fund an overhead scanner for digitizing historical documents.  
**UNANIMOUS VOICE VOTE**

The warrant was dissolved at 9:08 pm. The officer on duty was Guy Kloczkowski. The tellers for the meeting were Nancy Fleury and Kathryn Rich. There were 86 voters in attendance.

A true copy. Attest:

Ellen Agro  
Town Clerk

To the Citizens of Mendon:

In 2018 the town held two Special Town Meetings, along with the Annual Town Meeting in May. All meetings were held in the auditorium at Miscoe Hill School. At the Annual Town Meeting residents approve the town's fiscal year budget. It is your opportunity to have input on how your tax dollars are spent. No town department can appropriate funds without town meeting approval. Special Town Meetings typically have both financial articles and by-law articles. The debate at all town meetings can be spirited, but always is respectful to other's opinions. I appreciate the mutual respect practiced at all town meetings.

I continue to hope for more residents to attend our town meetings. I know these meetings are not the most exciting "night out", but the decisions made at a town meeting determines the future of our town. If you want to have a say on how your tax dollars are spent, or have input in the regulations we choose to impose on ourselves, the town meeting is the place where these decisions are made. I encourage all residents to get involved in town government. Every registered voter in Mendon can speak to the issues on the warrant at a town meeting, and town meeting participants are the decision makers for the town. My job as moderator is to make sure anyone who wants to speak to an issue at a town meeting has that opportunity. I try to ensure that each comment is not repetitive, and that no one person dominates a meeting, but at the same time feel is it more important that no one leaves feeling like they were restricted from getting their point across. I appreciate the cooperation of those who attend in respecting and not abusing this process.

I consult with all town boards and officials as necessary to ensure town meetings will run smoothly. I continue to seek advice from former moderators from Mendon, as well as other communities.

This year our Town Clerk, Margaret Bonderenko decided to retire after twenty years of service to the Town of Mendon. Her dedicated service to the town over the course of her career is greatly appreciated. She is the force behind a smooth-running meeting. Without her, and the staff that works at all town meetings, they would not run as efficiently as they do. I may be at the podium during the meeting, but Margaret and the tellers are the ones who make it happen. I also want to welcome our new Town Clerk Ellen Agro. Ellen now has many responsibilities including maintaining the town's public records, administering elections and town meetings, and keeping the Town Moderator in line. I am sure Ellen is up to the task!!

Respectfully submitted,



Jay Byer  
Moderator

### **Report of the Agricultural Commission**

The Agricultural Commission did not meet in 2018.

#### **Agricultural Commission Members:**

Kenneth M. O'Brien, Chair

Jane Belleville

Peter Hawkes

Peter Denton

## **REPORT OF THE BOARD OF ASSESSORS**

### **TAX RATE RECAPITULATION OF MENDON**

#### **FISCAL YEAR 2019**

#### **TAX RATE SUMMARY:**

<b>Amount to be raised</b>	<b>\$20,498,615.08</b>
<b>Estimated Receipts &amp; Other Revenue Sources</b>	<b><u>4,304,208.00</u></b>
<b>Tax Levy (Includes \$1,049,361. for debt exclusions)</b>	<b>\$16,194,407.08</b>

#### **VALUATIONS:**

<b>Real Property Tax</b>	<b>\$15,284,563.30</b>
<b>Personal Property Tax</b>	<b><u>909,843.78</u></b>
<b>Total Taxes Levied on Property</b>	<b>\$16,194,407.08</b>

<b>CLASS</b>	<b>LEVY PERCENTAGE</b>	<b>LEVY BY CLASS</b>	<b>VALUATION BY CLASS</b>	<b>RATE</b>
I	87.7666	\$14,213,276.13	\$849,060,701.	\$16.74
III	6.2248	1,008,071.57	60,219,329.	16.74
IV	.3903	63,215.60	3,776,320.	16.74
V	5.6183	909,843.78	54,351,480.	16.74
<b>TOTAL</b>	<b>100.00%</b>	<b>\$16,194,407.08</b>	<b>\$967,407,830.</b>	

**Respectfully submitted,**

**Kenneth M. O'Brien, Chairman  
Susan L. Edmonds  
Kevin G. Rudden, Clerk  
Jean M. Berthold, Principal  
BOARD OF ASSESSORS**



Town of Mendon  
BOARD of HEALTH  
18 Main Street  
Mendon, Massachusetts 01756  
E-mail [boh@mendonma.gov](mailto:boh@mendonma.gov)

Mr. Thomas Ryder is the Board of Health Engineer. Mr. Leonard Izzo is the Health Agent. And year Max Carbone continues to be Animal Inspector.

The Board of Health continued to contract with the Visiting Nurses Association in 2018. The Visiting Nurses Association follows up on communicable diseases and conducts health-screening clinics for the Board of Health.

Starting July 1<sup>st</sup> of 2018 the Towns new trash hauler is E. L. Harvey and Sons of Westborough, MA. The Board awarded a three-year contract them this spring. They will continue donate \$1,500.00 toward the Household Hazardous Waste Day, \$1,500.00 in scholarships and 1,000 recycling bins over the three-year contract. They will also donate 2 dumpsters to the town clean up if there is one. A new service E. L. Harvey and Sons will offer residents is a document shred day. They will coordinate the event with the Household Hazardous Waste Day.

Bulk item pick-ups are done strictly thru E. L. Harvey and Sons at 1-800-321-3002 usually on Wednesday and the cost is \$20.00 per item, which is paid directly to E. L. Harvey and Sons.

Recycling is free to all Mendon residents who choose to participate free of charge. The Board is looking into a new recycling program. They talked to a representative from Simple Recycling. This program would allow residents to put out clothing, bedding, towels and other textiles, shoes, fashion accessories in special pink bags. These items will be recycled in some way. The Board is looking to start the new program spring of 2019. For many years the Board has offered a Senior Discount to those seniors who are 65 years or older, they must own the property and their primary residence is in Mendon.

Disposal costs are increasing every year and the Board of Health strongly urges residents to recycle to reduce trash disposal costs. The Town of Mendon tonnage continues to increase, which increases the trash bills. If any resident has questions about recycling please contact the Board of Health office.

The Board of Health held a Household Hazardous Waste Day on August 18, 2018. This event was more successful with many participating households due to the document shred day. The mercury thermometer exchange program also continues. Any Mendon resident can exchange mercury filled thermometer for a new digital one.

The Town of Mendon's annual rabies clinic was held on April 14, 2018.

The Board of Health issued the following permits in 2018:

Deep Hole & Perc Applications	20
Disposal System Construction Permits	54
Food Permits	29
Temporary Food Permits	6
Temporary Housing Permit	0
Septic Installer Permits	23
Offal Permits	24
Private Well Permits	25
Private Well Certificates	34
Tobacco Permits	5

Respectfully Submitted,

Andrew Fiske, Chairman  
Alan Greenberg, Vice-Chairman  
Thomas Fichtner, Member

**Report of the Building Department**

<b><u>Permit Type</u></b>	<b><u>No. of Permits</u></b>
NEW HOMES (Single Family)	28
ALTERATIONS & REPAIRS	40
DECKS, PORCHES, SCREEN PORCHES	19
ADDITIONS	3
SHEDS & BARNS	8
POOLS, ACCESSORY BUILDINGS	21
GARAGES	8
FOUNDATIONS	9
STOVES & CHIMNEY	16
COMMERCIAL ALTERATIONS	1
NEW COMMERCIAL BUILDING	2
VINYL SIDING and/or WINDOWS	30
RE-ROOFING	45
DEMOLITION	4
MISC.	12
SIGNS	8
SOLAR PANELS	21
INSULATION	22
SHEET METAL	27
HOME/BUSINESS PERMIT	28
<b>TOTAL PERMITS ISSUED</b>	<b>352</b>

Certificate of Inspections – twenty-five (25)

A total of \$130,212.00 was turned over to the Town Treasurer.

Respectfully submitted, Tim Aicardi, Building Inspector

**Report of the Wiring Inspector**

During the year 2018 a total of one hundred ninety-six (196) Wiring Permits were issued. A total amount of \$19,660 was turned over to the Town Treasurer.

Respectfully submitted, Jack Grenga, Wiring Inspector

**Report of the Plumbing Inspector**

During the year 2018 a total of ninety-nine (99) Plumbing Permits were issued. A total amount of \$13,715.00 was turned over to the Town Treasurer.

Respectfully submitted, Joseph Zacchilli, Plumbing Inspector

**Report of the Gas Inspector**

During the year 2018 a total of one hundred six (106) Gas Permits were issued. A total amount of \$7,775.00 was turned over to the Town Treasurer.

Residents are reminded that if there is any type of work performed on their gas installation or appliance in which lines are disconnected and reconnected, such work MUST be done by a licensed gas installer and a permit MUST be obtained for same.

Respectfully submitted, Joseph Zacchilli, Gas Inspector

### **Report of the Community Preservation Committee**

Mendon has participated in the MA Community Preservation Act (CPA) program for 15 years. Over the 15 years of CPA participation, Mendon collected \$3,456,549 through the CPA surcharge and Mendon gained over \$4,400,000 of additional funding and project support from sources outside of the Town of Mendon for Mendon CPA projects.

All CPA projects require a town meeting vote for approval and any person or group can submit projects to the Community Preservation Committee. Funds can be used for the preservation of open space for passive or active recreation, the creation and support of affordable housing, the preservation of historic buildings and artifacts, and outdoor active recreation projects. CPA funds have helped the town plan for its future and improve the quality of life in Mendon.

- On January 22, 2018 the Community Preservation Committee held a public hearing for all interested parties to recommend and discuss future projects.
- By unanimous vote, at the 5/4/18 ATM, the Town voted to transfer \$17,098 from the Community Preservation Budgeted Reserve Account and \$75,000 from the Community Preservation Open Space Account to fund the FY19 Fino Debt Exclusion.
- By unanimous vote at the 5/4/18 ATM, the Town voted to transfer \$400,000 from the Starrett Property Account with \$40,000 back into the Community Preservation Open Space Account and \$360,000 back into the Community Preservation Budgeted Reserve Account.
- By unanimous vote at the 5/4/18 ATM, voted to transfer \$20,000 from the Community Preservation Affordable Housing Account to renew the position of the part-time Affordable Housing Coordinator for FY19.
- By unanimous vote at the 5/4/18 ATM, the Town voted to transfer \$100,800 from the Community Preservation Historical Preservation Account to fund the FY19 Police Station Debt Exclusion.
- By unanimous vote at the 11/27/18 STM, the Town voted to set aside for later spending from FY19 Community Preservation Revenues: \$44,313 for open space; \$44,313 for historic preservation; \$44,313 for affordable housing; \$22,156 for administration; \$288,037 for Community Preservation Budgeted Reserve.
- By unanimous vote at the 11/27/18 STM, the Town voted to transfer \$6,500 from CPA Historical Preservation Account to fund an overhead scanner for digitizing historical documents.

Respectfully submitted,

Anne Mazar, Chair and Land Use Committee Representative

Bill Aten, Conservation Commission Representative (through October 2018)

Dan Byer, Park Commission Representative

Peter Denton, Mendon Housing Authority Representative

Barry Iadarola, Planning Board Representative

Rich Schofield, Select Board Representative (through October 2018)

Mike Goddard, Historical Commission Representative

## Report of the Conservation Commission

The Mendon Conservation Commission meets twice each month on Thursday evenings unless posted otherwise. The public is welcome and encouraged to attend these meetings. The Commission consists of seven appointed members.

The Commission is responsible for administering the Massachusetts Wetlands Protection Act and the Mendon Wetlands Protection Bylaw. The Massachusetts Wetlands Protection Act requires that any proposed activity that will remove, fill, dredge, or alter an area within one hundred feet of wetlands or land subject to flooding be regulated by the Commission. The Commission reviews proposed projects in Mendon in order to determine whether there will be an impact on a nearby wetland or land subject to flooding.

During 2018 the Commission issued ten Orders of Conditions, two Determinations of Applicability, and ten Certificates of Compliance. The total amount of filing fees collected for Notices of Intent, Certificates of Compliance and Requests for Determinations was \$1762.50. These fees are deposited into the town's general fund to cover administrative costs.

Solitude Lake Management administered the annual weed maintenance program for Lake Nipmuc. The \$500 that the Lake Nipmuc Association generously donated for treatment helped defray the \$3500 cost of treatment.

Respectfully submitted,

Damon Tinio, Chair (17 years of service, term expires May, 2020)  
Peter Coffin, Vice Chair (19 years of service, term expires May, 2019)  
Tim Aicardi (18 years of service, term expires May, 2019)  
Michael Ammendolia (27 years of service, term expires May, 2021)  
William Aten (21 years of service, term expires May, 2021)  
Carl Hommel (2 years of service, term expires May, 2020)  
Emilio Perez (2 years of service, term expires May, 2021)  
Bill McHenry, Administrative Clerk (3<sup>rd</sup> year of service)

### Report of the Council on Aging

*The mission of the Mendon Council on Aging is to evaluate the needs of Mendon's senior community and to respond to those needs by developing, promoting and encouraging new and existing programs and services that allow for enrichment, independence, quality of life and the fostering of aging with grace and dignity.*

The Mendon Senior Center serves Mendon residents of all ages including caregivers, the economically disadvantaged and, of course, the ever-increasing local senior population, which is currently 1,400 persons age 60 and over, accounting for 22% of the entire Mendon population. The center operates with a full-time director (40 hours per week), a part-time administrative assistant (18 hours per week), a part-time outreach worker (18 hours per week) and two part-time van drivers sharing the 18 per week position.

In 2018 the Mendon Senior Center was open 214 days for numerous recreational, educational, nutritional and fitness programs and health-related services. The total duplicated number of individuals served was 10,818. This figure includes 1,806 visits by individuals under 60 years of age such as caregivers, food pantry and fuel assistance recipients and younger volunteers. The Senior Center was fortunate to have the support of 81 dedicated volunteers in 2018 who assisted in the day-to-day running of the center's essential programs, as well as the food pantry, contributing a combined total of 2,774 documented hours. Additionally, in 2018, the Council on Aging and Senior Services Director provided coordination of the town's ongoing Senior/Veteran Work-off program available to and benefiting all town departments including the Mendon Upton Regional School District as well as the participating retirees and veterans.

The Council on Aging coordinated 1,186 rides for seniors and persons with disabilities utilizing its 13-passenger grant-funded van for local medical appointments, grocery shopping, Senior Center activities and other errands. While a nominal donation is requested for riders, no client will be denied transportation due to an inability to pay.

The Council on Aging also offered general assistance to Mendon residents of all ages, handling 2,892 phone inquiries from the public regarding benefits, programs and services including transportation and caregiver support as well as volunteer opportunities. Our intake staff handled SMOC fuel assistance applications for Mendon residents of all ages resulting in an annual award of \$60,035.77 federally funded fuel assistance for 60 households. Staff was also available to assist with the completion of food stamps applications and food pantry volunteers coordinated 306 food pantry distributions, including 41 deliveries, for Mendon seniors, individuals and families.

The Senior Center facility continues to be available for community use outside of normal operating hours especially in the evening and on weekends under the coordination of the Senior Services Director. In 2018 nineteen local civic and recreational clubs, municipal departments and boards including the Mendon Police, Fire and Board of Selectmen utilized the center for a total of 114 meetings, trainings and recreational programs after hours during the calendar year. The Senior Center continues to be on standby, and was

utilized in 2018, as a registered American Red Cross Emergency Shelter during periods of excessive heat or power outages in coordination with Mendon's Emergency Management Department.

The Council on Aging's part-time Outreach Worker position is paid in part through our municipal budget (12 hours) and with the use of a state grant (6 hours). Our Outreach Worker offers assistance to frail senior citizens, especially those who are homebound. In 2018 the Senior Center documented 1,214 contacts, including home and office consultations, providing confidential advocacy and information and referral services for aging related issues including home care, personal care and caregiver's support to 155 Mendon senior clients and their caregivers, free of charge.

The Council on Aging and Outreach staff continue to work collaboratively with numerous health care agencies including the Mendon Board of Health, Tri-Valley Elder Services, the Alzheimer's Association, Salmon Visiting Nurses Association, and BVT Health Service programs to provide a variety of health-related services and educational programs to help keep Mendon's seniors informed, healthy and as independent as possible so they can remain safely in their homes. Our health-related services include the annual flu shot clinic, the twice monthly Wellness Support group and regular podiatry, blood pressure and audiology clinics. In 2018, we continued our one on one counseling services for people over 60 years of age who suffer from depression, anxiety or emotional distress. This is a grant-funded collaboration involving six towns in the Blackstone Valley Region. Finally, in an effort to further educate the general public about a variety of issues related to aging, the Mendon Council on Aging hosted its second annual Health & Wellness Fair in November.

In 2018, the Council on Aging provided space and confidential coordination of a variety of professional services in-house. Free monthly health insurance and prescription drug counseling was offered to residents, Medicare beneficiaries of all ages through the SHINE (Serving Health Information Needs of Everyone) Program funded by the Massachusetts State Executive Office of Elder Affairs and staffed by trained, dedicated, local volunteers. Free caregiver support services and workshops were also offered in-house by several agencies including Tri-Valley, Inc. and the Alzheimer's Association of Central Massachusetts.

The generosity and talent of many individuals and local organizations has allowed for special events and recreational programs at the center and off-site when necessary due to space constraints. The Mendon Lions Club sponsored its 41st consecutive annual Senior Citizens Day, this year honoring Joyce Gilmore and Jane Lowell as *Seniors of the Year 2018* at the Unitarian Universalist Church of Mendon & Uxbridge. The Mendon Police Association sponsored the 11<sup>th</sup> annual Veteran's Appreciation Program hosted by the Council on Aging and featuring a breakfast with an uplifting patriotic performance by the center's own Mendon Minstrels chorus. Additional sponsors for this event, M&M Medical Supply of Mendon and Bella Restaurant of Glendale, RI as well as the Mendon Fire Dept. helped to further express our gratitude to our veterans.

Faith in Christ Church, formerly The Faith Baptist Church of Mendon, generously sponsored its 10<sup>th</sup> annual St. Patrick's Day Celebration Dinner open to Mendon seniors. The Ferrucci Family of Mendon generously sponsored the annual Senior Center holiday dinner catered by Oliva's hosted by the Mendon Council on Aging. The Council on Aging would also like to acknowledge our guest servers for several events from the Mendon Police and Fire Departments, the Board of Selectmen and Dell/EMC employee volunteers.

The Council on Aging collaborates with many local educators and supports several educational and intergenerational opportunities including the ever-popular pen-pal program with Henry P. Clough Elementary School fourth graders and the annual *Aging Well Day* hosted by BVT Health Services department. Additionally, student volunteers from Nipmuc High School, Leo Club members from Blackstone Valley Tech, Mount Saint Charles student volunteers, Tri-County Regional Vocational students, National Honor Society members from all schools and several local Girl Scout and Boy Scout Troops have all generously offered assistance at special functions throughout the year. We would like to thank the members and advisors of the above organizations as well as the school administrators for their efforts to reach out to local seniors in a multitude of ways. We would also like to offer special thanks to the coordinators at both the Henry P. Clough and Miscoe Hill Middle schools and their students, including the Friends of Rachel, for graciously hosting special programs for our senior citizens to attend throughout the year. Finally, our intergenerational list would not be complete without mentioning the annual Cardboard Boat Race coordinated by the Mendon Taft Library. It is a spirited community event enjoyed by many enthusiastic senior center participants.

The Mendon Food Pantry operated by the Council on Aging serves Mendon residents of all ages including seniors, disabled individuals and families. The COA is grateful for the tremendous effort made by the Mendon Cub Scouts and Boy Scouts and their families during the annual food drive held in November and also recognizes the supportive responses of the following organizations to help us meet the needs of those less fortunate: the Hockomock YMCA, the Give with Liberty Charitable Assistance Program, the Southwick's Zoo, the Mendon Upton Regional schools, the Friends of Rachel, the Mendon Girl Scouts, the Mendham Brothers of the Brush, the Mendon Lion's Club, the Taft Public Library, Saint Gabriel the Archangel Church in Upton, as well as numerous local organizations, businesses, and private citizens. Numerous dedicated volunteers continue to give countless hours to organizing the pantry and distributing food monthly. Without their efforts, the Mendon Council on Aging could not possibly meet the growing nutritional needs of Mendon's most vulnerable population – both seniors and families – who have either come to rely on the pantry or who find themselves in a time of need due to unexpected circumstances.

The Senior Center's success is owed to many. The Council on Aging cannot overstate the importance of volunteers' contributions-- all ages-- assisting with the many tasks that need to be completed on a daily and weekly basis. The Council wishes to thank everyone who has stepped forward to share their time and talent at the center in 2018, including volunteer instructors, program coordinators, office support, lunch servers, food pantry volunteers, friendly visitors, newsletter collators, custodial volunteers, gardeners and carpenters. We would also like to acknowledge the efforts of volunteer Diane Howell

who answered the call to reorganize our center's walking group which is now meeting five days a week at various locations. Additionally, we are grateful for the efforts of Nicholas Reed of Sutton who chose to revitalize the center's bocce court and oak benches as his Eagle Scout project in 2018.

The commitment and fundraising efforts of the Friends of the Mendon Elders, Inc. are also to be commended. The Friends is a vital 501-c(3) non-profit organization whose generous support of the Senior Center continues to allow for facility enhancement and program development. In 2018 the Friends contracted with LPi Publications to print (at no charge) the Mendon Senior Sentinel newsletter ten times annually which is mailed to Mendon seniors. The Friends also once again funded the annual maintenance fee for the office copier and carpet and upholstery cleaning as well as landscaping and interior decorating expenses—which both serve to improve and beautify the center's interior ambience and exterior grounds. The Friends continue to provide annual support of several exercise and arts and crafts programs, entertainment and added touches for several special annual events. Furthermore, in 2018 the Friends received a Mini-Grant through Central Massachusetts Agency on Aging used to promote Restorative Strength Training to counteract age related muscle loss. This grant funding has allowed the Senior Center to purchase hand held weights and provide a stipend to pay a licensed instructor.

The Council on Aging wishes to thank the Mendon Board of Selectmen, Finance Committee and the voters of Mendon for continuing to invest in the Mendon Senior Center. In 2017, voters at the Annual Town Meeting approved an article to replace 10 windows on the main floor of the building. That work has been completed. On May 4, 2018 the Annual Town Meeting approved an article to replace the Senior Center's 27-year-old furnace with a new, more efficient one. The work was completed in the fall of 2018. Between the more energy efficient windows and new furnace, the Senior Center has been toasty warm this past winter. The Council on Aging's additional request for \$20,000 to conduct an Architectural and Engineering Study on expanding the current Senior Center facility was also unanimously approved at the May 4 Annual Town Meeting. In mid-May the COA formed an eight-member Study Committee to begin the process of requesting qualifications and interviewing architectural candidates and has since reviewed seven proposals submitted by architecture firms interested in looking at our needs, preparing building concepts and preparing cost estimates for our planned expansion. In addition to the \$20,000 appropriated by Mendon voters at last May's Annual Town Meeting, State Senator Ryan Fattman and State Representative Brian Murray secured \$50,000 in this year's state budget to help with the design and engineering costs.

Together, the Council on Aging, Senior Services Director and Staff look forward to collaborating with all town Departments and the community of Mendon in 2019 in order to be of service to its seniors and to make a positive difference in their lives.

Respectfully submitted,

Chair -Kevin Rudden

Vice Chair -Earl Pearlman

Secretary - Ann Vandersluis

Treasurer -Carol Kotros

Senior Services Director – Amy Wilson Kent

Members -Mary Ann Hopkins

Peg Nogueira

Brenda Rienzo

**This is YOUR Center!**

**MENDON SENIOR CENTER STATISTICS**

**Total Town Population as of 1/28/19: 6,342      Seniors Age 60+: 1,400 (22%)**

<b>CALENDAR YEAR</b>	<b>2018</b>
<b> DAYS OPEN</b>	<b>214</b>

**Total Individuals Served:**

<b>ANNUAL ATTENDANCE</b> at Senior Center	<b>10,818*</b>
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\*Includes 1,806 visits (17%) by individuals under 60 years of age –  
Including caregivers, food pantry & fuel assistance recipients, volunteers etc.

\*Includes 9,012 visits by individuals over 60 years of age.

<b><u>PHONE INQUIRIES</u></b>	<b>2,892</b>
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**SENIOR CENTER IS RESPONSIBLE FOR THE FOLLOWING:**

**Administration of State & Federal Funded Van Grants**

For senior citizens and persons with disabilities

<b>TRANSPORTATION (# rides)</b>	<b>1,186</b>
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<b>MILES DRIVEN</b>	<b>4,937</b>
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**Administration of Municipal and Grant Funded Outreach**

<b>NUMBER OF OUTREACH CLIENTS</b>	<b>155</b>
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<b>Total # OUTREACH CONTACTS MADE</b>	<b>1,214</b>
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Assistance offered in office, home visits and telephone contact.

**Volunteer Recruitment, Training & Coordination\***

<b>NUMBER OF VOLUNTEERS</b>	<b>81</b>
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<b>DOCUMENTED VOLUNTEER HOURS</b>	<b>2,774</b>
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\*Does not include Group efforts – from Nipmuc and BVT High Schools, Mendham Brothers of the Brush, Mendon Lions Club, Mendon Boys Scouts and Mendon Girl Scouts

**SMOC Fuel Assistance Intake/Applications**

<b>FUEL ASSISTANCE CLIENTS SERVED</b>	<b>60</b>
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\$60,035.77 in benefits received by Mendon individuals/seniors/families.  
(60% seniors; 40% under 60)

**Food Pantry Administration**

<b>FOOD PANTRY DISBURSEMENT</b>	<b>306</b>
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Includes 41 home deliveries to seniors and individuals with disabilities.

Overall usage: 66% seniors; 34% families/people under 60 years of age.

**Coordination of Building Use**

<b>NUMBER OF COMMUNITY/MUNICIPAL GROUPS</b>	<b>19</b>
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<b>BUILDING USE: NUMBER OF TIMES</b>	<b>114</b>
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### Report of the Cultural Council

In 2018, the Mendon Cultural Council awarded \$5596.00 in grants to support cultural and educational enrichment activities for the Mendon community. Funding for these grants originates from the Massachusetts Cultural Council. The amount awarded from the State is based on town population and varies from year to year depending upon legislative decision.

The Council consists of resident volunteers appointed by the Board of Selectman. The Council is charged with encouraging and supporting the arts, humanities and interpretive sciences in Mendon and surrounding communities, primarily through an annual distribution of State funds awarded through a competitive grant process.

Grant requests were submitted online through the Massachusetts Cultural Council portal where they were cataloged and forwarded on to local councils. Applications come from local artists and organizations, regional groups, and individual performers from across the state. In making decisions, the Council is obligated to adhere to its stated "Granting Priorities" which appear on the Mendon Cultural Council page of the town website, and the Massachusetts Cultural Council website, (mass-culture.org), where they can be viewed by perspective applicants and the general public prior to submitting grant requests.

For the FY2018 grant cycle, 15 grants were awarded to:

*Mable & Jerry/Sr. Center Program*; Steve Henderson  
*Blackstone Valley Community Chorus*; Concert series  
*Blackstone Valley Community Concert Band*; Town Pavilion concert  
*Daniel's Farm Music Series*; Justine Brewer  
*Claflin Hill Music Performance Foundation*; Series  
*Kid's Club/Library Program*; Christin Barnett  
*Attracting Birds, Butterflies and other Beneficials*; John Root  
*Greater Milford Community Chorus*; Linnea Silvia  
*Garden Club Anniversary Show*; Greenleaf Garden Club  
*Miscoe Hill Newspaper Club*; Karen Arnold  
*Birch Alley Brass Ensemble Holiday Concert*; William Moffett  
*Bussing to School Play*; Cathy Frary  
*South Street Band Concert/Town Beach*; Jay Byer  
*Historical Reflection of 1960's/ Beatles Music*; Francis Hart  
*Milford Ballet Nutcracker*; Jane Schroeder

Mendon Cultural Council members:

Joyce Firth, Chair	Debbie Perro, Secretary	Ellen Gould, Treasurer	
Tina Jankauskas	Michael Fater	William Moffett	Mary Walling

Respectfully submitted,  
Joyce L. Firth, Chair

### **Report of the Economic Development Committee**

In 2018, the Economic Development Committee continued to explore policies which would make Mendon a more attractive place for business.

We started several projects to help move this goal forward.

Including:

- An “Open For Business” Breakfast in the fall, which was aimed at introducing businesses in Town to several resources available to business owners on the state level.
- Touring a marijuana testing facility in Milford (Pro Verde) to get insight into the industry growing in our own area.
- Sent a survey out to all businesses in Town to inquire as to what their needs are, and what the Town of Mendon can do to help its business community
- Investigating Town owned land which would be prime for development, including preparing for sale a parcel of land for a house lot.
- Working on a “restaurant week” for the Blackstone Valley with several other organizations, highlighting the restaurants in the area, including several in Mendon.

Respectfully Submitted,

Tom Merolli - Chairman



## **TOWN OF MENDON HIGHWAY DEPARTMENT**

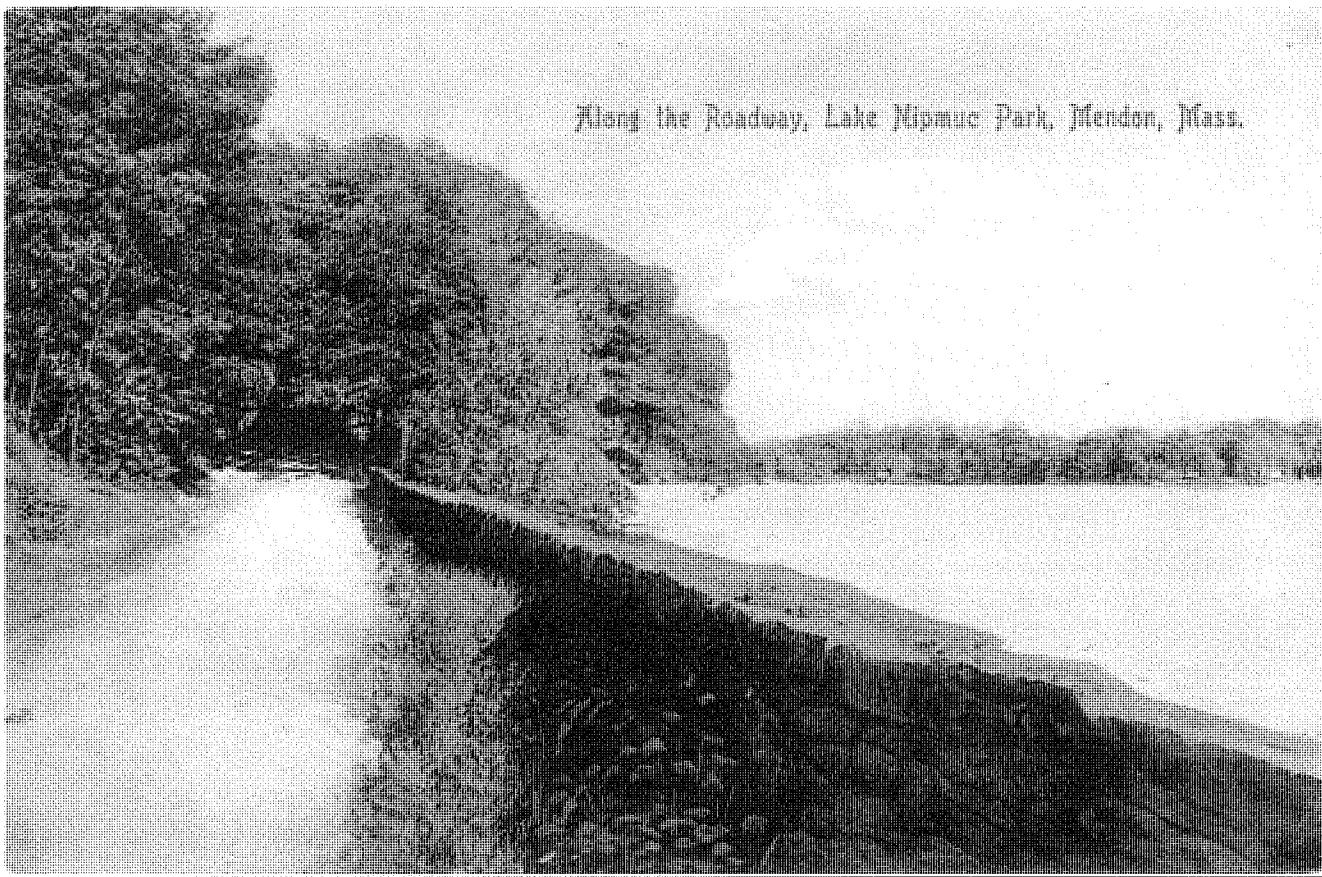
*Alan D. Tetreault*

*Highway Surveyor*

## **ANNUAL REPORT**

**2018**

*Along the Roadway, Lake Mipowee Park, Mendon, Mass.*



**MENDON HIGHWAY DEPARTMENT**  
**CALENDAR YEAR 2018**

**ROAD PROJECTS:**

Asylum Street – House #26 to Southwick Street:

Shim & Overlay – 2 $\frac{1}{4}$ "	\$ 61,972.
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Mowry Street:

Shim & Overlay – 2 $\frac{1}{4}$ "	\$ 64,151.
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North Avenue – From Esty Road to Town Line:

Hot In-Place Mill Recycling of Existing Asphalt Pavement	\$ 79,552.
Overlay – 1 $\frac{1}{2}$ "	<u>\$ 86,933.</u>
Total	\$166,485.

Park Street – From Mowry Street to House #21:

Shim & Overlay – 2 $\frac{1}{4}$ "	\$ 60,408.
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Paid for with Chapter 90 Programs.

## **ROAD REPAIRS AND MAINTENANCE:**

All streets and sidewalks swept.  
All streets cleared of tree branches and dead limbs.  
All roadsides mowed with rotary mower; bamboo and other vegetation removed from roadside and drainage swales cleaned.  
Shoulders around town paved with grindings.  
All shoulders damaged by plows were raked and seeded.

### Equipment Purchased for Road Repairs:

Mighty Lite Modular Shoring System	\$ 16,400.
Rotary Laser Self Leveling Kit	\$ 590.

### Materials Purchased for Repair/Improvement:

70 pails of emulsion	\$ 2,722.
141.66 tons of hot mix asphalt	\$ 11,146.
26.06 tons of cold patch asphalt	\$ 2,906.
157.18 tons of rip rap	\$ 2,043.
160 lbs. of vitacrete sand mix	\$ 628.
756 concrete barrel blocks	\$ 1,645.
Weed defeat	\$ 709.
Marking paint	\$ 1,223.
Downtown Improvements	\$ 3,347.

Asylum Street – pulled bamboo

Bates Street @ Thayer Road – repaired shoulder

Blackstone Street @ Town Line – scraped gutter line

52 Blackstone Street – scraped shoulder and refilled with grindings

67 Blackstone Street – scraped shoulder

14 Edward Road – repaired curbing

Emerson Street – removed (2) large rocks

53 Hartford Avenue East – installed curb and paved shoulder

10 Haywood Circle – repaired granite curb

Kelley Road Cul-De-Sac – loamed, seeded and raked

Lovell Street @ Millville Street – paved shoulder

5 Metcalf Road - loamed, seeded and raked

Millville Street @ Lovell Street – scraped shoulder

Mowry Street – scraped shoulder

North Avenue – paved around (3) manhole covers

75, 79, 85, 88, 91, 94, 101, 102, 134 & 136 North Avenue – cut and paved driveways after completion of street paving

18, 20, 22 & 44 North Avenue – loamed and seeded from plow damage



88 & 98 North Avenue – raised (2) catch basins @ \$25.00 ea.	\$ 50.
52 Northbridge Street – parged headwall and rip rapped	
Park Street – parge repair on (3) catch basins, raised (7) catch basins	\$ 175.
23 Park Street – replaced (2) catch basins @ \$600.00 ea.	\$ 1,200.
12 Pine Needle Drive – fixed drainage problem	\$ 1,500.
Providence Street @ Deer Hill Drive – cleaned swales	
Providence Street @ Quissett Road – cleaned swales	
67 Providence Street – rebuilt catch basin to top	\$ 600.
196 Providence Street – cleaned swales	
22 and 24 Talbott Farm Drive – rebuilt top of catch basin	\$ 325.
Thayer Road – rip rapped shoulder	
Vincent Road & Blueberry Drive (corner) – rebuilt top of catch basin 2 @ \$325.00 ea.	\$ 650.
Vincent Road @ Providence Street – rip rapped washouts	
3 White Road – rebuilt catch basin to top	\$ 325.

#### SIGNS INSTALLED/REPAIRED:

Signs purchased:	\$ 811.
Bates Street @ Bellingham Street – installed new “Stop” sign	
Bellingham Street – installed new “Truck Weight Limit” signs	\$ 114.
Bellingham Street @ Bates Street – installed new “Stop Ahead” sign	
Bellingham Street @ Hartford Avenue East – installed new “Bellingham Street” sign	
Blueberry Drive – installed new post for sign	
Hartford Avenue East – installed (2) new “Curved Road” signs	\$ 276.
Inman Hill Road – installed new sign	\$ 46.
Lovell Street @ Millville Street – fixed “Stop” sign	
Millville Street – cleared vines off of “Horse” sign	
Pine Needle Drive – installed new “Dead End” sign	\$ 37.
Pleasant Street @ Millville Street – installed new “Stop” sign	
Providence Street – installed (2) new “Fire Station” signs	\$ 227.
Providence Street @ Hartford Avenue East – installed new post for sign	
Recycling Center – installed new post for sign	
Route 16 – fixed “Main Street” and “Town Offices” signs	
Taft Avenue – installed new “No Parking This Side” and “Children” signs	
Town Hall – installed new “Handicap” sign	
Vincent Road @ Providence Street – installed new “Stop” sign	
Washington Street – installed new “Thickly Settled” signs	

### **MISCELLANEOUS PROJECTS:**

All equipment operator's acquired Hoisting License Recertification.	
Paul Marville obtained his Hot Work Safety Certificate.	\$ 45.
Installed pressure washer hood donated by Boucher Energy.	
Plowed and sanded the driveway for medical access for the Police and Fire Departments.	
Coordinated and installed flags on poles for Memorial Day – removed in the fall.	
Cleaned all catch basins (1,055).	\$ 8,440.
Mowed shooting range.	
Picked up leaves at various locations.	
Cut brush and low limbs all around Town.	
Painted "Stop" lines on crosswalks.	
Picked up and disposed of bags of trash from Town Clean Up.	
(Bags for Town Clean Up supplied by the Highway Department)	\$ 65.
Picked up an exorbitant amount of trash over the course of the year. The most problematic areas that were addressed in the spring and fall are as follows:	
<ul style="list-style-type: none"><li>• Bates Street</li><li>• Bellingham Street</li><li>• Cemetery Street</li><li>• Hartford Avenue East</li><li>• North Avenue</li><li>• Park Street</li><li>• Pleasant Street</li><li>• Southwick Street</li><li>• Thayer Road</li></ul>	
Picked up illegally dumped items at various locations including TV's, mattresses, furniture, tires and trash. Specific locations are as follows:	
<ul style="list-style-type: none"><li>• Blackstone Street - (2) TV's</li><li>• 103 &amp; 170 Blackstone Street - bags of trash</li><li>• Emerson Street - car parts</li><li>• Kelley Road - TV cabinet</li><li>• Pleasant Street - full bottles of bodily fluids</li><li>• Providence Street @ Massasoit Way - furniture</li><li>• 111 Providence Street - old tire and rim</li><li>• Southwick Street - couch and chair</li><li>• Talbott Farm Drive – (2) couches</li><li>• Washington Street @ Northbridge Street: bag of dirty diapers</li></ul>	
Removal of 10 beavers @ \$100.00 each / \$30.00 hr.	\$ 1,450.
3 – 210 Providence Street	
2 – George Street @ Muddy Brook	
0 – 81 Hartford Avenue West	
5 – 59 Northbridge Street	

Removal of 3 beavers @ \$100.00 each / \$30.00 hr.	\$ 660.
08/10/18 - 2 @ Hartford Avenue East	
08/11/18 - 1 @ Hartford Avenue East	
Jet & camera 12" storm drain lines.	\$ 1,500.
Removal of 2 beavers @ \$100.00 each / \$30.00 hr.	\$ 470.
11/18/18 - 1 @ Providence Street & George Street	
11/20/18 - 1 @ Providence Street & George Street	
All snow plow damage to resident's property has been addressed.	
Chipped recycled Christmas trees for boy scouts.	

#### **INTERDEPARTMENTAL PROJECTS:**

Shoveled the COA walk and ramp.  
 Installed and removed air conditioners at Town Hall offices.  
 Installed and removed Town Meeting and voting signs at Founders Park.  
 Set up voting booths and brought Town Meeting material to school.  
 Brought voting machine to poles and picked up after vote.  
 Brought Town Reports to school for Town Meeting.  
 Cleaned out the Old Fire Station.  
 Moved chairs from upper Town Hall to the Old Town Library.  
 Repaired "Exit" sign in lower Town Hall.  
 Removed 350<sup>th</sup> banner from Town Hall.  
 Put in rafts at Town Beach.

#### **BUILDING MAINTENANCE**

Replaced capacitor and rewired, oiled and adjusted garage door.	\$ 450.
1,000 gallon tank pumped.	\$ 275.
Annual maintenance of portable fire extinguishers.	\$ 230.
Digital monitoring services.	\$ 240.
Roof repairs on Inman Hill building.	\$ 160.
Replaced thermostat and motor wheel in Bay 1.	\$ 93.
Replaced roof on salt shed.	\$ 13,000.
Cleaned burner and replaced nozzle on furnace.	\$ 150.
Cleaned and checked gutters.	
Cut trees and brush around Inman Hill buildings.	

#### **RECYCLING CENTER**

Receipts-Permits	\$ 2,690.
Receipts-Electronic waste	\$ 2,640.
Receipts-Metal recycling	\$ 1,083.
Receipts-Wood chip recycling	\$ 2,600.
Tires Collected: 167-car, 3-truck, 2-loader	

<b><u>NUMBER OF DRIVEWAY PERMITS ISSUED:</u></b>	27	\$ 675.
<b><u>NUMBER OF DRIVEWAYS INSPECTED AND PASSED:</u></b>	27	
<b><u>NUMBER OF TRENCH PERMITS ISSUED:</u></b>	2	\$ 200.
<b><u>NUMBER OF STREET OPENING PERMITS ISSUED:</u></b>	11	\$ 1,375.

## SNOW AND ICE

Spent on salt for winter, 2017 – 2018: 2,155 tons \$ 150,498.  
As in the past, subcontracted plow truck drivers were on call to assist the Highway staff during large storms. \$ 37,479.  
Equipment maintenance, equipment/snow expenses: \$ 11,271.  
Approximately 40 hours spent clearing snow and ice from Highway Department building.

## **HIGHWAY VEHICLE MAINTENANCE:**

In addition to normal maintenance and improvement, the Highway Department made the following necessary repairs to our fleet of vehicles and equipment (dollar amounts include parts and outside labor).

Supplies for shop table	\$	521.
Purchase of (10) super 70 chisels & (10) micro chisels	\$	363.
Purchase of Redmax EBZ7500 Blower	\$	440.
Purchase of Husqvarna K760 Cut-Off Saw	\$	1,140.
Purchase of Husqvarna 550XP-18" Chain Saw	\$	490.
Purchase of 1999 Morbark Chipper	\$	8,000.
Annual lift inspections	\$	275.
Vehicle & equipment inspections	\$	1,375.
Waste oil & filter disposal	\$	150.
 E28 - Replaced turn signal.	\$	136.
Valves, o-rings and reconditioned rims.	\$	1,084.
E35 - LED license light and wiring supplies.	\$	618.
E52 - Installed new oil line.	\$	300.
Changed oil.	\$	1,520.
E55 - Changed knife blade around power wash unit, removed fuel tank, cleaned and replaced fuel filters.	\$	225.
Banded belt.	\$	567.
Valve cover gaskets, noise isolators, cover plate gaskets, fuel transfer pump and rectangular ring seal.	\$	190.
Replaced clutch pack and bearing in drive assembly, pulled apart feed area and welded housing.	\$	3,298.
H34 - Engine service: spark plug, gasket, suction hose, suction tube, inlet strainer, filter outlet, drain valve, repair kit, 12" switch tip, hydraulic service, winterize service.	\$	1,462.

H78	- Replaced cutting wheel.	\$ 250.
H81	- Replaced broken saw head.	\$ 122.
S11	- Pressure relief valve service. Replaced hose.	\$ 790. \$ 110.
T10	- Installed light bar. Replaced brake pads and rotors on left front and rear brakes and replaced lift solenoid.	\$ 180. \$ 305.
T11	- Repaired rocker panel, running board and refinished. (4) Tires.	\$ 650. \$ 840.
T12	- Tow – replaced EGR valve and lift pump/filter assembly.	\$ 2,119.
T22	- Replaced wiper blades, headlight bulb, tightened bolts on plow frame, replaced water pump, turbo, oil lines and clamps. Replaced passenger side light assembly, strobe light in light bar and end cap.	\$ 2,541. \$ 310.
T24	- Welded arm on wing. Straightened headboard and replaced passenger upper mirror bracket. Replaced drain valve and tail gate release valve. Replaced auger motor.	\$ 784. \$ 224. \$ 126. \$ 429.
T26	- Replaced front driver's side mud flap. Changed broken mirror brackets, left hand top and bottom and right hand bottom. Mirrors and brackets. Replaced rear brake drums and shoes. Replaced u-bolt on right front spring, replaced spinner light, remade wing arm support, replaced both spinner hydraulic lines and fittings.	\$ 177. \$ 412. \$ 589. \$ 749. \$ 204.
T28	- Replaced mirror strobes, rear strobes and wiring. Repaired seat. (2) Tires. Replaced fuel tank, lining and straps.	\$ 268. \$ 100. \$ 470. \$ 1,514.

#### **PUBLIC SAFETY VEHICLE MAINTENANCE**

Total hours spent by Highway mechanical staff: 258 hrs.

## **STORMWATER MANAGEMENT**

Mendon FY2018-2019 MS4 Stormwater Program	\$ 15,025.
• 05/14/18 - Removal of 10 beavers @ \$100.00 each / \$30.00 hr.	\$ 1,450.
3 – 210 Providence Street	
2 – George Street @ Muddy Brook	
0 – 81 Hartford Avenue West	
5 – 59 Northbridge Street	
• Removal of 3 beavers @ \$100.00 each / \$30.00 hr.	\$ 660.
08/10/18 - 2 @ Hartford Avenue East	
08/11/18 – 1 @ Hartford Avenue East	
• 12/18/18 – Jet & camera 12" storm drain lines	\$ 1,500.
• Removal of 2 beavers @ \$100.00 each / \$30.00 hr.	\$ 470.
11/18/18 – 1 @ Providence Street & George Street	
11/20/18 – 1 @ Providence Street & George Street	

## **MEETINGS & COURSES ATTENDED**

Numerous meetings were attended by the Highway Surveyor and various employees, which covered a variety of topics including, but not limited to:

- Municipal Vulnerability Preparedness (MVP) Plan for Mendon Workshops
- MHA Business Meetings
- WCHA Business Meetings
- WCHA Business Meeting & Vendor Appreciation Day
- Trench Safety Laws & Regulations Training Seminar
- UMass Transportation Center Event:  
2018 MassDOT Innovation & Tech Mobility Exchange
- Hosted a MassDEP Stormwater MS4 General Permit Training Session
- Managing Roadside Tree Mortality Workshop
- M.U.S.T. Excavation Safety Seminar

Total spent: \$ 185.

<b><u>SUMMARY OF EXPENDED FUNDS</u></b>	STATE	\$ 353,016.
	ROAD MACHINERY	\$ 30,133.
	FUEL	\$ 23,441.
	CONST & MAINT	\$ 118,350.
	SNOW & ICE	\$ 229,603.
	STORMWATER MGMT	\$ 19,395.
	WAGES	\$ 390,524.
	DETAIL	\$ 19,624.
	CAPITAL PURCHASES	\$ 24,400.
	<b><u>TOTAL</u></b>	<b><u>\$ 1,208,486.</u></b>

I would like to thank all residents, Town officials and Highway Department staff for their cooperation and assistance this past year.

Respectfully submitted,

Alan D. Tetreault  
Highway Surveyor  
January 15, 2019

### **Report of the Historical Commission**

2018 was a year of change for the Mendon Historical Commission. The term of a number of our long-standing members came to an end and, sadly, they made the decision not to continue with the Historical Commission. We were very thankful that we were able to persuade Mike Goddard to serve for an additional year to ensure continuity of the Commission.

A great deal of our time was spent in efforts to preserve some of the Town's historically significant properties that were subject to demolition requests. Despite the work of the Commission members and demolition delays, it was with great sadness that we were unable to provide alternatives to the owners of these properties. Several properties have since been demolished or are in the process of demolition. Working with the owners, we have, at least, been able to preserve some of them photographically. We have also been working on the redesign of the Demolition Application Form.

Work is continuing on preserving Mendon's history and the properties that tell the story of Mendon and those people who formed the Town. We have been approached by some homeowners of historically significant homes in Town who are interested in preserving and protecting their properties for future generations by means of additional Local Historic Districts. We are currently preparing documentation and investigating the process with Mass. Historic.

Some of the projects that are ongoing for the Mendon Historical Commission are pursuing the nomination for the Olney Cook Artisan Shop to the National Register of Historic Places and the preservation of the Miscoe Springs Bottling Plant.

We are thankful for the assistance of the Community Preservation Committee and also the Mendon Historical Society for their support during the year. At the December Special Town Meeting, we received approval to purchase a large-scale scanner/copier (portable, but to be housed at the new Historic Society Museum on Hastings Street). This will enable us to preserve many of our valuable documents and further our intentions to provide an online library of the History of Mendon through its many documents.

Our goals for 2019 are to continue our work on both preservation and education and work with owners of historically significant, potentially "at risk" properties and to find ways to preserve the character and history of our very special Town.

Respectfully submitted,  
Mendon Historical Commission:  
Lynne Roberts, Chair  
Kathy Schofield, Recording Secretary  
Thomas Merolli  
Michael Goddard  
Janice Muldoon-Moors

## Report of the Land Use Committee

Many projects were accomplished this year working with other organizations and the state to save the town money, preserve Mendon's landscape and history, and utilize land for the best use.

On January 22, 2018 the Land Use Committee held a joint public hearing with the Community Preservation Committee to hear recommendations for projects from all interested people.

The Land Use Committee applied to the MA Green Communities Program and Mendon was designated a Green Community in 2011. Since that time, Mendon has received dozens of grants for energy efficiency improvements for the town totaling \$530,000+ and an additional \$50,000+ for related Green Community programs. This year, Mendon received grants to add heating zone controls in the town hall and energy efficiency lighting in several town buildings. All the energy efficiency projects over the years have generated an estimated savings of over \$60,000 each year, because of the money saved in reduced fuel usage. Bill McHenry has been the Green Communities Program Coordinator for three years. Mendon plans to continue to participate in this program.

The MassSave Community Initiative Program was a Land Use Committee project to encourage Mendon residents to have no-cost energy audits, receive free LED light bulbs, take advantage of the state incentives to insulate, install energy efficient heating systems and more. Through program participation, the Town of Mendon received \$10,000 to put towards energy efficiency projects.

In 2016, Governor Baker signed Executive Order 569, instructing the government to provide assistance to towns to complete climate vulnerability assessments and resiliency planning. As part of this initiative, the Land Use Committee applied to the Municipal Vulnerability Preparedness Program (MVP) and received grant funding to organize two half day workshops. Anne Mazar was the MVP Program Coordinator. The workshops were held for approximately 40 town residents, business people, town staff and volunteers to help people learn about the projected impacts of climate change on Mendon and to plan preventative measures for the town to take. MA Audubon staff and Blackstone River Watershed Association staff helped plan and conduct the workshops. After completing this process, Mendon was designated an MVP Community, making Mendon eligible for further grant funding. Mendon received a grant for \$8,025. Currently, the MVP Program Coordinator is working with town committees and the Central MA Regional Planning Commission to update the zoning bylaws and subdivision regulations to foster methods of building that promote low impact development (LID), which is more resilient to storms, floods, extreme heat and other potential effects of climate change.

Mapping of the trails on the town open space properties continued. These maps can be found on the Land Use Committee page on the town website.

Respectfully submitted,  
Anne Mazar, Chair and Member-at-Large  
Barry Iadarola, Planning Board Representative  
Peter Coffin, Conservation Commission Representative  
Sharon Cutler, Member-at-Large  
Mark Reil, Select Board Representative

## Report of the Taft Public Library

Forty-two percent of Mendon residents have and use a library card, which entitles them to access materials at the Taft Public Library and from every library in the Commonwealth. Despite limited operating hours, the library loaned 30,462 items to patrons in 2018 and provided 5,222 items to other libraries through interlibrary loan. Taken together this represents a 7% decrease in circulation over the previous year. Circulation of downloadable materials (e-books, e-audio, and e-video), however, increased by 19%. Through its participation in the regional library system, books borrowed from other libraries that are returned to the Taft are picked up daily and returned to the originating library.

5819 individuals participated in programs for children, young adults, and adults. This represents a 13% increase from the previous year. The Summer Reading Program continues to be one of the most important services. Individual Summer Reading incentive programs were run for children, teens, and adults this past summer and 289 people took part. 55 programs and performances were held during summer reading with 2,294 children and adults in attendance. Much of the Summer Reading Program was funded by library programming money, but the Friends of the Taft Public Library assisted in sponsoring both the teen incentive program and the End of Summer Reading Party. Most programs were held on-site at the library, though Children's Librarian Tara Windsor worked with town employees to put together a series of Read Around Town storytime sessions which were hosted by the Town Hall, the Highway Department, the Senior Center, and the Fire Station in June and July. Popular programs over the summer included the 20<sup>th</sup> running of the Great Cardboard Boat Race at the Town Beach, an Oreo stacking contest, an Egg Drop (this year presented with the assistance of the Mendon Fire Department who brought their ladder truck over to Taft for the final egg contraption drop), the 11<sup>th</sup> Annual Taft Library Worm Race, two Giant Game Days, and a day of indoor Mini-Golf. The summer also featured a visit from *Wingmasters* with a live birds of prey program, music from the band *Rolie Polie Guacamole*, three soap making sessions for children, teens and adults from Garine Arakelian, musical instrument crafts, a children's paint night with Christin Barnett, a Mad Science geology program, and a visit from the Southwick's Zoo Mobile.

Ms. Windsor was responsible for storytimes, seasonal activities, and craft sessions in the Children's Room and oversaw the library's Summer Reading program. From January through June 2018, Ms. Windsor hosted an Itty-Bitty Storytime for toddlers ages two and under on Tuesday mornings and conducted storytimes for children ages two to five on Wednesday mornings. Ms. Windsor resumed both storytime sessions in September which again ran on Tuesday and Wednesday mornings through December. Itty Bitty Storytimes were incredibly well-attended throughout the year averaging 35-38 children and caregivers per session. Popular programs with Music Together of Blackstone Valley and performer Deb Hudgins were held intermittently throughout the year and Ms. Windsor's association with Beginning Bridges of Uxbridge yielded a *Brain Fit Academy* program and a *Parenting Café* workshop in January, a *Fables, Fairytales, and Folktales* series of programs on Friday mornings hosted by Ms. Windsor in the winter and spring, Jill Veinstein's *Raising Kids* program in March, an outdoor storywalk

featuring Jan Brett's *The Mitten*, and *Child Play Yoga* sessions which ran on Friday mornings during the summer. Beginning Bridges also facilitated *Muffins with Mom* caregiver meet and greets which were held once a month on Thursday mornings during the year and *Classic Storytimes* on Friday mornings from October through December. A special thank you to the Simpson Family who conceived of and presented a music program for younger children entitled *Mission to Maestro* in February. The program was jointly sponsored by the library and Beginning Bridges. Christin Barnett of Christin's Gallery hosted a Kid's Art Club on Wednesday mornings in March and April which focused on renowned artists like Picasso, DaVinci, and Frida Kahlo. She also helmed a number of paint nights throughout the year for children, teens, and adults including a Paint Night Fundraiser for the Wallace family in December which raised \$900 to cover the family's medical costs. Parent and licensed clinician Meredith Daelhousen hosted *Kidding Around Yoga* and *Mindfulness* sessions for kids and adults in September and October. The popular Tutors With Tails program, in which children could read to service dogs, ran from early 2018 until June at which time it was sadly discontinued due to the group's coordinator stepping away and the group disbanding. The Carnival Party, LLC returned with carnival games, mini-golf, and face painting for the library's Halloween and December Holiday parties. Both events drew more than 240 participants.

Book clubs for children and young adults were led by Ms. Windsor and Library Director Andrew Jenrich and boasted solid participation. Ms. Windsor hosted the 6-9-year-old book club which focused on early chapter books and the 8-12-year-old book club. Mr. Jenrich led the Teen Book Club for young adults ages twelve and up. This year teens in the club focused on books which were also released as first run movies. Teen Book Club members read *Ready Player One*, *The Darkest Minds*, and *Mortal Engines*, attended viewings of each movie at Bellingham Regal Cinema (chaperoned by Mr. Jenrich, members of the Library Friends, and Ms. Windsor) and held compare and contrast discussions afterwards. Mr. Jenrich and Ms. Windsor also coordinated teen volunteers in June to assist with the upcoming Summer Reading program.

The library continued its collaborative efforts with the school system. In June the Children's Librarian visited with all of the classes at Henry P. Clough Elementary School to explain and stress the importance of the upcoming Summer Reading program. In October all four first grade classes from Clough visited the library to participate in a short storytime and to tour the Children's Area. All first graders, with the permission of their parents, were issued library cards if they didn't already have them. Through the visits 56 children became new card-carrying members of the library. The library staff at Taft continued to work closely with librarians from Clough, Miscoe Hill Middle School, and Nipmuc Regional High School to acquire requested materials for teachers through the region's interlibrary loan service. On occasion the Taft staff hand-delivered these materials to the schools for their convenience and, otherwise, assembled resources from the collection relevant to children's assignments throughout the year. Other outreach during the year included a visit by Mr. Jenrich to Clough to read stories on Read Across America Day, an informational table (staffed by Ms. Windsor and Mr. Jenrich) and book raffle at the Whitinsville Community Center and Beginning Bridges Kids Fair in April, a visit by Ms. Windsor to Bright Horizons in Hopkinton in June to conduct storytime for six preschool

classes, and an informational table and book raffle put together by Mr. Jenrich for the Miscoe Hill Middle School Book Fair in October.

Adult programs were organized by Mr. Jenrich, Ms. Windsor, and the library staff and included a *Basics of Tea* program from The Cozy Tea Cart in January, a presentation and book signing by Dorje Dolma, author of *Yak Girl: Growing Up in the Remote Dolpo Region of Nepal*, a *Celtic Chocolate* program in March presented by Kim Larkin, a visit from Annie Hartnett, author of the novel *Rabbit Cake*, who took part in a book discussion with members of Taft's Adult Book Club and other interested patrons, and a yoga class for adults led by Bobbi Tosti Anderson in the spring. Other events in 2018 included a pressed flower workshop with Elaine McNanna of the Greenleaf Garden Club and World-Wide Pressed Flower Guild, a college essay writing session for teens given by Hannah Sieber of Tri Tutoring and another session hosted by Ms. Sieber for parents of college-bound teens, and a photo presentation from naturalist and noted wildlife photographer Peter Christoph on the *Owls of New England* in November. The Book Club for adult patrons continued to meet on the first Monday of each month. Participation in the club has grown over the past year from 14 to 17 members total. 52 teen volunteers provided approximately 186 hours of volunteer service for both children's and adult events.

The Taft Public Library continues to be a member of Central/Western Massachusetts Automated Resource Sharing, Inc. (C/W MARS), a library consortium dedicated to resource sharing and rapid access to information. C/W MARS provides patrons with access to the online catalogs of libraries throughout the state, interlibrary loans, and reference databases, among other services. Thousands of eBooks are made available to the region through C/W MARS's contract with Overdrive. In late December C/W MARS announced that for the first time over one million Overdrive eBooks had been circulated to patrons in Central and Western Massachusetts in a calendar year. In addition to databases provided by the Massachusetts Board of Library Commissioners, C/W MARS, and the Massachusetts Library System, the library purchased *World Book Online*, *Encyclopedia Britannica Online*, *Ancestry.com*, *HeritageQuest Online*, *Freegal Music*, *NewsBank* and other electronic databases for patron use. With the exception of *Ancestry.com*, all databases can be accessed from home as well as from the library. A complete list of databases is available from the library web site at [www.taftpuliclibrary.org](http://www.taftpuliclibrary.org).

The library's computers saw significant use this year. Patrons accessed the public computer terminals to fill out work applications, complete forms for government benefits and programs, and to work on resumes, school assignments, newsletters and other correspondence. Wi-Fi connectivity meant patrons could bring in their own laptops and mobile devices to access the internet. An upgrade of the library's wireless by C/W MARS during the year, furthermore, meant users enjoyed faster connection times and greater responsiveness when searching online. Library patrons were kept current on upcoming library programs through posts on the Taft website and the library's Facebook page, email blasts sent by the Friends of the Library, and push notifications from the Taft Library mobile app. At the close of the year Mr. Jenrich enlisted the help of National Honor Society students from Nipmuc Regional High School to roll out a plan for utilizing Instagram and/or Twitter to publicize library programs and initiatives.

The library added an Eventkeeper module to the Taft Library website in the spring. This meant patrons could consult a day-by-day calendar of upcoming library events and register online for programs with limited capacity. Patrons continued to utilize the library's fax machine, photocopier, and printer and in the Children's Area the two stand-alone AWE early literacy stations remained popular options for younger patrons.

The jigsaw puzzle exchange and the seed library in the Periodicals Area continued to generate interest this year and thanks to an initial donation of children's board games from Marianne Watson in memory of Janet Orff-Jacaruso and Dick and Bev Orff the library has made its first foray into nontraditional item circulation. We hope to expand the games collection in the coming year and perhaps look into some other nontraditional items to loan including hot spots and other tech, ukuleles, cake pans, and knitting kits.

The library offered museum passes to Old Sturbridge Village, Providence Children's Museum, Tower Hill Botanic Garden, Roger Williams Park Zoo, Davis Farmland, Mystic Aquarium, Historic New England, the Massachusetts State Parks, as well as the Worcester Art Museum and the U.S.S. Constitution Museum. Passes to Pawtucket Red Sox games were also available in the summer. In the fall the library began offering passes for the Museum of Fine Arts and the Museum of Science in Boston and the Discovery Museum in Acton. The Taft Public Library along with other libraries of the Blackstone Valley area continued their shared museum pass program during the year. Each area library's individual museum passes are no longer restricted solely to a town's residents but are available to all library cardholders across the Blackstone Valley.

Enhancements to the interior of the library this year included the addition of wall-mounted cabinets in the upstairs and downstairs bathrooms and a pull-down projection screen in the Clinkman Periodicals Area. The cabinets and screen were installed by Craig and Sue Allen and fully funded by the Friends of the Library. The library purchased a new Epson projector and the Friends a projector stand to complete the set-up. The problem of dim lighting in the Children's Area was rectified in October with the installation of nine new recessed fixtures which give off twice the illumination of the original lights. Electrician Craig Casavant from Blackstone did the work. Cost for the fixtures and installation was very affordable and came out of the library's existing budget. Early in the fall the Mendon Water Commission worked with White Water, a licensed contractor, to check over the library well and water tank and ensure they met proper specifications for the library to be considered a public water supply. Close inspection found that the existing water tank and pipes needed replacing and that work was completed in December. The Water Commission covered the cost of upgrades to the tank and well system and will cover costs of the monthly water testing that will occur at the library going forward. Around the same time Jack Grenga of Precision Electric installed a new 100-amp electrical panel and wall-mounted heater in the room with the water tank. All costs associated with that installation were covered by an electrical improvement line in the library's budget, funding which was secured at the Special Town Meeting in the spring.

The library is incredibly grateful for the exterior grounds work Kelley Aubut and her family provided over the summer. The Aubuts graciously volunteered their time to maintain the landscape features of Ben Tremblay's Eagle Scout project at the library's front entrance and the brick patio behind the library. In the process they also cut back overgrown areas around the library and in front of the adjacent rectory. Equipment and supplies for the work were paid for from the library's budget.

Former Taft Library employee Phyllis Foley continued with occasional paid project work in the library's Genealogy Room early in 2018 and wrapped up her last formal paid assignments in August. She was reimbursed for her work through library State Aid. Ms. Foley agreed to stay on and volunteer three hours of her time during the day on Wednesdays thereafter to assist patrons conducting local history and genealogy research. Research questions from patrons visiting other days of the week were forwarded to her to answer. Ms. Foley continued to remain in touch with Jake Sadow of Digital Commonwealth, the organization tasked with converting Mendon Town Reports and other documents of local interest into electronic format. Over the summer Mr. Sadow finished with the Town Reports and the library posted links to the scanned documents on its website. Ms. Foley also volunteered her time to assist staff working in the Adult Collection with assessing and weeding old and dated materials. Her efforts were much appreciated. Over the summer the library purchased two display cases, one for the Art Holmes Community Room downstairs and the other for the Clinkman Periodicals Area upstairs, to display historic documents and items from the Genealogy collection and to highlight patrons' personal collections and arts and crafts produced by local artisans.

The Friends of the Taft Public Library were led by officers Gaye Porciello (President), Sue Allen Vice President, Leesa Michaels Treasurer, and Caitriona Scott Secretary. This year the group focused on bringing adult programs to the Taft and their contribution was significant. The Friends hosted a *Blogging 101* event with Caitlin Lee, an *Essential Oils* presentation, a bee talk, a *Seedspllosion Make-Your-Own Seed Ball* session, a presentation from Holocaust survivor Janet Applefield, a book talk with Michael Tougias, author of *So Close to Home*, and a *Mayu Silk Art* workshop held in conjunction with The Hot Pigeon shop in Medway. In addition, the Friends assisted in the sponsorship of the Teen Summer Reading incentive program, the 20<sup>th</sup> Taft Public Library Great Cardboard Boat Race, the End of Summer Reading Party, and the Holiday Party in December. Fundraisers included a Book Sale in conjunction with the Town Wide Yard Sale in June, a 50/50 raffle at the Cardboard Boat Race, and ongoing sales of used books through Amazon. Their assistance with the teen movie nights was also very much appreciated.

It was with great sadness the library acknowledged the passing this year of Senior Abatement volunteer Marilyn Walton. Ms. Walton volunteered downstairs in the library on Friday afternoons the last two years working in the Young Adult and Adult collections. We were appreciative of all her efforts on behalf of the library and she will be missed. Monetary donations were made by the library staff to Sisters of Charity in Wellesley in her memory.

Early in the year the Library Board of Trustees hired David Eisen of Abacus Architects, the firm that handled the library renovation, to conduct a feasibility study of the rectory attached to the

library to determine whether, if renovated, it would be a viable option as an additional library space. Mr. Eisen delivered the written report in the spring. Considering, among other things, the overall condition of the building, the lack of handicapped accessibility and the cost it would take to make it accessible, and the inability to reconfigure the indoor space due to the placement of loadbearing walls, the Trustees voted not to pursue renovating the rectory in their April meeting and, subsequently, informed the Board of Selectmen of their decision. At their September meeting, Kelley Aubut was elected Chair of the Board, Amy Fahey Vice Chair, and Sharron Luttrell Secretary. In October the Trustees approved library meeting room policies and room reservation forms for the Art Holmes Community Room, the Clinkman Periodicals Area, and the Lorna F. Rhodes Genealogy Room. Links to the policies and forms are on the library's website. Late in the fall the Trustees received a request from the Mendon Historical Society for old artifacts and fixtures that were left behind at the former Taft Library on 20 Main Street because they were deemed significant and specific to that building. In November the Trustees voted that these items be donated to the Historical Society.

For three consecutive years the library has not needed to apply for a waiver from the Massachusetts Board of Library Commissioners. Increases to the library's operations budget in FY18 ensured that the town met the Municipal Appropriation Requirement for the library as specified by the state. The library was officially certified for State Aid in early December.

Respectfully submitted,

Andrew Jenrich, Library Director

on behalf of:

Kelley Aubut, Chairman

Amy Fahey, Vice Chairman

Sharron Luttrell, Secretary

Ellen Agro, Trustee

Leigh Martin, Trustee

Wayne Phipps, Trustee

Dr. Joseph Maruszczak, School Superintendent

Mark Reil, Board of Selectmen

**TOWN OF MENDON**  
**PARKS & RECREATION DEPARTMENT**

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**2018 ANNUAL REPORT**

The Parks and Recreation Department had a very successful 2018 season. As always the parks, playground and fields were constantly in use and the town beach was packed all summer long. The Parks Commission remains focused on maintaining and improving our existing parks facilities in addition to seeking new opportunities for recreation in Mendon. The annual election in May saw the re-election of Commissioner Thomas Belland.

The Department continues to work towards expanding programming and increasing services offered to the community. This year several capital projects were completed and several more are in the works. Planned projects include repairs to the basketball court lighting system, LED lighting upgrades, general repairs and improvements to facilities and more.

As discussed in the 2016 and 2017 report, the Department is still in need of a more permanent solution for storage and workshop space for the Maintenance Crew. Several options have been explored and the Commission is working on a proposal to bring before the Town. Additionally, there is still a need for space for community programming and fitness classes.

*As always, the Parks Department would like to thank Alan Tetreault and the Highway Department for their continued help and support.*

**To keep up to date with activities and events offered by  
the Parks & Recreation Dept. please visit us online:**

**www.mendonma.gov/parks**

**The Parks Department would like to thank all of our employees for the 2018 season:**

**Director of Parks & Recreation** – Daniel Byer

**Lifeguards** – Aaron Akerman, Tommy Cavanaugh, Olivia Charbonneau, Jacob Fernandes, Andrew Goyette, Jack Henderson, Katelyn Lashley, Carly Thibodeau, and Rachel Thibodeau

**Snack Shack Staff** – Trevor Byrne, Shannon Dowd, and Jack McCarthy

**Recreation Director** – Alan DeAngelis

**Assistant Recreation Directors** – Matthew Benoit, Stephanie Morrison

**Senior Counselors** – Haleigh MacKinnon, Paige Murphy, Kyle Nocera, and Jennifer St. John

**Recreation Staff** – Abigale Adams, Jaclyn Bianchi, Kelsey Behrikis, Emma Crisfield, Isabella DeFrancesco, Rachel Dunlavey, Andrew Fino, Jonathan Hilton, Samuel Hilton, Joey Schiloski, Diana Richard, and John Verrone

**Maintenance Supervisor** – Tyler Cameron

**Assistant Maintenance Supervisor** – Peter Pontzer Jr.

**Maintenance Crew** – Sean Belland, Alex Carchio, Cory McGreal, and John Schiloski

**Projects Completed in 2018:**

**Employee Scheduling Software:**

In 2018 the Parks Commission implemented scheduling and time clock software through When I Work. This summer all staff schedules and requests for time off were handled through this app. Additionally the app was used as a time clock for all staff. At a total cost of \$100/month the app saved the commission money on labor costs associated with scheduling and payroll. The Commission hopes to continue to embrace more modern technologies to increase efficiencies in the department.

**Snack Shack Upgrades:**

The Parks Commission installed a new commercial fryer in the Beach Snack Shack this summer. The total cost was \$1,332. As the business at the beach is increased, fried foods have been very popular. The previous unit had been in use for more than 10 years, was not commercially rated, and unable to keep up with demand. This new fryer operates on 240V and is larger and more powerful. Additionally two new exhaust hoods were installed over the grill and fryer for around \$400. These will improve ventilation and help to keep the snack shack cooler in the summer. The old rotting, wooden basement bulkhead door to the beach house was also replaced with a steel unit at a cost of \$2,530. The previous door was a safety issue and had rotten away. This new door will have a much longer lifespan and make the area safer for the beach patrons.

The Commission hopes to continue upgrades to the beach facilities in the coming years. Planned work includes a new roof for the snack shack, LED lighting upgrades, replacement of the doors, and painting of the bathrooms.

**Parks Dept. - Projects Completed in 2018 (continued):**

**Beach Sand:**

The Commission hired Landscape Solutions to bring in additional sand and make some landscaping repairs to the beach. The total cost was \$4,500 for 50 yards of sand. The contractors brought in and spread new sand as well as cleaned up some areas of the shoreline. This work had been needed for several years as erosion and run off have washed away parts of the beach area. In 2019, the Commission has planned additional landscape work for the beach to correct drainage issues.

**Dog Park:**

Unfortunately there are no additional updates to the status of the proposed dog park in 2018.

**2018 Parks Department Program Updates:**

**Field and Facility Use:**

Memorial Park, Veteran's Park, Clough Elementary School Field, and Grover Field were all filled to capacity with various events and sports programs over the course of the season. The Parks Dept. received and approved 35 permits for facility use representing approximately 13,500 hours of reserved field time. More than 1,000 children of all ages participated in the many recreation offerings though the many athletic associations and leagues who call Mendon home. Our facilities were host to countless games and countless practices in the 2018 season.

Again, the Scout Pavilion at Memorial Park was very popular this year. There were 21 permits issued for events there in addition to the frequent use by the general public. In the summer the Pavilion was also used daily by the Kids 'N' Us Summer Rec program for lunch.

Thanks to a grant from the Mendon Cultural Council the Blackstone Valley Community Concert Band was able to perform a free concert at the Pavilion on July 10<sup>th</sup> 2018 for the 7<sup>th</sup> year in a row.

*Mendon Parks would like to thank all the sports organizations (Baseball, Softball, Soccer, Basketball, and more!) who went above and beyond in their efforts to maintain and improve our parks.*

<b>FY2018 Facility Use P&amp;L*</b>	
Permits Issued	35**
Income	\$7,885.61
Expenses <sup>1</sup>	\$1,490.75
Profit	(\$6,394.86)

<sup>1</sup> – These expenses represent funds expended from the Parks Revolving account for field maintenance. Additional funds are provided by the Town towards the fields. These include \$1,700 for fertilization, \$1,600 for electricity, and other related funds.

*\*These figures are based on the 2018 Fiscal Year (7/1/17 – 6/30/18)*

*\*\*The number of permits issued is for the 2018 Calendar Year (1/1/18 – 12/31/18)*

### **2018 Parks Department Program Updates (continued):**

#### **Fitness Programming:**

The Parks Dept. has continued to offer Zumba classes on Wednesday nights taught by Stacy Boulanger. Barre Classes were not offered in 2018. This year we held 6 sessions of classes serving 17 students from Mendon and the surrounding communities. Classes were held at the H. P. Clough School during the school year and the Mendon Senior Center during the summer.

*In 2018 our longtime fitness instructor, Debra Fowler Clare passed away after a courageous battle with cancer. The Parks Commissioners will be forever grateful for her dedication to our community and her support in building our fitness programs.*

In the spring of 2018 the Commission offered a children's yoga class with instructor Kelly O'Grady. Unfortunately due to a lack of enrollment the class was cancelled.

<b>2018 Fitness Classes P&amp;L*</b>	
Class Enrollment	17
Income	\$793.66
Instructor Fees	\$515.88
<b>Profit</b>	<b>\$277.78</b>

*\*These figures are based on the 2018 calendar year (1/1/18 – 12/31/18)*

#### **Kids 'N Us Summer Recreation Program:**

The Kids 'N' Us Rec Program again had a very successful summer. This year there were a total of 217 children registered and an average of 60 kids per day (an increase of 8 per day over last summer). A total of 19 staff were hired this summer. We took several exiting field trips visiting the EcoTarium, Regal Cinemas, John Smith Soccer Center, Southwick's Zoo, Walnut Hill Bowling, and Urban Air Trampoline Park. The program ran for 9 weeks from June 25<sup>th</sup> to Aug. 24<sup>th</sup> providing daily activities including swimming games, arts & crafts and more. In 2019, the Commission plans to continue to expand the program. Plans for a storage shed as well as additional staff are in the works.

<b>2018 Summer Recreation Program P&amp;L*</b>	
Participants	217 kids
Daily Avg.	60 kids/day
Income	\$119,022.00
Payroll	\$60,479.68
Expenses	\$12,175.15
<b>Profit</b>	<b>\$46,367.18</b>

*\*These figures are based on the 2018 calendar year (1/1/18 – 12/31/18)*

**2018 Parks Department Program Updates (continued):**

**Mendon Town Beach:**

The town beach opened full time for the season on June 23<sup>rd</sup> and remained open daily 12pm-7pm until August 25<sup>th</sup> serving 3,108 patrons (increase of 853 over 2017). This summer continued the trend of increasing season pass users (43 total, 3 more than last year with 1,068 total users). This summer there was one issue with water quality forcing the beach to close on the 20<sup>th</sup> of July for 1 day.

The beach was open for 63 days, closing early just 12 days for weather. Admission prices remained the same at \$2/person for Mendon and Uxbridge residents, \$3/person for non-residents, and free for children 2 & under and seniors 60 & over. Season passes were \$50 for residents and \$125 for non-residents.

<b>2018 Beach Usage*</b>	
Season Length	63 days
Mendon Residents	789
Uxbridge Residents	306
Non-Residents	1,003
Season Pass & Free*	1,068
*ages 2 & under / 60+	(43 passes sold)
<b>Total Usage</b>	<b>3,108</b>
<b>2018 Beach P&amp;L*</b>	
Admissions	\$5,199.00
Passes	\$1,775.00
Lessons	\$5,395.00
<b>Total Income</b>	<b>\$12,369.00</b>
<b>Guard Payroll</b>	<b>\$11,125.52</b>
<b>Profit</b>	<b>\$1,243.48</b>

*\*These figures are based on the 2018 calendar year (1/1/18 – 12/31/18)*

This summer the Town Beach was host to a series of summer concerts and events.

**June**

6/26 (Tues.) @ 6:30pm – 4 Ever Fab\* Beatles Tribute Band  
7/10 (Tues.) @ 6:00 pm – Blackstone Valley Community Concert Band\*

**July**

7/14 (Sat.) @ 8:30pm – FREE Movie Night Sponsored by Custom Home Reality  
7/19 (Thurs.) @ 6:30pm – 20th Annual Taft Library Cardboard Boat Race  
7/25 (Wed.) @ 6:30pm – Rolie Polie Guacamole Children’s Concert, sponsored by the Taft Library

**August**

ABMI 8 Summer Concert Series - Kids Activity: Pony Rides, 6pm-7pm  
8/8 (Wed.) @6:30pm – Brass Connection Herb Alpert Style Brass Band  
8/15 (Wed.) @6:30pm – Studio Two Beatles Tribute Band  
8/22 (Wed.) @6:30pm – Jesse Liam Band Pop/Rock

End of Season Concert:

8/25 (Sat.) @6:30pm – South Street Band\* Classic Rock

*\*denotes events sponsored by the Mendon Cultural Council*

Based on the success of these events the Parks Commission will look to expand the summer programming at the Beach in 2019.

**Thanks again to the generous sponsors of these events**

- The entire crew at ABMI Cable 8
- Custom Home Reality
- Taft Public Library
- Mendon Cultural Council

### **2018 Parks Department Program Updates (continued):**

#### **Snack Shack:**

The Snack Shack was also open daily, 12-7pm. They served up a variety of refreshments including 1,025 burgers, 649 bags of Doritos, 433 orders of fries, and 2,949 slushies and ice cream treats! Food sales continued to increase and this summer saw a 47% increase in items sold over 2017. For the first time in years, a third crew member was added to help with the rec program lunches. The Snack Shack continues to operate at a profit. In 2019 the Commission plans to explore options for bulk purchasing of food.

<b>2018 Snack Shack P&amp;L*</b>	
Income	\$20,588.67
Payroll	\$5,876.22
Expenses	\$7,572.40
Food Costs	37%
Profit	<b>\$7,140.05</b>

*\*These figures are based on the 2018 calendar year (1/1/18 – 12/31/18)*

#### **Swimming Lessons:**

This year's swim lesson program continued to show small growth (79 vs 73 students). Of those 79, 53 of them passed their levels and advanced to the next class. This summer we struggled with issues due to weather forcing cancelations. In 2019 the Commission will explore some ways to build in make-up days for the lesson program.

<b>2018 Lesson Enrollment*</b>	
Mendon Residents	32
Uxbridge Residents	21
Non-Residents	26
<b>Total</b>	<b>79</b>
<b>2018 Lessons P&amp;L*</b>	
Income	\$5,395.00
Payroll	\$2,770.00
Profit	<b>\$2,770.00</b>

*\*These figures are based on the 2018 calendar year (1/1/18 – 12/31/18)*

Although the program is moving in the right direction there is still room for improvement. The Commission will continue to work on the lesson program.

## 2018 Parks Department Financial Report:

Financial Statement for the Parks Dept Revolving Acct (M.G.L. Ch. 44 §53D)  
 and the Mendon Town Beach Accounts for  
 Fiscal Year 2018 (July 1<sup>st</sup>, 2017 – June 30<sup>th</sup>, 2018)

<b>Parks Revolving Account FY18 P&amp;L</b>	
<b>Opening Balance</b>	<b>\$ 13,469.73</b>
<b>Income</b>	
Kids 'N' Us Rec Program	\$ 108,054.80
Snack Shack	\$ 5,510.75
Fitness Classes	\$ 1,050.16
Field Use Fees	\$ 1,490.75
<b>Total Income</b>	<b>\$ 116,106.46</b>
<b>Payroll</b>	
Kids 'N' Us Rec. Prog. Payroll	\$ 40,428.84
Snack Shack Payroll	\$ 5,986.33
Zumba Instructor Fees	\$ 1,039.48
<b>Total Payroll</b>	<b>\$ 47,454.65</b>
<b>Expenses</b>	
Kids 'N' Us Rec. Program	\$ 9,288.16
Snack Shack	\$ 7,297.99
Town Beach	\$ 8,299.16
Field Maintenance	\$ 7,885.61
Equipment Maintenance	\$ 4,738.90
Other Expenses*	\$ 5,147.40
(*software fees, credit card fees, office supplies, etc.)	
<b>Total Expenses</b>	<b>\$ 42,657.22</b>
<b>Closing Balance</b>	<b>\$ 37,464.32</b>
<b>FY18 Revolving Profit/Loss</b>	<b>\$ 25,994.59</b>

<b>Town Beach FY18 P&amp;L</b>	
<b>Income</b>	
Beach Admissions	\$ 2,857.00
Beach Season Passes	\$ 2,600.00
Swim Lesson Fees	\$ 6,215.00
<b>Total Income</b>	<b>\$ 11,686.00</b>
<b>Lifeguard Payroll</b>	
	\$ 12,479.56
<b>Profit/Loss</b>	
	<b>\$ (793.56)</b>

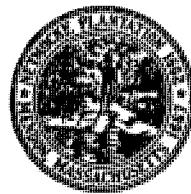
Respectfully Submitted,

### Mendon Board of Parks Commissioners:

Thomas Belland, *Chairman*  
 AJ Byrne  
 Dan Byer

Parks Department Annual Report (*continued*)

William Ambrosino, Chairman  
Damon Tinio, Vice Chairman



Barry Iadarola  
John Vandersluis  
James Quirk

**TOWN OF MENDON**  
**PLANNING BOARD**  
**Mendon Town Hall**  
**20 Main Street**  
**Mendon, Massachusetts 01756**  
**Telephone: (508) 473-2679 Fax: (508) 634-2909**

**TOWN REPORT – 2018**

81P's – 9

**Public Hearings:**

**Definitive Plans for:** 18 Washington Street – Birch Alley Acres - approved  
39-41 Providence Street – Applewood – in process

**Site Plan Review:**  
1 Cape Road – approved  
3 Morrison Drive – approved  
93 Blackstone Street – approved  
136 Uxbridge Road – approved  
47 Milford Street – approved  
35 Cape Road – approved  
22 Main Street- approved

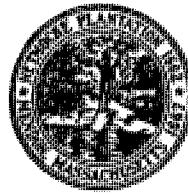
**Zoning By-law change:** Marijuana Establishments – approved

**Bond release for:** Deer Hill Subdivision – approved

The Planning Board continues to oversee by-law revisions with the By-Law Review Committee.

The board is also working with the Master Plan Committee to bring forward Mendon's first Master Plan.

William Ambrosino, Chairman  
Damon Tinio, Vice Chairman



Barry Iadarola  
John Vandersluis  
James Quirk

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## **Report of the Mendon Police Station Building Committee**

The Police Station Building Committee was appointed by the Board of Selectmen in July of 2016 to complete the building that was started by the Friends of the Mendon Police on Morrison Drive. At the joint meeting with the Board of Selectmen on September 14, 2016, the Selectmen chartered the Committee to expand the scope and to come up with the best solution for the town to replace the existing police station, and to present a recommendation to the Board of Selectmen so they could determine the best solution to present to the Mendon voters at the May 2017 Annual Town Meeting. In May of 2017 Mendon voters approved the request for \$5 million to renovate the former Fire Station on the Town Hall campus into the new Mendon Police Station.

### **Key Milestones/Accomplishments in 2018:**

#### **January 2018:**

- The Town of Mendon and Kaestle Boos Associates, Inc. finalize and sign the contract for architectural design services for the new Mendon Police Station.

#### **February 2018:**

- Chief Kurczy and Kaestle Boos Associates meet to develop schematic designs for the new Mendon Police Station.
- Mary Bulso, Owner's Project Manager (OPM) coordinates proposals for the site survey, borings and hazardous material inspections with the architect.

#### **March 2018:**

- Former fire station is cleaned out to prepare it for hazardous material abatement and eventual renovation.
- Building Committee votes to accept proposals for land surveying services from Guerriere & Halnon, for geotechnical services from Lahlfaf Geotechnical Consulting (LGCI) and for hazardous materials inspection services to Universal Environmental Consultants (UEC).
- Test pits are dug to determine the condition of the soils on the Town Hall Campus.

#### **April 2018:**

- An initial cost estimate for the design shows that an additional \$220K in value engineering will be needed to keep the project on budget.
- Kaestle Boos completes the schematic design phase of the project and begins design development work. The design will not include an elevator to the second level of the new addition, as only able-bodied police officers will have access to the second level. An interpretation from the Massachusetts Architectural Access Board (AAB) will be needed to approve the design.

- Letters are drafted by the Mendon ADA Coordinator Kevin Rudden and Police Chief Dave Kurczy stating that only able-bodied police officers will have access to the second level of the new police station so an elevator will not be required.
- Initial discussions take place with National Grid to remove the telephone pole at the entrance to the site and to bury the electrical wires underground in the easement area between the existing fire station and the abutter.
- At the suggestion of Police Chief Dave Kurczy, the Building Committee votes to recommend to the Board of Selectmen to consider naming the new Police Station after former Police Chief Mathew M. Mantoni, who was killed in the line of duty.

May 2018:

- Tim Aicardi, Building Inspector reaches out to Tom Hopkins, Executive Director of the Massachusetts AAB to inquire about the need for an elevator in the new Police Station.
- The geotechnical report from LGCI showed that the site consists of fill on top of organics, and the recommendation is that it all be removed, adding an additional, unanticipated cost to the project, estimated to be more than \$300K.
- In addition to the unsuitable soils, other cost increases have now driven the overall project cost up to an estimated \$5.94 million. As a result, other designs will be pursued to try to reduce the cost of the building. One design with a basement is evaluated but the savings are minimal due to other cost increases to support the site work that would be required, and another that reduces the overall footprint below 7500 square feet to eliminate the need for fire suppression is developed, potentially saving about \$180K. The Committee feels that this design barely meets the needs of the department today, let alone the needs into the future so it is scrapped.
- Due to the cost increase, the Building Committee suggests not pursuing the second egress from the future police station to reduce the project cost. The building design will support potentially pursuing this at some time in the future.

June 2018:

- The Building Committee reviews a new building design that moves the sally port to the front of the building, but this option is scrapped due to the concern about safety with cars pulling into and out of this area and directly onto Main Street. This was always a problem when the fire department used to use this building.
- The Building Committee meets with the Board of Selectmen to inform them of the project being nearly \$1 million over budget and the need for additional funding from the Town. The Board of Selectmen agrees with the Committee's recommendation to design the building that would support the needs of the town for years to come and that they will support reaching out to the voters to ask for additional funding to support the project.

July 2018:

- The architect develops several more designs, attempting to meet the programmatic needs of the police department for thirty years into the future while controlling costs.

August 2018:

- Designs are reviewed and the Committee insists that the new design contain a sally port and a fire suppression system, as not doing so would be short sighted. This eliminates a couple of the options.
- The preferred option is now estimated to cost ~\$6.5 million. The cost of electrical work has tripled while the HVAC and plumbing costs have doubled. The Committee feels that it needs to lock a design in as soon as possible as further delays will just drive the cost of the project up even higher.
- The Committee meets with the Board of Selectmen and everyone agrees to send the project out to bid to determine the true cost of the preferred design. The design will include several “add alternates” that can be bid out separately so that the Town can then award the contract to the general contractor with none, some or all of the alternates depending on the amount of funds that are available.
- The Board of Selectmen agrees to put a placeholder on the November Special Town Meeting warrant to request additional funding for the project and let the voters decide how to proceed.

September 2018:

- Two Committee members walked the former Fire Station to get inputs from two members of the Historical Commission regarding what to retain from the current building. The Committee agrees to retain as much exposed brick on the inside of the building and the two rings outside the side entrance door. Follow up work by the Historical Commission is needed to determine if they want the existing windows.
- The Committee finalizes the scope of work and alternates that will be sent out to bid. In addition to the base bid, four alternates will be requested:
  1. Sally Port
  2. Existing Police Station Abatement / Demolition
  3. Parking Lot Final Paving
  4. Second Floor Fit-out
- The Mendon Board of Selectmen votes to accept the recommendation of the Building Committee to name the new police station in honor of Mathew M. Mantoni, former Mendon Police Chief who was killed in the line of duty.

October 2018:

- The Committee meets with the Mendon Water Commission to review the plans for the public water supply that currently supports the Town Hall campus. The new police station design will not exceed the water usage limits previously approved by the Massachusetts Department of Environmental Protection (MA DEP). The Water Commission will contact the MA DEP to ensure that they are updated on the plans for the Town Hall campus public water supply.
- Hazardous material abatement (professional asbestos removal) is completed at the current Fire Station.

- A Planning Board Public Hearing is held to review the site plans. The plans are approved by the Planning Board and a recommendation is made to attend an upcoming Zoning Board of Appeals meeting to document that the side setback requirement is not met with the existing fire station building and the new addition, and some parking areas will also not meet this requirement.
- Bids documents are posted for a general contractor for the project.
- An updated cost estimate is received, and it shows that the project will cost a little over \$6.1 million.
- Initial discussions with the state regarding plans for moving the existing E911 communications equipment are held.

November 2018:

- Subcontractor bids are received at the start of the month and the total of all the bids is in line with the latest cost estimate.
- Mary Bulso, OPM for the project will remain but will be changing companies from Daedalus Projects to Central Mass Projects. There should be little to no impact on the project with this change.
- Eight bids are received in response to the general contractor bid posting with the lowest bidder being Tower Construction from Cranston, RI. A meeting is held with the Board of Selectmen and Finance Committee and the group agrees to award the base contract and the first alternate (sally port) to Tower Construction. An additional \$880K will be needed to award the contract. Funding will be requested at the November Special Town Meeting.
- At the November Special Town Meeting, the Mendon voters agree to support the \$1.4 million debt exclusion request, with a ballot vote to take place in May 2019. In order to award the contract to the general contractor, the voters approve short term borrowing of \$880K. The contract for the general contractor is awarded to Tower Construction. At the same meeting, an easement for twenty-five feet of land from the abutter along the right side of the property is approved by Mendon voters.

December 2018:

- A public hearing is held by the Mendon Zoning Board of Appeals to review the request for relief by special permit due to the side setback requirement not being met for the future police station. The request is approved unanimously.
- The document to grant an easement to the Town for twenty-five feet of land along the side of the property (where the setback requirement is not met) is signed by the Town and the abutter.
- Tim Aicardi, Building Inspector submits a formal request to the Massachusetts Architectural Access Board (AAB) to approve the interpretation that no elevator is needed for the future Mendon Police Station. The AAB will review the request at their meeting on January 7, 2019. This should be the last required approval needed for construction to begin.

Construction of the new Mendon Police Station is anticipated to begin in January 2019 and extend throughout the course of the year. We thank the residents of Mendon for your continued support of our efforts and encourage you to share your input and participate in the process as we move toward the completion of the new Mendon Police Station.

Respectively Submitted,

Mendon Police Station Building Committee:

Joe Cronin, Chair

Don Morin, Secretary

Mike Ammendolia, Member

JP Parnas, Member

Moritz Schmid, Member

Tim Aicardi, Vice-Chair

Linda Thompson, Treasurer (Invoice Processing)

Police Chief Dave Kurczy, Member

Eric Peterson, Member



**TOWN OF MENDON**  
**Office of Emergency Management**  
**Emergency Operations Center – 22 Main Street**  
**Mendon, Massachusetts 01756**

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***Office of the Emergency Management Deputy Director***

To the Honorable Board of Selectmen and the Citizens of Mendon:

The following report outlines the operations and activities for the Office of Emergency Management (OEM) year ending 31 December 2018.

The Emergency Operations Center (EOC), located at the Mendon Police Department Headquarters, was placed on standby during numerous weather events over the past year. Emergency Management personnel assisted the Police and Fire departments during special town events throughout the year.

All radios and equipment were tested with their respective agencies. The emergency generator at the Senior Center received preventative maintenance during the year.

Federal (FEMA) and State (MEMA) mandated training for Emergency Managers, focusing on Emergency Response to Terrorism, Incident Command, and Hazard Mitigation was completed during the year. Through our continued participation in this mandated training, the Town of Mendon will remain eligible to receive Federal and State grant monies when available.

The Town of Mendon received two (2) grants in 2018 totaling \$7,500.00 from federal, state, and locally funded grant opportunities. Grant monies will be used to purchase radio equipment for the EMD and a hand-held thermal imager for the public safety departments. In 2018, over \$700,000 in federal grants were applied for on behalf of the fire department. Federal grant announcements are usually made in the spring.

OEM and town boards have completed documentation, making the town eligible for hazard mitigation grant opportunities as they become available through the Central Mass Regional Planning Committee. OEM is also working with the Mendon Community Preservation Committee to help facilitate the Municipal Vulnerability Preparedness Program. OEM staff are working as part of the Senior Center Architectural and Engineering Study Committee to assist with emergency shelter aspects of the proposed center expansion.

During the past year, Emergency Management personnel attended quarterly EMD meetings and local training sessions for grant writing and preparedness.

The digital weather station, purchased with a grant in 2013, continues to transmit data to the National Weather Service in Taunton, and helps provide real-time weather data to the WBZ CBS Boston Weather Watcher program, Boston news stations, and town public safety officials.

Weather and information updates are provided to area residents through our Public Safety website [www.mendonpublicsafety.com](http://www.mendonpublicsafety.com) and Social Media pages; Facebook @mendonpolice, @mendonfire and Twitter pages: @MendonMassFire, and @MendonEMA. These pages are informational only and should not be used to report an emergency.

The Office of Emergency Management continues to work with the Massachusetts Emergency Management Agency (MEMA) to update the Town's Comprehensive Emergency Management Plan (CEMP) and the Continuity of Operations Plan (COOP). Both plans are vital to the community in the event of a disaster or emergency. The OEM continues to work with the Board of Health to update/maintain a plan for the emergency dispensing of vaccines in the event of a pandemic incident. The OEM, with the assistance of the Massachusetts Region II Public Health Coalition, continues to update/maintain the Town's Emergency Preparedness Plan to handle a pandemic event. The Federally Mandated National Incident Management System Compliance Assistance Support Tool (NIMSCAST) report for the Town of Mendon continues to be updated and approved by FEMA.

The Office of Emergency Management will again be seeking an increase in their budget for much needed equipment and supplies. The OEM is working to increase the number of qualified volunteers to staff the emergency shelters. In the coming year, the OEM will continue to establish a formalized Community Emergency Response Team (CERT) to assist in major events/incidents that may occur in town.

Lastly, it is imperative that the able-bodied residents in Town learn how to "shelter in place" in the event of a large-scale disaster when evacuation is not possible. The OEM will continue to make available the Department of Homeland Security's "Are You Ready" guidelines for home sheltering to any Mendon resident.

The Office of Emergency Management is not just one person or one department. It is made up of every member of the Police and Fire departments who respond in the wake of a crisis. It is the members of the Highway department and the staff at the Town Hall. It is our Town leaders and other Town departments who answer the call when help is needed. It is every resident in our community who supports Public Safety when it counts the most.

2018 brought changes to the Office of Emergency Management as Police Chief David Kurczy was appointed as the Emergency Management Director to oversee the department and retired Assistant Fire Chief Mark Bucchino will now become the Deputy Director and handle the day-to-day operations.

In closing, I would like to express my sincere thanks to Police Chief David Kurczy, Interim Fire Chief Richard Harris, newly appointed Fire Chief William Kessler, the men and women of our Public Safety Departments, the Honorable Board of Selectmen, and the residents of Mendon who continue to support the Office of Emergency Management.

Respectfully Submitted,

*Mark P. Bucchino*

Mark P. Bucchino, Deputy Director  
Town of Mendon  
Office of Emergency Management

Police Telephone: (508) 473-2727

[www.mendonpublicsafety.com](http://www.mendonpublicsafety.com)

Fire Telephone: (508) 473-5330



**TOWN OF MENDON**  
**DEPARTMENT OF PUBLIC SAFETY**  
**Fire Department**  
**8 Morrison Drive**  
**Mendon, Massachusetts 01756**



Honorable Board of Selectmen and Mendon Residents,

The Mendon Fire Department provides fire and emergency medical services to the town residents and its visitors. We are a combination department, which means our membership consists of both career (5) and on-call (10) personnel. Our vision is quite simple, "Service with Compassion" which means we are here for you and will do our best to make your worst day a little better.

To provide our service, our response vehicles consist of two pumper, a rescue truck, a tanker truck, two brush units, an ambulance and a command vehicle. These units are all housed at fire headquarters located at 8 Morrison Drive.

This year was a challenging administrative year for the department. Acting Fire Chief (and current Police Chief) David Kurczy and Interim Fire Chief Richard Harris provided administrative and management direction for the department throughout the year while the Town pursued processes to find a dedicated Fire Chief. After two searches did not prove fruitful, the Town pursued options for one of the surrounding towns to provide fire and EMS services. As of the end of the fiscal year, the Town was exploring this possibility with the Town of Uxbridge. (Note: the Town eventually hired Chief William Kessler to lead the department early in fiscal 2018)

Despite this uncertainty of direction, the men and women of the department continued to provide a high level of service for the community. State grants for fire education were received which allowed personnel to provide fire education in the schools and for our more experienced residents. The department continued to be active in our Fire District which consists of 24 towns and the City of Worcester, as well as provided mutual aid to our surrounding communities when requested.

The department responses during the year consisted of the following:

Structure Fires	1
Vehicle/Brush/Trash Fires	3
EMS responses	495
Patient contacts	544
False alarms	89
Mutual aid out of town	53
Hazardous conditions	14
All other calls	129

The Department is grateful for the support of the Town leaders and the community as we strive to provide a high level of service. And a thank you to the members for staying focused on the job at hand in a time of uncertainty, their professionalism doing their jobs shows the unfaltering commitment they have to the community.

Respectfully submitted,

William T. Kessler, Fire Chief



# TOWN OF MENDON

Police Department  
22 Main Street  
Mendon, Massachusetts 01756

David H. Kurczy  
*Chief of Police*

To the Honorable Board of Selectmen and Citizens of Mendon:

The year ending December 31, 2018, was a busy year for the Mendon Police Department as the Police Station Building Committee, the Board of Selectmen, Town Administrator Kimberly Newman and I worked through the pre-construction phase of the new police station. Considerable progress was made and we are hoping to begin the first phase of construction within the first few months of 2019.

The members of the Mendon Police Department remain active in a variety of programs that are designed to support, educate and build a trusting relationship between the police department and the community. We focus on youth through the Mendon Police Explorers program. This year, we named Patrolman Stephen Sinko as our first full-time School Resource Officer. SRO Sinko, a seven-year veteran of the Mendon Police Department, has embraced his new role with continuing training and education, and engagement with the administration, teachers and students of our regional school system.

Officers and dispatchers are actively involved in the community through attendance at town sponsored events and community events happening in Mendon. We engage with our seniors through active participation with the senior center luncheons and special events. We have maintained a more active presence online in an effort to share news, events, and updates with the community through our Facebook page. Our presence throughout the community further solidifies our beliefs in community policing.

The Mendon Police Staff continued their efforts toward professional excellence with training throughout the year. All officers and dispatchers attended in-service training, and officers and dispatchers who wished to enhance their skills and knowledge in all areas of police work attended additional specialized trainings. Members of this department remain dedicated to maintaining a professional workforce and working in partnership with the citizens of our community to prevent and suppress crime and enhance the quality of life through education, understanding and respect for all.

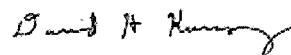
The Regional Communication Center, located in the Mendon Police Department, completed its ninth year of service to the communities of Mendon and Millville. Collectively, the Regional Communication Center answered 38,238 calls for service in 2018. A State mandate requires dispatchers handling calls for the Regional Communications Center to be Emergency Medical Dispatched trained. This allows the dispatchers to give better pre-arrival medical instructions to callers, update responders with pertinent information and improve the overall patient care. This year, the department secured \$113,162.00 in grant money through State 911 for dispatch operations.

I am committed to Community Policing and building strong relationships between town departments and the residents of Mendon. My first and foremost priority is the safety and well-being of

the residents in Mendon. I have an open-door policy and welcome any questions or concerns anyone may have regarding any aspect of the Police Department.

I would like to take this opportunity to thank the many people who help make the Mendon Police Department a department that the Town can be proud of. I appreciate the support I have received from the Board of Selectmen, Town Administrator, the members of the Finance Committee, and most of all the residents of Mendon. I would like to recognize the members of the Mendon Police Department and their families for their dedication and sacrifices in serving the residents of Mendon. Their selfless effort and commitment require many personal sacrifices with family and friends that most people never witness nor understand. I am grateful for such a dedicated and skilled workforce.

Sincerely,



David H. Kurczy  
Chief of Police

## Expense Control Report Parameters

Report ID:	EXP1	Overbudget Only:	No		
Year:	2018	Include Beg. Encumbrance:	Yes		
Period:	7	To:	6	Apply to Budget Columns: No	
Description:	Display	Apply % to Original Budget:	No		
Spacing:	Single	Print Parent Account:	No		
Acct Status:	Active	Use Alt Fund:	No		
Suppress Zero Accts.:	All	Encumber Personal Services:	No		
Summary Only:	No	Grand Totals on Separate Page:	No		
		Include Req:	No		
Account Table:	GEN EX	GENERAL FUND EXPENSES			
	Rule No.	Component	From	To	Acct Type
	1	FUND	001	001	Expense
					Expense

## Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
	1 Fund	Yes	Yes	Yes
	2 Dept	Yes	No	Yes
	3 Item	Yes	No	Yes

Print Display Description: No

## TOWN OF MENDON

## Expense Control Report

Alt. Sort Table:

Fiscal Year: 2018 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0122	SELECTMAN								
Item 5100	SALARIES								
001.0122.5100.0100	SELECTMAN.SALARIES.WAGES	0.00	6,200.00	6,200.00	6,200.00	0.00	0.00	0.00	100.00
<b>Total Item 5100</b>	<b>SALARIES</b>	<b>0.00</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
Item 5400	EXPENSES								
001.0122.5400.0340	SELECTMAN.EXPENSES.POS TAGE	0.00	695.00	695.00	0.00	695.00	0.00	695.00	0.00
001.0122.5400.0343	SELECTMAN.EXPENSES.HEA RINGS	780.00	5,000.00	2,500.00	1,830.00	670.00	0.00	670.00	73.20
001.0122.5400.0422	SELECTMAN.EXPENSES.SUP PLIES	0.00	1,300.00	1,300.00	176.02	1,123.98	0.00	1,123.98	13.54
001.0122.5400.0730	SELECTMAN.EXPENSES.MEE TINGS & DUES	0.00	7,212.00	7,212.00	6,789.56	422.44	0.00	422.44	94.14
001.0122.5400.0780	SELECTMAN.EXPENSES.MIS C.	3,465.71	11,800.00	32,570.00	23,546.03	9,023.97	0.00	9,023.97	72.29
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>4,245.71</b>	<b>26,007.00</b>	<b>44,277.00</b>	<b>32,341.61</b>	<b>11,935.39</b>	<b>0.00</b>	<b>11,935.39</b>	<b>73.04</b>
Item 5418	AUDIT ACCOUNT								
001.0122.5418.0300	SELECTMAN.AUDIT ACCOUNT.GEN. EXPENSES	1,250.00	15,125.00	21,750.00	21,750.00	0.00	0.00	0.00	100.00
<b>Total Item 5418</b>	<b>AUDIT ACCOUNT</b>	<b>1,250.00</b>	<b>15,125.00</b>	<b>21,750.00</b>	<b>21,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
Item 5441	INSURANCE DEDUCTIBLE ACCOUNT								
001.0122.5441.0300	SELECTMAN.INSURANCE DEDUCTIBLE ACCOUNT.GEN. EXPENSES	0.00	5,000.00	2,000.00	1,156.39	843.61	0.00	843.61	57.82
<b>Total Item 5441</b>	<b>INSURANCE DEDUCTIBLE ACCOUNT</b>	<b>0.00</b>	<b>5,000.00</b>	<b>2,000.00</b>	<b>1,156.39</b>	<b>843.61</b>	<b>0.00</b>	<b>843.61</b>	<b>57.82</b>
Item 6059	MEADOW BROOK WOODS CABIN RENOVATION								
001.0122.6059.0300	SELECTMAN.MEADOW BROOK WOODS CABIN RENOVATION.GEN. EXPENSES	0.00	0.00	2,422.80	0.00	2,422.80	2,422.80	0.00	0.00
<b>Total Item 6059</b>	<b>MEADOW BROOK WOODS CABIN RENOVATION</b>	<b>0.00</b>	<b>0.00</b>	<b>2,422.80</b>	<b>0.00</b>	<b>2,422.80</b>	<b>2,422.80</b>	<b>0.00</b>	<b>0.00</b>
Item 6087	MUDGY BROOK PLANTING ART. 24 STM 6/24/15								
001.0122.6087.0300	SELECTMAN.MUDGY BROOK PLANTING ART. 24 STM 6/24/15.GEN. EXPENSES	0.00	0.00	7,500.00	0.00	7,500.00	7,500.00	0.00	0.00

Fiscal Year: 2018 Period From: 7 To: 6

# TOWN OF MENDON

## Expense Control Report

Fiscal Year: 2018 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0122	SELECTMAN								
Item 7054	INMAN POND CHESTNUT WEED REMOVAL								
001.0122.7054.0300	LAND BANK ATM 5/6/16 ART 21.INMAN POND CHESTNUT WEED REMOVAL.GEN. EXPENSES	0.00	0.00	400.00	0.00	400.00	400.00	0.00	0.00
<b>Total Item 7054</b>	<b>INMAN POND CHESTNUT WEED REMOVAL</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>	<b>0.00</b>	<b>400.00</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>
Item 7056	OLNEY COOK SHOP WINDOWS STM11/22/16ART21								
001.0122.7056.0300	SELECTMAN.OLNEY COOK SHOP WINDOWS STM11/22/16ART21.GEN. EXPENSES	0.00	0.00	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00
<b>Total Item 7056</b>	<b>OLNEY COOK SHOP WINDOWS STM11/22/16ART21</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>
Item 7057	STARRETT PROP STM 11/22/16 ART 22								
001.0122.7057.0300	SELECTMAN.STARRETT PROP STM 11/22/16 ART 22.GEN. EXPENSES	0.00	0.00	400,000.00	0.00	400,000.00	400,000.00	0.00	0.00
<b>Total Item 7057</b>	<b>STARRETT PROP STM 11/22/16 ART 22</b>	<b>0.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>400,000.00</b>	<b>0.00</b>	<b>0.00</b>
Item 7058	CONS RESTR.131 NORTH AVE STM11/22/16 #23								
001.0122.7058.0300	SELECTMAN.CONS RESTR.131 NORTH AVE STM11/22/16 #23.GEN. EXPENSES	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
<b>Total Item 7058</b>	<b>CONS RESTR.131 NORTH AVE STM11/22/16 #23</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>
Item 7062	350TH CELEBRATION (5/5/2017) ARTICLE 14								
001.0122.7062.2018	SELECTMAN 350TH CELEBRATION (5/5/2017) ARTICLE 14	0.00	0.00	37,500.00	8,730.98	28,769.02	28,769.02	0.00	23.28
<b>Total Item 7062</b>	<b>350TH CELEBRATION (5/5/2017) ARTICLE 14</b>	<b>0.00</b>	<b>0.00</b>	<b>37,500.00</b>	<b>8,730.98</b>	<b>28,769.02</b>	<b>28,769.02</b>	<b>0.00</b>	<b>23.28</b>
Item 7080	LAND BANK SIGNAGE ART. 20 ATM 5-5-17								
001.0122.7080.0300	SELECTMAN.LAND BANK SIGNAGE ART. 20 ATM 5-5-	0.00	2,000.00	2,000.00	1,272.00	728.00	0.00	728.00	63.60

# TOWN OF MENDON

## Expense Control Report

Fiscal Year: 2018 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0122	SELECTMAN								
Item 7080	LAND BANK SIGNAGE ART. 20 ATM 5-5-17								
001.0122.7080.0300	17.GEN. EXPENSES								
Total Item 7080	LAND BANK SIGNAGE ART. 20 ATM 5-5-17	0.00	2,000.00	2,000.00	1,272.00	728.00	0.00	728.00	63.60
Item 7081	5/5/17 ATM ART 19 O.C.HNATL REGISTER APP								
001.0122.7081.0300	5/5/17 ATM ART 19 OLENY COOK HOUSE - NATL REGISTER APP.GEN. EXPENSES	0.00	0.00	5,500.00	0.00	5,500.00	5,500.00	0.00	0.00
Total Item 7081	5/5/17 ATM ART 19 O.C.HNATL REGISTER APP	0.00	0.00	5,500.00	0.00	5,500.00	5,500.00	0.00	0.00
Total Dept 0122	SELECTMAN	31,495.71	54,332.00	641,164.08	116,823.90	524,340.18	510,833.18	13,507.00	18.22
Dept 0131	FINANCE COMMITTEE								
Item 5100	SALARIES								
001.0131.5100.0100	FINANCE COMMITTEE.SALARIES.WAG ES	0.00	2,000.00	2,000.00	742.40	1,257.60	0.00	1,257.60	37.12
Total Item 5100	SALARIES	0.00	2,000.00	2,000.00	742.40	1,257.60	0.00	1,257.60	37.12
Item 5112	RESERVE								
001.0131.5112.0300	FINANCE COMMITTEE.RESERVE.GEN. EXPENSES	0.00	40,000.00	(0.44)	0.00	(0.44)	0.00	(0.44)	0.00
Total Item 5112	RESERVE	0.00	40,000.00	(0.44)	0.00	(0.44)	0.00	(0.44)	0.00
Item 5119	RESERVE FOR SALARY NEGOTIATION								
001.0131.5119.0100	FINANCE COMMITTEE.RESERVE FOR SALARY NEGOTIATION.WAGES	0.00	31,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Item 5119	RESERVE FOR SALARY NEGOTIATION	0.00	31,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Item 5400	EXPENSES								
001.0131.5400.0341	FINANCE COMMITTEE.EXPENSES.REP ORTS	0.00	600.00	600.00	600.00	0.00	0.00	0.00	100.00
001.0131.5400.0730	FINANCE COMMITTEE.EXPENSES.MEE TINGS & DUES	0.00	400.00	400.00	180.00	220.00	0.00	220.00	45.00

## Fiscal Year: 2018 Period From: 7 To: 6

## TOWN OF MENDON

## Expense Control Report

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0131	FINANCE COMMITTEE								
Item 5400	EXPENSES								
Total Item 5400	EXPENSES	0.00	1,000.00	1,000.00	780.00	220.00	0.00	220.00	78.00
Total Dept 0131	FINANCE COMMITTEE	0.00	74,000.00	2,999.56	1,522.40	1,477.16	0.00	1,477.16	50.75
Dept 0135	TOWN ACCOUNTANT								
Item 5100	SALARIES								
001.0135.5100.0100	TOWN ACCOUNTANT.SALARIES.WAGES	3,600.00	38,636.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Item 5100	SALARIES	3,600.00	38,636.00	0.00	0.00	0.00	0.00	0.00	0.00
Item 5400	EXPENSES								
001.0135.5400.0303	TOWN ACCOUNTANT.EXPENSES.CONTRACT. SERVICES	630.85	6,825.00	53,923.22	55,118.57	(1,195.35)	0.00	(1,195.35)	102.22
001.0135.5400.0320	TOWN ACCOUNTANT.EXPENSES.SCHOOL	0.00	800.00	800.00	0.00	800.00	0.00	800.00	0.00
001.0135.5400.0340	TOWN ACCOUNTANT.EXPENSES.PO STAGE	0.00	10.00	10.00	0.00	10.00	0.00	10.00	0.00
001.0135.5400.0422	TOWN ACCOUNTANT.EXPENSES.SUPPLIES	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
001.0135.5400.0730	TOWN ACCOUNTANT.EXPENSES.MEETINGS & DUES	0.00	110.00	110.00	0.00	110.00	0.00	110.00	0.00
Total Item 5400	EXPENSES	630.85	8,045.00	55,143.22	55,118.57	24.65	0.00	24.65	99.96
Total Dept 0135	TOWN ACCOUNTANT	4,230.85	46,681.00	55,143.22	55,118.57	24.65	0.00	24.65	99.96
Dept 0141	ASSESSORS								
Item 5100	SALARIES								
001.0141.5100.0100	ASSESSORS.SALARIES.WAGES	3,800.00	7,800.00	7,800.00	7,800.00	0.00	0.00	0.00	100.00
Total Item 5100	SALARIES	3,800.00	7,800.00	7,800.00	7,800.00	0.00	0.00	0.00	100.00
Item 5113	PRINCIPAL ASSESSOR SALARY								
001.0141.5113.0100	ASSESSORS.PRINCIPAL ASSESSOR SALARY.WAGES	5,683.20	77,467.00	77,467.00	77,467.60	(0.60)	0.00	(0.60)	100.00
Total Item 5113	PRINCIPAL ASSESSOR SALARY	5,683.20	77,467.00	77,467.00	77,467.60	(0.60)	0.00	(0.60)	100.00

# TOWN OF MENDON

## Expense Control Report

Fiscal Year: 2018 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0141	ASSESSORS								
Item 5400	EXPENSES								
001.0141.5400.0302	ASSESSORS.EXPENSES.MAP MAINTENANCE	0.00	400.00	400.00	800.00	(400.00)	0.00	(400.00)	200.00
001.0141.5400.0340	ASSESSORS.EXPENSES.POS TAGE	0.00	350.00	350.00	493.00	(143.00)	0.00	(143.00)	140.86
001.0141.5400.0422	ASSESSORS.EXPENSES.SUP PLIES	77.98	300.00	300.00	1,411.20	(1,111.20)	0.00	(1,111.20)	470.40
001.0141.5400.0430	ASSESSORS.EXPENSES.EQUIPMENT MAINTENANCE	0.00	700.00	700.00	350.00	350.00	0.00	350.00	50.00
001.0141.5400.0580	ASSESSORS.EXPENSES.PUBLICATIONS	0.00	50.00	50.00	0.00	50.00	0.00	50.00	0.00
001.0141.5400.0710	ASSESSORS.EXPENSES.TRAVEL/TRAINING	274.03	400.00	400.00	591.53	(191.53)	0.00	(191.53)	147.88
001.0141.5400.0730	ASSESSORS.EXPENSES.MEETINGS & DUES	72.00	5,000.00	5,000.00	4,853.24	146.76	0.00	146.76	97.06
001.0141.5400.0780	ASSESSORS.EXPENSES.MISC.	0.00	0.00	1,300.00	0.00	1,300.00	0.00	1,300.00	0.00
101 Total Item 5400	EXPENSES	424.01	7,200.00	8,500.00	8,498.97	1.03	0.00	1.03	99.99
Item 6004	CYCLICAL INSPECTION								
001.0141.6004.0300	ASSESSORS.CYCLICAL INSPECTION.GEN. EXPENSES	0.00	6,500.00	19,500.00	0.00	19,500.00	19,500.00	0.00	0.00
Total Item 6004	CYCLICAL INSPECTION	0.00	6,500.00	19,500.00	0.00	19,500.00	19,500.00	0.00	0.00
Item 6005	UPDATE VALUATION								
001.0141.6005.0300	ASSESSORS.UPDATE VALUATION.GEN. EXPENSES	5,000.00	10,000.00	10,010.00	5,000.00	5,010.00	5,010.00	0.00	49.95
Total Item 6005	UPDATE VALUATION	5,000.00	10,000.00	10,010.00	5,000.00	5,010.00	5,010.00	0.00	49.95
Item 6036	APPELLATE TAX /SPEC. ART.								
001.0141.6036.0300	ASSESSORS.APPELLATE TAX /SPEC. ART..GEN. EXPENSES	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00
Total Item 6036	APPELLATE TAX /SPEC. ART.	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00
Total Dept 0141	ASSESSORS	14,907.21	110,967.00	125,277.00	98,766.57	26,510.43	26,510.00	0.43	78.84
Dept 0145	COLLECTOR/TREASURER								
Item 5100	SALARIES								
001.0145.5100.0100	COLLECTOR/TREASURER.SALARIES.WAGES	4,073.53	57,382.00	57,343.00	51,918.67	5,424.33	0.00	5,424.33	90.54
Total Item 5100	SALARIES	4,073.53	57,382.00	57,343.00	51,918.67	5,424.33	0.00	5,424.33	90.54

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## Expense Control Report

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0145	COLLECTOR/TREASURER								
Item 5114	TREASURER/COLLECTOR SALARY								
001.0145.5114.0100	COLLECTOR/TREASURER.TR EASURER/COLLECTOR SALARY.WAGES	4,139.81	55,160.00	55,199.00	55,198.39	0.61	0.00	0.61	100.00
Total Item 5114	TREASURER/COLLECTOR SALARY	4,139.81	55,160.00	55,199.00	55,198.39	0.61	0.00	0.61	100.00
Item 5400	EXPENSES								
001.0145.5400.0340	COLLECTOR/TREASURER.EX PENSES.POSTAGE	0.00	6,100.00	6,100.00	2,501.30	3,598.70	0.00	3,598.70	41.00
001.0145.5400.0355	COLLECTOR/TREASURER.EX PENSES.FEE FOR NOTES	0.00	150.00	150.00	0.00	150.00	0.00	150.00	0.00
001.0145.5400.0422	COLLECTOR/TREASURER.EX PENSES.SUPPLIES	0.00	1,400.00	1,400.00	1,211.53	188.47	0.00	188.47	86.54
001.0145.5400.0423	COLLECTOR/TREASURER.EX PENSES.TAX BILLS	0.00	4,200.00	4,200.00	7,742.71	(3,542.71)	0.00	(3,542.71)	184.35
001.0145.5400.0730	COLLECTOR/TREASURER.EX PENSES.MEETINGS & DUES	34.24	1,105.00	1,105.00	1,745.23	(640.23)	0.00	(640.23)	157.94
001.0145.5400.0740	COLLECTOR/TREASURER.EX PENSES.BONDS	0.00	1,000.00	1,000.00	651.00	349.00	0.00	349.00	65.10
001.0145.5400.0741	COLLECTOR/TREASURER.EX PENSES.BOND COSTS	0.00	2,000.00	2,000.00	500.00	1,500.00	0.00	1,500.00	25.00
001.0145.5400.0780	COLLECTOR/TREASURER.EX PENSES.MISC.	0.00	450.00	450.00	412.60	37.40	0.00	37.40	91.69
Total Item 5400	EXPENSES	34.24	16,405.00	16,405.00	14,764.37	1,640.63	0.00	1,640.63	90.00
Item 5407	TAX TILTLE FORCLOSURE								
001.0145.5407.0300	COLLECTOR/TREASURER.TA X TILTLE FORCLOSURE.GEN. EXPENSES	0.00	9,400.00	9,400.00	347.81	9,052.19	0.00	9,052.19	3.70
Total Item 5407	TAX TILTLE FORCLOSURE	0.00	9,400.00	9,400.00	347.81	9,052.19	0.00	9,052.19	3.70
Total Dept 0145	COLLECTOR/TREASURER	8,247.58	138,347.00	138,347.00	122,229.24	16,117.76	0.00	16,117.76	88.35
Dept 0151	TOWN COUNSEL								
Item 5400	EXPENSES								
001.0151.5400.0300	TOWN COUNSEL.EXPENSES.GEN. EXPENSES	18,767.86	80,000.00	120,000.00	118,290.31	1,709.69	0.00	1,709.69	98.58
Total Item 5400	EXPENSES	18,767.86	80,000.00	120,000.00	118,290.31	1,709.69	0.00	1,709.69	98.58
Total Dept 0151	TOWN COUNSEL	18,767.86	80,000.00	120,000.00	118,290.31	1,709.69	0.00	1,709.69	98.58

## TOWN OF MENDON

## Expense Control Report

Fiscal Year: 2018 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0161	TOWN CLERK								
Item 5115	TOWN CLERK SALARY								
001.0161.5115.0100	TOWN CLERK.TOWN CLERK SALARY.WAGES	4,163.28	55,393.00	60,145.00	60,145.01	(0.01)	0.00	(0.01)	100.00
Total Item 5115	TOWN CLERK SALARY	4,163.28	55,393.00	60,145.00	60,145.01	(0.01)	0.00	(0.01)	100.00
Item 5400	EXPENSES								
001.0161.5400.0325	TOWN CLERK.EXPENSES.FEE EXPENSE	0.00	55.00	55.00	21.00	34.00	0.00	34.00	38.18
001.0161.5400.0340	TOWN CLERK.EXPENSES.POSTAGE	0.00	245.00	245.00	265.65	(20.65)	0.00	(20.65)	108.43
001.0161.5400.0422	TOWN CLERK.EXPENSES.SUPPLIES	36.48	350.00	350.00	419.65	(69.65)	0.00	(69.65)	119.90
001.0161.5400.0582	TOWN CLERK.EXPENSES.DOG LICENSE EXPENSE ETC	0.00	375.00	375.00	310.37	64.63	0.00	64.63	82.77
001.0161.5400.0730	TOWN CLERK.EXPENSES.MEETINGS & DUES	0.00	350.00	350.00	333.15	16.85	0.00	16.85	95.19
001.0161.5400.0740	TOWN CLERK.EXPENSES.BONDS	0.00	100.00	100.00	100.00	0.00	0.00	0.00	100.00
Total Item 5400	EXPENSES	36.48	1,475.00	1,475.00	1,449.82	25.18	0.00	25.18	98.29
Total Dept 0161	TOWN CLERK	4,199.76	56,868.00	61,620.00	61,594.83	25.17	0.00	25.17	99.96
Dept 0162	ELECTION & REGISTRATION SALARIES								
Item 5100	ELECTION & REGISTRATION.SALARIES.WAGES								
001.0162.5100.0100	ELECTION & REGISTRATION.SALARIES.WAGES	400.00	800.00	800.00	575.00	225.00	0.00	225.00	71.88
Total Item 5100	SALARIES	400.00	800.00	800.00	575.00	225.00	0.00	225.00	71.88
Item 5400	EXPENSES								
001.0162.5400.0303	ELECTION & REGISTRATION.EXPENSES.COMT. SERVICES	0.00	3,969.00	3,969.00	4,093.92	(124.92)	0.00	(124.92)	103.15
001.0162.5400.0304	ELECTION & REGISTRATION.EXPENSES.COMPUTER SERVICE	0.00	1,500.00	1,500.00	250.00	1,250.00	0.00	1,250.00	16.67
001.0162.5400.0340	ELECTION & REGISTRATION.EXPENSES.POSTAGE	0.00	1,150.00	1,150.00	2,244.61	(1,094.61)	0.00	(1,094.61)	195.18
001.0162.5400.0422	ELECTION & REGISTRATION.EXPENSES.S	325.98	1,100.00	1,100.00	1,814.77	(714.77)	0.00	(714.77)	164.98

Date Prepared: 12/21/2018 05:28 AM

Report Date: 12/21/2018

### Account Table: GEN EX

### Alt. Sort Table:

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## **Expense Control Report**

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Prepared By: LKELLY

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## Expense Control Report

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0175	PLANNING BOARD								
Item 5400	EXPENSES								
001.0175.5400.0340	PLANNING BOARD.EXPENSES.POSTAGE	0.00	100.00	100.00	106.59	(6.59)	0.00	(6.59)	106.59
001.0175.5400.0343	PLANNING BOARD.EXPENSES.HEARINGS	191.02	600.00	600.00	496.06	103.94	0.00	103.94	82.68
001.0175.5400.0422	PLANNING BOARD.EXPENSES.SUPPLIES	132.88	400.00	400.00	403.36	(3.36)	0.00	(3.36)	100.84
001.0175.5400.0730	PLANNING BOARD.EXPENSES.MEETINGS & DUES	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
001.0175.5400.5314	PLANNING BOARD.EXPENSES.CENTRAL MASS.REG.PLANN.	0.00	1,553.00	1,553.00	1,591.59	(38.59)	0.00	(38.59)	102.48
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>323.90</b>	<b>2,753.00</b>	<b>2,753.00</b>	<b>2,597.60</b>	<b>155.40</b>	<b>0.00</b>	<b>155.40</b>	<b>94.36</b>
<b>Total Dept 0175</b>	<b>PLANNING BOARD</b>	<b>1,023.90</b>	<b>3,678.00</b>	<b>3,678.00</b>	<b>3,297.60</b>	<b>380.40</b>	<b>0.00</b>	<b>380.40</b>	<b>89.66</b>
901									
Dept 0176	ZONING BOARD OF APPEALS								
Item 5100	SALARIES								
001.0176.5100.0100	ZONING BOARD OF APPEALS.SALARIES.WAGES	222.72	2,227.00	2,227.00	1,586.88	640.12	0.00	640.12	71.26
<b>Total Item 5100</b>	<b>SALARIES</b>	<b>222.72</b>	<b>2,227.00</b>	<b>2,227.00</b>	<b>1,586.88</b>	<b>640.12</b>	<b>0.00</b>	<b>640.12</b>	<b>71.26</b>
Item 5400	EXPENSES								
001.0176.5400.0340	ZONING BOARD OF APPEALS.EXPENSES.POSTAGE	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
001.0176.5400.0343	ZONING BOARD OF APPEALS.EXPENSES.HEARINGS	0.00	1,200.00	1,200.00	1,106.14	93.86	0.00	93.86	92.18
001.0176.5400.0422	ZONING BOARD OF APPEALS.EXPENSES.SUPPLIES	0.00	100.00	100.00	37.99	62.01	0.00	62.01	37.99
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>0.00</b>	<b>1,600.00</b>	<b>1,600.00</b>	<b>1,144.13</b>	<b>455.87</b>	<b>0.00</b>	<b>455.87</b>	<b>71.51</b>
<b>Total Dept 0176</b>	<b>ZONING BOARD OF APPEALS</b>	<b>222.72</b>	<b>3,827.00</b>	<b>3,827.00</b>	<b>2,731.01</b>	<b>1,095.99</b>	<b>0.00</b>	<b>1,095.99</b>	<b>71.36</b>
Dept 0179	LAND USE COMMITTEE								
Item 5400	EXPENSES								
001.0179.5400.0340	LAND USE COMMITTEE.EXPENSES.POSTAGE	0.00	550.00	550.00	537.70	12.30	0.00	12.30	97.76
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>0.00</b>	<b>550.00</b>	<b>550.00</b>	<b>537.70</b>	<b>12.30</b>	<b>0.00</b>	<b>12.30</b>	<b>97.76</b>

# TOWN OF MENDON

## Expense Control Report

Fiscal Year: 2018 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0179	LAND USE COMMITTEE								
Item 5400	EXPENSES								
Total Dept 0179	LAND USE COMMITTEE	0.00	550.00	550.00	537.70	12.30	0.00	12.30	97.76
Dept 0183	COMMITTEE PRESERVATION - HOUSING								
Item 5190	AFFORDABLE HOUSING COORDINATOR								
001.0183.5190.0300	COMMITTEE PRESERVATION - HOUSING.AFFORDABLE HOUSING COORDINATOR.GEN. EXPENSES	3,000.00	20,000.00	28,235.90	20,000.00	8,235.90	8,235.90	0.00	70.83
Total Item 5190	AFFORDABLE HOUSING COORDINATOR	3,000.00	20,000.00	28,235.90	20,000.00	8,235.90	8,235.90	0.00	70.83
Total Dept 0183	COMMITTEE PRESERVATION - HOUSING	3,000.00	20,000.00	28,235.90	20,000.00	8,235.90	8,235.90	0.00	70.83
Dept 0195	TOWN REPORTS								
Item 5400	EXPENSES								
001.0195.5400.0300	TOWN REPORTS.EXPENSES.GEN. EXPENSES	0.00	2,250.00	2,250.00	1,828.30	421.70	0.00	421.70	81.26
Total Item 5400	EXPENSES	0.00	2,250.00	2,250.00	1,828.30	421.70	0.00	421.70	81.26
Total Dept 0195	TOWN REPORTS	0.00	2,250.00	2,250.00	1,828.30	421.70	0.00	421.70	81.26
Dept 0196	UNPAID BILLS PR YR.								
Item 5400	EXPENSES								
001.0196.5400.0300	UNPAID BILLS PR YR..EXPENSES.GEN. EXPENSES	361.25	0.00	361.25	361.25	0.00	0.00	0.00	100.00
Total Item 5400	EXPENSES	361.25	0.00	361.25	361.25	0.00	0.00	0.00	100.00
Total Dept 0196	UNPAID BILLS PR YR.	361.25	0.00	361.25	361.25	0.00	0.00	0.00	100.00
Dept 0199	TOWN HALL								
Item 5100	SALARIES								
001.0199.5100.0100	TOWN HALL.SALARIES.WAGES	12,359.90	165,389.00	165,389.00	164,283.92	1,105.08	0.00	1,105.08	99.33
Total Item 5100	SALARIES	12,359.90	165,389.00	165,389.00	164,283.92	1,105.08	0.00	1,105.08	99.33
Item 5108	TOWN ADMINISTRATOR								
001.0199.5108.0100	TOWN HALL.TOWN ADMINISTRATOR.WAGES	9,396.80	119,808.00	122,157.00	122,158.40	(1.40)	0.00	(1.40)	100.00

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0199	TOWN HALL								
Item 5108	TOWN ADMINISTRATOR								
Total Item 5108	TOWN ADMINISTRATOR	9,396.80	119,808.00	122,157.00	122,158.40	(1.40)	0.00	(1.40)	100.00
Item 5400	EXPENSES								
001.0199.5400.0340	TOWN HALL.EXPENSES.POSTAGE	0.00	0.00	0.00	30.00	(30.00)	0.00	(30.00)	0.00
001.0199.5400.0342	TOWN HALL.EXPENSES.TELEPHONE	0.00	12,000.00	12,000.00	13,091.09	(1,091.09)	0.00	(1,091.09)	109.09
001.0199.5400.0422	TOWN HALL.EXPENSES.SUPPLIES	0.00	615.00	615.00	1,229.08	(614.08)	0.00	(614.08)	199.85
001.0199.5400.0424	TOWN HALL.EXPENSES.COPY MACHINE SUPPLIES	0.00	800.00	800.00	202.74	597.26	0.00	597.26	25.34
001.0199.5400.0430	TOWN HALL.EXPENSES.EQUIPMENT MAINTENANCE	1,175.00	8,500.00	8,500.00	11,936.00	(3,436.00)	0.00	(3,436.00)	140.42
001.0199.5400.0435	TOWN HALL.EXPENSES.BUILDING MAINTENANCE	1,135.00	20,584.00	20,584.00	19,463.89	1,120.11	0.00	1,120.11	94.56
001.0199.5400.0450	TOWN HALL.EXPENSES.CUSTODIAL SERVICE & SUPPLIES	679.50	15,180.00	9,180.00	6,686.94	2,493.06	0.00	2,493.06	72.84
001.0199.5400.0711	TOWN HALL.RECRUITMENT,RETENTION, TRAINING EXPENSES	0.00	5,000.00	5,000.00	3,469.23	1,530.77	0.00	1,530.77	69.38
001.0199.5400.0730	TOWN HALL.EXPENSES.MEETINGS & DUES	0.00	400.00	400.00	795.00	(395.00)	0.00	(395.00)	198.75
001.0199.5400.0780	TOWN HALL.EXPENSES.MISC.	1,181.85	3,825.00	3,825.00	2,419.61	1,405.39	0.00	1,405.39	63.26
Total Item 5400	EXPENSES	4,171.35	66,904.00	60,904.00	59,323.58	1,580.42	0.00	1,580.42	97.41
Item 5404	NEW EQUIPMENT								
001.0199.5404.0300	TOWN HALL.NEW EQUIPMENT.GEN. EXPENSES	0.00	15,000.00	15,000.00	14,999.98	0.02	0.00	0.02	100.00
Total Item 5404	NEW EQUIPMENT	0.00	15,000.00	15,000.00	14,999.98	0.02	0.00	0.02	100.00
Item 5417	UTILITIES								
001.0199.5417.0410	TOWN HALL.UTILITIES.LIGHTS	0.00	40,000.00	28,402.00	29,418.05	(1,016.05)	0.00	(1,016.05)	103.58
001.0199.5417.0411	TOWN HALL.UTILITIES.FUEL	0.00	33,600.00	18,763.00	16,713.81	2,049.19	0.00	2,049.19	89.08
001.0199.5417.0430	TOWN	0.00	500.00	500.00	500.00	0.00	0.00	0.00	100.00

Date Prepared: 12/21/2018 05:28 AM

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0199	TOWN HALL								
Item 5417	UTILITIES								
001.0199.5417.0430	HALL.UTILITIES.EQUIPMENT MAINTENANCE								
Total Item 5417	UTILITIES	0.00	74,100.00	47,665.00	46,631.86	1,033.14	0.00	1,033.14	97.83
Item 5429	TOWN HALL COMPUTER EXPENSE								
001.0199.5429.0436	TOWN HALL.TOWN HALL COMPUTER EXPENSE.COMPUTER MAINTENANCE CONTRACTS	6,400.00	74,000.00	84,000.00	70,703.16	13,296.84	0.00	13,296.84	84.17
001.0199.5429.0437	TOWN HALL.TOWN HALL COMPUTER EXPENSE.COMPUTER SUPPLIES	0.00	750.00	750.00	1,148.00	(398.00)	0.00	(398.00)	153.07
001.0199.5429.0439	TOWN HALL.TOWN HALL COMPUTER EXPENSE.INTERNET ACCESS EXPENSE	568.99	3,500.00	3,500.00	6,406.39	(2,906.39)	0.00	(2,906.39)	183.04
Total Item 5429	TOWN HALL COMPUTER EXPENSE	6,968.99	78,250.00	88,250.00	78,257.55	9,992.45	0.00	9,992.45	88.68
Item 6080	TOWN HALL HARDWOOD FLOOR RESTORATION								
001.0199.6080.0300	TOWN HALL.TOWN HALL HARDWOOD FLOOR RESTORATION.GEN. EXPENSES	0.00	0.00	16,000.00	0.00	16,000.00	16,000.00	0.00	0.00
Total Item 6080	TOWN HALL HARDWOOD FLOOR RESTORATION	0.00	0.00	16,000.00	0.00	16,000.00	16,000.00	0.00	0.00
Item 7002	COMPUTER&SOFTWARE SYS. UPGRADE								
001.0199.7002.0300	TOWN HALL.COMPUTER&SOFTWARE SYS. UPGRADE.GEN. EXPENSES	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	100.00
Total Item 7002	COMPUTER&SOFTWARE SYS. UPGRADE	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00	100.00
Item 7020	TOWN HALL RENOVATION PROJECT								
001.0199.7020.0300	TOWN HALL.TOWN HALL RENOVATION PROJECT.GEN. EXPENSES	0.00	0.00	2,715.16	1,871.71	843.45	843.45	0.00	68.94
Total Item 7020	TOWN HALL RENOVATION	0.00	0.00	2,715.16	1,871.71	843.45	843.45	0.00	68.94

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## **Expense Control Report**

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## Expense Control Report

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0210	POLICE								
Item 5118	QUINN BILL								
Item 5118	QUINN BILL	12,334.89	142,814.00	135,814.00	134,905.35	908.65	0.00	908.65	99.33
Item 5400	EXPENSES								
001.0210.5400.0320	POLICE.EXPENSES.SCHOOL	0.00	4,000.00	4,000.00	4,751.42	(751.42)	0.00	(751.42)	118.79
001.0210.5400.0322	POLICE.EXPENSES.AMMUNIT ION	0.00	6,000.00	6,000.00	5,285.69	714.31	0.00	714.31	88.09
001.0210.5400.0340	POLICE.EXPENSES.POSTAG E	8.50	600.00	600.00	494.93	105.07	0.00	105.07	82.49
001.0210.5400.0342	POLICE.EXPENSES.TELEPHO NE	766.46	12,000.00	12,000.00	10,688.45	1,311.55	0.00	1,311.55	89.07
001.0210.5400.0422	POLICE.EXPENSES.SUPPLIE S	369.77	8,000.00	8,000.00	5,642.82	2,357.18	0.00	2,357.18	70.54
001.0210.5400.0424	POLICE.EXPENSES.COPY MACHINE SUPPLIES	0.00	2,800.00	2,800.00	2,728.50	71.50	0.00	71.50	97.45
001.0210.5400.0430	POLICE.EXPENSES.EQUIPME NT MAINTENANCE	0.00	3,500.00	3,500.00	17,574.27	(14,074.27)	0.00	(14,074.27)	502.12
001.0210.5400.0431	POLICE.EXPENSES.VEHICLE MAINTENANCE	1,168.13	16,395.00	16,395.00	19,206.12	(2,811.12)	0.00	(2,811.12)	117.15
001.0210.5400.0435	POLICE.EXPENSES.BUILDING MAINTENANCE	628.01	14,000.00	14,000.00	6,566.17	7,433.83	0.00	7,433.83	46.90
001.0210.5400.0436	POLICE.EXPENSES.COMPUT ER MAINTENANCE CONTRACTS	494.66	38,000.00	38,000.00	29,056.21	8,943.79	0.00	8,943.79	76.46
001.0210.5400.0480	POLICE.EXPENSES.GAS & OIL	2,030.88	35,000.00	35,000.00	26,457.87	8,542.13	0.00	8,542.13	75.59
001.0210.5400.0580	POLICE.EXPENSES.PUBLICA TIONS	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
001.0210.5400.0583	POLICE.EXPENSES.UNIFORM S	3,424.93	17,000.00	34,000.00	35,947.31	(1,947.31)	0.00	(1,947.31)	105.73
001.0210.5400.0710	POLICE.EXPENSES.TRAVEL/T RAINING	5.95	2,000.00	2,000.00	12,391.31	(10,391.31)	0.00	(10,391.31)	619.57
001.0210.5400.0730	POLICE.EXPENSES.MEETING S & DUES	25.00	2,500.00	2,500.00	3,304.10	(804.10)	0.00	(804.10)	132.16
Total Item 5400	EXPENSES	8,922.29	163,295.00	180,295.00	180,095.17	199.83	0.00	199.83	99.89
Item 5439	CRUSIER REPLACEMENT ACCOUNT								
001.0210.5439.0300	POLICE.CRUSIER REPLACEMENT ACCOUNT.GEN. EXPENSES	0.00	64,200.00	64,200.00	64,200.00	0.00	0.00	0.00	100.00
Total Item 5439	CRUSIER REPLACEMENT ACCOUNT	0.00	64,200.00	64,200.00	64,200.00	0.00	0.00	0.00	100.00

## TOWN OF MENDON

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0210	POLICE								
Item 6002	POLICE MATCHING GRANT FUNDS								
001.0210.6002.0300	POLICE.POLICE MATCHING GRANT FUNDS.GEN. EXPENSES	0.00	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00	100.00
Total Item 6002	POLICE MATCHING GRANT FUNDS	0.00	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00	100.00
Total Dept 0210	POLICE	102,946.77	1,479,303.00	1,479,303.00	1,468,563.69	10,739.31	0.00	10,739.31	99.27
Dept 0220	FIRE								
Item 5100	SALARIES								
001.0220.5100.0100	FIRE.SALARIES.WAGES	4,501.62	60,000.00	60,000.00	46,188.66	13,811.34	0.00	13,811.34	76.98
Total Item 5100	SALARIES	4,501.62	60,000.00	60,000.00	46,188.66	13,811.34	0.00	13,811.34	76.98
Item 5101	FULL TIME WAGES								
001.0220.5101.0100	FIRE.FULL TIME WAGES.WAGES	139,696.82	349,372.00	518,372.00	495,343.11	23,028.89	0.00	23,028.89	95.56
Total Item 5101	FULL TIME WAGES	139,696.82	349,372.00	518,372.00	495,343.11	23,028.89	0.00	23,028.89	95.56
Item 5105	OVERTIME WAGES								
001.0220.5105.0100	FIRE.OVERTIME WAGES.WAGES	11,336.14	88,000.00	106,000.00	102,728.44	3,271.56	0.00	3,271.56	96.91
Total Item 5105	OVERTIME WAGES	11,336.14	88,000.00	106,000.00	102,728.44	3,271.56	0.00	3,271.56	96.91
Item 5107	CHIEF								
001.0220.5107.0100	FIRE.CHIEF.WAGES	1,540.00	98,000.00	44,000.00	43,925.00	75.00	0.00	75.00	99.83
Total Item 5107	CHIEF	1,540.00	98,000.00	44,000.00	43,925.00	75.00	0.00	75.00	99.83
Item 5400	EXPENSES								
001.0220.5400.0303	FIRE.EXPENSES.CONT. SERVICES	0.00	5,000.00	5,000.00	6,088.75	(1,088.75)	0.00	(1,088.75)	121.78
001.0220.5400.0320	FIRE.EXPENSES.SCHOOL	0.00	4,000.00	4,000.00	2,000.00	2,000.00	0.00	2,000.00	50.00
001.0220.5400.0340	FIRE.EXPENSES.POSTAGE	0.00	300.00	300.00	7.15	292.85	0.00	292.85	2.38
001.0220.5400.0342	FIRE.EXPENSES.TELEPHONE	48.20	500.00	500.00	557.62	(57.62)	0.00	(57.62)	111.52
001.0220.5400.0347	FIRE.EXPENSES.COMMUNICATIONS	779.02	12,000.00	12,000.00	9,346.67	2,653.33	0.00	2,653.33	77.89
001.0220.5400.0421	FIRE.EXPENSES.MEDICAL/TRAINING SUPPLIES	1,158.29	30,000.00	30,000.00	28,128.44	1,871.56	0.00	1,871.56	93.76
001.0220.5400.0422	FIRE.EXPENSES.SUPPLIES	26.55	4,500.00	4,500.00	1,138.43	3,361.57	0.00	3,361.57	25.30
001.0220.5400.0430	FIRE.EXPENSES.EQUIPMENT MAINTENANCE	1,343.37	15,000.00	15,000.00	24,440.60	(9,440.60)	0.00	(9,440.60)	162.94

## TOWN OF MENDON

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0220	FIRE								
Item 5400	EXPENSES								
001.0220.5400.0431	FIRE.EXPENSES.VEHICLE MAINTENANCE	810.83	22,000.00	22,000.00	21,964.40	35.60	0.00	35.60	99.84
001.0220.5400.0435	FIRE.EXPENSES.BUILDING MAINTENANCE	159.17	5,000.00	5,000.00	11,752.69	(6,752.69)	0.00	(6,752.69)	235.05
001.0220.5400.0480	FIRE.EXPENSES.GAS & OIL	141.18	15,000.00	15,000.00	7,753.94	7,246.06	0.00	7,246.06	51.69
001.0220.5400.0490	FIRE.EXPENSES.MEALS	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00
001.0220.5400.0583	FIRE.EXPENSES.UNIFORMS	433.33	9,000.00	9,000.00	9,935.61	(935.61)	0.00	(935.61)	110.40
001.0220.5400.0710	FIRE.EXPENSES.TRAVEL/TRA INING	0.00	10,900.00	10,900.00	9,298.33	1,601.67	0.00	1,601.67	85.31
001.0220.5400.0730	FIRE.EXPENSES.MEETINGS & DUES	115.00	2,000.00	2,000.00	1,519.00	481.00	0.00	481.00	75.95
001.0220.5400.0780	FIRE.EXPENSES.MISC.	0.00	1,500.00	1,500.00	2,850.00	(1,350.00)	0.00	(1,350.00)	190.00
Total Item 5400	EXPENSES	5,014.94	137,200.00	137,200.00	136,781.63	418.37	0.00	418.37	99.70
Total Dept 0220	FIRE	162,089.52	732,572.00	865,572.00	824,966.84	40,605.16	0.00	40,605.16	95.31
113 Dept 0241	BUILDING INSPECTOR								
Item 5100	SALARIES								
001.0241.5100.0100	BUILDING INSPECTOR.SALARIES.WAGE S	2,417.57	42,176.00	40,676.00	31,196.50	9,479.50	0.00	9,479.50	76.70
Total Item 5100	SALARIES	2,417.57	42,176.00	40,676.00	31,196.50	9,479.50	0.00	9,479.50	76.70
Item 5400	EXPENSES								
001.0241.5400.0340	BUILDING INSPECTOR.EXPENSES.POS TAGE	0.00	400.00	400.00	398.00	2.00	0.00	2.00	99.50
001.0241.5400.0420	BUILDING INSPECTOR.EXPENSES.FOR MS	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
001.0241.5400.0422	BUILDING INSPECTOR.EXPENSES.SUP PLIES	65.92	1,800.00	1,800.00	734.59	1,065.41	0.00	1,065.41	40.81
001.0241.5400.0430	BUILDING INSPECTOR.EXPENSES.EQUIPMENT MAINTENANCE	0.00	13,380.00	13,380.00	13,380.00	0.00	0.00	0.00	100.00
001.0241.5400.0580	BUILDING INSPECTOR.EXPENSES.PUBLICATIONS	0.00	200.00	200.00	0.00	200.00	0.00	200.00	0.00
001.0241.5400.0710	BUILDING INSPECTOR.EXPENSES.TRAVEL/TRAINING	0.00	2,500.00	2,500.00	803.88	1,696.12	0.00	1,696.12	32.16

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0241	BUILDING INSPECTOR								
Item 5400	EXPENSES								
001.0241.5400.0730	BUILDING INSPECTOR.EXPENSES.MEETINGS & DUES	0.00	285.00	285.00	545.00	(260.00)	0.00	(260.00)	191.23
Total Item 5400	EXPENSES	65.92	18,815.00	18,815.00	15,861.47	2,953.53	0.00	2,953.53	84.30
Item 5426	FEE ACCOUNT								
001.0241.5426.0303	BUILDING INSPECTOR.FEE ACCOUNT.CONT. SERVICES	0.00	1,000.00	2,500.00	880.00	1,620.00	0.00	1,620.00	35.20
Total Item 5426	FEE ACCOUNT	0.00	1,000.00	2,500.00	880.00	1,620.00	0.00	1,620.00	35.20
Total Dept 0241	BUILDING INSPECTOR	2,483.49	61,991.00	61,991.00	47,937.97	14,053.03	0.00	14,053.03	77.33
Dept 0242	GAS INSPECTOR								
Item 5400	EXPENSES								
001.0242.5400.0710	GAS INSPECTOR.EXPENSES.TRAVEL/TRAINING	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Item 5400	EXPENSES	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Item 5426	FEE ACCOUNT								
001.0242.5426.0100	GAS INSPECTOR.FEE ACCOUNT.WAGES	1,680.00	5,200.00	5,700.00	5,680.00	20.00	0.00	20.00	99.65
Total Item 5426	FEE ACCOUNT	1,680.00	5,200.00	5,700.00	5,680.00	20.00	0.00	20.00	99.65
Total Dept 0242	GAS INSPECTOR	1,680.00	5,300.00	5,800.00	5,680.00	120.00	0.00	120.00	97.93
Dept 0243	PLUMBING INSPECTOR								
Item 5400	EXPENSES								
001.0243.5400.0710	PLUMBING INSPECTOR.EXPENSES.TRAVEL/TRAINING	0.00	250.00	250.00	270.00	(20.00)	0.00	(20.00)	108.00
Total Item 5400	EXPENSES	0.00	250.00	250.00	270.00	(20.00)	0.00	(20.00)	108.00
Item 5426	FEE ACCOUNT								
001.0243.5426.0100	PLUMBING INSPECTOR.FEE ACCOUNT.WAGES	800.00	4,000.00	6,000.00	5,520.00	480.00	0.00	480.00	92.00
001.0243.5426.0300	PLUMBING INSPECTOR.FEE ACCOUNT.GEN. EXPENSES	0.00	0.00	0.00	(280.00)	280.00	0.00	280.00	0.00
Total Item 5426	FEE ACCOUNT	800.00	4,000.00	6,000.00	5,240.00	760.00	0.00	760.00	87.33
Total Dept 0243	PLUMBING INSPECTOR	800.00	4,250.00	6,250.00	5,510.00	740.00	0.00	740.00	88.16

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance	
Fund 001	GENERAL FUND									
Dept 0244	SEALER OF WEIGHTS & MEASURES EXPENSES									
Item 5400										
001.0244.5400.0303	SEALER OF WEIGHTS & MEASURES.EXPENSES.CONT. SERVICES	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.00	
Total Item 5400	EXPENSES	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.00	
Total Dept 0244	SEALER OF WEIGHTS & MEASURES EXPENSES	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.00	
Dept 0245	ELECTRICAL INSPECTOR									
Item 5400	EXPENSES									
001.0245.5400.0710	ELECTRICAL INSPECTOR.EXPENSES.TRAVEL/TRAINING	0.00	225.00	225.00	223.45	1.55	0.00	1.55	99.31	
Total Item 5400	EXPENSES	0.00	225.00	225.00	223.45	1.55	0.00	1.55	99.31	
Item 5426	FEE ACCOUNT									
001.0245.5426.0100	ELECTRICAL INSPECTOR.FEE ACCOUNT.WAGES	640.00	14,300.00	14,300.00	11,960.00	2,340.00	0.00	2,340.00	83.64	
Total Item 5426	FEE ACCOUNT	640.00	14,300.00	14,300.00	11,960.00	2,340.00	0.00	2,340.00	83.64	
Total Dept 0245	ELECTRICAL INSPECTOR	640.00	14,525.00	14,525.00	12,183.45	2,341.55	0.00	2,341.55	83.88	
Dept 0291	CIVIL DEFENSE									
Item 5100	SALARIES									
001.0291.5100.0100	CIVIL DEFENSE.SALARIES.WAGES	0.00	400.00	400.00	400.00	0.00	0.00	0.00	100.00	
Total Item 5100	SALARIES	0.00	400.00	400.00	400.00	0.00	0.00	0.00	100.00	
Item 5400	EXPENSES									
001.0291.5400.0300	CIVIL DEFENSE.EXPENSES.GEN. EXPENSES	109.00	4,250.00	4,250.00	3,837.27	412.73	0.00	412.73	90.29	
Total Item 5400	EXPENSES	109.00	4,250.00	4,250.00	3,837.27	412.73	0.00	412.73	90.29	
Total Dept 0291	CIVIL DEFENSE	109.00	4,650.00	4,650.00	4,237.27	412.73	0.00	412.73	91.12	
Dept 0292	DOG OFFICER									
Item 5400	EXPENSES									
001.0292.5400.0303	DOG OFFICER.EXPENSES.CONT. SERVICES	0.00	16,080.00	16,080.00	16,080.00	0.00	0.00	0.00	100.00	

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0292	DOG OFFICER								
Item 5400	EXPENSES								
Total Item 5400	EXPENSES	0.00	16,080.00	16,080.00	16,080.00	0.00	0.00	0.00	100.00
Total Dept 0292	DOG OFFICER	0.00	16,080.00	16,080.00	16,080.00	0.00	0.00	0.00	100.00
Dept 0294	TREE WARDEN								
Item 5100	SALARIES								
001.0294.5100.0100	TREE WARDEN.SALARIES.WAGES	858.51	3,434.02	3,434.02	3,434.02	0.00	0.00	0.00	100.00
Total Item 5100	SALARIES	858.51	3,434.02	3,434.02	3,434.02	0.00	0.00	0.00	100.00
Item 5400	EXPENSES								
001.0294.5400.0293	TREE WARDEN.EXPENSES.TREE CUTTING/CONSERVATION	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.00
001.0294.5400.0294	TREE WARDEN.EXPENSES.TREE CUTTING/PARK	0.00	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.00
001.0294.5400.0295	TREE WARDEN.EXPENSES.TREE CUTTING	1,550.00	26,500.00	26,500.00	26,500.00	0.00	0.00	0.00	100.00
001.0294.5400.0303	TREE WARDEN.EXPENSES.CONT. SERVICES	0.00	7,000.00	7,000.00	6,449.18	550.82	0.00	550.82	92.13
001.0294.5400.0422	TREE WARDEN.EXPENSES.SUPPLIES	37.49	300.00	300.00	247.46	52.54	0.00	52.54	82.49
001.0294.5400.0430	TREE WARDEN.EXPENSES.EQUIPMENT MAINTENANCE	0.00	100.00	100.00	100.00	0.00	0.00	0.00	100.00
001.0294.5400.0710	TREE WARDEN.EXPENSES.TRAVEL/TRAINING	0.00	600.00	600.00	600.00	0.00	0.00	0.00	100.00
001.0294.5400.0730	TREE WARDEN.EXPENSES.MEETINGS & DUES	0.00	100.00	100.00	75.00	25.00	0.00	25.00	75.00
Total Item 5400	EXPENSES	1,587.49	39,100.00	39,100.00	38,471.64	628.36	0.00	628.36	98.39
Total Dept 0294	TREE WARDEN	2,446.00	42,534.02	42,534.02	41,905.66	628.36	0.00	628.36	98.52
Dept 0299	DISPATCHING								
Item 5100	SALARIES								
001.0299.5100.0100	DISPATCHING.SALARIES.WAGES	16,471.12	177,864.00	177,564.00	138,611.42	38,952.58	0.00	38,952.58	78.06

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Fund 001	GENERAL FUND								
Dept 0299	DISPATCHING								
Item 5100	SALARIES								
Total Item 5100	SALARIES	16,471.12	177,864.00	177,564.00	138,611.42	38,952.58	0.00	38,952.58	78.06
Item 5105	OVERTIME WAGES								
001.0299.5105.0100	DISPATCHING.OVERTIME WAGES.WAGES	4,876.80	47,000.00	47,000.00	47,000.00	0.00	0.00	0.00	100.00
Total Item 5105	OVERTIME WAGES	4,876.80	47,000.00	47,000.00	47,000.00	0.00	0.00	0.00	100.00
Item 5400	EXPENSES								
001.0299.5400.0300	DISPATCHING.EXPENSES.GE N. EXPENSES	524.94	7,500.00	7,800.00	7,756.28	43.72	0.00	43.72	99.44
Total Item 5400	EXPENSES	524.94	7,500.00	7,800.00	7,756.28	43.72	0.00	43.72	99.44
Total Dept 0299	DISPATCHING	21,872.86	232,364.00	232,364.00	193,367.70	38,996.30	0.00	38,996.30	83.22
Dept 0301	MENDON/UPTON REG.SCHOOL								
Item 5300	OPERATIONAL ASSESSMENT								
001.0301.5300.0300	MENDON/UPTON REG.SCHOOL.OPERATIONAL ASSESSMENT.GEN. EXPENSES	739,756.36	8,877,076.00	8,877,076.00	8,877,076.32	(0.32)	0.00	(0.32)	100.00
Total Item 5300	OPERATIONAL ASSESSMENT	739,756.36	8,877,076.00	8,877,076.00	8,877,076.32	(0.32)	0.00	(0.32)	100.00
Item 5301	CAPITAL COSTS								
001.0301.5301.0312	MENDON/UPTON REG.SCHOOL.CAPITAL COSTS.RENOVATION/CONSTRUCTION CLOUGH	28,287.26	339,447.00	339,447.00	339,447.12	(0.12)	0.00	(0.12)	100.00
001.0301.5301.0313	MENDON/UPTON REG.SCHOOL.CAPITAL COSTS.MISCOE HILL GREEN REPAIRS	5,993.62	71,924.00	71,924.00	71,923.44	0.56	0.00	0.56	100.00
Total Item 5301	CAPITAL COSTS	34,280.88	411,371.00	411,371.00	411,370.56	0.44	0.00	0.44	100.00
Total Dept 0301	MENDON/UPTON REG.SCHOOL	774,037.24	9,288,447.00	9,288,447.00	9,288,446.88	0.12	0.00	0.12	100.00
Dept 0310	BLACKSTONE VALLEY REG.VOC.SCH.								
Item 5300	OPERATIONAL ASSESSMENT								
001.0310.5300.0300	BLACKSTONE VALLEY REG.VOC.SCH..OPERATIONA	0.00	1,072,769.00	1,072,769.00	1,072,769.00	0.00	0.00	0.00	100.00

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Fund 001	GENERAL FUND								
Dept 0310	BLACKSTONE VALLEY REG.VOC.SCH.								
Item 5300	OPERATIONAL ASSESSMENT								
001.0310.5300.0300	L ASSESSMENT.GEN. EXPENSES								
Total Item 5300	OPERATIONAL ASSESSMENT	0.00	1,072,769.00	1,072,769.00	1,072,769.00	0.00	0.00	0.00	100.00
Item 5301	CAPITAL COSTS								
001.0310.5301.0300	BLACKSTONE VALLEY REG.VOC.SCH..CAPITAL COSTS.GEN. EXPENSES	0.00	12,856.00	12,856.00	12,856.00	0.00	0.00	0.00	100.00
Total Item 5301	CAPITAL COSTS	0.00	12,856.00	12,856.00	12,856.00	0.00	0.00	0.00	100.00
Total Dept 0310	BLACKSTONE VALLEY REG.VOC.SCH.	0.00	1,085,625.00	1,085,625.00	1,085,625.00	0.00	0.00	0.00	100.00
Dept 0421	ROAD MACHINERY EXPENSES								
Item 5400	ROAD MACHINERY EXPENSES.SUPPLIES	1,445.00	10,940.00	10,940.00	10,413.07	526.93	0.00	526.93	95.18
001.0421.5400.0422	ROAD MACHINERY EXPENSES.SUPPLIES	1,445.00	10,940.00	10,940.00	10,413.07	526.93	0.00	526.93	95.18
001.0421.5400.0430	ROAD MACHINERY EXPENSES.EQUIPMENT MAINTENANCE	26,931.46	25,000.00	48,365.00	52,296.57	(3,931.57)	0.00	(3,931.57)	108.13
001.0421.5400.0480	ROAD MACHINERY EXPENSES.GAS & OIL	1,112.11	5,300.00	5,300.00	7,894.22	(2,594.22)	0.00	(2,594.22)	148.95
001.0421.5400.0481	ROAD MACHINERY EXPENSES.DIESEL FUEL	1,417.59	24,258.00	24,258.00	14,208.36	10,049.64	0.00	10,049.64	58.57
Total Item 5400	EXPENSES	30,906.16	65,498.00	88,863.00	84,812.22	4,050.78	0.00	4,050.78	95.44
Total Dept 0421	ROAD MACHINERY	30,906.16	65,498.00	88,863.00	84,812.22	4,050.78	0.00	4,050.78	95.44
Dept 0422	HIGHWAY CONSTRUCTION/MAINT.								
Item 5100	SALARIES								
001.0422.5100.0100	HIGHWAY CONSTRUCTION/MAINT..SALARIES.WAGES	21,674.80	281,979.00	285,679.00	285,666.87	12.13	0.00	12.13	100.00
001.0422.5100.0482	HIGHWAY CONSTRUCTION/MAINT..MEAL REIMBURSEMENT	10.25	0.00	170.00	169.83	0.17	0.00	0.17	99.90
001.0422.5100.0483	HIGHWAY CONSTRUCTION/MAINT.BOO	0.00	0.00	646.00	1,066.43	(420.43)	0.00	(420.43)	165.08

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Fund 001	GENERAL FUND								
Dept 0422	HIGHWAY CONSTRUCTION/MAINT.								
Item 5100	SALARIES								
001.0422.5100.0483	T REIMBURSEMENT								
Total Item 5100	SALARIES	21,685.05	281,979.00	286,495.00	286,903.13	(408.13)	0.00	(408.13)	100.14
Item 5104	WAGES-OVERTIME POLICE/HIGHWAY								
001.0422.5104.0100	HIGHWAY CONSTRUCTION/MAINT..WAGES-OVERTIME POLICE/HIGHWAY.WAGES	0.00	20,000.00	25,000.00	23,383.63	1,616.37	0.00	1,616.37	93.53
Total Item 5104	WAGES-OVERTIME POLICE/HIGHWAY	0.00	20,000.00	25,000.00	23,383.63	1,616.37	0.00	1,616.37	93.53
Item 5105	OVERTIME WAGES								
001.0422.5105.0100	HIGHWAY CONSTRUCTION/MAINT..OVERTIME WAGES.WAGES	270.03	3,500.00	5,500.00	4,237.53	1,262.47	0.00	1,262.47	77.05
Total Item 5105	OVERTIME WAGES	270.03	3,500.00	5,500.00	4,237.53	1,262.47	0.00	1,262.47	77.05
Item 5116	HIGHWAY SURVEYOR SALARY								
001.0422.5116.0100	HIGHWAY CONSTRUCTION/MAINT..HIGHWAY SURVEYOR SALARY.WAGES	7,232.00	96,836.00	96,836.48	96,836.48	0.00	0.00	0.00	100.00
Total Item 5116	HIGHWAY SURVEYOR SALARY	7,232.00	96,836.00	96,836.48	96,836.48	0.00	0.00	0.00	100.00
Item 5400	EXPENSES								
001.0422.5400.0240	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.ROAD MATERIALS	1,383.48	50,000.00	46,299.52	48,170.91	(1,871.39)	0.00	(1,871.39)	104.04
001.0422.5400.0270	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.HIRED EQUIPMENT	625.00	40,000.00	40,000.00	38,450.42	1,549.58	0.00	1,549.58	96.13
001.0422.5400.0340	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.POSTAGE	0.00	150.00	150.00	34.56	115.44	0.00	115.44	23.04
001.0422.5400.0342	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.TELEPHONE	117.15	1,500.00	1,500.00	1,405.80	94.20	0.00	94.20	93.72
001.0422.5400.0345	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.SIGNS	0.00	2,000.00	2,000.00	1,027.03	972.97	0.00	972.97	51.35

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0422	HIGHWAY CONSTRUCTION/MAINT.								
Item 5400	EXPENSES								
001.0422.5400.0422	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.SUPPLIES	40.86	3,500.00	3,500.00	4,593.47	(1,093.47)	0.00	(1,093.47)	131.24
001.0422.5400.0435	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.BUILDING MAINTENANCE	1,620.00	6,000.00	6,000.00	5,297.45	702.55	0.00	702.55	88.29
001.0422.5400.0583	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.UNIFORMS	444.12	7,750.00	7,750.00	6,519.55	1,230.45	0.00	1,230.45	84.12
001.0422.5400.0730	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.MEETINGS & DUES	0.00	3,000.00	3,000.00	1,160.00	1,840.00	0.00	1,840.00	38.67
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>4,230.61</b>	<b>113,900.00</b>	<b>110,199.52</b>	<b>106,659.19</b>	<b>3,540.33</b>	<b>0.00</b>	<b>3,540.33</b>	<b>96.79</b>
Item 6088	BRIDGE AND CULVERT REPAIR STM 11/17/15								
001.0422.6088.0300	BRIDGE AND CULVERT REPAIR STM 11/17/15 ARTICLE 18	0.00	0.00	50,000.00	0.00	50,000.00	50,000.00	0.00	0.00
<b>Total Item 6088</b>	<b>BRIDGE AND CULVERT REPAIR STM 11/17/15</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>
Item 7025	STORM WATER MANAGEMENT PLAN								
001.0422.7025.0300	HIGHWAY CONSTRUCTION/MAINT..STORM WATER MANAGEMENT PLAN.GEN. EXPENSES	0.00	20,000.00	20,125.00	20,124.98	0.02	0.00	0.02	100.00
<b>Total Item 7025</b>	<b>STORM WATER MANAGEMENT PLAN</b>	<b>0.00</b>	<b>20,000.00</b>	<b>20,125.00</b>	<b>20,124.98</b>	<b>0.02</b>	<b>0.00</b>	<b>0.02</b>	<b>100.00</b>
<b>Total Dept 0422</b>	<b>HIGHWAY CONSTRUCTION/MAINT.</b>	<b>33,417.69</b>	<b>536,215.00</b>	<b>594,156.00</b>	<b>538,144.94</b>	<b>56,011.06</b>	<b>50,000.00</b>	<b>6,011.06</b>	<b>90.57</b>
Dept 0423	SNOW /ICE CONTROL								
Item 5105	OVERTIME WAGES								
001.0423.5105.0100	SNOW /ICE CONTROL.OVERTIME WAGES.WAGES	8,101.06	40,000.00	40,000.00	38,102.70	1,897.30	0.00	1,897.30	95.26
<b>Total Item 5105</b>	<b>OVERTIME WAGES</b>	<b>8,101.06</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>38,102.70</b>	<b>1,897.30</b>	<b>0.00</b>	<b>1,897.30</b>	<b>95.26</b>
Item 5400	EXPENSES								
001.0423.5400.0270	SNOW /ICE EXPENSES HIRING	3,123.00	22,000.00	22,000.00	40,697.00	(18,697.00)	0.00	(18,697.00)	184.99

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0423	SNOW /ICE CONTROL								
Item 5400	EXPENSES								
001.0423.5400.0270	EQUIPMENT								
001.0423.5400.0430	SNOW /ICE CONTROL.EXPENSES.EQUIPMENT MAINTENANCE	0.00	18,000.00	18,000.00	3,121.83	14,878.17	0.00	14,878.17	17.34
001.0423.5400.0530	SNOW /ICE CONTROL.EXPENSES.SAND	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
001.0423.5400.0531	SNOW /ICE CONTROL.EXPENSES.SALT AND CALCIUM	0.00	69,000.00	69,000.00	197,522.03	(128,522.03)	0.00	(128,522.03)	286.26
Total Item 5400	EXPENSES	3,123.00	114,000.00	114,000.00	241,340.86	(127,340.86)	0.00	(127,340.86)	211.70
Item 5436	NEW/USED EQUIPMENT								
001.0423.5436.0432	SNOW /ICE CONTROL.NEW/USED EQUIPMENT.LEASE/PURCHASE EQUIPMENT	0.00	5,000.00	5,000.00	2,448.00	2,552.00	0.00	2,552.00	48.96
Total Item 5436	NEW/USED EQUIPMENT	0.00	5,000.00	5,000.00	2,448.00	2,552.00	0.00	2,552.00	48.96
Total Dept 0423	SNOW /ICE CONTROL	11,224.06	159,000.00	159,000.00	281,891.56	(122,891.56)	0.00	(122,891.56)	177.29
Dept 0424	STREET LIGHTING								
Item 5400	EXPENSES								
001.0424.5400.0300	STREET LIGHTING.EXPENSES.GEN. EXPENSES	0.00	19,500.00	19,500.00	19,104.23	395.77	0.00	395.77	97.97
Total Item 5400	EXPENSES	0.00	19,500.00	19,500.00	19,104.23	395.77	0.00	395.77	97.97
Total Dept 0424	STREET LIGHTING	0.00	19,500.00	19,500.00	19,104.23	395.77	0.00	395.77	97.97
Dept 0450	WATER DEPARTMENT								
Item 5400	EXPENSES								
001.0450.5400.0303	WATER DEPARTMENT.EXPENSES.CO NT. SERVICES	857.50	10,500.00	10,500.00	10,504.50	(4.50)	0.00	(4.50)	100.04
001.0450.5400.0340	WATER DEPARTMENT.EXPENSES.PO STAGE	0.00	600.00	600.00	382.55	217.45	0.00	217.45	63.76
001.0450.5400.0346	WATER DEPARTMENT.EXPENSES.NE WSPAPER ADS	0.00	200.00	200.00	0.00	200.00	0.00	200.00	0.00
001.0450.5400.0422	WATER DEPARTMENT.EXPENSES.SU PPLIES	0.00	600.00	600.00	457.80	142.20	0.00	142.20	76.30

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0450	WATER DEPARTMENT								
Item 5400	EXPENSES								
001.0450.5400.0430	WATER DEPARTMENT.EXPENSES.EQUIPMENT MAINTENANCE	0.00	5,500.00	5,500.00	22,486.05	(16,986.05)	0.00	(16,986.05)	408.84
001.0450.5400.0602	WATER DEPARTMENT.EXPENSES.WATER TESTS	169.05	2,000.00	2,000.00	308.00	1,692.00	0.00	1,692.00	15.40
001.0450.5400.0603	WATER DEPARTMENT.EXPENSES.HYDRANT FEES	0.00	1,300.00	1,300.00	0.00	1,300.00	0.00	1,300.00	0.00
001.0450.5400.0604	WATER DEPARTMENT.EXPENSES.PURCHASE OF WATER	0.00	129,000.00	156,139.80	106,792.53	49,347.27	0.00	49,347.27	68.40
Total Item 5400	EXPENSES	1,026.55	149,700.00	176,839.80	140,931.43	35,908.37	0.00	35,908.37	79.69
Item 5405	WATER DEPT PUBLIC WATER SUPPLY								
001.0450.5405.0303	WATER DEPARTMENT.WATER DEPT PUBLIC WATER SUPPLY.CONT. SERVICES	556.25	9,200.00	9,200.00	6,496.74	2,703.26	0.00	2,703.26	70.62
001.0450.5405.0602	WATER DEPARTMENT.WATER DEPT PUBLIC WATER SUPPLY.WATER TESTS	0.00	2,000.00	2,000.00	654.59	1,345.41	0.00	1,345.41	32.73
001.0450.5405.0603	WATER DEPARTMENT.WATER DEPT PUBLIC WATER SUPPLY.HYDRANT FEES	0.00	9,700.00	12,121.90	9,687.60	2,434.30	0.00	2,434.30	79.92
Total Item 5405	WATER DEPT PUBLIC WATER SUPPLY	556.25	20,900.00	23,321.90	16,838.93	6,482.97	0.00	6,482.97	72.20
Item 6001	LAW ENFORCEMENT COUNCIL								
001.0450.6001.2017	WATER METER REPLACEMENT ACCOUNT	0.00	0.00	10,607.85	0.00	10,607.85	10,607.85	0.00	0.00
Total Item 6001	LAW ENFORCEMENT COUNCIL	0.00	0.00	10,607.85	0.00	10,607.85	10,607.85	0.00	0.00
Total Dept 0450	WATER DEPARTMENT	1,582.80	170,600.00	210,769.55	157,770.36	52,999.19	10,607.85	42,391.34	74.85
Dept 0491	SOLDIERS & SAILORS GRAVES EXPENSES								
Item 5400	SOLDIERS & SAILORS GRAVES EXPENSES.GEN.	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
001.0491.5400.0300	SOLDIERS & SAILORS GRAVES EXPENSES.GEN.	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0491	SOLDIERS & SAILORS GRAVES								
Item 5400	EXPENSES								
001.0491.5400.0300	EXPENSES								
Total Item 5400	EXPENSES	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Dept 0491	SOLDIERS & SAILORS GRAVES	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Dept 0510	BOARD OF HEALTH								
Item 5100	SALARIES								
001.0510.5100.0100	BOARD OF HEALTH.INSPECTOR.SALARIES	2,500.00	5,500.00	5,500.00	5,000.00	500.00	0.00	500.00	90.91
Total Item 5100	SALARIES	2,500.00	5,500.00	5,500.00	5,000.00	500.00	0.00	500.00	90.91
Item 5400	EXPENSES								
001.0510.5400.0271	BOARD OF HEALTH.EXPENSES.ENGINEERING	1,335.00	18,500.00	18,500.00	19,795.00	(1,295.00)	0.00	(1,295.00)	107.00
001.0510.5400.0303	BOARD OF HEALTH.EXPENSES.CONT. SERVICES	1,250.00	3,400.00	3,400.00	2,750.00	650.00	0.00	650.00	80.88
001.0510.5400.0305	BOARD OF HEALTH.EXPENSES.VISITING NURSE ASSOC.	354.16	4,250.00	4,250.00	4,250.00	0.00	0.00	0.00	100.00
001.0510.5400.0306	BOARD OF HEALTH.EXPENSES.CLINIC	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
001.0510.5400.0340	BOARD OF HEALTH.EXPENSES.POSTAGE	49.00	350.00	350.00	343.00	7.00	0.00	7.00	98.00
001.0510.5400.0346	BOARD OF HEALTH.EXPENSES.NEWS PAPER ADS	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
001.0510.5400.0422	BOARD OF HEALTH.EXPENSES.SUPPLIES	0.00	800.00	800.00	844.23	(44.23)	0.00	(44.23)	105.53
001.0510.5400.0730	BOARD OF HEALTH.EXPENSES.MEETINGS & DUES	385.58	1,500.00	1,500.00	1,352.84	147.16	0.00	147.16	90.19
Total Item 5400	EXPENSES	3,373.74	29,400.00	29,400.00	29,335.07	64.93	0.00	64.93	99.78
Item 5421	TRASH DISPOSAL								
001.0510.5421.0300	BOARD OF HEALTH.TRASH DISPOSAL.GEN. EXPENSES	9,173.26	106,000.00	111,000.00	109,680.93	1,319.07	0.00	1,319.07	98.81
Total Item 5421	TRASH DISPOSAL	9,173.26	106,000.00	111,000.00	109,680.93	1,319.07	0.00	1,319.07	98.81

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Fund 001	GENERAL FUND								
Dept 0510	BOARD OF HEALTH								
Item 5421	TRASH DISPOSAL								
Item 5422	TRASH COLLECTOR								
001.0510.5422.0300	BOARD OF HEALTH.TRASH COLLECTOR.GEN. EXPENSES	22,767.26	275,000.00	275,000.00	250,439.86	24,560.14	0.00	24,560.14	91.07
Total Item 5422	TRASH COLLECTOR	22,767.26	275,000.00	275,000.00	250,439.86	24,560.14	0.00	24,560.14	91.07
Item 5423	TESTING-LANDFILL,WELLS & BEACH								
001.0510.5423.0300	BOARD OF HEALTH.TESTING-LANDFILL,WELLS & BEACH.GEN. EXPENSES	795.00	20,000.00	20,000.00	12,347.68	7,652.32	0.00	7,652.32	61.74
Total Item 5423	TESTING-LANDFILL,WELLS & BEACH	795.00	20,000.00	20,000.00	12,347.68	7,652.32	0.00	7,652.32	61.74
Item 5432	TRASH ADMINISTRATION								
001.0510.5432.0300	BOARD OF HEALTH.TRASH ADMINISTRATION.GEN. EXPENSES	1,182.66	3,500.00	3,500.00	2,726.19	773.81	0.00	773.81	77.89
Total Item 5432	TRASH ADMINISTRATION	1,182.66	3,500.00	3,500.00	2,726.19	773.81	0.00	773.81	77.89
Total Dept 0510	BOARD OF HEALTH	39,791.92	439,400.00	444,400.00	409,529.73	34,870.27	0.00	34,870.27	92.15
Dept 0541	COUNCIL ON AGING								
Item 5100	SALARIES								
001.0541.5100.0100	COUNCIL ON AGING.SALARIES.WAGES	3,871.02	41,923.00	41,923.00	41,923.00	0.00	0.00	0.00	100.00
Total Item 5100	SALARIES	3,871.02	41,923.00	41,923.00	41,923.00	0.00	0.00	0.00	100.00
Item 5117	COA DIRECTOR SALARY								
001.0541.5117.0100	COUNCIL ON AGING.COA DIRECTOR SALARY.WAGES	4,392.00	57,096.00	57,096.00	57,096.00	0.00	0.00	0.00	100.00
Total Item 5117	COA DIRECTOR SALARY	4,392.00	57,096.00	57,096.00	57,096.00	0.00	0.00	0.00	100.00
Item 5400	EXPENSES								
001.0541.5400.0272	COUNCIL ON AGING.EXPENSES.COA VAN	133.00	2,500.00	2,500.00	2,102.71	397.29	0.00	397.29	84.11
001.0541.5400.0303	COUNCIL ON AGING.EXPENSES.CONT. SERVICES	1,049.44	2,500.00	3,549.44	4,286.14	(736.70)	0.00	(736.70)	120.76
001.0541.5400.0308	COUNCIL ON AGING.EXPENSES.SENIOR HOME CARE	0.00	1,000.00	1,000.00	939.00	61.00	0.00	61.00	93.90

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Fund 001	GENERAL FUND								
Dept 0541	COUNCIL ON AGING								
Item 5400	EXPENSES								
001.0541.5400.0340	COUNCIL ON AGING.EXPENSES.POSTAGE	0.00	100.00	100.00	100.00	0.00	0.00	0.00	100.00
001.0541.5400.0410	COUNCIL ON AGING.EXPENSES.LIGHTS	198.64	2,100.00	2,100.00	1,604.16	495.84	0.00	495.84	76.39
001.0541.5400.0411	COUNCIL ON AGING.EXPENSES.FUEL	0.00	2,500.00	2,500.00	1,820.18	679.82	0.00	679.82	72.81
001.0541.5400.0422	COUNCIL ON AGING.EXPENSES.SUPPLIES	92.52	1,600.00	1,600.00	2,030.49	(430.49)	0.00	(430.49)	126.91
001.0541.5400.0710	COUNCIL ON AGING.EXPENSES.TRAVEL/TRANING	0.00	1,240.00	1,240.00	1,577.18	(337.18)	0.00	(337.18)	127.19
001.0541.5400.0730	COUNCIL ON AGING.EXPENSES.MEETINGS & DUES	0.00	300.00	300.00	285.00	15.00	0.00	15.00	95.00
001.0541.5400.0780	COUNCIL ON AGING.EXPENSES.MISC.	0.00	71.00	71.00	128.00	(57.00)	0.00	(57.00)	180.28
125 Total Item 5400	EXPENSES	1,473.60	13,911.00	14,960.44	14,872.86	87.58	0.00	87.58	99.41
Item 7061	COA WINDOW REPLACEMENT ATM 5/5/17 ART 25								
001.0541.7061.0300	COUNCIL ON AGING.COA WINDOW REPLACEMENT ATM 5/5/17 ART 25.GEN. EXPENSES	0.00	10,000.00	10,000.00	6,950.00	3,050.00	3,050.00	0.00	69.50
Total Item 7061	COA WINDOW REPLACEMENT ATM 5/5/17 ART 25	0.00	10,000.00	10,000.00	6,950.00	3,050.00	3,050.00	0.00	69.50
Total Dept 0541	COUNCIL ON AGING	9,736.62	122,930.00	123,979.44	120,841.86	3,137.58	3,050.00	87.58	97.47
Dept 0543	VETERANS DEPARTMENT								
Item 5100	SALARIES								
001.0543.5100.0100	VETERANS DEPARTMENT.SALARIES.WAGES	250.00	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.00
Total Item 5100	SALARIES	250.00	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.00
Item 5400	EXPENSES								
001.0543.5400.0422	VETERANS DEPARTMENT.EXPENSES.SUPPLIES	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
001.0543.5400.0730	VETERANS DEPARTMENT.EXPENSES.ME	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00

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Fund 001	GENERAL FUND								
Dept 0543	VETERANS DEPARTMENT								
Item 5400	EXPENSES								
001.0543.5400.0730	ETINGS & DUES								
Total Item 5400	EXPENSES	0.00	800.00	800.00	0.00	800.00	0.00	800.00	0.00
Item 5424	AID TO VETERANS								
001.0543.5424.0300	VETERANS DEPARTMENT.AID TO VETERANS.GEN. EXPENSES	1,625.94	35,000.00	35,000.00	18,043.98	16,956.02	0.00	16,956.02	51.55
Total Item 5424	AID TO VETERANS	1,625.94	35,000.00	35,000.00	18,043.98	16,956.02	0.00	16,956.02	51.55
Total Dept 0543	VETERANS DEPARTMENT	1,875.94	38,800.00	38,800.00	21,043.98	17,756.02	0.00	17,756.02	54.24
Dept 0610	LIBRARY								
Item 5100	SALARIES								
001.0610.5100.0100	LIBRARY.SALARIES.WAGES	5,175.76	66,798.00	66,798.00	66,326.39	471.61	0.00	471.61	99.29
Total Item 5100	SALARIES	5,175.76	66,798.00	66,798.00	66,326.39	471.61	0.00	471.61	99.29
Item 5109	LIBRARY DIRECTOR SALARY								
001.0610.5109.0100	LIBRARY.LIBRARY DIRECTOR SALARY.WAGES	4,825.60	63,675.00	63,675.00	63,673.80	1.20	0.00	1.20	100.00
Total Item 5109	LIBRARY DIRECTOR SALARY	4,825.60	63,675.00	63,675.00	63,673.80	1.20	0.00	1.20	100.00
Item 5400	EXPENSES								
001.0610.5400.0303	LIBRARY EXPENSES.CONT. SERVICES	896.13	26,625.00	26,625.00	29,893.60	(3,268.60)	0.00	(3,268.60)	112.28
001.0610.5400.0340	LIBRARY.EXPENSES.POSTAGE	0.00	140.00	140.00	120.00	20.00	0.00	20.00	85.71
001.0610.5400.0342	LIBRARY.EXPENSES.TELEPHONE	48.20	1,200.00	1,200.00	397.59	802.41	0.00	802.41	33.13
001.0610.5400.0410	LIBRARY.EXPENSES.LIGHTS	797.29	12,700.00	12,700.00	10,847.37	1,852.63	0.00	1,852.63	85.41
001.0610.5400.0411	LIBRARY.EXPENSES.FUEL	0.00	11,500.00	11,500.00	0.00	11,500.00	0.00	11,500.00	0.00
001.0610.5400.0422	LIBRARY.EXPENSES.SUPPLIES	446.85	8,400.00	8,400.00	8,104.41	295.59	0.00	295.59	96.48
001.0610.5400.0435	LIBRARY.EXPENSES.BUILDING MAINTENANCE	300.00	5,200.00	5,200.00	7,168.24	(1,968.24)	0.00	(1,968.24)	137.85
001.0610.5400.0680	LIBRARY.EXPENSES.BOOKS	4,562.91	48,750.00	48,750.00	52,119.66	(3,369.66)	0.00	(3,369.66)	106.91
001.0610.5400.0730	LIBRARY.EXPENSES.MEETINGS & DUES	0.00	925.00	925.00	624.00	301.00	0.00	301.00	67.46
001.0610.5400.0780	LIBRARY.EXPENSES.MISC.	0.00	110.00	110.00	0.00	110.00	0.00	110.00	0.00
001.0610.5400.0786	LIBRARY.EXPENSES.CHILDREN'S LIBRARY PROGRAMS	758.92	10,000.00	10,000.00	14,825.80	(4,825.80)	0.00	(4,825.80)	148.26
Total Item 5400	EXPENSES	7,810.30	125,550.00	125,550.00	124,100.67	1,449.33	0.00	1,449.33	98.85

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Fund 001	GENERAL FUND								
Dept 0610	LIBRARY								
Item 5400	EXPENSES								
Total Dept 0610	LIBRARY	17,811.66	256,023.00	256,023.00	254,100.86	1,922.14	0.00	1,922.14	99.25
Dept 0630	RECREATION- PARKS								
Item 5100	SALARIES								
001.0630.5100.0100	RECREATION- PARKS.SALARIES.WAGES	0.00	27,824.00	27,824.00	24,447.60	3,376.40	0.00	3,376.40	87.87
Total Item 5100	SALARIES	0.00	27,824.00	27,824.00	24,447.60	3,376.40	0.00	3,376.40	87.87
Item 5106	PARK DIRECTOR WAGES								
001.0630.5106.0100	RECREATION- PARKS.PARK DIRECTOR WAGES.WAGES	2,133.14	37,879.00	37,879.00	37,878.63	0.37	0.00	0.37	100.00
Total Item 5106	PARK DIRECTOR WAGES	2,133.14	37,879.00	37,879.00	37,878.63	0.37	0.00	0.37	100.00
Item 5120	LIFEQUARD WAGES								
001.0630.5120.0100	RECREATION- PARKS.LIFEQUARD WAGES.WAGES	0.00	12,500.00	12,500.00	12,499.96	0.04	0.00	0.04	100.00
Total Item 5120	LIFEQUARD WAGES	0.00	12,500.00	12,500.00	12,499.96	0.04	0.00	0.04	100.00
Item 5400	EXPENSES								
001.0630.5400.0340	RECREATION- PARKS.EXPENSES.POSTAGE	0.00	9.00	9.00	16.80	(7.80)	0.00	(7.80)	186.67
001.0630.5400.0342	RECREATION- PARKS.EXPENSES.TELEPHONE	152.99	1,600.00	1,600.00	1,707.23	(107.23)	0.00	(107.23)	106.70
001.0630.5400.0398	RECREATION- PARKS.EXPENSES.SANITARY FACILITIES	0.00	1,950.00	1,950.00	1,419.93	530.07	0.00	530.07	72.82
001.0630.5400.0410	RECREATION- PARKS.EXPENSES.LIGHTS	172.51	4,350.00	4,350.00	4,470.98	(120.98)	0.00	(120.98)	102.78
001.0630.5400.0411	RECREATION- PARKS.EXPENSES.FUEL	47.67	1,800.00	1,800.00	1,328.00	472.00	0.00	472.00	73.78
001.0630.5400.0422	RECREATION- PARKS.EXPENSES.SUPPLIES	0.00	600.00	600.00	780.27	(180.27)	0.00	(180.27)	130.05
001.0630.5400.0430	RECREATION- PARKS.EXPENSES.EQUIPMENT MAINTENANCE	96.09	1,700.00	1,700.00	1,706.97	(6.97)	0.00	(6.97)	100.41
001.0630.5400.0434	RECREATION- PARKS.EXPENSES.FIELD MAINTENANCE	0.00	1,700.00	1,700.00	1,700.00	0.00	0.00	0.00	100.00
001.0630.5400.0435	RECREATION- PARKS.EXPENSES.BUILDING	0.00	1,000.00	1,000.00	1,411.15	(411.15)	0.00	(411.15)	141.12

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Prepared By: LKELLY

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0630	RECREATION- PARKS								
Item 5400	EXPENSES								
001.0630.5400.0435	MAINTENANCE								
001.0630.5400.0710	RECREATION- PARKS.EXPENSES.TRAVEL/UT RAINING	0.00	300.00	300.00	235.89	64.11	0.00	64.11	78.63
001.0630.5400.0785	RECREATION- PARKS.EXPENSES.RECREATI ON ACCT.	0.00	600.00	600.00	592.91	7.09	0.00	7.09	98.82
Total Item 5400	EXPENSES	469.26	15,609.00	15,609.00	15,370.13	238.87	0.00	238.87	98.47
Item 5425	SITE IMPROVEMENTS								
001.0630.5425.0300	RECREATION- PARKS.SITE IMPROVEMENTS.GEN. EXPENSES	107.02	1,000.00	1,215.00	1,215.00	0.00	0.00	0.00	100.00
Total Item 5425	SITE IMPROVEMENTS	107.02	1,000.00	1,215.00	1,215.00	0.00	0.00	0.00	100.00
Item 7044	HANDICAPPED-ACCESSIBLE WALKWAYS								
001.0630.7044.0300	RECREATION- PARKS.HANDICAPPED- ACCESSIBLE WALKWAYS.GEN. EXPENSES	0.00	0.00	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
Total Item 7044	HANDICAPPED-ACCESSIBLE WALKWAYS	0.00	0.00	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
Item 7063	MOWER ART 26 ATM 5/5/17								
001.0630.7063.2018	RECREATION- PARKS.MOWER ART 26 ATM 5/5/17.2018	0.00	25,000.00	25,000.00	24,799.73	200.27	200.27	0.00	99.20
Total Item 7063	MOWER ART 26 ATM 5/5/17	0.00	25,000.00	25,000.00	24,799.73	200.27	200.27	0.00	99.20
Total Dept 0630	RECREATION- PARKS	2,709.42	119,812.00	130,027.00	116,211.05	13,815.95	10,200.27	3,615.68	89.37
Dept 0691	HISTORICAL COMMISSION EXPENSES								
Item 5400									
001.0691.5400.0340	HISTORICAL COMMISSION.EXPENSES.PO STAGE	0.00	45.00	45.00	0.00	45.00	0.00	45.00	0.00
001.0691.5400.0344	HISTORICAL COMMISSION.EXPENSES.PRESENTATIONS	0.00	30.00	30.00	0.00	30.00	0.00	30.00	0.00
001.0691.5400.0422	HISTORICAL COMMISSION.EXPENSES.SUPPLIES	0.00	55.00	55.00	0.00	55.00	0.00	55.00	0.00

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0691	HISTORICAL COMMISSION								
Item 5400	EXPENSES								
001.0691.5400.0511	HISTORICAL COMMISSION.EXPENSES.PRINTING	0.00	75.00	75.00	0.00	75.00	0.00	75.00	0.00
001.0691.5400.0581	HISTORICAL COMMISSION.EXPENSES.PHOTO	0.00	40.00	40.00	0.00	40.00	0.00	40.00	0.00
001.0691.5400.0780	HISTORICAL COMMISSION.EXPENSES.MISC.	0.00	5.00	5.00	0.00	5.00	0.00	5.00	0.00
Total Item 5400	EXPENSES	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
Total Dept 0691	HISTORICAL COMMISSION	0.00	250.00	250.00	0.00	250.00	0.00	250.00	0.00
Dept 0692	CELEBRATIONS- MEMORIAL DAY								
Item 5400	EXPENSES								
001.0692.5400.0300	SPECIAL EVENT EXPENSES.GEN. EXPENSES	0.00	400.00	400.00	0.00	400.00	0.00	400.00	0.00
Total Item 5400	EXPENSES	0.00	400.00	400.00	0.00	400.00	0.00	400.00	0.00
Total Dept 0692	CELEBRATIONS- MEMORIAL DAY	0.00	400.00	400.00	0.00	400.00	0.00	400.00	0.00
Dept 0710	RETIREMENT OF DEBT PRINCIPAL								
Item 5602	MATURING DEBT								
001.0710.5602.0300	RETIREMENT OF DEBT PRINCIPAL.MATURING DEBT.GEN. EXPENSES	0.00	459,000.00	540,000.00	540,000.00	0.00	0.00	0.00	100.00
Total Item 5602	MATURING DEBT	0.00	459,000.00	540,000.00	540,000.00	0.00	0.00	0.00	100.00
Total Dept 0710	RETIREMENT OF DEBT PRINCIPAL	0.00	459,000.00	540,000.00	540,000.00	0.00	0.00	0.00	100.00
Dept 0751	INTEREST ON LONG TERM DEBT								
Item 5604	INTEREST ON SHORT TERM BORROWING								
001.0751.5604.0300	INTEREST ON LONG TERM DEBT.INTEREST ON SHORT TERM BORROWING.GEN. EXPENSES	0.00	136,031.13	153,428.13	153,386.13	42.00	0.00	42.00	99.97
Total Item 5604	INTEREST ON SHORT TERM BORROWING	0.00	136,031.13	153,428.13	153,386.13	42.00	0.00	42.00	99.97
Total Dept 0751	INTEREST ON LONG TERM	0.00	136,031.13	153,428.13	153,386.13	42.00	0.00	42.00	99.97

## TOWN OF MENDON

## Expense Control Report

Fiscal Year: 2018 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0751	INTEREST ON LONG TERM DEBT								
	DEBT								
Dept 0820	STATE ASSESSMENT AND CHARGES								
Item 5640	AIR POLLUTION DISTRICTS								
001.0820.5640	STATE ASSESSMENT AND CHARGES.AIR POLLUTION DISTRICTS	158.58	0.00	1,903.00	1,903.00	0.00	0.00	0.00	100.00
Total Item 5640	AIR POLLUTION DISTRICTS	158.58	0.00	1,903.00	1,903.00	0.00	0.00	0.00	100.00
Item 5646	RMV NONRENEWAL SURCHARGE								
001.0820.5646	STATE ASSESSMENT AND CHARGES.RMV NONRENEWAL SURCHARGE	340.00	0.00	4,080.00	4,080.00	0.00	0.00	0.00	100.00
Total Item 5646	RMV NONRENEWAL SURCHARGE	340.00	0.00	4,080.00	4,080.00	0.00	0.00	0.00	100.00
Total Dept 0820	STATE ASSESSMENT AND CHARGES	498.58	0.00	5,983.00	5,983.00	0.00	0.00	0.00	100.00
Dept 0911	WORCESTER COUNTY RET.								
Item 5428	RETIREMENT FUND								
001.0911.5428.0300	WORCESTER COUNTY RET..RETIREMENT FUND.GEN. EXPENSES	0.00	519,386.00	519,386.00	519,386.00	0.00	0.00	0.00	100.00
Total Item 5428	RETIREMENT FUND	0.00	519,386.00	519,386.00	519,386.00	0.00	0.00	0.00	100.00
Total Dept 0911	WORCESTER COUNTY RET.	0.00	519,386.00	519,386.00	519,386.00	0.00	0.00	0.00	100.00
Dept 0912	WORKMENS COMPENSATION								
Item 5102	COMPENSATION								
001.0912.5102.0300	WORKMENS COMPENSATION.COMPENSATION.GEN. EXPENSES	0.00	23,750.00	23,750.00	22,136.00	1,614.00	0.00	1,614.00	93.20
Total Item 5102	COMPENSATION	0.00	23,750.00	23,750.00	22,136.00	1,614.00	0.00	1,614.00	93.20
Total Dept 0912	WORKMENS COMPENSATION	0.00	23,750.00	23,750.00	22,136.00	1,614.00	0.00	1,614.00	93.20
Dept 0913	UNEMPLOYMENT INSURANCE								
Item 5102	COMPENSATION								
001.0913.5102.0300	UNEMPLOYMENT INSURANCE.COMPENSATION	0.00	500.00	500.00	0.00	500.00	0.00	500.00	0.00

### Alt. Sort Table:

# **TOWN OF MENDON**

## **Expense Control Report**

Fiscal Year: 2018 Period From: 7 To: 6

Prepared By: LKELLY

# TOWN OF MENDON

## Expense Control Report

Fiscal Year: 2018 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	YTD Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0919	OTHER EMPLOYEES BENEFITS								
Dept 0919	OTHER EMPLOYEES BENEFITS	0.00	20,235.00	22,723.00	22,683.00	40.00	0.00	40.00	99.82
Dept 0945	LIABILITY INSURANCE								
Item 5431	LIABILITY INSURANCE								
001.0945.5431.0300	LIABILITY INSURANCE.LIABILITY INSURANCE.GEN. EXPENSES	0.00	84,096.00	84,096.00	80,026.00	4,070.00	0.00	4,070.00	95.16
Total Item 5431	LIABILITY INSURANCE	0.00	84,096.00	84,096.00	80,026.00	4,070.00	0.00	4,070.00	95.16
Total Dept 0945	LIABILITY INSURANCE	0.00	84,096.00	84,096.00	80,026.00	4,070.00	0.00	4,070.00	95.16
Total Fund 001	GENERAL FUND	1,418,541.85	18,170,570.15	19,115,481.66	18,320,627.22	794,854.44	638,358.22	156,496.22	95.84
<b>Grand Total</b>		<b>1,418,541.85</b>	<b>18,170,570.15</b>	<b>19,115,481.66</b>	<b>18,320,627.22</b>	<b>794,854.44</b>	<b>638,358.22</b>	<b>156,496.22</b>	<b>95.84</b>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

## 2018 PAYROLL

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>OT WAGES</u>	<u>DETAIL WAGES*</u>	<u>TOTAL WAGES</u>
Kurczy David	Chief of Police		\$2,362.50	\$147,829.96
Kloczkowski Guy	Sergeant	\$25,456.93	\$13,668.33	\$138,405.04
Blanchette Jr. Donald	Detective	\$21,368.29	\$11,513.66	\$123,360.74
Newman Kimberly	Town Administrator			\$123,188.40
Hoar T Matthew	Sergeant	\$13,334.34	\$9,053.32	\$122,241.22
Phipps Charles	Firefighter/EMT	\$36,939.81	\$2,700.00	\$120,598.97
Mansfield Paul	Patrolman	\$20,123.57	\$22,546.67	\$112,580.92
Huth James	Firefighter/EMT	\$21,556.89	\$2,050.00	\$112,276.73
Pokornicki Jr Edward	Patrolman	\$16,209.92	\$5,608.77	\$103,286.25
Tetreault Alan	Highway Surveyor			\$100,266.32
Burnham Jr. Craig	Fire Fighter/EMT	\$15,776.07	\$2,400.00	\$96,501.68
Taft Wayne	Firefighter/EMT	\$15,957.89	\$3,700.00	\$94,023.85
Sinko Stephen	Patrolman	\$10,304.24	\$4,237.50	\$93,753.80
Zarella Michael	Assistant Fire Chief	\$5,832.56		\$90,192.84
Pichel Matthew	K-9 Patrolman	\$8,354.62	\$18,178.07	\$90,171.82
Mason Pamela	Detective	\$3,182.74		\$83,744.01
Laporta Stephen	Dispatcher	\$28,894.47		\$82,278.47
Ricard Mark	Dispatcher	\$26,554.17		\$80,917.30
Tetreault Jr Alan	Patrolman	\$7,568.15	\$6,600.00	\$77,792.02
Berthold Jean	Principal Assessor			\$77,467.46
Marville Paul	Head Mechanic	\$7,230.23		\$65,883.21
Jenrich Andrew	Library Director			\$64,292.51
Leblanc Jessica	Dispatcher	\$7,504.47		\$61,679.07
Cournoyer Michael	Heavy Equipment Operator	\$6,532.31		\$59,468.35
Chauvin Peter	Heavy Equipment Operator	\$7,068.55		\$59,066.21
Welch Jennifer	Treasurer/Collector			\$58,214.57
Wilson Kent Amy	COA Director			\$57,952.44
Lemoine Mark	Heavy Equipment Operator	\$5,817.32		\$57,739.98
Pomeroy Padraic	Dispatcher	\$10,088.11		\$55,585.27
Bicki Andrea	Admin Assistant - Public Safety	\$157.56		\$54,778.37
Harris Richard	Interim Fire Chief			\$54,606.00
LaCasse Trever	Patrolman	\$3,930.52	\$5,138.28	\$47,191.71
Niro Benjamin	Heavy Equipment Operator	\$5,111.28		\$45,061.88
St. John-Dupuis Laura	Executive Assistant -BOS/TA			\$43,672.00
Kakela-Boisvert Melissa	Admin Assistant -Board of Health			\$43,223.46
Bettencourt Edward	Patrolman			\$43,186.71
Wellman Gail	Admin Assistant - Bldg/Planning			\$42,793.76
Palmer Gregory	Patrolman	\$2,764.40	\$7,812.50	\$40,337.63
Bucchino Mark	Deputy Director of Emergency Mgt			\$40,110.28
Peabody Tyler	Patrolman	\$5,177.38	\$7,790.59	\$38,486.71

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>OT WAGES</u>	<u>DETAIL WAGES*</u>	<u>TOTAL WAGES</u>
Byer Daniel	Parks and Recreation Director			\$38,479.21
Merolli Thomas	Assistant Treasurer Collector			\$35,143.68
McHenry William	Admin Assistant - Conservation			\$33,148.44
Cormier Darlene	Highway Admin Assistant			\$32,744.40
Smith Joshua	Patrolman	\$1,705.87	\$2,432.70	\$31,977.46
Agro Ellen	Town Clerk			\$27,284.84
Bonderenko Margaret	Town Clerk			\$27,262.03
Fleury Daniel	Call Firefighter			\$27,217.64
Windsor Tara	Childrens Librarian			\$23,268.41
Bureau Tanya	Human Resources Coordinator			\$23,213.67
Aicardi Timothy	Building Inspector			\$19,057.60
Erskine Nicholas	Patrolman	\$3,784.46	\$2,102.37	\$18,454.67
Newton Laura	Admin Assistant-COA			\$17,761.29
Rourke Patricia	Municipal Clerk			\$15,604.62
Hubener Janet	Social Outreach			\$15,318.00
Pearlman Paula	Library Assistant			\$13,827.60
Grenga John	Electrical Inspector			\$10,800.00
Zacchilli Joseph	Plumbing Inspector			\$10,280.00
Vandervalk Nicole	Dispatcher	\$874.26		\$10,140.94
Taft Kristen	Library Assistant			\$9,381.24
McRae Sean	Dispatcher	\$272.45		\$9,209.25
Braza Loriann	Zoning Enforcer			\$9,141.45
Grady Martha	Library Assistant			\$8,753.62
Tetreault Margaret	Asst Town Clerk			\$8,620.89
Cameron Tyler	Parks Maintenance Supervisor	\$108.99		\$8,533.77
Grady Dennis	Detail Officer	\$510.00		\$8,035.00
Bulock Patricia	Library Assistant			\$7,620.91
O'Brien Kenneth	Assessor			\$7,400.00
DeAngelis Alan	Recreation Program Director	\$312.82		\$7,277.55
Heumann Kristie	Library Assistant			\$7,104.57
Kessler William	Fire Chief			\$6,923.07
Delphos Emily	Call Firefighter			\$6,519.98
Phipps Wayne	Van Driver			\$6,256.00
Carbone Maximilian	Animal Inspector			\$5,000.00
Dunlavey Philip	Detail Officer	\$210.00		\$4,710.00
Taft Aram	Call Firefighter			\$4,408.49
Benoit Matthew	Recreation Program Ast Director			\$4,162.60
Morrison Stephanie	Recreation Program Ast Director	\$77.91		\$4,153.59
Marvelle Jr. Roger	Plow Driver	\$1,768.13		\$4,125.63
Dudley Russell	Van Driver			\$4,073.76
Murphy Paige	Recreation Program Counselor	\$100.80		\$3,727.20

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>OT WAGES</u>	<u>DETAIL WAGES*</u>	<u>TOTAL WAGES</u>
Matthews Wallace	Van Driver			\$3,568.68
St. John Jennifer	Recreation Program Counselor			\$3,472.45
Wante Garrett	Call Firefighter			\$3,289.00
Rich Phillip	Call Firefighter			\$3,258.26
MacKinnon Haleigh	Recreation Program Counselor			\$3,099.36
Crisfield Emma	Recreation Program Counselor			\$2,955.07
Nocera Kyle	Recreation Program Counselor			\$2,902.57
McCarthy John	Snack Shack Employee			\$2,890.21
Schiloski John	Maintenance Crew Member	\$57.75		\$2,868.25
Richard Diana	Recreation Program Counselor			\$2,820.61
Bianchi Jaclyn	Recreation Program Counselor			\$2,768.26
Fletcher Robin	Veterans Agent			\$2,750.00
Dowd Shannon	Snack Shack Crew/Lifeguard			\$2,715.57
Dunlavey Rachel	Recreation Program Counselor			\$2,701.93
Gebelein Robert	Van Driver			\$2,484.00
Cavanaugh Thomas	Lifeguard			\$2,482.08
Verrone John	Recreation Program Counselor			\$2,413.86
Hilton Jon	Recreation Program Counselor			\$2,378.92
Behrikis Kelsey	Recreation Program Counselor			\$2,361.48
Fleury David	Call Firefighter			\$2,299.92
Hilton Samuel	Recreation Program Counselor			\$2,291.39
Schiloski Joseph	Recreation Program Counselor			\$2,280.52
Henderson Jack	Lifeguard			\$2,246.55
Fleury Matthew	Call Firefighter			\$2,209.92
Adams Abigail	Recreation Program Counselor			\$2,166.34
Reil Mark	Board of Selectmen			\$2,100.00
Burke Christopher	Selectmen			\$2,100.00
Lamothe Aldore	Recycling Center Attendant			\$2,100.00
Schofield Jr. Richard	Selectmen			\$2,000.00
Thibodeau Rachel	Lifeguard			\$1,986.60
Belland Sean	Maintenance Crew Member			\$1,969.55
Akerman Aaron	Lifeguard			\$1,910.59
Fino Andrew	Recreation Program Counselor			\$1,907.07
Borruso Gregg	Plow Driver	\$586.51		\$1,851.51
Cook Carol	Sr Abatement Worker			\$1,840.25
Dirosa Michael	Detail Officer			\$1,787.50
DeFrancesco Isabella	Recreation Program Counselor			\$1,758.79
Minichiello Frank	Detail Officer			\$1,700.00
Wheeler Robert	Detail Officer			\$1,550.00
Thibodeau Carly	WSI Lifeguard			\$1,484.21
Carchio Alexander	Lifeguard			\$1,457.50

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>OT WAGES</u>	<u>DETAIL WAGES*</u>	<u>TOTAL WAGES</u>
Erickson John	Building Inspector			\$1,440.00
McGreal Cory	Maintenance Crew			\$1,393.48
Vandersluis Ann	Election Worker			\$1,297.00
Choquette Robert	Plow Driver	\$405.38		\$1,296.63
Carlson Susan	Election Worker			\$1,258.50
Lima Benjamin	Detail Officer			\$1,187.50
Lashley Katelyn	Lifeguard			\$1,120.56
Fernandes Jacob	Lifeguard			\$1,086.19
Jones Albert	Electrical Inspector			\$1,040.00
Gould Travis	Detail Officer			\$1,035.00
Byrne Trevor	Maintenance Crew Member			\$1,032.59
Charbonneau Olivia	Lifeguard			\$1,031.45
Leighton Dorothy	Sr Abatement Worker			\$1,000.00
Walton Marilyn	Election Worker			\$1,000.00
Vartabedian Helen	Sr Abatement Worker			\$1,000.00
Brennan Jean	Election Worker			\$1,000.00
Bing David	Sr Abatement Worker			\$1,000.00
Wiersma Janet	Sr Abatement Worker			\$1,000.00
Iadarola Barry	Plumbing Inspector			\$960.00
Grant Shirley	Zoning Board Admin Assistant			\$937.28
Kearsley Cheryl	Sr Abatement Worker			\$907.50
Davoren Jeanne	Finance Committee Clerk			\$835.20
Bernd Stephanie	Sr Abatement Worker			\$830.50
Sousa Mario	Detail Officer			\$800.00
Vandenberg Patricia	Sr Abatement Worker			\$792.00
Savicki Marie	Sr Abatement Worker			\$786.50
Boisvert Todd	Sr Abatement Worker			\$748.00
Ouillette John	Detail Officer			\$630.00
Bohanan Matthew	Detail Officer			\$630.00
Gebelein Martha	Election Worker			\$627.00
Fleming Angela	Sr Abatement Worker			\$561.00
Lloyd Randy	Detail Officer			\$550.00
Kotros Carol	Election Worker			\$508.75
Hogarth John	Election Worker			\$464.75
Rice Diane	Sr Abatement Worker			\$462.00
Muldoon-Moors Janice	Election Worker			\$418.00
Handfield Benjamin	Call Firefighter			\$406.66
Daigle Patrick	Detail Officer			\$400.00
Coupe Jr William	Detail Officer			\$400.00
Lavallee II Roger	Detail Officer			\$400.00
Corriveau Gerard	Detail Officer			\$400.00

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>OT WAGES</u>	<u>DETAIL WAGES*</u>	<u>TOTAL WAGES</u>
Marino Michael	Detail Officer			\$400.00
Bavosi Anthony	Detail Officer			\$400.00
Laflash Kaitlyn	Detail Officer			\$400.00
Mitchell Tyler	Detail Officer			\$400.00
Rich Kathryn	Election Worker			\$396.75
Edmonds Susan	Assessor			\$300.00
Cataldo David	Detail Officer			\$300.00
Rebello Mark	Detail Officer			\$300.00
Burke Timothy	Detail Officer			\$292.50
Franzen Philip	Call Firefighter			\$286.66
Irons Thomas	Election Worker			\$269.50
O'Grady Ruth	Election Worker			\$264.00
Barry Sandra	Sr Abatement Worker			\$253.00
Aubut Kelley	Election Worker			\$244.75
Prior Steven	Detail Officer			\$225.00
Dudley Anne	Election Worker			\$222.75
Byer David	Snack Shack Employee			\$208.00
Rudden Kevin	Assessor			\$200.00
Fleury Nancy	Election Worker			\$167.75
Barlow Ursula	Sr Abatement Worker			\$154.00
Crotty Robert	Election Worker			\$150.00
Spindel Cheryl	Election Worker			\$150.00
Pond Ellen	Registrar			\$100.00
Pontzer Jr Peter	Maintenance Crew			\$90.00
Fahey Amy	Election Worker			\$55.00
Goyette Andrew	Lifeguard			\$44.05
Ghelli Patricia	Election Worker			\$44.00
Spindel Shirley	Election Worker			\$37.50
<b>TOTAL WAGES</b>		<b>\$349,572.12</b>	<b>\$129,895.26</b>	<b>\$3,818,539.01</b>

SPECIAL REVENUE ACCOUNTS - JUNE 2018

2015 Wrap Program	718.62
Automatic Electronce Defibrillators Gift Account	1,567.53
BFI Scholarships	500.00
Board of Health CDC Grant	994.99
Board of Health DEP Grant	2,782.14
Bond Release Millville Street Ballfield	11,547.76
Citizenship Foundation Gift Account	42.33
COA Federal Transportation Grant	3,357.20
COA Food Pantry Gift Account	21,928.75
COA Gift Account	8,095.82
Cobbler Shop Gift Account	385.27
Conservation - 34 George Street	13,800.00
Conservation - BL Heritage Corridor Grant	190.71
Conservation Revolving Account	4,655.19
Cultural Council Gift Account	4,291.94
Elderly & Disabled Taxation Relief	2,619.50
Elections	5,651.00
Emergency Management Planning Grant	4,757.33
Fire Dept Gift Account	300.00
Fire SAFE Grant	1,813.56
Founders Park Gift Account	11,322.80
Fund Balance Police Detail Receipts/Expenditures	(57,673.88)
Fund Balance Receipts Reserved - Ambulance	24,295.47
Fund Balance Reserved for Appropriation	15,320.92
Fund Balance Reserved for CPA	913,197.46
Green Communities Grant	(38,933.85)
Highway Department Revolving Account	3,774.55
Highway Springbrook	1,215.43
Highway Swandale Estates	4,667.00
Historical Commision Grant	1,541.40
Insurance Refund	20,573.23
IT Grant Infrastructure Upgrade	10,000.00
Law Enforcement Drug Account	2,253.43
Library Aid	44,100.24
Library Gift Account	460.00
Library Gift Account - Children's Room	1,622.99
Library Revolving Account	417.05
Lorna Rhodes Gift Account	290.63
Mass Save Community Initiative Program	6,469.06
Master Plan and Website Gift Account	22,856.76
MVP Grant - Community Resiliency Planning	(5,000.00)
MWPAT Septic Loan Program	(22,106.19)
Parks Revolving Account	37,464.32
Path Grant	(21,116.00)
Planning Board Revolving Account	5,836.62
Police Building Fund	209.77
Police Bulletproof Vest Grant	1,182.78
Police D.A.R.E./Gift Account	1,670.40
Police Dispatch 911 Grant	(50,636.36)
Police Drug Task Force Grant	8,167.66
Police K9 Gift Account	1,619.28
Police K9 Stanton Grant	6,070.03
Police Station Feasibility & Design Grant	50,000.00
Public Safety Sylvan Springs	19,878.60
Receipts Reserved for Community Housing	431,684.15
Receipts Reserved for Historic Resources	159,058.36
Receipts Reserved for Open Space	55,733.55
Senior SAFE Grant	8,310.89
Town Forest Gift Account	617.00
Transportation Network Company Disbursement	90.70
<b>Total</b>	<b>1,766,505.89</b>

EXPENDABLE TRUST FUNDS - JUNE 30, 2018

Land Bank	\$ 11,536.67
Conservation Fund	\$ 1,562.99
Leonard Library	\$ 667.49
Cox/Bates Cemetary	\$ 92.14
Gaskill Cemetary	\$ 61.38
Bicknell Cemetary	\$ 1,857.47
Clough Library	\$ 8,428.85
Taft Library	\$ 145.34
Ellis Library	\$ 34.92
Fletcher Library	\$ 1,366.42
Rachel Bates Cemetary	\$ 61.12
Scott Cemetary	\$ 1,027.65
Ober Library	\$ 19.32
Daniels Relief	\$ 25,132.34
George Relief	\$ 10,647.10
Wood Relief	\$ 9,242.49
Stabilization	\$ 822,673.24
Capital Expenditure Account	\$ 307,855.25
Lawrence Niro Scholarship fund	\$ 11,263.92
OPEB Trust Account	\$ 79,798.63
 TOTAL	 \$ 1,293,474.73

NON EXPENDABLE TRUST FUNDS - JUNE 30, 2018

Cox/Bates Cemetary	\$ 100.00
Gaskill Cemetary	\$ 100.00
Bicknell Cemetary	\$ 1,084.40
Clough Library	\$ 17,414.68
Ellis Library	\$ 500.00
Fletcher Library	\$ 5,000.00
Rachel Bates Cemetary	\$ 100.00
Scott Cemetary	\$ 1,000.00
Daniels Relief	\$ 2,709.29
George Relief	\$ 1,000.00
Wood Relief	\$ 500.00
 TOTAL	 \$ 29,508.37

**CITY/TOWN OF MENDON, MASSACHUSETTS**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
**as of June 30, 2018**  
**(Unaudited)**

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	
<b>ASSETS</b>								
Cash and cash equivalents	1,727,246.18	1,901,729.71	5,146,211.60			1,346,352.10		10,121,539.59
Investments								-
Receivables:								-
Personal property taxes	24,995.23							24,995.23
Real estate taxes	294,818.20		5,728.07					300,546.27
Deferred taxes								-
Allowance for abatements and exemption	(155,528.40)							(155,528.40)
Special assessments								-
Tax liens	276,845.76		1,804.71					278,650.47
Tax foreclosures	53,562.74		103.36					53,666.10
Motor vehicle excise	129,051.18							129,051.18
Other excises	1,532.25							1,532.25
Utility Charges	135,262.84							135,262.84
Other receivables	193,818.23							193,818.23
Prepays	2,085.80							2,085.80
Fixed assets, net of accumulated depreciation								-
Amounts to be provided - payment of bonds							8,845,000.00	8,845,000.00
<b>Total Assets</b>	<b>2,683,690.01</b>	<b>1,909,365.85</b>	<b>5,146,211.60</b>	<b>-</b>	<b>-</b>	<b>1,346,352.10</b>	<b>8,845,000.00</b>	<b>19,930,619.56</b>
<b>LIABILITIES AND FUND EQUIITY</b>								
Liabilities:								
Deferred revenue								-
Real and personal property taxes	164,285.03		5,728.08					170,013.11
Tax liens	276,845.76		1,804.71					278,650.47
Tax foreclosures	53,562.74		103.36					53,666.10
Motor vehicle excise	129,051.18							129,051.18
Other excises	1,532.25							1,532.25
Utility Charges	135,262.84							135,262.84
Other receivables	193,818.23							193,818.23
Due from other governments								-
Accounts payable	198,210.75		14,972.88	42,895.00				256,078.63
Warrants payable	80,763.58		11,032.93					91,796.51
Accrued payroll and withholdings	48,262.31							48,262.31
Other liabilities	124,753.19		109,218.00			23,369.00		257,340.19
Bonds payable							8,845,000.00	8,845,000.00
Notes payable								-
<b>Total Liabilities</b>	<b>1,406,347.86</b>	<b>142,859.95</b>	<b>42,895.00</b>	<b>-</b>	<b>-</b>	<b>23,369.00</b>	<b>8,845,000.00</b>	<b>10,460,471.82</b>
Fund Equity:								
Reserved for encumbrances	638,358.22							638,358.22
Reserved for expenditures	67,000.00		1,766,505.89	183,587.74				2,017,093.63
Reserved for continuing appropriations				4,889,989.44				4,889,989.44
Reserved for appropriation deficit								-
Reserved for snow and ice deficit	(122,891.56)							(122,891.56)
Reserved for debt Service								-
Reserved for premiums			29,739.42					29,739.42
Reserved fund balance						1,322,983.10		1,322,983.10
Undesignated fund balance	694,875.49							694,875.49
<b>Total Fund Equity</b>	<b>1,277,342.15</b>	<b>1,766,505.89</b>	<b>5,103,316.60</b>	<b>-</b>	<b>-</b>	<b>1,322,983.10</b>	<b>-</b>	<b>9,470,147.74</b>
<b>Total Liabilities and Fund Equity</b>	<b>2,683,690.01</b>	<b>1,909,365.85</b>	<b>5,146,211.60</b>	<b>-</b>	<b>-</b>	<b>1,346,352.10</b>	<b>8,845,000.00</b>	<b>19,930,619.56</b>

**Report of the Town Collector**  
**FISCAL YEAR 2018**  
**07/01/2017 - 06/30/2018**

	COMMITTED	ABATED	COLLECTED
<b>Real Estate Tax</b>	\$14,520,551	\$37,912	\$14,371,139
<b>Personal Property Tax</b>	\$853,371	\$67	\$849,842
<b>CPA</b>	\$316,207	\$180	\$313,694
<b>I&amp;E Penalty</b>			\$750.00
<b>Tax Title</b>	\$22,080		\$7,950
<b>Betterment Principle</b>	\$4,085		\$4,085
<b>Betterment Interest</b>	\$1,241		\$1,241
<b>Farm Animal Tax</b>	\$1,365		\$722
<b>Motor Vehicle Tax</b>	\$1,034,290	\$29,847	\$1,130,110
<b>Trash Fees</b>	\$411,920	\$1,526	\$344,390
<b>Water</b>	\$122,475	\$333	\$120,779
<b>RE and PP Interest</b>			\$48,656
<b>CPA Interest</b>			\$942
<b>Motor Vehicle Interest</b>			\$5,285
<b>RE and PP Demand Fees</b>			\$2,220
<b>Motor Vehicle Demand Fee</b>			\$19,130
<b>Insufficient Fund Fee</b>			\$1,725
<b>TOTALS</b>	<b>\$17,287,585</b>	<b>\$40,048</b>	<b>\$17,222,660</b>

Respectfully Submitted,

Jennifer Welch  
Treasurer/Collector

**REPORT OF THE TOWN TREASURER  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

**Cash and checks in office** \$500.00

**Non - Interest Bearing Checking Accounts**

Collat eral'd Y or N	Comp. Bal. Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
N	N	MNB	Collector's A/C	N/A	65,455.51	
				N/A		
				N/A		\$65,455.51

**Interest Bearing Checking Accounts**

Collat eral'd Y or N	Comp. Bal. Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
N	N	Chas River	Checking	0.20	1,201.61	
N	N	Unibank	Checking/payroll	0.10	21.57	
N	N	Rockland	Checking/expense	0.20	1,592.24	
						\$2,815.42

**Liquid Investments**

Collat eral'd Y or N	Comp. Bal. Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
N	N	Boston Safe	Money Market	0.00	(1,500.12)	
N	N	Unibank	Unipay online	0.10	42,174.41	
Y	N	MNB	Money Mkt-sweep	0.20	1,491,893.80	
N	N	Unibank	WPAT loan funds	0.25	12,363.33	
N	N	Unibank	Loan proceeds	0.20	4,778,653.66	
N	N	MMDT	Stabilization	0.05	678,798.14	
N	N	MMDT	Capital Expend.	0.05	207,855.25	
N	N	Rockland Tr	Elec. Depository	0.10	1,282,089.39	
						\$8,492,327.86

### Term Investments

Collat eral'd Y or N	Comp. Bal. Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
N	N	ESB	OPEB Trust Fund	2.00	26,141.49	
					Sub - Total	\$26,141.49
		U.S. Treasury Bills				
		Repurchase Agreements				
		Other				
					Sub - Total	\$0.00
					Sec. E Total	\$26,141.49

### Trust Funds

Collat eral'd Y or N	Comp. Bal. Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
N	N	MNB	Const bond-C.K.	0.00	634.52	
N	N	MNB	Const bond-TMC	0.05	13,044.33	
N	N	MNB	Const bond-Mujeeb	0.10	11,570.86	
N	N	MNB	Const bond-Gry Wlf	0.05	99,170.98	
N	N	MNB	Const bond-Curatola	0.10	3,299.62	
N	N	MNB	Sale Bond-Gift Barn	0.05	1,002.34	
N	N	MNB	Const bond-Bedrosian	0.10	6,107.98	
N	N	Bartholomew	OPEB Trust Fund	2.52	53,657.14	
N	N	Bartholomew	Various Trust funds	1.46	1,345,811.54	
						\$1,534,299.31

**Total: All Cash and Investments**

**\$ 10,121,039.59**

Respectfully Submitted,

Jennifer Welch  
Treasurer/Collector

**REPORT OF THE TOWN TREASURER  
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

**TOWN OF MENDON**

**FY2018**

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2017	+ New Debt Issued	- Retirements	= Outstanding June 30, 2018	Interest Paid in FY2018
Buildings	3,075,400.00	6,330,000.00	1,676,400.00	7,729,000.00	79,784.00
Departmental Equipment	120,000.00		60,000.00	60,000.00	2,100.00
School Buildings				0.00	
School - All Other				0.00	
Sewer				0.00	
Solid Waste				0.00	
Other Inside	1,239,600.00	765,000.00	948,600.00	1,056,000.00	30,518.00
<b>SUB - TOTAL Inside</b>	<b>\$4,435,000.00</b>	<b>\$7,095,000.00</b>	<b>\$2,685,000.00</b>	<b>\$8,845,000.00</b>	<b>\$112,402.00</b>

**LONG TERM DEBT DETAIL**

Long Term Debt Inside the Debt Limit	Report by Issuance	Outstanding July 1, 2017	+ New Debt Issued	- Retirements	= Outstanding June 30, 2018	Interest Paid in FY2018
Fire Station Land & Bldg		1,507,000.00		1,507,000.00	0.00	32,583.00
Fino Land Acquisition		918,000.00		918,000.00	0.00	20,706.00
Library Purchase and Renov		1,840,000.00		175,000.00	1,665,000.00	56,138.00
Library Extra Renovation		50,000.00		25,000.00	25,000.00	875.00
Highway Truck		120,000.00		60,000.00	60,000.00	2,100.00
Building Construction - Police			5,000,000.00		5,000,000.00	
Building Construction -Fire			1,330,000.00		1,330,000.00	
Police Land Acquisition			765,000.00		765,000.00	
<b>GRAND TOTAL ALL DEBT</b>		<b>4,435,000.00</b>	<b>7,095,000.00</b>	<b>2,685,000.00</b>	<b>8,845,000.00</b>	<b>112,402.00</b>

Respectfully Submitted

Jennifer Welch  
Treasurer/Collector

**TREASURER'S REPORT OF TRUST FUND BALANCES**  
**FISCAL YEAR 2018**

FUND NAME	FY 2018 BEGINNING NON- EXPENDABLE	FY 2018 BEGINNING EXPENDABLE	FY 2018 NET EARNINGS	FY 2018 ENDING NON- EXPENDABLE	FY 2018 ENDING EXPENDABLE	FY 2018 ENDING CASH VALUE	FY 2018 ENDING MARKET VALUE
<b>COMMUNITY PRESERVATION</b>							
COMMUNITY PRESERVATION	\$1,119,820.47	\$82,076.41	\$18,989.74	\$1,119,820.47	\$101,066.15	\$1,220,886.62	\$1,209,720.61
<b>SUBTOTALS</b>	<b>\$1,119,820.47</b>	<b>\$82,076.41</b>	<b>\$18,989.74</b>	<b>\$1,119,820.47</b>	<b>\$101,066.15</b>	<b>\$1,220,886.62</b>	<b>\$1,209,720.61</b>
<b>CULTURAL COUNCIL</b>							
CULTURAL COUNCIL	\$4,310.20	\$301.14	\$72.88	\$4,310.20	\$374.02	\$4,684.22	\$4,641.38
<b>SUBTOTALS</b>	<b>\$4,310.20</b>	<b>\$301.14</b>	<b>\$72.88</b>	<b>\$4,310.20</b>	<b>\$374.02</b>	<b>\$4,684.22</b>	<b>\$4,641.38</b>
<b>TRUST FUNDS</b>							
CLOUGH LIBRARY	\$17,414.68	\$9,193.19	\$420.38	\$17,414.68	\$9,613.57	\$27,028.25	\$26,781.05
ELLIS LIBRARY	\$500.00	\$26.61	\$8.31	\$500.00	\$34.92	\$534.92	\$530.03
FLETCHER LIBRARY	\$5,000.00	\$1,267.40	\$99.02	\$5,000.00	\$1,366.42	\$6,366.42	\$6,308.19
LEONARD LIBRARY	\$0.00	\$657.12	\$10.37	\$0.00	\$667.49	\$667.49	\$661.39
OBER LIBRARY	\$0.00	\$19.03	\$0.29	\$0.00	\$19.32	\$19.32	\$19.14
TAFT LIBRARY	\$0.00	\$143.12	\$2.22	\$0.00	\$145.34	\$145.34	\$144.01
BICKNELL CEMETERY	\$1,084.40	\$1,811.70	\$45.77	\$1,084.40	\$1,857.47	\$2,941.87	\$2,914.96
GASKILL CEMETERY	\$100.00	\$58.88	\$2.50	\$100.00	\$61.38	\$161.38	\$159.90
COX/BATES CEMETERY	\$100.00	\$89.15	\$2.99	\$100.00	\$92.14	\$192.14	\$190.38
RA BATES CEMETERY	\$100.00	\$58.62	\$2.50	\$100.00	\$61.12	\$161.12	\$159.65
SCOTT CEMETERY	\$1,000.00	\$996.12	\$31.53	\$1,000.00	\$1,027.65	\$2,027.65	\$2,009.11
DANIELS RELIEF	\$2,709.29	\$24,699.28	\$433.06	\$2,709.29	\$25,132.34	\$27,841.63	\$27,587.00
GEORGE RELIEF	\$1,000.00	\$10,465.92	\$181.18	\$1,000.00	\$10,647.10	\$11,647.10	\$11,540.58
WOOD RELIEF	\$500.00	\$9,090.96	\$151.53	\$500.00	\$9,242.49	\$9,742.49	\$9,653.39
CONSERVATION FUND	\$0.00	\$1,538.67	\$24.32	\$0.00	\$1,562.99	\$1,562.99	\$1,548.70
LAND BANK TRUST	\$0.00	\$17,657.67	\$279.00	\$0.00	\$17,936.67	\$17,936.67	\$17,772.62
<b>SUBTOTALS</b>	<b>\$29,508.37</b>	<b>\$77,773.44</b>	<b>\$1,694.97</b>	<b>\$29,508.37</b>	<b>\$79,468.41</b>	<b>\$108,976.78</b>	<b>\$107,980.10</b>
<b>SCHOLARSHIP FUNDS</b>							
LARRY C. NIRO MEMORIAL	\$10,585.42	\$503.26	\$175.24	\$10,585.42	\$678.50	\$11,263.92	\$11,160.90
<b>SUBTOTALS</b>	<b>\$10,585.42</b>	<b>\$503.26</b>	<b>\$175.24</b>	<b>\$10,585.42</b>	<b>\$678.50</b>	<b>\$11,263.92</b>	<b>\$11,160.90</b>
<b>GRAND TOTALS</b>	<b>\$1,164,224.46</b>	<b>\$160,654.25</b>	<b>\$20,932.83</b>	<b>\$1,164,224.46</b>	<b>\$181,587.08</b>	<b>\$1,345,811.54</b>	<b>\$1,333,502.99</b>

Respectfully Submitted,

Jennifer Welch  
Treasurer/Collector

## Report of the Mendon Taxation Aid Committee

The Tax Aid Committee administers a program as described under MGL Ch. 60 s.3D, "City or town aid to elderly and disabled taxation fund," which allows for a donation-based fund to help elderly or disabled homeowners with real estate taxes. Mendon voted to accept MGL Ch. 60 s.3D at the Special Town Meeting on March 21<sup>st</sup>, 2016.

### **2018 Taxation Aid Committee Members:**

By law, the committee consists of the Chair of the Board of Assessors, the Town Treasurer, and 3 residents appointed by the Selectmen.

Alejna Brugos	Chair, Appointed Seat #1	Term Expires 6/30/21
Joyce Gilmore	Appointed Seat #2	Term Expired 6/30/19
Kathleen Nicholson	Clerk, Appointed Seat #3	Term Expires 6/30/20
Jenn Welch	Town Treasurer	
Kenneth M. O'Brien	Board of Assessors Chair	

### **2018 Tax Aid Committee Activities:**

Activities for the year included publicizing the availability of Tax Aid Fund awards and publicizing the collection of donations to the fund. 2018 was the second year that Tax Aid Fund awards were made available. The committee received and reviewed five application and made five awards. The application form and procedure were evaluated and revised for 2019.

### **2018 (Calendar Year) Tax Aid Fund Donations and Disbursements:**

2018 Donations	\$1375.00
2018 Disbursements	\$2500.00
2018 Year-end Balance	\$3119.50

### **Future Goals:**

The Tax Aid Committee will continue to encourage donations and publicize availability of the Tax Aid Fund to qualified applicants. Following the review of applications in January 2019, the committee will again evaluate the application and award process. The committee will work to identify additional tax aid opportunities and will continue to work with the Board of Assessors, the Senior Center and the Town website administrator to increase visibility of information and documentation on aid programs.

Respectfully submitted,

Alejna Brugos, Taxation Aid Committee Chair

### **Report of the Mendon Town Forest Committee**

The committee completed several projects in the Forest last year.

- a boardwalk was built on Sidewinder trail on May 8; materials and labor were donated by BVNEMBA (Blackstone Valley chapter of the New England Mountain Bike Association)
- a boardwalk on Asylum trail was built on June 12; materials and labor also donated by BVNEMBA
- a boardwalk on Big Wall trail was built on September 10; materials paid for by the MTF committee at a cost of \$473, labor provided by the MTF committee and friends

Committee members picked up trash along both sides of the length of Millville Rd. that the Town Forest abuts on the town's annual cleanup day on April 6.

We welcomed Moritz Schmid as a new member to the committee after his approval by the BOS in May.

The committee coordinated with the Open Space Committee and Anne Mazar to repair the obstructed beaver flow device. Mike Callahan completed this work on June 5, funds were provided by the OSC.

All trails were downloaded onto Trailforks, a mountain bike data base that provides active navigation for users and statistics on usage for trail stewards. Labor for this was provided by the committee and completed on June 8.

There was discussion about getting a trash container for the parking lot at our meeting in September. We met with the BOH in October about facilitating this – they informed us that we would have to pay for pickup which is cost prohibitive as we have no budget. The board then suggested that we bring the trash to the Parks Department dumpsters ourselves. Shortly thereafter a trash can was mysteriously deposited at the lot and bags of trash began being dumped there. The committee tabled further discussion. The container and all the accumulated bags of trash were hauled away by Gary Smith.

In October, Abby Barnett repainted the rock at the entrance to the parking lot after committee members scrubbed it with an acid wash; the stencils were left with the committee for any future touchups.

Respectfully Submitted,

Sue Barnett-Chair



# TOWN OF MENDON

## TREE WARDEN

*Alan D. Tetreault*

## ANNUAL REPORT 2018



MENDON TREE WARDEN

## CALENDAR YEAR 2018

During the past year, we have had several high wind days, numerous downed branches and many trees damaged which had to be removed. Dead trees, limbs and branches were removed in an effort to keep streets safe.

### Equipment Purchased for Tree Work:

Echo PPT2620 Pole Pruner	\$ 500.
(3) Stihl Loggers Safety Helmets	\$ 210.
Purchase of 1999 Morbark Chipper	\$ 8,000.

All Side Roads & Subdivisions – cut low hanging trees  
Ashkins Drive – cut tree and removed stump, cut leaning trees due to heavy snow storm  
Blackstone Street – cut downed tree limbs  
Blackstone Street @ Inman Hill Road – cut dead trees  
5-44 Blackstone Street – cut trees  
Cadman Road – cut leaning trees due to heavy snow storm  
Carpenter Hill Road @ Cistern – cut and chipped trees  
Carpenter Hill Road @ Fire Pond – cut and chipped trees and brush  
8 Carpenter Hill Road – cut pine limbs  
16A Carpenter Hill Road – cut trees and brush  
Colonial Drive – cut large tree damaged by beavers  
Crestview Drive – cut leaning trees  
Forest Park Drive – cut leaning trees due to heavy snow storm  
George Street – cut fallen tree  
38 Hartford Avenue East – picked up downed tree limb  
63A Hartford Avenue East – removed hanging tree limbs  
Kelley Road – cut trees  
Leonard Road – cut leaning trees due to heavy snow storm  
Lovell Street @ Millville Street – cut low limbs  
Lundvall Road – cut leaning trees due to heavy snow storm  
Memorial Field – removed (6) dead trees  
Metcalf Road – cut trees back on island  
Millville Street – cut trees  
Morrison Drive – cut leaning trees due to heavy snow storm  
Mowry Street – cut downed tree limbs  
Mowry Street @ Sandra Circle – cut downed tree  
52 Mowry Street – cut tree stump  
North Avenue @ Powers Road – cut bittersweet vines and brush behind guard rail  
88 North Avenue – cut and chipped large branches  
114-116 North Avenue – cut brush

126 North Avenue – cut dead tree limbs  
 Northbridge Street – cut downed trees  
 Park Street – cut tree debris on whole length of street, cut downed trees  
 12 Pine Needle Drive – cut tree limbs  
 Pleasant Street – cut leaning trees due to heavy snow storm  
 33 Pleasant Street – removed (2) large hanging branches  
 Powers Road @ North Avenue – cut dead tree  
 Providence Street @ Ashkins Drive – cut large tree limb  
 Providence Street @ Hartford Avenue East – cut trees  
 46 Providence Street – cut tree  
 67 Providence Street – cut tree  
 79 Providence Street – removed fallen tree  
 Thornton Street – cut downed trees, cut trees  
 Warfield Road – cut dead tree  
 Wood Drive – cut leaning trees due to heavy snow storm  
 21 Wood Drive – cut trees and brush  
 Worked with National Grid for (2) weeks chipping brush

National Grid did trimming in Town and removed several dangerous trees and branches. This is done to keep power outages to a minimum.

Mass Stump and Tree Removal provided their services for the following:

05/31/18	Tree Removals: Millville Street	\$1,850.00
06/12/18	Tree Removals: Bellingham Street & Millville Street	\$1,850.00
07/12/18	Tree Removals: Park Street @ Pleasant Street	\$1,850.00
08/09/18	Tree Removals: (8) Northbridge Street	\$1,850.00
08/23/18	Tree Removals: Northbridge Street @ Lowell Drive	\$1,850.00
08/30/18	Tree Removals: Pleasant Street	\$1,850.00
09/12/18	Tree Removals: Quissett Road & Providence Street	\$1,850.00
09/19/18	Tree Removals: Northbridge Street	\$1,850.00
10/03/18	Tree Removals: Northbridge Street	\$1,850.00
10/10/18	Tree Removals: Northbridge Street	\$1,850.00
10/20/18	Emergency Branch Removal: Mowry Street	\$ 375.00
10/24/18	Tree Removals: Mowry Street	\$1,850.00
11/08/18	Tree Removals: Hopedale Street	\$1,850.00
12/06/18	Tree Removals: Hopedale Street	\$1,850.00
12/18/18	Tree Removals: Hartford Avenue East @ Cahill Farms	\$1,850.00

Bob's Tree Service provided their services for the following:

02/15-16/18	Tree Removals: Removal of (2) Large Trees Over Power Lines on Neck Hill Road & Removal of (8) Large Oaks & (1) Large Pine on Providence Street	\$4,500.00
	Tree Removal: Giant Oak Tree on George Street w/Crane	\$2,500.00

	Tree Removals: Large Double Oak Tree on Bates Street & Miscellaneous Trees on Bellingham Street w/Crane	\$3,350.00
07/13/18	Tree Removals: Bellingham Street	\$3,000.00
09/27/18	Tree Removals: Bellingham Street	\$3,350.00
10/07/18	Pruning: Millville Street	\$1,850.00
10/31/18	Tree Removals: Park Street	\$3,350.00
11/07/18	Tree Removals: Park Street	\$3,350.00

Gypsy moths were once again a major problem this year. Emerald ash borers are also a problem. There is no inexpensive means of stopping them at this time, according to the State Department of National Resources.

I would like to thank all residents, Town officials, Police Department, National Grid and Highway Department staff for their cooperation and assistance this past year.

Respectfully submitted,

Alan D. Tetreault

Tree Warden

January 15, 2019

## **Annual Report of the Mendon Department of Veteran's Services**

This past year has been another year of significant growth with respect to the number of cases applying for federal benefits by resident veterans in Mendon. Federal benefits are paid to local veterans in the community directly from the federal treasury, resulting in increased local spending in the community. However, we have seen a diminishment in the number of cases under Chapter 115 MGL (Massachusetts General Law,) where the Town pays the benefit and the Commonwealth reimburses the town at the rate of 75%.

We continue to see a shift from one veteran era to the next (Korean War to the Vietnam War.) Veterans from each of these eras are, getting older and needing help. Large numbers of veterans from the Vietnam War era, have now become eligible for Social Security, Medicare, VA benefits, and retiring at a staggering rate.

Also, as was the case last year, we are beginning to see a greater awareness of the benefits that are available to veterans by those who were involved the extended peace-time military, following the Vietnam War era. As a result, the eligibility requirement changed in the federal benefit programs as well as in health care. It has been our mission is to make them aware of programs and benefits, and to assist them in achieving their goals in education, training, health care, or whatever their need might be.

As always, as your Veteran's Services Officer, I place the highest priority on working with our veterans, widows of veterans, and in some cases, dependent families of veterans, in applying for their earned benefits, where the nation has been honorably served.

Respectfully Submitted,

Robin Fletcher  
Mendon Veteran's Services Officer

# **TOWN OF MENDON**

## **WATER COMMISSION**

20 Main Street

Mendon, Massachusetts 01756

Phone: (508) 473-2547 Fax: (508) 478-8241

Email: [watercom@mendonma.gov](mailto:watercom@mendonma.gov)

[mendonma.gov/water](http://mendonma.gov/water)

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## **Water Commission – 2018 Annual Town Report**

*DEP Public Water Supply (PWS) ID #217900*

The Water Commission consists of three elected members, Chairman Allan Kent, Kevin Rudden and Matthew O'Brien. The Commission is also served by a part-time clerk, Daniel Byer. White Water Inc. serves as the Water Department's contracted Certified Water Operator. In the 2018 Annual Town Election, Matthew O'Brien replaced Dean D'Alessandro.

*The Water Commissioners would like to thank Dean for his 6 years of service.*

The water system currently services 153 customers on Bates Street, Cape Road, Edward Road, Hartford Avenue East, Joseph Road, Mill River Drive, Parker Road, Talbott Farm Drive, and Dudley Road. Mendon continues to purchase water from the Town of Hopedale to serve its customers. Additionally, the Town of Hopedale provides water service directly to a few properties on Milford Street, Harrington Street, and Eight Rod Road.

As required by our contract with Hopedale, the Commission continues to investigate options to find a replacement water supply solution. In 2018, the Commissioners began to research costs to develop our own water supply as well as the costs to construct water mains if a supply could be found. In 2019, the Commission plans to continue this work as well as solicit feedback from the Board of Selectmen and other town boards and departments to determine their interest in any future expansion of the water system. Recent discussion as part of the Municipal Vulnerabilities Grant Program (MVP) shows there is much interest in expanded fire protection, especially in the historic district in the center of town.

Monthly sampling and reporting were completed as required by the Massachusetts Department of Environmental Protection (DEP). The 2017 Consumer Confidence Report was published per regulations by the Massachusetts Department of Environmental Protection and is available online at [www.mendonma.gov/water](http://www.mendonma.gov/water). There were no violations of any drinking water regulations in 2017.

The Commission also oversaw testing of the Town's four public water supply wells:

Town Hall Campus – PWS ID # 2179027

Senior Center – PWS ID # 2179028

Memorial Park Complex – PWS ID # 2179029

Taft Library – PWS ID # 2179031

Water Commission 2018 Annual Report

In 2018, the DEP determined that the new Taft Public Library at 29 North Ave would be classified as a Public Water Supply (PWS). At the November Special Town Meeting, two articles were approved to provide funding for this fourth well. Article 11 approved \$5,000 to cover expenses to bring the well into compliance with DEP regulations and Article 12 approved \$1,610 to cover the costs of the contracted Certified Water Operator through the end of Fiscal Year 2018. The repair work was completed in December and as of 12/31/18 the Water Commission began managing the Taft Public Library well as a PWS in accordance with DEP regulations.

At the May 6, 2016, Annual Town Meeting, \$34,750 was approved to complete the upgrade of all the water meters in the system. The Commission began upgrading or replacing all water meters with new, radio-read units to improve the accuracy of our billing as well as to increase the efficiency of the billing process. As of December 2017, the replacement project was 63% complete with 95 replaced and 57 remaining. In 2018 the Commission continued to work on the meter replacement project. Three additional meters were replaced bringing the total to 98 replaced and 54 remaining (64%). The commission plans to complete this work in 2019.

At the May 2018 Annual Town Meeting, the Mendon Water Commission began the process to establish an Enterprise Fund for the Public Water System. This fund will enable the commission to better manage the finances of the department. An enterprise fund will ensure all revenue generated by the sale of water remains under the control of the commission and enable the commission to put aside money for future repairs or expansions of the system. The water mains on Cape Road and Bates Street are more than 70 years old. The commissioners feel it is imperative to begin to plan for the future longevity of the system. The creation of this enterprise fund is the first step in this process.

In 2017 the Water Commission was selected to participate in a DEP program to develop a digital map of the Mendon water system. This project was part of a statewide initiative to improve mapping of water and sewer utilities. The contractor reviewed several older maps and department records in order to create a new, digital map of the system. In August of 2017, the Commission received a copy of the newly created map which is now on file with the DEP and in the Water Offices. In 2019, the Commission plans to continue this work to develop an updated set of maps and records for the complete water system assets.

## **FY18 Financial Report – Water Commission**

### Water Commission 2018 Annual Report

The 2018 water rate was the same as FY17 at \$9.00 per 100 cubic feet. All properties are also assessed a quarterly Capital Impact fee of \$48.32, which is passed along from Hopedale as water customers' share of that town's improvements to its water treatment systems.

Purchase of water from Hopedale	Q1 July-Sept.	Q2 Oct.-Dec.	Q3 Jan.-March	Q4 April-June	TOTAL
Hydrant Fees	\$2,421.90	\$2,421.90	\$2,421.90	\$2,421.90	<b>\$9,687.60</b>
Capital Impact Fee	\$7,210.11	\$7,210.11	\$7,210.11	\$7,210.11	<b>\$28,840.44</b>
Westcott Rd. Meter	\$3,953.10	\$1,594.80	\$873.60	\$2,341.50	<b>\$8,763.00</b>
So. Main St. Meter	\$19,257.00	\$17,632.60	\$14,711.30	\$20,586.65	<b>\$72,187.55</b>
				<b>TOTAL</b>	<b>\$119,478.59</b>

Water & Capital Impact Fees TOTAL PAID	\$109,790.99
Hydrant Fees TOTAL PAID	\$9,687.60

Water Revenues							
	Water	Capital Impact Fees	Misc. Charges <sup>3</sup>	Late Fees (\$25)	Admin Fees (\$50)	Interest	TOTAL
Committed	\$95,318.73	\$29,378.56	\$577.35	\$1,875.00	\$1,588.02	\$345.46	<b>\$129,083.12</b>
Abatements <sup>1</sup>	\$230.58	\$0.00	\$0.00	\$50.00	\$50.00	\$2.43	<b>\$333.01</b>
Adjustments <sup>2</sup>	\$144.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$144.00</b>
<b>Total Collected</b>	<b>\$93,505.26</b>	<b>\$27,490.73</b>	<b>\$577.35</b>	<b>\$1,900.00</b>	<b>\$1,697.72</b>	<b>\$354.54</b>	<b>\$125,525.60</b>

<sup>1</sup>Abatements are charges removed with the authorization of the water commission.

<sup>2</sup>Adjustments are corrections due to incorrect billing or administrative errors.

<sup>3</sup>Misc. Charges are charges for Shut-Off Fees, Meter Replacements, Damages, etc.

Water Liens	
Total Past Due Uncollected FY17 Balances	\$3,953.67
Total Collected through FY18 Lien Process	\$3,105.42
<b>Total Collections for FY18</b>	<b>\$128,631.02</b>
Outstanding Uncollected FY18 Liens	\$848.25

FY18 Water Usage	
Total Water Usage billed from Hopedale	1,317,800 cubic ft
Total Water Usage billed to Mendon Customers	1,130,997 cubic ft.
Reported Hydrant Usage	10,000 cubic ft.
Difference	(246,803) cubic ft.
Loss (industry standard <10%)	13.42%

### Water Commission Fiscal Year 2018 Profit & Loss Statement

<b>Private Water Customers</b>	
<b>Income</b>	
Water Billing Receipts	\$128,631.02
<b>Total Income</b>	<b>\$128,631.02</b>
<b>Expenses</b>	
Purchase of Water from Hopedale	\$106,792.53
Private Contractor Services	\$10,504.50
Water Testing	\$307.92
Postage, Ads, Supplies	\$840.30
Equipment Maintenance	\$22,486.05
Hydrant Flushing /Valve Maintenance	0.00
<b>Total Expenses</b>	<b>\$140,931.30</b>
<b>Private Water Profit/Loss</b>	<b>(\$12,300.28)</b>

<b>FY18 Town Owned PWS Wells &amp; Hydrants</b>	
<b>FY18 Budget</b> <b>\$20,900.00</b>	
<b>Expenses</b>	
Public Contractor Services	\$6,496.74
Public Hydrant Fees	\$9,687.60
Public Water Testing	\$654.59
<b>Total Expenses</b>	<b>\$16,838.93</b>
<b>Net Budget Surplus/Deficit</b>	<b>\$4,061.07</b>

**Respectfully submitted,**  
Mendon Water Commissioners  
 Allan Kent - *Chairman*  
 Kevin Rudden  
 Matthew O'Brien

**Report of the Zoning Board of Appeals**

**To the Honorable Selectmen and the Residents, the following had taken place in the year 2018:**

**Variance Applications:**

Property: 2 King Philip Path & Partial 142 Providence Street  
Petitioner/Owners: Salvatore Tinio, Trustee of Highland Pond Realty Trust & Varney Bros. Sand and Gravel  
Decision: 01/11/2018  
Application Granted

Property: 41 Milford Street  
Petitioner: Anna Corporation  
Owner: Roy Vaz  
Decision: 03/29/2018  
Application Granted

Property: 6 Taft Avenue  
Petitioner/Property Owners: Joseph & Heidi Gallerani  
Decision: 03/29/2018  
Application Granted

Property: 68 Kinsley Lane  
Petitioner/Property Owners: David & Cora Allaire  
Decision: 03/29/2018  
Application Granted

Property: 94 North Avenue  
Petitioner/Property Owners: Richard Jeffrey & Elizabeth Stevens  
Decision: 06/28/2018  
Application Granted

Property: 60 North Avenue  
Petitioner/Property Owner: 85 Realty Corp  
Decision: 08/09/2018  
Application Granted

Property: 1 Quissett Road  
Petitioner: Claude Isabelle  
Owners: Eileen Desmarais & Richard Baldiga  
Decision: 10/04/2018  
Application Granted

**Variance Applications Continued:**

Property: 6-1 Swandale Drive  
Petitioner/Owner: Carol Stewart Trustee of Stewart Family Trust  
Decision: 10/04/2018  
Application Denied

Property: 12b & 12C Asylum Street  
Petitioner: Curtis & Samantha Beyer  
Owner: Dana & Dawn Mattair  
Decision: 12/06/2018  
Application Granted

**Special Permit Application:**

Property: 22 Main Street  
Petitioner: Kaestle Boos  
Owner: Town of Mendon  
Decision 12/06/2018  
Application Granted

All recorded decisions can be found at the Town Clerk's office and are recorded with the Worcester Registry of Deeds Office.

**Respectfully Submitted by,**

**James P. Carty, Jr. - Chairman**  
**Patrick Guertin - Member**  
**John Vandersluis - Member**  
**Sherry Grant – Alternate Member**  
**Lawney Tinio – Alternate Member**

**Blackstone Valley Vocational Regional School District**  
**Fiscal Year 2018 Annual Report**  
**July 1, 2017 – June 30, 2018**

**A Message from the Superintendent-Director**

Thanks to you, our students experienced a top-notch education during Fiscal Year 2018. We are grateful for your continued support, and we have chosen to utilize our Annual Report as an opportunity to highlight our students' successes and District achievements for you. Your financial and personal support of our school system creates opportunities for our students to explore different career paths, academic subjects, activities, and viewpoints on their roads to success.

One of the most telling indicators of the impact of your investment in our vocational technical delivery system comes from the seemingly always-busy hallways, laboratories, and athletic fields of our campus. Students, staff, and alumni alike are fully immersed in our school culture, and often spend additional time on campus reaching for success or assisting others.

Nicole White was one of the many alumni who have reached out to their alma mater after graduation. A 2016 Culinary Arts graduate, Nicole posted on our social media page requesting art work from current students to display at an event hosted by the non-profit MassLEAP where she was completing an internship. In our quest to share in her current success, we learned Nicole's path from BVT to MassLEAP was filled with twists and turns. We knew her story was the perfect case study in flexibility, adaptability, and curious exploration skills required to be successful in the 21st century.

A success story like Nicole's is not uncommon in today's fast-paced, ever-changing world. The vast array of skills she, and all other BVT students, learned while in high school ensures preparation for whatever comes next.

I am incredibly proud to be a part of the BVT community, and I hope you are too. I thank you for your long-term support of our system, and I encourage you to read on to see how our students and staff are continuing their curious journey of exploration toward success and happiness.

Dr. Michael F. Fitzpatrick  
Superintendent-Director

**Alumni Profile: Nicole White – Curious Exploration**

*Although some people see their success moving in a continuous, straight line, others find their success following a more circuitous path. The old notion of climbing directly to the top of the corporate ladder has become outdated as people begin to approach their careers as fluid and ever changing. Nicole's dedication to curious exploration has led her*

*to unexpected, yet significant and impactful, experiences on her way to future career success.*

A plate of spaghetti is an apt description of what Nicole White's, Class of 2016, story looks like from the outside looking in. Her plans transitioned from one extreme – the Culinary Arts industry – to another – becoming a veterinary assistant – during her high school years alone. Early in her college career, more twists were put into her career planning as she moved from a veterinary assisting major to a nursing major to a psychology major, yet fear is not a word in Nicole's vocabulary.

Nicole seizes opportunities to explore different possibilities and pursues them with intense dedication. She's curious about the world around her and doesn't hesitate to try or fail. After all, the Culinary Arts program at BVT was a four-year base that was ultimately helpful preparation in determining her career path. Then there was the semester of Veterinary Assisting at Becker College in Worcester, MA where she learned a career in veterinary medicine would not be advantageous to her. That was followed up by a semester in the nursing program, where she learned her interests did not align with the medical field. Now, she's chosen to pursue psychology, but Nicole still sees fluidity in herself and her career path.

Applying to BVT was a simple decision for Nicole. It would be a new adventure with her friends by her side, and together they would gain a head start on life by finding their passions and pursuing them at a young age. However, as the admissions process wore on, her friends slowly changed their minds about the school and tried to convince her to do the same.

*"In the beginning, it was easy. I was going, all my friends were going, but then after they all changed their minds, I was like 'wow, I'm not going to know anyone'...and then it was a tough decision to make."*

Taking the leap and embarking upon new opportunities, Nicole focused on what could be ahead. After the freshman Exploratory period, Nicole hoped to follow in her sister's footsteps and be a part of the Health Services program. The placement would give her a head start on a career in the medical field and she could explore working in a variety of clinical settings.

Instead, Nicole experienced a detour on her road to success. She was placed in the Culinary Arts program, her second choice placement, and began to imagine a future in the industry.

She enjoyed the creative freedom that came with being in the kitchen and bakeshop, but as graduation approached she realized a career in the Culinary Arts field was not for her.

“Going to BVT made me a hard worker, but pursuing Culinary Arts ended up not being the best choice for me and my future,” Nicole said. “I knew that no matter what I pursued, the life skills I learned in Culinary Arts would help me be successful.”

As she thought about her next step, she heard BVT was researching the feasibility of adding a Veterinary Assisting program in the future.

“Hearing BVT was thinking about something with pre-veterinary sparked something in my mind, and I thought that would be a great career fit for me.”

She enrolled in the Veterinary Assisting program at Becker College as the hands-on program is among the best and she could save money by living at home during her schooling. A lucrative, exciting career in the veterinary medicine industry was ahead of her – that is until the hives, sneezing, and coughing began.

“I learned I have allergies to animals and my allergies got so bad I couldn’t even be in the same room as a dog without sneezing and coughing,” Nicole said. “I thought there’s no way I will be able to be a veterinarian and be able to do it to the best of my abilities because I’ll be too busy sneezing.”

Once again, Nicole’s path had circled back to the starting line. She thought back to her time at BVT and realized she could pursue her original first-choice career path, so she switched to the Nursing program at Becker and declared a minor in psychology.

“I did one semester, and it was absolutely horrible. Anatomy and Physiology was the worst experience of my life, and I knew it wasn’t for me,” she said.

Stepping back to consider her options yet again, she thought back to her time at BVT and the career tests she had taken in the past as well as the one’s she had taken more recently. Each test noted her inclination towards psychology and social work. Her performance in current psychology classes validated her knack for the field, so Nicole declared a psychology major.

“This experience is helping me learn what I don’t want to do, which is just as important to me as what I do want to do,” Nicole said. “I feel like I have better skills to choose a career path that will truly make me happy.”

With the help of her advisor at Becker College, Nicole narrowed down her career ambitions to a single sentence: “I want to help people and change lives.” With that in mind, her advisor suggested she participate in the school’s Semester in the City program. The program gives students the opportunity to live in Boston for the semester while taking classes and participating in an internship with a nonprofit organization.

Nicole was paired with MassLEAP, whose mission is to bring youth communities together through spoken word poetry.

"It's really about getting people to talk, getting people to listen and understand each other instead of pointing fingers and not listening," Nicole said.

As part of the internship, Nicole worked with students to plan poetry nights and writing workshops before she was tasked with planning her own event. She chose to combine spoken word poetry with visual art in an event called Painting Poetry. The event displayed 40 pieces of art work from high school students across the nation and gave student poets an opportunity to tell their stories to the visiting crowd.

"People were really thankful for the event and I had a lot of people who said these kinds of events don't happen often, so they jumped at the opportunity to submit their art," she said.

The program solidified Nicole's desire to change lives by helping people; it also showed her a way to do it. She experienced a broad range of diverse viewpoints, learned about different art forms, and discovered new parts of herself.

"I was always so afraid of change, but, once you experience it, it's kind of addictive," she said. "Now, I want to do crazy things and experience new things because that's the best way to learn."

Although her career path thus far has resembled a plate of spaghetti rather than a ladder to the top, Nicole knows these experiences have given her maturity and wisdom while shaping her thoughts about the world.

"I've learned to work in diverse groups, and I didn't realize how different cultures and experiences bring so many different ideas to the table," she said. "Diversity just works better. You have more successful ways of innovating when you have different viewpoints."

She knows many people express frustration with young people like herself who attend vocational schools, but choose to follow different career paths than their selected trade. However, Nicole feels no one should expect someone's learning to end after high school. After all, it's estimated only 27 percent of people are in a job directly related to their college major, so Nicole's diverse resume will be an asset to her.

"BVT doesn't only teach trades. It doesn't only teach its students to be the best in the specific fields they want to be in. BVT teaches students about real life. It teaches about community; it teaches that putting in hard work is the way to get the results you've been dreaming," she said.

As Nicole prepares to enter her junior year at Becker College, she knows there are still twists and turns along the way, but she feels prepared for them because BVT taught her to be flexible and resilient in responding to unexpected changes and embracing new opportunities.

Fear is not a word in Nicole's vocabulary, but fearless surely is. Every experience gives her new knowledge, insight, and expertise to aid in her journey to success.

### **Giving Back: The Value of Play**

During the Third Annual Project Playhouse unveiling on April 25th, BVT Construction Technology students brought sunshine to a rainy day when they presented the VanderZicht family of Uxbridge with a custom-made, train station-inspired playhouse.

Project Playhouse is a collaborative project between Bryant University, Rosemary's Wish Kids, and local high school students who design and build playhouses for local families. The VanderZicht family immediately began making memories in their new playhouse shortly after the unveiling.

"The kids have been asking for a clubhouse or a treehouse. Now they won't be asking for that anymore," said Brian VanderZicht. "The students did an awesome job; I love that it's completely finished and so beautiful."

The BVT students began working on the playhouse in January. Local businesses, including Koopman's Lumber in Whitinsville and Plywood Plus in Worcester, donated materials to the project. After several weeks of planning and revising, the students set to work building the playhouse train station known as Seaside Station. The students included wooden train tracks on the side of the playhouse to tie the theme into the design.

"The best part of the project was watching the kids have fun in the playhouse and knowing that you helped do that," said Nicholas Pires, a Class of 2018 Construction Technology graduate from Milford. "We don't always get to see the reaction to our work, so to see kids enjoying it made the hard work worth it."

### **Honoring the Class of 2018**

Graduates beamed with pride as cheers echoed throughout the Hanover Theatre at Blackstone Valley Tech's Class of 2018 commencement ceremony on May 30th.

The Hanover Theatre for the Performing Arts in Worcester was packed as family, friends, and educators gathered to take part in the commencement ceremony honoring 296 students. The night marked the conclusion of their dual high school education as they received their vocational certificates and diplomas.

Superintendent-Director Dr. Michael F. Fitzpatrick reminded students to continuously seek new knowledge and refuse to remain stagnant. He advised students to be focused on their goals, but to remain flexible as the world constantly changes.

"Be productive, show the world your talents, and define success on your own terms," Fitzpatrick said. "Always remember that life is not linear, but the twists and turns are what makes it exciting, fun, and worthwhile."

Following the commencement ceremony, the sidewalks outside the Hanover Theatre were packed as hundreds of proud parents, guardians, family members, and friends greeted the BVT Class of 2018 with hugs, cheers, and congratulations.

See the photo gallery at: [www.valleytech.k12.ma.us/classof2018](http://www.valleytech.k12.ma.us/classof2018)

### **FY18: Another Outstanding Year of Achievements**

Our students continue to display their mastery of rigorous academic topics and industry-validated vocational technical competencies.

#### **408**

During the 2017–2018 school year, a total of 408 AP course exams were given to 271 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Computer Science A, MacroEconomics, Physics 1, and Spanish Language & Culture.

#### **16 years**

The Massachusetts Comprehensive Assessment System's (MCAS) Spring 2017 test results revealed a tremendous performance by BVT students for the 16th straight year. In English Language Arts, 100 percent of our students scored Advanced or Proficient compared favorably to the statewide average of 91 percent. In Math, 95 percent of students scored Advanced or Proficient compared favorably to the state-wide average of 79 percent.

#### **99%**

The Department of Elementary and Secondary Education requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. An impressive 99 percent of our students scored Advanced or Proficient compared to 74 percent statewide.

#### **100%**

In Spring 2017, 161 freshmen took the High School Science MCAS and 100 percent scored in the Advanced and Proficient categories. This was the fourth straight year 100 percent of our freshmen taking the Science exam scored in the two highest categories.

## **\$6 million**

Members of the Class of 2018 earned more than 200 scholarships and awards with a collective renewable value in excess of \$6 million.

## **270**

A total of 270 juniors and sophomores participated in the fall PSAT/NMSQT and spring PSAT 10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board's SAT tests and Advanced Placement program.

### **Applying STEM Skills**

After school in the Engineering Technology shop at Blackstone Valley Tech observers will notice groups of students hunched over tables looking over schematics, strategizing for competition, and reading guidelines. Robots rest on tables and shelves throughout the room along with several metal pieces and tools. The students are members of the school's robotics club who are diligently preparing to compete in, and pursue a spot at the international competitions of, two robotics competition series.

The club meets collectively each week to build and code robots to perform specific tasks. The tasks the robots need to complete differ by competition series as do proportion and function restrictions. The two competition series themselves also differ in size and scope, but both require intense science, technology, engineering, and mathematics preparation.

One of the competition series, VEX Robotics, splits the club into several teams of three to four members who create a robot measuring at most 18" x 18" x 18" to compete in a game. The game changes each year allowing students to flex their engineering skills with a new project.

"I went to the world competition last year for VEX Robotics and it was an amazing experience," said Casey Gosselin, a Class of 2018 Drafting & Engineering Technology graduate from Northbridge. "It's the goal to get back there and compete again."

This year, participants of VEX Robotics tournaments competed in a game called "In the Zone." The object of the game is to score the most points by stacking cones on goal posts in specific zones and building the tallest stack of cones on a goal.

The team began their competition season on November 19th, when five teams attended a tournament at Quinsigamond Community College. There, two of the teams won awards, including the Design Award and the second place title. The Design Award is presented to the team with the top robot design, best engineering notebook, and an outstanding interview with the judges. The success of that competition continued throughout the season and led to three BVT teams to qualify for and compete at the VEX Robotics World Championships where they won the "Inspire Award."

"The VEX competition was nerve wracking, but it was good that our robot competed well," said Gosselin. "It was great to see all the teams come together."

Whereas students began competing in VEX Robotics in the fall, the second competition series the club competes in – FIRST Robotics – kicks into gear in the winter months. At the kickoff ceremony on January 6<sup>th</sup>, the club learned it would compete in an event called "FIRST Power Up" during the season. The object of the event is to earn the highest score by tipping the game's scale or the alliance's switch in their favor, exchanging power cubes for power ups to gain a temporary advantage during the match, and climbing the scale tower. The club had six weeks to build and program its robot before it was set aside until competition began in March.

The FIRST team competed at four events and won the excellence in engineering award twice, including at the New England District Championships. Their impressive performances throughout the season qualified them for the FIRST International Competition.

"I've learned teamwork and leadership skills, a better understanding of the engineering and design process, and a broad spectrum of engineering skills," said Gosselin. "Being involved in the Robotics Club helped me decide to study robotics and engineering in college next year."

### **Our Students Excel at SkillsUSA**

The annual SkillsUSA competition series is a showcase for vocational technical education where students compete with each other in hands-on, technical exams designed and judged by industry leaders and experts. Our students proved their technical skills are among the best in the country in 2018, and kept their impressive winning streak alive, by earning 158 medals at the district, state, and national levels.

Massachusetts District V Conference  
35 GOLD, 34 SILVER, and 33 BRONZE

Massachusetts State Leadership and Skills Conference  
22 GOLD, 15 SILVER, and 14 BRONZE

National Leadership and Skills Conference  
3 GOLD – Christopher Calvao of Milford and Nicholas Reed of Sutton (Urban Search and Rescue – Team Event); Donovan Tames of Northbridge (Telecommunications Cabling).  
1 SILVER – Sarah Arnold of Northbridge (Commercial Baking).  
1 BRONZE – Brandon Kee of Milford (Principles of Technology).

Top 20 – Zachary Taylor of Upton (4th Major Appliance Technology); Jack Mandella of Sutton (4th Welding); John Doiron of Douglas (6th Dental Assisting); David Stewart of Mendon (6th Diesel Equipment Technology); Vella Ross of Northbridge (7th Medical Terminology); Timothy Snow of Mendon (10th Technical Drafting); Gibran Kafal of Northbridge (14th Culinary Arts); Cameron Pelletier of Milford and Justin Thayer of Uxbridge (14th Mobile Robotics Technology – Team Event); Ethan Blake of Millville (18th CNC Milling Specialist).

NATIONAL VOTING DELEGATES – David Brown of Douglas; Abby Kelly of Hopedale; Kelley Muanya of Milford.

NATIONAL OFFICER – Adam Cavanaugh of Milford.

STATE OFFICER – Anika Koopman of Northbridge.

### **Combatting Gender Violence**

The #MeToo and Time's Up movements have brought sexual assault and gender violence into the national spotlight. The stories of abuse in the sports and entertainment industries led many to begin advocating for changes in laws, boardrooms, locker rooms, and everyday conversations. The BVT SkillsUSA Community Service team saw the national conversation as a platform to launch their annual public service campaign.

The SkillsUSA Community Service Team, Mina Dehestani of Millville, Anita Faath of Hopedale, and Madeleine Asacker of Mendon trained students and staff to recognize and address the signs of gender violence. The team participated in the Game Change: The Patriots Anti-Violence Partnership training program to learn anti-violence strategies.

The Game Change program is a partnership between the New England Patriots Charitable Foundation and the Massachusetts Attorney General's Office that aims to implement long-term anti-violence and healthy relationship education in Massachusetts schools.

The training curriculum, Mentors in Violence Prevention (MVP), gives students the skills to recognize dynamics of power and control that can lead to relationship and gender-based violence. The Center for the Study of Sport in Society at Northeastern University runs the program.

The training gave the students the tools to spot and address gender violence in their own lives and train other students to do the same.

"Participating in the Game Change training and watching other students develop new ideas from the materials made me appreciate the role students have in bringing the community together as a whole and educating people to end problems like dating violence," said Asacker. "I noticed my ideas and thoughts changed and grew as I went

through the training. It is inspiring to work side-by-side with such resourceful people to end gender-based violence.”

The two-day training at Blackstone Valley Tech trained the three members of the Community Service team as well as six other BVT students, 10 Nipmuc students, and 10 Blackstone- Millville students.

The students returned to their schools and spread the messages taught by the Game Change program. The BVT SkillsUSA Community Service team also completed several additional initiatives, including a workshop with local middle school students.

### **Celebrating Excellence**

The accomplishments of our students and staff included numerous awards and recognitions in FY18.

### **Non-Traditional Student of the Year**

Class of 2018 Manufacturing & Engineering Technology graduate Silvana Reid of Mendon was selected as the recipient of the Massachusetts Vocational Association's Non-Traditional Student of the Year Award.

Reid was selected for her commitment to her manufacturing and engineering technology training, academic education, leadership skills, and school involvement. As part of the award, Reid received a \$500 scholarship to continue her manufacturing and engineering education at Worcester Polytechnic Institute.

### **Art All-State**

The Massachusetts Art Education Association invited Grace Peters, a junior from Sutton in our Painting & Design Technology program, and Madison Durand, a junior from Millville in the Multimedia Communications program, to attend the Art All-State program held at the University of Massachusetts at Dartmouth.

Art All-State is a selective, intense, two-day program that brings together 145 artistically exceptional high school juniors to work with artists and create collaborative art installations. Students also learn about art careers through conversations with 16 artist mentor who discuss their work and share their experiences.

### **Lions Young Ambassador of the 21<sup>st</sup> Century**

In February 2018, Brandon Kee, a sophomore Engineering Technology student from Milford received the Lions Young Ambassador of the 21st Century award at the Lions District 33-A Mid-Winter Conference. While any high school student within the Central Massachusetts region is eligible for the award, each year the committee selects just one winner. The award recognizes students for outstanding community service, leadership, and scholastic achievement.

### **Project Lead the Way Distinguished School**

BVT's educational philosophy centers on embracing new learning models and creating project-based curriculum that engages students. In 2014, the school found a perfect partnership with Project Lead the Way, a nonprofit organization that provides transformative learning experiences for students and teachers by empowering them to develop in-demand, transportable knowledge and skills through computer science, engineering, and biomedical science pathways.

The organization recognized BVT as a 2017–2018 Project Lead the Way Distinguished School for its commitment to increasing student access, engagement, and achievement in PLTW programs. BVT is one of only 133 high schools across the United States to receive the honor.

### **Green Difference Awards**

BVT teamed up with National Grid of New England to design and build energy efficient models to assist consumers in finding environmentally and economically friendly products.

The display models act as interactive training stations to help educate consumers about heat pump technology, energy efficient lighting options, and modern construction and insulation. The year-long project involved six faculty members and 35 students from four of our vocational programs: Electrical, Painting & Design Technology, HVAC&R, and Construction Technology.

The project earned the school an Outstanding School-Led Project in Energy award at the 2018 Green Difference Awards. Project Green Schools presented the award to students and staff on April 13, 2018 at the Massachusetts State House.

### **Community Projects**

Giving back is a pillar of our school culture and commitment to promoting value-based, experiential learning opportunities. Each year, our students participate in community projects, which give District residents a tangible return on their investment while providing students with real-world experience. BVT's work on capital improvement projects throughout the District is a source of financial relief for local budgets as is our ability to use internal, vocational technical talent for on-campus improvements and renovations. We're proud to share our students' talents, and provide further savings for District residents, by inviting our stakeholders to enjoy discounted services in our student-run restaurant, salon, and design and print center.

In FY18, a total of 374 projects and services resulted in significant savings for our District:

Direct Savings to Towns	\$294,582
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In-School Projects, Installations, and Repairs	<u>\$184,759</u>
Total Savings to Taxpayers	\$479,341

A few of the FY17 community projects include:

### **Bellingham Public Library Renovation**

They say, “don’t judge a book by its cover,” but why not make the it the best it can be? The Construction Technology students made sure the Bellingham Public Library looked its best by removing a section of old siding and replacing it with new siding to match the existing exterior.

“Thanks to BVT for their work on the library’s siding this week,” the Bellingham Public Library said on its Facebook page. “Now both sides of the library building match!”

### **Building Out the Blackstone Valley Chamber of Commerce**

The Construction Technology students learned to match new construction with old construction while helping the Blackstone Valley Chamber of Commerce create instructional spaces for its workforce training center. The center will house two state-of-the-art classrooms and a fabrication laboratory to aid in addressing the gap of skilled workers in Massachusetts.

BVT students, who themselves are working to close the skills gap through their vocational training, built partitions at the site to create the classrooms and laboratories within the Linwood Mill. After the Construction Technology students finished their build out, the Electrical students stepped in to reroute wire displaced in the construction, run new cabling, bring power and lighting into the space, and drop internet wires in the classrooms.

“Through this partnership with BVT, a valuable entity was created that can change the lives of those who take part in the programs and projects presented at this facility,” said Jeannie Hebert, President and CEO of the Blackstone Valley Chamber of Commerce.

### **Refurbished Upton Rescue Truck**

It’s difficult to miss the bright red Upton Rescue Truck driving down the street, and, thanks to the BVT Auto Collision Repair and Refinishing students, it should continue to service the town’s residents for another five to 10 years.

The students, led by instructors David Beaudreau and Benjamin Bertrand, rebuilt the Ford F-350 using replacement pieces from other vehicles. The refurbished vehicle, devoid of rust spots, was then painted the signature red color before the Painting & Design Technology students stepped in to finish the project by applying vinyl lettering.

### **Athletic Field Scoreboard**

The far end of BVT's main athletic field was outfitted with a new scoreboard this year thanks in part to a donation from UniBank and the hard work of several BVT vocational programs. The students were heavily involved from start to finish replacing the old, weather-damaged scoreboard with a new, LED-lit version.

The Drafting students created blueprints for the project, the Electrical students wired the scoreboard and ensured it functioned properly, the Manufacturing students produced and welded the frames for the signs above and below the scoreboard, the Auto Collision students painted the background of the signs, and the Painting and Design students created and applied the vinyl Beaver mascot to cap off the project.

Now, as many of our student athletes compete on the field, they can look up and see their hard work displayed for all.

### **Return on Investment**

#### **BVT Budget Leverages Grants, Enhances Skills, and Creates Student Opportunities**

Our School Committee developed the District's FY18 budget in a manner that adheres to strict state requirements while also responding to the identified needs of local business and industry. The District's administration worked in partnership with the Central Workforce Investment Board to identify and respond to specific industries experiencing worker shortages and skills gaps. Despite a very modest increase in State Aid, the District leveraged grant and other private funding opportunities to hold the operating budget to a 3.50% increase. The School Committee also authorized the use of \$250,000 in available reserves to help offset the State's raise in minimum contributions for member towns, including its 3.05% increase for FY18.

Administration, faculty, and students continually search out ways to improve processes, curtail energy consumption, and reduce waste to contain costs at the school. Additionally, we manage spending, and promote a positive learning environment, by striving for teacher excellence through targeted professional development opportunities while stressing the importance of a healthy lifestyle for our students and staff alike.

The District's FY18 operating budget of \$22,725,302 was funded primarily by \$8,994,605 in Chapter 70 & 71 State Aid and \$13,267,666 in Member Assessments. As a dedicated partner of our District towns, we remain committed to further assisting in their fiscal management, austerity, and planning by presenting a single, consolidated annual request. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

### **Grants: Complementing Community Support**

BVT continues to aggressively pursue non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for

students. In FY18, local assessments were complemented by more than \$1.2 million in grants, private sector support, and efficiencies.

In FY18, BVT furthered its commitment to bringing state-of-the-art equipment and curriculum to students when it was awarded a \$12,000 Project Lead the Way STEM Career Pathway Capacity Grant. The grant allowed the school to implement a PLTW Computer Science pathway for the Information Technology program, support teacher professional development, and purchase materials and equipment used in the hands-on, project-based course. We're one of 73 schools across the Commonwealth to receive the grant, which is supported by the Baker- Polito Administration, the One8 Foundation, and Mass STEM Hub.

"It is essential that we engage our students throughout their K-12 school years with hands-on lessons in science, engineering, computer science, technology, and math," said Lieutenant Governor Karyn Polito.

In addition to grants, BVT saved on capital expenses throughout FY18 by securing more than \$45,000 in funding donations from business and industry partners. A generous donation from the Rose Family helped the school build a therapeutic green space in its courtyard to further social emotional learning and mental health initiatives. BVT also secured donations from several local banks to assist in maintaining student transportation vans used for community projects and educational field trips.

### **Class of 2018: Mendon Graduates**

<b>NHS: National Honor Society</b>	<b>NTHS: National Technical Honor Society</b>
Jared Conner Aicardi, Multimedia Communications; Juliet Martin Allegrezza, Engineering Technology (NHS); Michael Joseph Aurelio, Multimedia Communications (NHS/NTHS); Kelsey Lee Behrikis, Cosmetology; Morgan Ashley Braun, Business Technology; Thomas Jung Hoon Cavanaugh, Engineering Technology (NHS); Eliza Judith Clark, Business Technology; Jack Schiano DiColella, Construction Technology; Jack Campbell Duncan, Multimedia Communications (NHS); Matthew Tyler Forget, Electrical; Patrick William Kennedy, Engineering Technology; Ryan Daniel LeFave, Multimedia Communications; Haley Rose Linnehan, Electrical; Haleigh Jean MacKinnon, Health Services (NHS); Samuel Francis Niro, Manufacturing and Engineering Technology; Jake Thomas Reding, Electronics and Engineering Technology (NHS); Silvana Magaret Reid, Manufacturing and Engineering Technology (NHS/NTHS); Timothy Reno Baci Snow, Drafting and Engineering Technology (NHS/NTHS); David Elliott Stewart, Jr., Automotive Technology; Conor William Sweet, Heating, Ventilation, Air Conditioning and Refrigeration.	

### **Our School Committee**

The Blackstone Valley Tech School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many

years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

**Chairman:** Joseph M. Hall – Bellingham

**Vice Chairman:** Gerald M. Finn – Millville

**Assistant Treasurer:** Chester P. Hanratty, Jr. – Millbury

**Secretary:** Anthony M. Yitts – Grafton

Joseph A. Broderick – Blackstone

John C. Lavin, III – Douglas

Mitchell A. Intinarelli – Hopedale

Dennis P. Braun – Mendon

Paul J. Braza – Milford

Jeff T. Koopman – Northbridge

Julie H. Mitchell – Sutton

David R. Bartlett – Upton

James H. Ebbeling – Uxbridge

**Superintendent-Director:** Dr. Michael F. Fitzpatrick

**Assistant Superintendent-Director/Principal:** Anthony E. Steele, II

**Assistant Superintendent for Finance and Operations:** Kurtis W. Johnson

**District Treasurer:** Barbara A. Auger

**BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

**TOWN RATIO SALARY LISTING FOR FY2018**

Kindly note that Blackstone Valley Technical High School teaching staff, unlike traditional high schools, are responsible for a 195 day school year. Additionally, included with this listing are full year Administrators and Support Staff who work 260 days a year.

Last Name	First Name	Base Salary	Mendon Share .07091
Al-Haza	Khalid	\$ 91,109.00	\$ 6,460.54
Allain-Paul	Courtney	\$ 68,454.00	\$ 4,854.07
Allen	Craig	\$ 86,182.00	\$ 6,111.17
Antonelli	Jennifer	\$ 53,242.00	\$ 3,775.39
Auger	Barbara	\$ 26,636.11	\$ 1,888.77
Aukstikalnis	James	\$ 88,527.00	\$ 6,277.45
Bates	Christine	\$ 78,498.00	\$ 5,566.29
Beaudreau	David	\$ 74,435.00	\$ 5,278.19
Beauregard	Victoria	\$ 61,768.20	\$ 4,379.98
Belland	Thomas	\$ 113,835.50	\$ 8,072.08
Bertrand	Benjamin	\$ 54,908.00	\$ 3,893.53
Bird	James	\$ 94,114.00	\$ 6,673.62
Bisceglia	Shayne	\$ 50,559.60	\$ 3,585.18
Boisvert	Russell	\$ 49,317.96	\$ 3,497.14
Booker	Aaron	\$ 70,000.00	\$ 4,963.70
Boynton	Courtney	\$ 56,425.74	\$ 4,001.15
Brochu	James	\$ 106,466.78	\$ 7,549.56
Burke	John	\$ 63,855.00	\$ 4,527.96
Caligaris	Steven	\$ 88,527.00	\$ 6,277.45
Cann	Danielle	\$ 71,177.00	\$ 5,047.16
Chan	Ting-pak	\$ 68,264.04	\$ 4,840.60
Cirignano	George	\$ 37,945.28	\$ 2,690.70
Collamati	Joseph	\$ 32,320.60	\$ 2,291.85
Collard	Cynthia	\$ 88,527.00	\$ 6,277.45
Collins	Timothy	\$ 68,328.00	\$ 4,845.14
Colonero	Anne-Marie	\$ 47,577.24	\$ 3,373.70
Conley	Mark	\$ 49,577.32	\$ 3,515.53
Connors	Matthew	\$ 94,114.00	\$ 6,673.62
Coonan	Barry	\$ 94,114.00	\$ 6,673.62
Corda	Rebecca	\$ 56,568.42	\$ 4,011.27
Corriveau	Joseph	\$ 78,498.00	\$ 5,566.29
Coulombe	Gina	\$ 5,561.54	\$ 394.37
Creely	George	\$ 94,114.00	\$ 6,673.62
Cunningham	Katie	\$ 47,828.80	\$ 3,391.54
D'Amico	LouAnn	\$ 67,220.92	\$ 4,766.64

Last Name	First Name	Base Salary	Mendon Share .07091
Deane	Andrea	\$ 16,795.59	\$ 1,190.98
DeMarco	Rebecca	\$ 46,236.39	\$ 3,278.62
Denise	Michele	\$ 111,664.88	\$ 7,918.16
Diesenhaus	Scott	\$ 88,527.00	\$ 6,277.45
Dolegiewicz	Robert	\$ 43,763.20	\$ 3,103.25
Donahue	Susan	\$ 19,776.36	\$ 1,402.34
Donovan	Meghan	\$ 48,351.47	\$ 3,428.60
Donovan	Pamela	\$ 94,114.00	\$ 6,673.62
Dubois	Dawn	\$ 84,005.00	\$ 5,956.79
Duncan	Victoria	\$ 55,287.58	\$ 3,920.44
Elder	Kimberly	\$ 55,890.12	\$ 3,963.17
Ellis	Adele	\$ 88,626.00	\$ 6,284.47
Evans III	Edward	\$ 101,295.20	\$ 7,182.84
Faticanti	Michael	\$ 88,527.00	\$ 6,277.45
Finnell	Jeanette	\$ 12,330.00	\$ 874.32
Finnell	Thomas	\$ 47,174.40	\$ 3,345.14
Fiore	Jonathan	\$ 76,060.00	\$ 5,393.41
Fitzpatrick	Mark	\$ 86,182.00	\$ 6,111.17
Fitzpatrick	Michael	\$ 231,881.72	\$ 16,442.73
Flagg	John	\$ 54,411.00	\$ 3,858.28
Fleisher	Amy	\$ 86,182.00	\$ 6,111.17
Flynn	Joseph	\$ 94,114.00	\$ 6,673.62
Forgit	Caitlin	\$ 68,736.00	\$ 4,874.07
Forman	Nicole	\$ 41,400.00	\$ 2,935.67
Freitas	Timothy	\$ 73,617.00	\$ 5,220.18
Garrison	Jennifer	\$ 91,109.00	\$ 6,460.54
Gaskill	Rodney	\$ 53,688.80	\$ 3,807.07
Gothier	Brent	\$ 59,291.00	\$ 4,204.32
Grabowski	Stephen	\$ 55,332.54	\$ 3,923.63
Granger	Gillian	\$ 68,736.00	\$ 4,874.07
Greenlaw	Tina	\$ 62,228.00	\$ 4,412.59
Grimes	Elizabeth	\$ 81,063.00	\$ 5,748.18
Halacy	Brian	\$ 17,360.00	\$ 1,231.00
Hale	Karen	\$ 63,823.00	\$ 4,525.69
Hanington	Cheryl	\$ 92,175.74	\$ 6,536.18
Hathaway	Dedra-Cyra	\$ 104,077.75	\$ 7,380.15
Healy	Lesley	\$ 34,464.74	\$ 2,443.89
Hollingworth	Holly	\$ 71,177.00	\$ 5,047.16
Holmes	Cheryl	\$ 28,582.16	\$ 2,026.76
Hughes	Tersilia	\$ 59,189.52	\$ 4,197.13
Johnson	Brooke	\$ 61,413.00	\$ 4,354.80
Johnson	Kurtis	\$ 138,450.70	\$ 9,817.54
Jordan	Robert	\$ 52,467.00	\$ 3,720.43
Kahler	James	\$ 86,182.00	\$ 6,111.17

Last Name	First Name	Base Salary	Mendon Share .07091
Kehowski	Shaun	\$ 86,182.00	\$ 6,111.17
Kelly	John	\$ 91,109.00	\$ 6,460.54
Khorasani	Barbara	\$ 48,438.52	\$ 3,434.78
Koopman	Priscilla	\$ 25,114.55	\$ 1,780.87
Lajoie	Matthew	\$ 53,688.80	\$ 3,807.07
Lamont	Thomas	\$ 67,111.00	\$ 4,758.84
Langin	Colleen	\$ 78,498.00	\$ 5,566.29
Laprade	David	\$ 39,979.28	\$ 2,834.93
Lathrop	Alysen	\$ 23,288.58	\$ 1,651.39
Lavallee	Judith	\$ 94,114.00	\$ 6,673.62
LeBoeuf-Dubois	Sharon	\$ 66,135.10	\$ 4,689.64
Ledoux	Nicole	\$ 58,970.00	\$ 4,181.56
Lefrancois	Deanna	\$ 66,292.00	\$ 4,700.77
Lehner	Raymond	\$ 91,109.00	\$ 6,460.54
Lehtinen	Brian	\$ 94,114.00	\$ 6,673.62
LeMay	Georgette	\$ 37,387.38	\$ 2,651.14
Lewis	David	\$ 84,005.00	\$ 5,956.79
Linfield	Tara	\$ 83,354.00	\$ 5,910.63
Lizotte	Charles	\$ 8,400.48	\$ 595.68
Locwin	Brian	\$ 71,177.00	\$ 5,047.16
Lubas	Paula	\$ 47,091.20	\$ 3,339.24
MacKenzie	Jessica	\$ 73,617.00	\$ 5,220.18
MacLure	Ashley	\$ 62,228.00	\$ 4,412.59
MacWilliams	Marcia	\$ 94,003.79	\$ 6,665.81
Malo	Kathryn	\$ 54,908.00	\$ 3,893.53
Maloney	Nicholas	\$ 52,467.00	\$ 3,720.43
Mangano	Lorna	\$ 96,022.50	\$ 6,808.96
Manoogian	Kathleen	\$ 38,739.36	\$ 2,747.01
Mantoni	Joseph	\$ 54,908.00	\$ 3,893.53
Marszalek	Megan	\$ 34,338.46	\$ 2,434.94
Martell	Caroline	\$ 23,598.92	\$ 1,673.40
Martell	Kristin	\$ 88,626.00	\$ 6,284.47
Masso	Kaitlin	\$ 23,427.00	\$ 1,661.21
Maynard	Catherine	\$ 53,949.80	\$ 3,825.58
Mayo	Thomas	\$ 46,746.36	\$ 3,314.78
McCabe	Monique	\$ 59,786.00	\$ 4,239.43
McDermott	Suzanne	\$ 94,114.00	\$ 6,673.62
McSweeney	Erin	\$ 36,000.00	\$ 2,552.76
Merchant	Susan	\$ 58,229.47	\$ 4,129.05
Miles	Danielle	\$ 68,617.00	\$ 4,865.63
Milewski	Susan	\$ 86,182.00	\$ 6,111.17
Millette	James	\$ 94,114.00	\$ 6,673.62
Mitchell	John	\$ 74,435.00	\$ 5,278.19
Morin	Daniel	\$ 67,111.00	\$ 4,758.84

Last Name	First Name	Base Salary	.07091	Mendon Share
Moynihan	Kerry	\$ 66,611.00	\$ 4,723.39	
Mulcahy	Jessica	\$ 1,040.00	\$ 73.75	
Murray	Charles	\$ 53,539.20	\$ 3,796.46	
Naper	Justine	\$ 94,114.00	\$ 6,673.62	
Nigro	Ann	\$ 91,109.00	\$ 6,460.54	
Norton	Michael	\$ 88,527.00	\$ 6,277.45	
O'Leary	Justin	\$ 94,114.00	\$ 6,673.62	
O'Neil	Leonard	\$ 86,182.00	\$ 6,111.17	
O'Neil	Rosario	\$ 88,527.00	\$ 6,277.45	
Odell	Eileen	\$ 40,126.94	\$ 2,845.40	
Olson	Jessica	\$ 85,794.00	\$ 6,083.65	
Orlando	Simone	\$ 10,278.96	\$ 728.88	
Orr	Christine	\$ 70,713.25	\$ 5,014.28	
Paldino	Jessica	\$ 54,908.00	\$ 3,893.53	
Pehl	Luanne	\$ 81,710.42	\$ 5,794.09	
Pellegrino	Martha	\$ 58,306.03	\$ 4,134.48	
Perreault	Paul	\$ 84,005.00	\$ 5,956.79	
Polselli	Jerry	\$ 86,182.00	\$ 6,111.17	
Polselli	Kyle	\$ 59,786.00	\$ 4,239.43	
Potenti	Megan	\$ 86,182.00	\$ 6,111.17	
Ramsey	Walter	\$ 86,182.00	\$ 6,111.17	
Reynolds	Douglas	\$ 46,945.60	\$ 3,328.91	
Reynolds	Peter	\$ 37,678.58	\$ 2,671.79	
Rhodes	Brian	\$ 88,527.00	\$ 6,277.45	
Rivera	Daniel	\$ 94,114.00	\$ 6,673.62	
Rivers	Donald	\$ 51,251.20	\$ 3,634.22	
Robinson	Emily	\$ 23,716.97	\$ 1,681.77	
Rondeau	Melody	\$ 26,006.40	\$ 1,844.11	
Rose	Donna	\$ 84,005.00	\$ 5,956.79	
Ruzanski	Kathryn	\$ 80,941.00	\$ 5,739.53	
Sarah	Paul	\$ 38,792.00	\$ 2,750.74	
Savard	Paul	\$ 54,908.00	\$ 3,893.53	
Shea	Kathleen	\$ 94,114.00	\$ 6,673.62	
Sherman	Elizabeth	\$ 64,670.00	\$ 4,585.75	
Smith	Anne	\$ 43,760.08	\$ 3,103.03	
Smith	Eithne	\$ 94,114.00	\$ 6,673.62	
Sosa	Kassandra	\$ 8,500.50	\$ 602.77	
Spino	Rosetta	\$ 94,250.00	\$ 6,683.27	
St. Hilaire	Nicole	\$ 68,736.00	\$ 4,874.07	
Stanley	Richard	\$ 45,740.52	\$ 3,243.46	
Steele	Anthony	\$ 148,162.96	\$ 10,506.24	
Stienstra	Derek	\$ 88,527.00	\$ 6,277.45	
Swanick	Michael	\$ 86,182.00	\$ 6,111.17	
Swasey	Rebecca	\$ 103,008.03	\$ 7,304.30	

Last Name	First Name	Base Salary	.07091	Mendon Share
Taft	Yajaila	\$ 37,384.62	\$ 2,650.94	
Theroux	David	\$ 59,009.60	\$ 4,184.37	
Theroux	Jon	\$ 35,716.44	\$ 2,532.65	
Toulouse	Christopher	\$ 86,182.00	\$ 6,111.17	
Turner	Alyson	\$ 48,115.20	\$ 3,411.85	
Urquhart	Matthew	\$ 105,351.31	\$ 7,470.46	
Ursoleo	Joseph	\$ 61,734.00	\$ 4,377.56	
VanKeuren	Michael	\$ 39,582.40	\$ 2,806.79	
Walsh	Lisamarie	\$ 17,624.79	\$ 1,249.77	
Ward	Constance	\$ 66,611.00	\$ 4,723.39	
Wersted	Shaun	\$ 88,527.00	\$ 6,277.45	
Whetstone	Ryan	\$ 73,499.00	\$ 5,211.81	
Whitesell	Yvette	\$ 115,655.03	\$ 8,201.10	
Williams	Matthew	\$ 94,114.00	\$ 6,673.62	
Winske	Alicia	\$ 68,736.00	\$ 4,874.07	
Winske	Danielle	\$ 58,970.00	\$ 4,181.56	
Wood	Elizabeth	\$ 33,800.00	\$ 2,396.76	
Woodward	James	\$ 84,005.00	\$ 5,956.79	
Yancik	Derek	\$ 13,354.64	\$ 946.98	
		\$12,448,644.13	\$ 882,733.36	

January 2018

**Mendon-Upton Regional School District**

**Annual Report**  
**2018**

Mendon-Upton Regional School District  
Superintendent's Annual Report 2018  
Dr. Joseph P. Maruszczak

The past year was a remarkably productive and successful year for the Mendon-Upton Regional School District. There was a multitude of successes, both at the individual and collective levels that indicate that the performance of the district remains strong. Among our accomplishments in 2018:

- The MURSD was named as a 2018 *Green Ribbon District* by the U.S. Department of Education. We were one of six districts nationwide that was honored for leadership in reducing environmental impact and costs, improving the health and wellness of students and staff, and delivering effective environmental and sustainability education.
- The district was also been included on the 9th Annual *AP District Honor Roll* by the College Board. This distinction is based on the results of Advanced Placement (AP) test results over a three-year period, from 2016 to 2018. The designation is given to schools who have increased participation/access to rigorous AP coursework and also improved AP performance. In 2018, 390 AP tests were administered to 197 Nipmuc students, and 72.1% received qualified scores (3 or higher).
- The district's Performing and Visual Arts Programs in the schools remain remarkably strong! Each year, the work of between 50-60 MURSD students is recognized in the annual *Art in the Valley* exhibition. A dozen Miscoe students had their juried works exhibited at the State Transportation Building in Boston during Youth Art Month last spring. At Miscoe Hill, over 70% of our students are involved in at least one performing arts group (band, chorus, or drama). During this current school year alone, 21 Mendon-Upton students were named as Central Massachusetts District Performers for their excellence in chorus, band, or jazz. A remarkable feat!
- Our district emphasis on social-emotional learning continues on a daily basis. During the past school year, the district was invited to be a founding member of the *Excellence in Social Emotional Learning (ExSEL) Network*, a statewide network of 19 public school districts that share current research and best practices in improving social-emotional competencies for all students. As a result of this partnerships, our elementary schools are implementing a PBIS (Positive Behavioral Interventions & Support) Program to promote the explicit teaching of behavioral expectations and rewarding students for following them.
- Our unprecedeted participation and success in both middle school and high school athletics continues. At present there are 25 interscholastic sports at the high school and 13 sports available to student athletes at the middle school. There are also two co-op opportunities (boys hockey and boys and girls swimming), at the high school level. Significantly, there is an increase in participation (up 26% in the past two years) and also success as measured by three league champions (football, softball and baseball), two state finalists (boys soccer and football), two Central sectional champions (football and boys soccer), and two Central Massachusetts sectional finalists (girls soccer and boys lacrosse). In 2018 the Nipmuc Football Team made a historic run, competing in the Division IV Super Bowl at Gillette Stadium for the first time in the school's history. Most important is the athletic program's focus in promoting greater connections between the school and community, providing leadership opportunities for student athletics, and creating the "whole" athlete.

In addition to our students achieving at very high levels, the district was bolstered by a robust strategic planning process, one that resulted in a new plan entitled *Inspire* (available at [www.murstdinspires.org](http://www.murstdinspires.org)). The parents, students, community members, and educators that came together to craft a dynamic vision that will sustain our district over the next five years. The team was faced with this simple fact: we are living in a world of constant change and the reality is that we are preparing a generation of students for jobs that may not exist today. Thus, there was strong consensus to focus on school structures and practices centered around five core beliefs about learning. We believe that learning happens most *powerfully* and *deeply*:

- When we establish relationships that create a safe, inclusive, and supportive environment
- When we are active, creative, purposeful, and reflective
- When we nurture curiosity, discover interests, and pursue passions
- When we engage in authentic experiences and create products that have meaning and relevance beyond the classroom
- Through meaningful collaboration among students, educators, families, and the larger community

Our plan contains strategic objectives and initiatives that are focused around these five non-negotiable conditions for learning. Also prominent in *Inspire* the MURSD has created a *Portrait of a Graduate* profile to answer this question: *What are the skills necessary for success for all students in this rapidly changing, increasingly diverse, and interconnected world?* The *Portrait of a Graduate* competencies move MURSD students and staff members to look beyond the high-stakes testing environment and help our students develop skills, so they can be successful in the world and in the workforce of the future. These competencies include skills such as effective communication, the ability to collaborate, mindfulness, problem-solving, and global awareness. The intent is to create a tangible set of outcomes that all stakeholders can expect to see in our graduates. Alignment of this vision to resources, time, and professional practices will be necessary so all students may have opportunities to develop each aspect of the portrait to their fullest potential.

I continue to be grateful for the significant investment that the communities of Mendon and Upton make in the public education of our children. We have made forward progress and continuation of this journey will require ongoing support. I thank you for the investment in our most valuable commodity, our children. I will strive to lead the district in producing outstanding returns on that investment, namely so every learner in our communities may *thrive*.

Cordially,  
Dr. Joseph P. Maruszczak  
Superintendent of Schools

Mendon-Upton Regional School District  
Administrator's Report  
Dr. Maureen Cohen, Assistant Superintendent

## Curriculum Office

The Curriculum Office is responsible for coordinating the following activities:

- Professional development opportunities for the district
- Curriculum review, revision, and alignment to the Massachusetts Curriculum frameworks
- Ongoing development and articulation of curriculum both vertically and horizontally
- State and Federal Entitlement Grants and Competitive Grants
- Mentoring and New Teacher Induction Program
- Support, resources and professional development for the new Educator Evaluation System
- Evaluation and recommendations of instructional materials, methods, and programs to support curriculum
- Analysis of student performance using multiple data sources
- Adhering to and implementing Department of Elementary and Secondary Education mandates

## Professional Development

The Mendon-Upton Regional School District is dedicated to helping its educators improve their practice through participation in high quality professional development. High quality professional development is a set of coherent learning experiences that is systematic, purposeful, and structured over a sustained period of time with the goal of improving teacher practice and student outcomes. Through our district strategic planning, we prioritize our professional development to support our district initiatives. In 2018, our professional development was focused on two essential questions:

- What could modern learning look like in the Mendon-Upton Regional School District?
- How can we support each student's social and emotional learning competencies?

## Professional Development Days

The following is a highlight of the key objectives for our professional development days in 2018:

- January 12: Student agency and personalization, questioning techniques, and interdisciplinary curriculum development.
- March 9: *Inspire '18*--Teacher Directed PD. Topics included: robotics, student agency, curriculum revision, executive functioning, behavior plans, social thinking, Response to Intervention, student-led conferences, co-teaching.
- May 11: Teacher showcase of how they implemented modern learning pathways and social-emotional supports in their classrooms. Topics included mindfulness, flexible seating, genius hour, global education, maker education, design thinking, growth mindset, student agency, and blended learning.
- August 28: *Inspire* strategic plan roll-out. Teachers and staff worked collaboratively to engage with the district's strategic plan and how the plan will drive their work with students.
- October 5: Teacher Directed PD Topics included: Response to Intervention, positive behavior intervention systems, world language proficiency assessments, civics course development, gender training, and project-based learning.

## Book Studies and #MURSDLeads Digital Conversations

In 2018 numerous faculty members, administrators and staff participated in ongoing book studies on the following books: *Social-Emotional Learning in the Classroom*, *Most Likely to Succeed*, *Setting the Standard for Project-Based Learning*, *Empower*, *The Behavior Code*, *Rethinking Homework*, and *Mathematical Mindset*.

We also continued our #MURSDLeads online digital conversations with numerous authors including:

- Yong Zhao, *What Works May Hurt*
- Jessica Lahey-*The Gift of Failure*
- Suzy Boss, *All Together Now*
- Dan Ryder, *Intention*
- Edward Clapp, *Maker-Centered Learning*
- Scott McLeod: *Different Schools for a Different World*
- Ira Socol and Pam Moran, *Timeless Learning*
- Anya Kamenetz, *The Art of Screenetime*

**Professional Development Affiliations.** The district maintains support of professional development for our faculty and staff not only within the district, but through a variety of regional options. Our teachers are constantly seeking to update their skills and content knowledge with outside professional development as well. There are many external organizations that provide opportunities for professional growth. The staff is encouraged to attend seminars and workshops that address district goals and/or areas of certification. Ongoing support for conference attendance, study group activities, and partial tuition reimbursement for graduate courses are some of the strategies used to support our staff. To view our district professional development website go to: [www.mursdpd.weebly.com](http://www.mursdpd.weebly.com)

**Blackstone Valley Curriculum Consortium.** A vital group that our district is an active member of is the Blackstone Valley Curriculum Consortium (BVCC). The BVCC consists of eleven local districts (Bellingham, Blackstone Valley Technical High School, Blackstone-Millville, Grafton, Hopedale, Milford, Millbury, Northbridge, Sutton, and Uxbridge). All of the BVCC directors and assistant superintendents work together to plan shared professional development for our specialists (Librarians, P.E./Health, Art, Music and Technology), as well as other specialty areas such as Nurses, O.T., P.T, Guidance, World Language and the Speech and Language staff. Furthermore, the BVCC provides professional development workshops and courses at no-cost to member districts. More information can be found at: [www.blackstonevalleycc.weebly.com](http://www.blackstonevalleycc.weebly.com)

**Local Staff Development Opportunities.** Another collaborative our district belongs to is the Local Staff Development Opportunities Organization (LSDO). LSDO is a collaborative group of educational administrators from Bellingham, Blackstone-Millville, Foxboro, Franklin, Mansfield, Mendon-Upton, Milford, Millis, Norfolk, North Attleboro, Norton, Plainville, Uxbridge, and Wrentham who work together to effectively offer high quality, content-related professional development programs to their respective faculties. All LSDO courses are developed through a comprehensive multi-district needs assessment, which targets topics the teachers have requested. LSDO offerings on common professional development days in 2018 included sessions for school nurses, music, and world language. More information on the LSDO offerings can be found at: [www.localstaffdevelopment.weebly.com](http://www.localstaffdevelopment.weebly.com)

**The Inspired Learning Convention.** In 2018, the district launched its first annual Inspired Learning Convention. The purpose of the Inspired Learning Convention is to share inspiring project plans and facilitate conversations on how they can be implemented in different school contexts. This day-long PD event is geared toward educators interested in bringing relevant, authentic learning experiences that learners will remember throughout their lifetime back to their classrooms and school communities.

**Summer Professional Development.** The summer of 2018 was an extremely busy summer for our Mendon-Upton educators. The district offered numerous in-district learning opportunities in project-based learning, crisis intervention, technology integration, and SEL strategies. In addition to attending workshops, over 25 educators also worked on curriculum development and revision, as well as collaborative learning projects. The following courses and workshops were offered to teachers in the summer of 2018: Buck Institute Project Based Learning

101 (3 Days), Growth Mindset, Create to Learn Series: Podcasting, Blogging, Video Production, Infographics, Vlogs/Screen Casting, CPI: Crisis Prevention and Intervention.

## **Grants**

In 2018, the district was successful in receiving numerous entitlement grants. The Curriculum Office is responsible for the writing and management of many of the district grants. For example, in total, the district was able to receive over \$125,000 in grant money. We have seen a decline over the last year in the amount of funding being provided by the federal government. Below is a listing of some of the entitlement grants received:

- Title I Grant: targeted assistance to students in reading, writing, and mathematics to students through Title I tutors at Memorial Elementary School, and Miscoe Hill Middle School
- Title IIA Grant: teacher quality/mentoring program and professional development
- Title IV Grant: exploration of modern learning pathways and social emotional learning supports

In the area of competitive grants, our Director of Technology Integration also received \$8000 from the MA Clean Energy Center for the Miscoe Hill Clean Energy Activities Day and \$1500 from Boston Scientific for the Miscoe Hill Weather Station Expansion and provided a supportive role with a \$6000 grant from the Mendon-Upton Education Foundation for Google Expeditions Infrastructure.

## **Curriculum Revision and Alignment**

One of the district's strategic initiatives is the alignment of curriculum to the Massachusetts standards and communication of the curriculum using a common template. As a result, in 2018, the district continued to complete district curriculum maps using an online tool called Atlas Rubicon. Over the course of the year, teachers met in departments and across grade levels to create and revise curriculum maps that are aligned to our Massachusetts standards. Teachers analyzed the state standards and identified the following in their curriculum units: enduring understandings, essential questions, content, skills, standards, assessments, learning activities, and resources. The district also launched its five year curriculum review cycle with comprehensive vertical reviews of the wellness programming and social studies curriculum. To view our currently published district curriculum maps go to the following link: <https://mursd-public.rubiconatlas.org/Atlas/Public/View/>

## **District Homework Review**

A district committee was convened with the purposes of reviewing district homework practices and to develop implementation guidelines. The committee shared the new vision, beliefs and implementation guidelines to the School Committee in the fall of 2018. The guidelines provide implementation practices that will support the district's mission to empower all learners to thrive working towards our strategic objectives to redefine and reimagine school to empower learning for a modern context. These guidelines also support social-emotional learning in order to create safe, healthy, and balanced learning environments.

Respectfully Submitted,  
Maureen Cohen, Assistant Superintendent

Mendon-Upton Regional School District  
Administrator's Report  
Student Support Services

The Student Support Services Department of the Mendon-Upton Regional School District is responsible for the special education services for eligible students ages three through twenty-one. The district provides special education and or related services to 382 students with Individualized Education Programs. Mendon-Upton school faculty and administration adamantly adhere to including students with disabilities in the general education classrooms and follow the mission to create a classroom environment that respects all ability levels and learning styles, and one that offers the full range of the curriculum and the full resources of our teachers and our facilities to all students.

The Mendon-Upton Regional School District acknowledges the significance of meaningful inclusion and instructional excellence. To this end, in all four of our district school buildings, general education teachers, special education teachers, and para educators are working collaboratively in the planning, teaching, and assessing students' progress in the general education curriculum. A co-teaching classroom features a general education teacher and a special education teacher sharing instructional responsibility for all students and work as equal partners in a single classroom.

Educating students in the least restrictive environment is mandated by state and federal standards and recognized as best practice by the district. Due to unique and varied learning profiles some students need more supportive programs and more intense instruction in order to make effective progress academically, socially, and behaviorally. In addition to a comprehensive inclusion model, the district has various educational opportunities in all four buildings that can support the diverse education needs of the student body.

The Mendon-Upton Regional School District offers an Integrated Pre-Kindergarten Program that provides a structured learning environment for children both with and without disabilities. The integrated pre-kindergarten program follows the Tools for the Mind curriculum which combines activities specifically designed to promote self-regulation and executive functioning skills, with research-based academic activity content. Children with disabilities are provided additional support and specialized instruction as directed by their Individualized Education Programs. These services are not only provided by the pre-kindergarten staff but also the speech/language therapist, occupational therapist, and physical therapist as needed in an integrated service learning approach. The district works collaboratively with early intervention programs to ensure eligible students are ready to receive specialized instruction and/or related services starting on their third birthday.

The elementary and secondary levels support a STAR Program (Success Through Alternative Resources). The curriculum practiced in the STAR classrooms is varied but is primarily based on the principles of Applied Behavioral Analysis that features teaching methods including: task analyzed instruction, discrete trial training, fluency-based instruction, incidental teaching methods, and behavior reduction strategies. The STAR program offers behavioral interventions, student specific inclusion opportunities, parent support, as well as consultative support to general education teachers.

Students also receive support in a small group setting at the elementary and middle school levels using explicit instruction within a teaching/learning framework that isolates and directly teaches to the individualized student's needs (i.e. reading, written, spoken language, and/or math skills) consistently across the instruction. In this smaller setting teacher directed instruction and information is presented in a highly structured, organized manner, using oral and visual methods to support both written and spoken language comprehension and to emphasize important concepts and main ideas.

Nipmuc Regional High School is the home of the Vista Program. The Vista curriculum is provided in a small group setting, but allows for opportunities for inclusion as well as outside activities within the community. Academically, reading, written language, mathematics, social studies and science are the core, base curricula within the academic day. A life skills component related to current events, health, nutrition, safety, money handling skills, and community involvement, including travel within the area, is also part of this comprehensive curriculum.

A Transition Program is offered for students with disabilities from the ages of 18 through 21. The Transition Program curriculum covers a wide range of functional skills that students will need to lead independent and productive adult lives. Core elements of the program integrate specific academic, social, communication, self-determination, and activities of daily living skills into learning environments that include the school setting, the community, home, and vocational training sites. The Transition Program is the bridge from school services to adult services.

The Mendon-Upton Regional School District's Special Education Parent Advisory Committee (SEPAC) meets regularly across the context of the school year. SEPAC meetings provide a forum for parents to share relevant information and create a network of support. SEPAC contact information and meeting schedule can be found on the district's website.

The mission of the Mendon-Upton Regional School District, in partnership with our communities, is to deliver a progressive, modern learning educational experience focused on the unique needs of each child, providing them a competitive advantage in the 21<sup>st</sup> century. The Student Support Services department affirms this commitment and uses this goal as a benchmark when developing and maintaining programs worthy of distinction. These programs, described in the aforementioned paragraphs, provide all students with an education that promotes intellectual rigor, responsible citizenship, and lifelong learning.

Respectfully Submitted,  
Dennis Todd -Director of Student Support Services

Mendon-Upton Regional School District  
Administrator's Report  
Nipmuc Regional High School

Nipmuc Regional High School is excited to report on another successful year characterized by high achievement, innovative programming, and educational opportunities that embrace student agency, deep inquiry, and learning experiences that have meaning and relevance in the world beyond the school campus. Included below are some of the highlights from the year.

- After receiving recognition by *Newsweek* as one of the top 500 schools in the nation and being named a Commended School by the Massachusetts Department of Secondary and Elementary Education for the growth and achievement, Nipmuc was named to *US News and World Report's* 2018 list of the best high schools in the nation and received a silver medal award from the publication.
- AP Honor Roll and AP Data: The 2018 school year was another record-breaking year in terms of the Nipmuc's Advanced Placement (AP) Program. For the second time in school history, Nipmuc earned recognition of the AP District Honor Roll. One of 18 districts in Massachusetts to receive this recognition, Nipmuc was recognized for increasing access to AP courses while maintaining a high success rate. The school enrolled the highest number of AP students and administered the most AP tests in school history. AP courses are offered through a partnership with the College Board. These classes are audited in order to ensure that they are equal to the rigor of a college course. Many colleges and universities accept qualifying scores on AP tests as credits earned toward graduation.
- In addition to being honored for high achievement, Nipmuc Regional also gained recognition for innovative programming that reimagines school to meet the needs of modern learners. In the spring of 2018, Mr. Clements and Mrs. Moran were invited by the United States Department of Education to share their work in reimagining the school day as part of the Principals at ED event. During the event, Nipmuc was represented as one of six schools across the nation who are successfully redesigning the public school model. Mr. Clements and Mrs. Moran also worked with US Department of Education staff members in the creation of white papers that encourage schools to embrace innovative practices. During 2018 Nipmuc also received an invitation to share its work at the "Redesigning School for Student Success" conference where it will be recognized as one of 25 schools across the nation who are innovating teaching and learning practices.
- Innovative Programming: Two examples of Nipmuc's work to reimagine school are the "Interest, Inquiry, and Innovation" (i<sup>3</sup>) course and the school's 21st Century Learning Conferences. i<sup>3</sup> encourages students to imagine that they had the chance to take ownership of their learning to explore topics of interest, to engage in deep inquiry that ignites your curiosity and creativity, and to build their capacity to innovate in an era of exponential change. Some of the features of this interdisciplinary course include: encouragement to break down the walls between subject areas while engaging in real work that matters; freedom and flexibility to explore personal passions without the time constraints of a traditional school day; a flexible learning environment that provides students the freedom

to pursue their learning beyond the school campus; and collaboration with community leaders and professional partners to connect their learning meaningfully to the world beyond high school. 21st Century Learning Conferences are days when we throw away the traditional schedule at Nipmuc and, with the help of professional partners, organize a conference for our students. The conference is designed to connect the learning that takes place every day in our classrooms to the real world. Started in 2015, these conferences provide students an opportunity to dress for success, have a choice in the learning for the day, and connect with professionals beyond our school community.

- **Warrior Athletics:** Nipmuc's athletic program experienced a great deal of success in 2018. 92% of the school's teams qualified for post-season play in the MIAA tournament. Some of the highlights included the football team's third straight sectional final and a trip to the state championship super bowl at Gillette Stadium. The boys' soccer team played in its third straight state championship match. Beyond these accomplishments, the girls' soccer team and the boys' lacrosse teams each reached sectional finals. The school earned recognition on the MIAA Sportsmanship Honor Roll. With 594 participants in the program, Nipmuc athletics continues to grow under the leadership of Athletic Director Christopher Schmidt. Mr. Schmidt was recognized by the MIAA as the recipient of the Ted Damko Award which highlighted him as Massachusetts' top athletic director the first five years of their career in that role.
- **Class of 2018:** Nipmuc's Class of 2018 provided a source of pride and accomplishment to the school and community. The 145 students that comprised the class were accepted to 149 different colleges and universities. Approximately 89% of graduates will continue their education with 82% attending 4-year schools and 7% attending 2-year schools. The students earned \$8,559,316 million in scholarship funds. The weeks leading up to graduation provided the school with the chance to celebrate this group of students that included not only scholars but also artists, musicians, volunteers, and community servants.
- **Strategic Planning:** Along with the district, Nipmuc engaged in a year-long strategic planning process that included students, parents, educators, and community members. Nipmuc's Food for Thought Lunches allowed teachers and administrators to meet with more than 200 students in order to give them the opportunity to use student voice to impact the future of learning at the school. Nipmuc's Lead Learner meetings provided monthly workshops where all students and teachers had the chance to explore innovative programming. Nipmuc's Community Advisory Board also participated, adding the perspective of parents and community members to the development of the school's guiding principles. These and other action steps can be found on the Nipmuc Roadmap (<http://bit.ly/nipmucroadmap>), a digital timeline of its work for the past two years.
- **Spanish Exchange:** This year, Nipmuc kicked off its first year of a dual exchange program with a sister school, Santa Teresa, located in San Sebastián, Spain (Basque region). On September 1, 2018, Nipmuc welcomed 19 students and 2 teachers from Santa Teresa. Students from Santa Teresa were hosted by Nipmuc families who provided a full immersion experience both in and outside of school. After spending two weeks together in America, 17 Nipmuc students traveled to San Sebastian for their two-week immersion

experience. Students got a strong sense of student life at Santa Teresa, they also explored the history, culture, and environment of San Sebastián. In addition to day trips and exploring the city of San Sebastián, the students had the opportunity to travel to Madrid and nearby France. The goals of this four-week program include broadening students' perspective, increasing language acquisition, exploring different cultural and community perspectives, and providing authentic and powerful learning opportunities with a commitment to global citizenship. The second year of the program is planned to kick off in September 2019.

- Co-Principal Leadership Model: As the 2018-2019 school year began, Nipmuc embraced an updated leadership model in which Mr. Clements and Mrs. Moran will serve as co-principals of Nipmuc Regional. Mr. Clements is in his twentieth year at Nipmuc and his eighth as the school's principal. Mrs. Moran is in her fifteenth year at Nipmuc, having served as a math teacher and math department chair before taking on the role of associate principal at Nipmuc for the past seven years. Mr. Clements (2017 Massachusetts Principal of the Year) and Mrs. Moran (2016 Massachusetts Assistant Principal of the Year) adopted this updated leadership model with excitement for a long-term commitment to supporting the faculty in their ongoing work to make Nipmuc an innovating, engaging, and inspiring school for all of the community's students.

In 2019, we look forward to working together as a community as we reimagine teaching and learning to support the district's mission to inspire all students to thrive.

Respectfully Submitted,  
John Clements and Mary Anne Moran  
Co-Principals

Mendon-Upton Regional School District  
Administrator's Report  
Miscoe Hill School

*The mission of Miscoe Hill School is to provide all students with a safe and respectful school community that engages each student in a meaningful and challenging curriculum while promoting responsible citizenship and the desire for lifelong learning.*

In service to the Mission Statement above, Miscoe Hill Middle School identified and focused on several goals throughout the 2017 - 2018 school year.

In collaboration with the assistant superintendent and department chairs, the majority of curriculum department teams finalized the three stages of curriculum mapping. Faculty then began revision of the curriculum in regard to increasing student agency, or voice and choice, in learning. With the roll out of the District Strategic Plan, increasing project-based learning has become an area of focus for professional development. Additionally, teachers are analyzing how current practices allow for explicit teaching of social emotional learning skills within the content and skills of the academic standards.

As a STEM learning initiative, Miscoe established a school garden in our courtyard. Thanks to the efforts of our director of instructional technology, the Massachusetts Clean Energy Center funded solar panels and a wind turbine to serve as the power sources for both an irrigation system and a composting system. Students collaborated in setting up the rainwater collection system, digging and laying out the piping for a pumpkin patch irrigation system, setting up the Raspberry Pis control system via the Node-Red programming tool to initiate the pumping of water from rain barrels to the bed, and some set up of the solar panels and control system. Students gained skills in electronics, physical computing, programming, design, problem solving and collaboration. Educators continue to use this space for instructional purposes across content areas.

Miscoe Hill is focusing on developing students' skills in the core competencies of social emotional learning, or SEL, as identified by CASEL, the Collaborative for Academic, Social, and Emotional Learning. Several teachers are participating in a train-the-trainer model of professional development. Ultimately, they will be able to support the learning of their colleagues as we pursue the goals of the school and district strategic plans. Others are participating, along with colleagues from districts across the state, in the exSEL Network, <https://www.renniecenter.org/exSELnet>, "...working together to gain insight on how to support the development of social-emotional skills through changes in policy and practice at the district, school, and classroom levels." Additionally, a committee of educators has created a draft of a school wide behavior matrix. This rubric of behavioral indicators will guide our SEL efforts and support the development of new and effective strategies for tracking and measuring student progress.

High achievement is a goal for all students at Miscoe, and all students have the right to access a rigorous curriculum. The School Advisory Council researched the impact of honors level classes at the middle level and ultimately determined that the practice did not align with our mission and

goals. Based on our beliefs about learning and backed by current research, Miscoe eliminated tracking of students in grade seven with the intention to do the same in grade eight, with the exception of mathematics, in the following school year. The council initially presented its findings to the school committee and shared the intent to eliminate honors courses. The research and rationale were shared with teachers prior to sharing with parents and students. Three separate parent information nights were held in an effort to share information, answer questions, and address concerns. Professional development for teachers to enable them to acquire the skills and dispositions needed in detracked schools, including high expectations for all, differentiated instruction, cooperative learning, and complex instruction, has been continuously offered.

In our efforts to allow all students to thrive, administrators and department chairs have worked to increase faculty's capacity to use actionable data to assess and guide students' acquisition of content and skills. We continue to strive to become a community where educators can learn from one another and support each other's systemic and practice shifts. Faculty is learning a method for deeper data analysis work, using formative and summative assessment data to design instruction, intervention and extension opportunities for learners.

A Response to Intervention Team was formed. This group, comprised of administrators, classroom teachers, and specialists, uses multiple data sources to determine tiered interventions for struggling learners. Interventions are timed and tracked to determine effectiveness and next steps. The team developed a referral system with a focus on ease of use for educators. Data from referrals is used to determine both student needs and educator needs in terms of professional development around patterns and trends. Monitoring student progress is now done collaboratively and consistently throughout the intervention. Teachers are increasing skills in differentiated instruction as a result of participation in the process.

A scheduling committee was formed to address revision to the master schedule. For the 2019-19 school year, lunch and recess were both extended from 15 minutes each to 20 minutes each. Passing time between classes was added, and a rotating schedule was put into effect. Students in grades five and six now experience all electives; students in grades seven and eight still elect which classes to take each semester, with the exception of physical education and wellness which are now requirements for all students.

As part of our goal around building a safe school community, we have hired a full-time school resource officer dedicated to Miscoe and Clough Elementary. Our school resource officer chairs the school safety committee. Safety barriers have been added to our student drop off area, issues with building access have been addressed, and a plan has been put in place to train staff in the response to the threat of an active shooter. In addition, the resource officer has partnered with the wellness teacher and the guidance counselors to offer classroom presentations and speakers around issues of personal safety.

A school beautification committee was formed. This group of parents, staff and students worked to identify the needs within the school as well as on school grounds. One outcome of this committee is a partnership with students and staff from Blackstone Valley Technical High School to renovate a student bathroom identified as a top priority by the committee. In addition, new stairs leading to the baseball field were installed, the recess area fencing was replaced,

cement pads were poured under the bleachers on the playing field, fencing around the ball field was repaired, and weeds were removed from play spaces. The committee has prioritized the remaining needs and will continue to take action on addressing them.

Our Spanish Immersion program continues to develop. We saw an increase in enrollment in grade five. A native speaker was hired to teach our grade eight Spanish Immersion students as well as our grade six World Cultures elective. The program underwent an outside evaluation, and we look forward to putting the recommendations into place to make the experience as immersive as possible.

With the support of students and staff, our dress code policy was revised to reflect the current trends and expectations. Both Nipmuc and Miscoe students volunteered their time over several months to work with administration and staff on crafting language that was equitable across genders and respectful of the developmental levels of our learners.

Lastly, Miscoe Hill School's Environmental Quality Committee continues to work to maintain a healthy environment for all community members. We've learned that although we have the oldest building in the district, we also have one of the cleanest in terms of air quality.

Respectfully Submitted,  
Jennifer Mannion, Principal

Mendon-Upton Regional School District  
Administrator's Report  
H.P. Clough Elementary School

H.P. Clough Elementary School's Mission Statement is: "We, at H.P. Clough Elementary School are committed to working collaboratively with students, parents and the community to create a trusting and caring environment where excellence is achieved through high quality, research based instruction that is focused on the unique needs of each child. Exemplary teaching and a high quality curriculum equip our students with the skills to create solutions for a rapidly changing, technologically rich, and culturally diverse world."

The faculty at Clough continue to motivate and inspire their students through instruction and in focusing on student interests, passions and varied learning styles. Some examples of this were done through Makerspace and Project Based Learning such as the Third Grade Olympics, students designing their own restaurants, cooking, robotics, building and creating games, student-led conferences, reading incentive contests and book reviews by students in grades K-4. This year we were able to fulfill a dream of the School Principal Janice Gallagher to inspire outside learning through building an outdoor learning classroom where students can learn under the clouds of inspiration. This came to fruition thanks to the generosity of the PTO, parent Gary Giuffrida who built the classroom, and several local business who donated material.

Technology plays a vital role in the delivery of education to our students. Be it woven into the daily classroom curriculum, weekly technology-based classes with our technology specialist, or offered as an Enrichment class. Students have daily exposure to the use of iPads and or, laptops, to explore a variety of applications. Students K - 4 are also taught an in-depth unit revolving around Internet Safety and an understanding of their digital footprint. Computer programming and coding are also being taught to students. These are very important skills for our students to be exposed to in order to prepare them for the IT market which is growing more rapidly year after year. All classrooms are outfitted with interactive SMART boards which support and enhance each of the curriculum areas, literacy, math, science and social studies. We are most fortunate that our dedicated, tech-driven staff is provided with many on and off-site professional development opportunities which regularly expose them to new ways to use purposeful technology in each of their educational settings. These new tools, applications, and technology-infused methods of teaching, enhance student learning and effectively enrich the lives of each and every child's learning experience.

Clough Elementary School incorporates a full inclusion model with special education teachers, a reading specialist, and RtI (Response to Intervention) support staff working directly in the classrooms to help support students. RtI is a general education multi-tiered approach designed to maximize student achievement, address the needs of struggling learners, and to reduce behavior problems. With RtI, staff identifies students at risk and those students who are ready to be challenged, monitor student progress, provide evidence-based interventions and adjust the intensity and nature of those interventions depending on a student's responsiveness, and identify students with learning disabilities or other disabilities.

The School Counseling Program offers both individual and small group counseling sessions for our students. Small counseling groups give students a chance to belong, a chance to express themselves, and a chance to benefit from the support of group members while learning essential social/emotional skills. Throughout the year, the school counselor organizes programs to help Clough families in financial need. In collaboration with St. Gabriel the Archangel Church, we have provided families with holiday meals and grocery store gift cards for Easter, Thanksgiving, Christmas, and a summer lunch program for kids. The Mendon-Upton Knights of Columbus provided winter coats for students in need. Clough staff sponsored the annual Giving Tree in order to provide holiday gifts for Clough families. In an effort to promote conflict resolution and prevent bullying, we utilize the Second Step Social-Emotional Learning Curriculum at all grade levels. This is a research-based curriculum that integrates academics with social and emotional learning. Students in Pre-Kindergarten through Grade 4 learn and practice vital social skills, such as empathy, emotion management, problem solving, and cooperation. These essential life skills help students in the classroom, on the playground, and at home. An at-home parent component is also incorporated. We have “KCR Time” (Kind, Caring and Respect) embedded into our specialists’ curriculum. Our school focuses on three main character traits throughout the school day: being Kind, Caring, and Respectful. Every week the students have “KCR” time with the specialists and school counselor. Our dynamic KCR program offers students the opportunity to learn about the above three character traits plus many others such as teamwork and sportsmanship through a variety of projects, role-playing, videos, group discussions, literature, hands-on activities, and guest speakers from the community. As part of this initiative, students participate in many community based projects such as a Caring Breakfast for Senior Citizens, Pen Pal Program with Mendon Senior Citizens, collections for the local food pantry, and monthly school-wide walks as fundraisers for various charities. We continue to work with Nipmuc students in the DECA Program, and National Honor Society by helping them with their service projects. We also incorporate the Principal’s Principle every day into our morning announcements. This offers a concise communication resource that creates a character driven focus for the entire day. It has made it possible for all staff and students to learn a specific character word each week and allow everyone to have discussions and mini lessons around this topic. To further support the District’s Strategic Initiative of supporting social and emotional learning, Clough staff began a Positive Behavior Incentive System (PBIS) this year with students K-4. Clough students are SOARING. What does SOARing look like at H.P. Clough Elementary? We teach school wide behavioral expectations using the acronym SOAR: S- Safe, O-On-task, A- Act K.C.R. (kind, caring and respectful) and R-Responsible. Students and individual classrooms are positively reinforced for following the expectations by earning a butterfly ticket and exhibiting SOAR behaviors in the following parts of the school: Classroom, Cafeteria, Recess, Bathroom, Bus and Assembly. Principal’s Principle, along with our KCR, PBIS program and Second Step Anti- Bullying Program sets collaborative, consistent and high expectations for student behavior and assists in addressing student’s social and emotional well-being.

The H.P. Clough Elementary School community is most fortunate to have the support of our PTO. They are an outstanding group of parents that continuously work to support our staff and students. They provide wonderful cultural and fine arts programs, social activities that are important for developing the social culture, as well as making important purchases to support the students and staff. They sponsored their Annual Golf Tournament in September which was once again a huge success. PTO also participates in a Holiday Shoppe held in December and utilized volunteers from

the Mendon Senior Center to help with the students. Clough PTO and the school counselor have coordinated ways to assist students experiencing financial hardship through the Good Neighbor Program.

Clough Specialists put together many events with their students, one being the Memorial Day Concert where Veterans are honored. They also hold a Specialist Night for all students and their parents. This was an opportunity for students to showcase what they do in art, music, technology, library and physical education classes. The fourth grade students also had a chance to participate in Chorus for the first time, ending with two concerts for all students and their parents.

Clough School's garden flourished this year and produced over 100 pounds of vegetables and herbs that were used in our cafeteria and donated to the Mendon Senior Center. Students are responsible to plant, take care of, and pick the vegetables. The garden even inspired students to attend before school enrichment classes to learn about growing, maintaining and harvesting fresh vegetables. With help of local families, the garden was watered, weeded and harvested throughout the summer. A Stop and Shop mini-grant of \$800 was awarded to our school to increase the sustainability of our garden. This is our second grant from Stop and Shop. They were so impressed at the success of our garden they reached out to the school to award the grant.

Clough School's Fuel Up to Play 60 program continues to grow and be successful. Monthly school wide walks occur to support funds like the Juvenile Diabetes Research Foundation in which we were able to raise and donate over \$1600 to help end Diabetes. Our school wide walks are also beneficial to get the blood flowing and increase learning.

H.P. Clough Elementary School continues to be recognized by the Spanish Ministry of Education for our academic excellence in language education. We were also selected for membership in ISA (International Spanish Academy) to promote high academic standards, as well as to provide students with the values of multicultural education.

The H.P. Clough Elementary School, in conjunction with Charles River Bank, offers our Clough students the opportunity to learn the principles of saving through our school-banking program. First Grade Students visited the Taft Library and received their very own Library card. The children in our school are indeed fortunate to have the support from Mendon Firemen, and Police. We are grateful to have Officer Steven Sinko, as our School Resource Officer.

H.P. Clough Elementary School is appreciative to have the continuous support from parents, community members, and the school committee. The success of our students is a direct result of this strong partnership. We are thankful for the ongoing opportunity to work with the Mendon community towards a common goal: to assist each student to reach his or her highest potential. With this continued involvement and support, we will continue to enhance our reputation for excellence. "One Team, One Goal, No Limits".

Respectfully Submitted,  
Janice Gallagher, Principal

Mendon-Upton Regional School District  
Administrator's Report  
Memorial Elementary School

Memorial School's Mission Statement is, "In partnership with families and the community, Memorial School empowers our students to become active learners and to be socially responsible in an ever-changing world." We strive to promote a love of learning by providing all students with a safe, supportive, and child-centered learning environment. Our programs are aligned with state standards and promote rigor through relevance. We focus on the development of the "whole child" and provide opportunities for students to grow in their love of learning, social interactions and curiosity.

Memorial School's goals for 2018 reflect our commitment to providing students with meaningful and rigorous learning opportunities by increasing our capacity regarding the beliefs, cultures, and context of modern learning. Staff members adopted personal goals, with action steps to support their understanding of modern learning. Teachers also participated in a book study for Most Likely to Succeed, by Ted Dintersmith and Tony Wagner, as well as attended a keynote presented by Will Richardson of Change School. Teachers accessed professional development opportunities in the area of project based learning and have begun to implement a number of the strategies to promote real-world connections and to encourage students to share their work with authentic audiences. Second graders learned about life in Africa and raised funds to purchase animals through Heifer International for an African village, in an effort to improve their quality of life. In partnership with the Crayola Color Cycle program, third graders made a public service announcement about the recycling of markers, shared it with the school community and collected 7081 markers throughout the school year to recycle, rather than add to landfills. Students in third and fourth grade participated in a STEM Olympics, including an opening and closing Parade of Countries. Teachers have also explored "Genius Hour", providing students with agency to determine what they want to learn about, how they choose to explore the subject, and share the information they learned. We have participated in the district's design challenges which have included "The Marshmallow Challenge" and "Project Wilbur: The Fourth Little Pig".

At Memorial School we view teaching and learning from a holistic perspective, understanding that social, emotional, and behavioral skills are essential components in education. Students participate in bi-weekly KCC (Kindness, Caring Club) lessons with the Specialist Team. They also receive Second Step lessons in their classrooms and through KCC. Second Step is a program which promotes conflict resolution, perspective taking, and effective communication through a variety of activities, including role playing. This year we have introduced RISE, based on Positive Behavior Intervention and Supports (PBIS). RISE is an acronym for RESPECT, INCLUSIVITY, SAFETY, and EMPATHY. Through monthly assemblies, classroom incentives, and school wide supports, students are explicitly taught the different behavioral expectations in a variety of school settings. Students can earn and collect "brag tags" for demonstrating "RISE" behaviors each month. In addition, students and staff have been trained in Zones of Regulation and are able to use the vocabulary to describe how they are feeling, as well as identify strategies to assist in the reduction of anxiety, stress, etc. With the support from the Memorial School PTO, teachers have had the opportunity to create sensory baskets and create break areas within the classrooms for students to utilize when they feel they need to regulate. Students also have the opportunity to use flexible seating throughout the building to best meet their working preferences.

Technology integration is an important element in all areas of our curriculum. Students and staff utilize desktops, laptops, document cameras and iPads to conduct research, communicate with others around the country and throughout the world, share their learning through presentations and blogs, as well as design and create their own videos and books. This year, students have begun creating digital portfolios, which they shared with parents during spring conferences. Every classroom is also equipped with an interactive whiteboard to promote greater engagement through the use of online features with our literacy, math, and science programs. Programs such as Razz Kids and IXL allow students to practice their literacy and math skills from home. Teachers at Memorial Elementary School strive to remain current in the area of technology integration and share their strategies with colleagues through “Lunch and Learns” as well as by offering workshops before and after school.

In addition to taking pride in the exceptional work that they have done in the classroom, the students had the opportunity to display their work with the specialists at the Memorial Elementary School Specialists’ Night. The evening consisted of family music lessons, digital portfolios, artwork which was showcased throughout the building, poetry and fairy tales written by the students, as well as dance routines/exercises and maker-space activities.

Memorial Elementary School has been recognized as an International Spanish Academy. The International Spanish Academy Program was established by the Ministry, through the Education Office of the Embassy of Spain to promote the development of quality Spanish-English bilingual education programs that promote high academic standards, as well as provide students with the values of multicultural education. This year students have had the opportunity to communicate weekly with a class in Spain through Skype. They also used technology to develop a virtual tour of our school as they expanded their use of Spanish and 21st Century communication skills. Currently, Memorial School houses two Spanish immersion kindergarten classes, as well as one SI classroom at first through fourth grade.

As a result of the coordinated efforts of our reading specialist and tutors, Memorial School continues to conduct universal screenings at all grade levels in the area of reading and mathematics. Through our Response to Intervention (RtI) program, we are able to provide intensive remediation with letter recognition, letter/sound correspondence, decoding, blending, fluency, and reading comprehension as part of our regular education support system. Tutoring is also provided through regular education in the area of mathematics. Students are provided with small group instruction to receive remediation in specific skill areas, as well as the mastery of math fact fluency. Ongoing progress monitoring allows us to identify areas of concerns quickly and document student growth for more personalized interventions. At Memorial School we provide special education services in the least restrictive learning environment. There are inclusion classrooms at the first through fourth grade levels in which a general education teacher and a special education teacher co-teach, meeting the needs of students on individual education plans. This also allows for incidental inclusion in small group instruction to meet the needs of all students. To foster a love of reading and to encourage the exploration of a variety of genres, students participated in the Tower of Books reading incentive program.

Memorial Elementary School is fortunate to have committed groups of community members working in partnership with our school toward a common vision, and with a commitment to education, to ensure that all students are successful. The Memorial Elementary School Council and Memorial

Elementary School Parent Teacher Organization are critical members of the school community. In addition, MUEF (Mendon Upton Education Foundation) has funded grants for innovative programs. This year they supported Cubelets, Blue Bots, Spanish immersion exchange and Google Expedition to promote innovative instruction. The Upton Fire Department visits students at Memorial School bi-monthly to teach fire safety. We continue to work closely with the both the Upton Fire Department and Upton Police Department to review and revise safety protocols.

To meet the needs of our families, the Before and After School Program continues to offer childcare at Memorial Elementary School. Parents are able to access care from 7:00 a.m. until 6:00 p.m. This program also offers an exciting variety of activities through their Summer Fun Program. Students are also invited to participate in a number of enrichment activities, which are offered before and after the typical school day. The enrichment activities are taught by Memorial Elementary School teachers and include titles such as Silly Sports, Basketball, Legos, Running Club, Music with Computers, Science Club, Art Club, and CrossFit for Kids, Fun with Bugs, Spanish, and Crazy Crafts.

In addition to the excellent instruction that takes place at Memorial Elementary School, the school community has come together to support others through their participation in a number of charitable opportunities. Students and staff raised twenty thousand, four hundred sixty seven dollars (\$20,467.) for the American Heart Association through the *Jump Rope for Heart* program. Together the students and staff at Memorial Elementary School raised one thousand twenty five dollars (\$1,025.00) for the United Parish Food Pantry of Upton through our Kindness and Caring in our Community Project. We have collaborated with Alternatives Unlimited of Whitinsville. They visit once a week to update our Principal's Pride bulletin board. Halloween candy was sent overseas to service members. The Memorial Elementary School staff participated in the *Giving Tree* program, providing support to families in need during the holiday season. Working with St. Gabriel's Church, we distributed groceries and gifts for Thanksgiving, Christmas, and Easter. To support our students during the summer months, "Beyond Bundles" were shared with several families. In partnership with the Bloomer Girls, students wrote holiday letters and drew pictures for Upton service members stationed in the states and overseas.

The staff of Memorial Elementary School believes in supporting family friendly activities to promote a strong home-school partnership. Families were invited to participate in numerous activities, including the kindergarten playdate prior to the beginning of the new school year. First graders shared their discoveries at a Science Fair, as well as their Hundred Day Museum. The Science Matters play with second graders was a big success. The Fourth Grade Chorus performed at a Worcester Railers game. Third grade students learned about town government during their annual field trip to the town hall. They also participated in a mock town meeting. A fourth grade class hosted a Community Soup Social. We enjoyed welcoming community members to our first Veterans Day Concert and shared holiday cheer with our Community Caroling. In addition, first graders hosted an Author's Tea in which they shared books they had written.

Respectfully Submitted,  
Debra Swain, Principal

Mendon-Upton Regional School District  
Administrator's Report  
Director of Technology Operations

In 2018, we continued to upgrade and maintain our existing fleet of computers and instructional hardware to keep up with the state mandated programs and services. The district continued the 1:1 learning initiative at the middle school and the high school, serving students in grades 5-12.

The district increased its investment in instructional technology replacing aging out—of-date projectors, smartboards, and sound hardware to pair with our existing fleet of Apple laptops, tablets, and other mobile devices. We successfully updated our existing fleet of teacher Apple devices to the newest operating systems and applications available. We refreshed our inventory of student Apple iPads over the summer to the newest models. We continue to expand and further our investment in Google products for classroom communications, operations, and management.

The Director of Technology Integration coordinated and provided regular technology professional development to staff throughout the year, and coordinated several student projects around the district. We also have made significant time and program investments in the areas of science and technology at all levels adding programs to give students more access and exposure to technology in their classrooms and after school.

The district made advancements in following the current MURSD Technology Plan adopted in 2016. The district is eligible for state and federal grant funding opportunities in the 2018-2019 school year.

Respectfully Submitted,  
Joseph S. Leacu  
Director of Technology Operations

Annual Town Report 2017-2018		
DISTRICT EMPLOYEE LISTING - YEAR ENDING JUNE 30, 2018		
SCHOOL COMMITTEE		
Dezutter, Phil		Term Expires 2021
Duncan, Diane		Term Expires 2019
Ludwigson, Vikki	Secretary	Term Expires 2021
Martin, Leigh	Chairperson	Term Expires 2021
Nicholson, Sean		Term Expires 2020
Scally, Dorothy	Vice Chairperson	Term Expires 2019
ADMINISTRATION		
Angel, Filipe	Network Technician	\$49,743.00
Appell, Lisa	Network Technician	\$51,625.89
Belland, Kimberly A.	Accountant/Human Resources	\$82,400.00
Byer, Jay	Financial Officer	\$99,079.06
Choiniere, Kenneth H.	Director Grounds/Maintenance	\$105,641.00
Clements, John K.	Principal, Nipmuc Regional High School	\$122,487.50
Cohen, Maureen M.	Asst. Superintendent	\$115,511.37
Gallagher, Janice E.	Principal, H. P. Clough Elementary School	\$111,488.50
Leacu, Joseph S.	Director Informational Technology	\$86,593.03
Mannion, Jennifer	Principal, Miscoe Hill Middle School	\$115,000.00
Marshall, Paul	Asst. Principal	\$98,553.00

Maruszczak, Joseph P.	Superintendent	\$163,200.00
Moran, Mary Anne	Associate Principal, Nipmuc	\$98,053.86
Quinn, David	Dir. Instructional Technology	\$97,375.00
Swain, Debra E.	Principal, Memorial Elementary School	\$111,488.50
Todd, Dennis	Director of Pupil Personnel Services	\$108,161.64
<b>TEACHERS/GUIDANCE/NURSES</b>		
Abalos Coyle, Deborah Y	Teacher	\$59,501.00
Ahmed-Jussaume, Julie A.	Teacher	\$80,026.00
Alibozek, Sandra N.	Teacher	\$87,312.00
Allen, Kathleen M.	Guidance Counselor	\$87,312.00
Allen, Patrick J.	Teacher	\$80,026.00
Alsen, Sheila C.	Teacher	\$89,346.00
Amitrano, Anthony J	Teacher	\$87,312.00
Amitrano, Lauren M.	Teacher	\$80,026.00
Annunziata, Johanna	Teacher	\$47,183.00
Antonelli, David C.	Teacher	\$87,312.00
Appleby, Stacy L	Teacher	\$82,317.00
Ariel, Veronica C.	Speech Pathologist	\$89,346.00
Arnold, Karen	Media Specialist	\$72,143.00
Aube, Kristen L.	Teacher	\$80,026.00
Augustino, Gail P.	Occupational Therapist	\$71,476.80
Ayuso Paris, Valerie	Teacher	\$51,546.00
Barrows, Mary E.	Teacher	\$82,317.00
Beaudoin, Lori L.	Teacher	\$82,317.00
Beauregard, Victoria L.	Guidance Counselor	\$91,133.00
Bellefontaine, Tara A.	Nurse	\$75,697.00

Berthao, Kristen	Teacher	\$87,312.00
Bertram, Susan J.	Teacher	\$82,317.00
Bisbee, Bruce R	Teacher	\$71,195.00
Blackburn, Lauren S	Teacher	\$54,447.00
Blain, Kelly L	Teacher	\$68,480.00
Borgatti, Diane M.	Teacher	\$81,436.00
Bosworth, Andrea R	Teacher	\$9,533.57
Boudreau, Dveynn	Teacher	\$47,183.00
Brazil, Meagan M.	Teacher	\$82,317.00
Brigham, Marie E.	Teacher	\$87,312.00
Brown, Gail N.	Teacher	\$89,346.00
Brown, Kelly	Teacher	\$55,978.00
Campbell, Kevin M.	Teacher	\$80,026.00
Cardamone, Kathryn L.	Teacher	\$75,697.00
Casey, Linda J.	Physical Therapist	\$45,301.20
Ceruti, Suzanne	Teacher	\$52,063.38
Chapman, Patricia A.	Teacher	\$87,312.00
Charest, James R	Teacher	\$57,941.00
Checkoway, Gail E.	Nurse	\$80,026.00
Cirello, Louis S	Teacher	\$55,505.00
Clark, Robert E.	Teacher	\$89,346.00
Claro, Kristine L.	Teacher	\$80,026.00
Clements, Michael J.	Teacher	\$87,312.00
Clish, Alison L.	Teacher	\$89,346.00
Cochran, Ronald A.	Teacher	\$87,312.00
Cody, Ryan J.	Teacher	\$71,428.00

Conant, Alexander	Teacher	\$51,891.00
Connolly, Kerry P.	Vision Teacher	\$39,935.00
Connolly, Kerry P.	Spec. Ed	\$43,656.00
Cook, Shelley A	Teacher	\$66,589.00
Costello, Ann T.	Teacher	\$80,026.00
Cote, Linda	Teacher	\$80,026.00
Couture, Alyssa	Teacher	\$82,314.00
Crawford, Alyssa A	Teacher	\$87,312.00
Cullen, Alyson	Teacher	\$80,026.00
DellaRovere, Steven J.	Teacher	\$80,026.00
DeRosa, Denise	Teacher	\$70,028.00
Deschenes, Kathleen P.	Teacher	\$77,849.00
Devlin Ellis, Kami R.	Teacher	\$91,133.00
Dunton, Kati Lyn	Teacher	\$69,279.00
Eagan, Michael A.	Teacher	\$80,026.00
Edwards, Susan N.	Vision Services	\$78,894.72
Ellis, Erin KM	Teacher	\$51,546.00
Evans, Christopher P.	Teacher	\$82,317.00
Evans, Leigh Ann	Teacher	\$62,178.00
Fagan, Kerry A.	Guidance Counselor	\$82,317.00
Farley, Amanda J.	Speech Pathologist	\$82,746.00
Ferrucci, Erika L	Teacher	\$49,553.00
Field, Jennifer C.	Teacher	\$89,346.00
Fowler, Jessica A.	Teacher	\$82,317.00
Frary, Cathy A.	Teacher	\$82,317.00
Gentili, Alice M.	Teacher	\$91,133.00

Gervais, Beth A.	Teacher	\$82,317.00
Gilchrist, Amy E.	Teacher	\$89,346.00
Glassman, Scott R.	Teacher	\$80,026.00
Grant, Jennifer L.	Teacher	\$62,178.00
Grau De Arcieri, Olgalexandra	Teacher	\$59,501.00
Greene, Chelsea	Teacher	\$49,553.00
Guertin, Kathy A.	Guidance Counselor	\$91,133.00
Hack, Catherine A	Teacher	\$53,170.00
Hagen, Leah M	Teacher	\$55,973.00
Hall, Jennifer M	Teacher	\$7,437.63
Hall, Jennifer S.	Teacher	\$80,026.00
Hansen, Jonathan M.	Teacher	\$82,317.00
Hardin, Rebecca A.	Teacher	\$80,026.00
Harding, Simon	Teacher	\$80,026.00
Hayes, Daniel P.	Teacher	\$80,026.00
Heath, David L	Teacher	\$62,178.00
Hefez, Meredith J.	Teacher	\$61,159.00
Henderson, Amy E.	Teacher	\$70,028.00
Hendricks, Barbara R.	Teacher	\$64,020.80
Hendricks, Olivia M	Teacher	\$48,345.00
Hennessy, Elizabeth A	Teacher	\$82,317.00
Henry, Courtney A.	Teacher	\$80,026.00
Hicks, Stefani L.	Guidance Counselor	\$64,852.00
Higggins, Sarah C.	Teacher	\$80,026.00
Holloway, Laurie A.	Teacher	\$80,207.00
Hopkins, Christy	Teacher	\$27,181.51

Horn, Christine K.	Teacher	\$72,634.00
Ide, Rebecca L	Teacher	\$51,873.00
Ishler, Marabeth	Teacher	\$80,026.00
Jarvis, Jacquelyn	Teacher	\$80,026.00
Jayes Olaso, Larissa	Teacher	\$47,183.00
Johnson, Douglas K.	Teacher	\$70,537.00
Jordan, Katie J.	Teacher	\$87,312.00
Joyce, Carla J.	Teacher	\$82,317.00
Kadra, Elizabeth M.	Teacher	\$74,995.00
Kahler, Brittney A.	Teacher	\$62,915.00
Keeler, Jennifer M	Teacher	\$67,844.00
Keenan, Jaclyn M.	Teacher	\$80,026.00
Kennedy, Mary Ellen	Teacher	\$71,195.00
King, F. Andrew	Teacher	\$80,026.00
Kinkela, Melisa J.	Teacher	\$87,312.00
Labarre, Ryan G.	Teacher	\$55,505.00
Laflash, Kathleen A.	Teacher	\$87,312.00
Lajoie, Lauren B.	Teacher	\$80,026.00
Lambert, Elizabeth E.	Teacher	\$91,133.00
Langdon, Heather B.	Teacher	\$80,026.00
Larracey, Katherine A.	Guidance Counselor	\$39,128.00
Leja, Courtney M	Teacher	\$70,537.00
LeMaire, Chelsea	Teacher	\$51,546.00
Lizotte, Janice G.	Teacher	\$80,026.00
Lopes, Kimberly A.	Teacher	\$62,178.00
Lopes, Nancy M.	Teacher	\$89,346.00

Luo, Xu	Teacher	\$22,784.00
MacIsaac, Daniel A.	Teacher	\$82,317.00
MacMurray, Robert T.	Teacher	\$72,874.00
Maglione, Janet R.	Teacher	\$91,133.00
Manser, Caterina A.	Teacher	\$79,870.00
Manzella, Christine D.	Teacher	\$62,820.00
Marques, Heather L.	Teacher	\$80,026.00
McCourt, Heather A.	Teacher	\$80,026.00
McDonald, Michele M.	Teacher	\$89,346.00
McDowell, Renee	Teacher	\$87,312.00
McInnis, Leslie	Nursd	\$72,634.00
McInnis, William R.	Teacher	\$80,026.00
Merten, Matthew N.	Teacher	\$87,312.00
Messick, Robert S.	Teacher	\$89,346.00
Moffett, William J	Teacher	\$14,154.00
Moloney, Brian J	Teacher	\$63,142.00
Moloney, Tricia	Teacher	\$80,026.00
Monroe, Wanda B.	Teacher	\$82,317.00
Montano, Sarah C	Teacher	\$13,917.57
Monterotti, Lori A.	Teacher	\$62,915.00
Morrison, Wendy H.	Speech Pathologist	\$89,346.00
Naples, Amy B.	Teacher	\$87,312.00
O'Donnell, Heather A	Teacher	\$55,973.00
Oldfield, III, Frederick G.	Teacher	\$91,133.00
O'Neil, Maureen A.	Teacher	\$80,026.00
Parent, Jennifer L.	Teacher	\$66,589.00

Perras, Gary E.	Teacher	\$89,346.00
Perry, Jessica	Teacher	\$55,973.00
Perry, Kathleen B.	Teacher	\$82,317.00
Pike, Meagan ED	Teacher	\$80,026.00
Pilkington, Rebecca J	Teacher	\$62,178.00
Pilotte, Kathleen M.	Teacher	\$82,317.00
Plante, Lauren	Teacher	\$49,553.00
Poisson, Kristen E	Teacher	\$49,742.00
Pokornicki, Lauren E.	Teacher	\$67,844.00
Pool, Grace G.	Teacher	\$48,015.00
Poxon, Lauren N.	Teacher	\$70,537.00
Presbrey, Karen A.	Teacher	\$91,133.00
Ramsdell, Jennifer	Sped. Team Chairperson	\$67,844.00
Raposa, Ann	Teacher	\$82,317.00
Reardon, Kathryn M.	Teacher	\$72,874.00
Rempe Obrador, Kira E.	Teacher	\$59,501.00
Rhodes, Kathleen A.	Teacher	\$89,346.00
Rogers, Daniel D.	Teacher	\$82,317.00
Rosenau, Brendon T.	Teacher	\$62,178.00
Rutkowski, Andrea L.	Teacher	\$80,026.00
Ryan, Lisa	Nurse	\$80,026.00
Sanford, Amanda A.	Teacher	\$87,312.00
Schmidt, Christopher P	Teacher	\$80,026.00
Schwab, Paul F	Teacher	\$87,312.00
Sheehan, Paula R.	Teacher	\$72,634.00
Simmonds, Whitney M	Teacher	\$62,178.00

Smith, Heather A.	Teacher	\$80,026.00
Smith, Lise M.	Teacher	\$38,360.51
Soto, Ana M.	Teacher	\$87,312.00
Spindel, Roy R.	Teacher	\$83,065.00
St. Pierre, Lauren	Teacher	\$80,026.00
Stanas, Julie	Teacher	\$70,537.00
Steinberger, Haley	Teacher	\$51,873.00
Sullivan, Carol E	Teacher	\$53,170.00
Swenson, Kendra	Guidance Counselor	\$35,819.93
Torres Garcia, Kharen	Teacher	\$75,697.00
Towne, Allison J	Guidance Counselor	\$65,370.00
Venkataraman, Suzanne M.	Teacher	\$65,625.00
Washburn, Melonie A.	Teacher	\$80,026.00
Webster, Brenda L.	Teacher	\$82,317.00
Welch, Marney P.	Teacher	\$80,026.00
Wheelock, Jacqueline B.	Teacher	\$89,346.00
White, Allison L	Teacher	\$57,830.00
White, Cari A.	Teacher	\$80,026.00
Williams, Culhane	Teacher	\$64,852.00
Willinski, Maria E	Teacher	\$89,346.00
Wilson, Samantha E	Teacher	\$59,501.00
Wood, Melissa A.	Teacher	\$80,026.00
<b>SUPPORT STAFF</b>		
Adams, Christine T	Lunch/Recess Aide	\$15.78/hr.
Agro, Ellen S	Aide	\$17.25/hr.
Angel, Felipe	Network Technician	\$48,720.00

Appell, Lissa A	Network Technician	\$54,777.72
Beatrice, Alycia M	Sped. Aide	\$14.57/hr.
Black, Elizabeth	Administrative Assistant	\$32,615.52
Boczanowski, Carla A	Aide	\$18.28/hr.
Bolton, Delaney	After School Aide	\$11.00/hr.
Bohan, Carol B.	Nurse Asst.	\$13,609.60
Bukunt, Cheryl N.	Lunch/Recess Aide	\$11.00/hr.
Burns, Kristin A	Aide	\$17.25/hr.
Burroughs, Denise	Sped. Aide	\$14.37/hr.
Busby, Julia S	Administrative Assistant	\$49,400.00
Callahan, Debra A.	Aide	\$16.91/hr.
Campbell, Roseann M	Aide	\$17.25/hr.
Cangi, Deborah	Before School Aide	\$12.50/hr.
Carter, Nadine L	Sped. Aide	\$17.76/hr.
Casasanta, Nicole J	Sped. Aide	\$15.96/hr.
Ceruti, Suzanne	Sped. Aide	\$15.96/hr.
Chenevert, Paige E	After School Aide	\$11.00/hr.
Connors, Theresa M	Before/After School Aide	\$12.75/hr.
Costello, Gwyneth E	After School Aide	\$11.00/hr.
Cote, Brooke	Sped. Aide	\$15.78/hr.
Culcasi, Jodie	Before School Aide	\$12.75/hr.
Curley, Peter J	Aide	\$18.28/hr.
Curran, Catherine A	ABA Tech.	\$21.73/hr.
Curtis, Bernadette F.	District Data Administrator	\$61,500.00
DeLuca, Sherry Lynn	ABA Tech.	\$23.03/hr.
Derocher, Jacob	After School Aide	\$11.00/hr.

Drainville, Hannah	After School Aide	\$11.00/hr.
Dumas, Alicia H	Sped. Aide	\$17.25/hr.
Estabrook, Marie K	After School Aide	\$12.75/hr.
Farrell, Denise A.	Administrative Assistant	\$52,312.00
Ferris, Jay C.	Administrative Assistant	\$50,419.20
Ferris, Karen	Lunch/Recess Aide	\$11.00/hr.
Figgins, Nancy	Sped. Aide	\$15.96/hr.
Fior, Cora	ABA Tech.	\$23.36/hr.
Flanagan, Caitlin	After School Aide	\$11.00/hr.
Gale, Karlyn M.	Library Teaching Asst.	\$32,279.00
Gaskill, Karen M	Aide	\$19.98/hr.
Gaskill, Zachary C	Summer Fun Program	\$11.00/hr.
Gibbons, Kristen M	Lunch/Recess Aide	\$11.00/hr.
Gibson, Carol A.	Administrative Assistant	\$50,419.20
Giglio, Hannah	After School Aide	\$11.00/hr.
Goddard, Barbara A	Preschool Aide	\$15.96/hr.
Gorman, Susan E	Aide	\$21.34/hr.
Goulet, Kate E	ABA Tech.	\$18.39/hr.
Grady, Brian	Sped. Aide	\$15.78/hr.
Grady, Janis L.	Administrative Assistant	\$40,529.28
Hardcastle, Moreen	Sped. Aide	\$16.23/hr.
Hebert, Caroline E	After School Aide	\$11.00/hr.
Herd, Jacqueline R	Aide	\$17.25/hr.
Hess, Mary E	ABA Tech.	\$21.34/hr.
Hodgens, Tammy A	Aide	\$17.76/hr.
Houskeeper, Jean R	Nurse Asst.	\$16,024.47

Hurd, Lisa M	ABA Tech.	\$23.03/hr.
Jiminez, Claudia	Lunch/Recess Aide	\$11.00/hr.
Kuczinski, Taylor	Summer Fun Program	\$11.00/hr.
Laczka, Lana M.	Before/After School Program	\$28.42/hr
Labonte, Lydia	Sped. Aide	\$14.57/hr.
Lanctot, Melissa	ABA Tech.	\$19.87/hr.
Laucis, Debra A	Sped. Aide	\$14.57/hr.
Lauze, Rebecca	After School Aide	\$11.00/hr.
Lepe, Olaya	Aide	\$15.78/hr.
Linehan, Deborah A.	Administrative Assistant	\$36,794.45
Lipscomb, Carol L	Aide	\$16.86/hr.
Loeper, Lorraine G	Aide	\$18.28/hr.
Lowther, Kimberly M	Sped. Aide	\$15.91/hr.
Luccini, Christine L	Sped. Aide	\$14.82/hr.
Macdonald, Brooke A	Preschool Aide	\$15.78/hr.
Maisonave, Eneida	Aide	\$14.57/hr.
Mages, Karen	Nurse Asst.	\$11,913.10
Maley, Melissa	Lunch/Recess Aide	\$11.00/hr.
Maloney, Maria A	After School Aide	\$11.25/hr.
Maloney, Pamela J	ABA Tech.	\$21.34/hr.
Manzella, Deborah R	Administrative Assistant	\$47,507.20
Mateer, Lisa	Aide	\$21.34/hr.
Mayzel, Karen S	Aide	\$15.60/hr.
Mccluskey, Heidi E	Aide	\$18.28/hr.
McDevitt, Cynthia L.	Administrative Assistant	\$52,312.00
Mcneill, Jessica R	ABA Tech.	\$19.98/hr.

McQuilkin, Erika K	Aide	\$17.25/hr.
Miller, Christopher	Sped. Aide	\$15.78/hr.
Milton, Lori	ABA Tech.	\$21.34/hr.
Motyka, Lisa C	ABA Tech.	\$21.34/hr.
Mullarkey, Debra A.	Administrative Assistant	\$2,048.64
Murphy, Jodi M	Nurse Asst.	\$17,085.97
Murphy, Karen S	Lunch/Recess Aide	\$11.00/hr.
Murphy, Kristen A	ABA Tech.	\$21.34/hr.
Noreau, Catherine A	ABA Tech.	\$21.34/hr.
O'Connor, Natasha J.	ABA Tech.	\$21.34/hr.
Oglesby, Pamela M.	Aide	\$16.23/hr.
Paiva, Susan J	ABA Tech.	\$22.38/hr.
Partlow, Danielle M	Lunch/Recess Aide	\$11.00/hr.
Pazol, Logan J	Network Technician	\$12.00/hr.
Pelletier, Jill M	ABA Tech.	\$21.34/hr.
Perkins, Tracee L	Clerical Asst.	\$14,107.68
Petrie, Sandra	ABA Tech.	\$23.03/hr.
Petti, Laurie A.	Administrative Assistant	\$53,297.57
Piche, Sabrina	Before/After School Program	\$17.92/hr.
Pisano, Kari	Lunch/Recess Aide	\$11.00/hr.
Porciello, Gabrielle	Lunch/Recess Aide	\$11.00/hr.
Porter, Kathleen A	Sped. Aide	\$14.57/hr.
Pulkkinen, Diane C.	Administrative Assistant	\$8,916.64
Quimby, Adam	Sped. Aide	\$15.78/hr.
Racicot, Ann Marie	After School Aide	\$13.25/hr.
Rae, Astrid M	Aide	\$15.96/hr.

Rapp, Karen P	Aide	\$15.91/hr.
Renk, Jonathan	After School Aide	\$11.00/hr.
Rhodes, Melissa	Sped. Aide	\$15.96/hr.
Richardson, Mary E	Lunch/Recess Aide	\$11.00/hr.
Richardson, Mary E	Administrative Assistant	\$13,822.50
Robbins, Nancy C.	Nurse Asst.	\$34,024.00
Robbins, Rachel	Sped. Aide	\$14.37/hr.
Robinson, Kate	After School Aide	\$11.00/hr.
Rodriguez Serrano, Diana I.	Aide	\$14.82/hr.
Rodriguez, Cindy	After School Aide	\$12.50/hr.
Round, Barbara A.	Preschool Aide	\$15.91/hr.
Russell, Linda J	ABA Tech.	\$21.34/hr.
Sannicandro, Lauren	Administrative Assistant to Superintendent	\$62,333.33
Scanlon, Nancy J	ABA Tech.	\$21.73/hr.
Scansaroli, Tara L	A/P Clerk	\$44,333.00
Schandelmayer Davis, Autumn M	Aide	\$14.57/hr.
Scharnagle, Charles	After School Aide	\$11.00/hr.
Schulte, Anne Marie S	Lunch/Recess Aide	\$11.00/hr.
Sheehan, Michelle R	ABA Tech.	\$21.34/hr.
Shilale, Donna M	Sped. Aide	\$17.25/hr.
Silva, Kimberly	After School Aide	\$12.50/hr.
Simoneau, Alison M	Before/After School Aide	\$12.75/hr.
Siska, Joan E.	A.P.E.	\$28.91/hr.
Siska, Joan E.	After School Aide	\$12.50/hr.
Smith, Rene D	Aide	\$14.82/hr.

Snow, Hannah G	Lunch/Recess Aide	\$11.00/hr.
St. Germain, Kelli	Sped. Aide	\$15.78/hr.
Stanley, Maria A	Aide	\$16.53/hr.
Steiger, Danielle L	ABA Tech.	\$21.73/hr.
Taylor, Edward R	After School Aide	\$11.00/hr.
Taylor, Kelly S.	Aide	\$14.82/hr.
Thirsk, Alana P	Tech. Assistant	\$12.00/hr.
Tinio, Angela M	Administrative Assistant	\$48,484.80
Trimble, Lara	Library Teaching Asst.	\$31,021.00
Turner, Deborah J	ABA Tech.	\$22.38/hr.
Valk, Veronica	Before/After School Program	\$12.50/hr.
Vandervalk, Mary A	Aide	\$16.86/hr.
Vanslette, Cynthia K	Aide	\$16.39/hr.
Villemaire, Lori A.	Administrative Assistant	\$53,297.57
Welch, Erin J	Sped. Aide	\$16.23/hr.
Wilcox, Lorraine R	ABA Tech.	\$21.34/hr.
Williams, Kimberly A	Aide	\$16.39/hr.
Zinno, Denise L.	Administrative Assistant	\$36,150.74
CUSTODIANS		
Baker, John C.	Custodian	\$35,713.60
Bergeron, Brett R.	Custodian	\$40,414.00
Burke, Frances J.	Custodian	\$58,593.60
Carlson, Richard P.	Custodian	\$52,686.40
Choiniere, Brad H.	Custodian	\$51,438.40
Coburn, Douglas E.	Custodian	\$47,944.00
Dwyer, Gary I	Custodian	\$32,438.00

Ellis, Gary R.	Custodian	\$42,515.20
Engblom, Gary A.	Custodian	\$35,713.60
Gentili, Richard B.	Custodian	\$50,336.00
Gibson, Robert E	Custodian	\$34,424.00
Hackenson, Bret	Custodian	\$5,720.00
Hackenson, Kevin A.	Custodian	\$46,820.80
Handley, Steven M.	Custodian	\$14,105.00
Jandrow, Ryan J	Custodian	\$38,688.00
King, Mark W.	Custodian	\$48,963.20
MacDonald, Robert H.	Custodian	\$47,923.20
Masters, Patrick K.	Custodian	\$35,713.60
Nealley, John H. Jr.	Custodian	\$18,135.00
Tobin, Jr., William H.	Custodian	\$39,041.60
Wheet, Jeffrey M.	Custodian	\$42,411.20
Willinski, John J.	Custodian	\$50,024.00
CAFETERIA		
Mucci, Dianne	Food Service Director	\$61,158.00
Armstrong, Laurie J.	Cafeteria	17.22/hr.
Auty, Maryanne	Cafeteria	17.22/hr.
Burton, Sherry A.	Cafeteria	\$17.72/hr
Cote, Doreen J.	Cafeteria	\$20.46/hr
Dias, Elaine	Cafeteria	\$14.50/hr.
Dixon, Janet R	Cafeteria	\$20.07/hr
Doe, Charlene A.	Cafeteria	17.22/hr.
Gannon, Nancy E.	Cafeteria	17.22/hr.
Grady, Rose	Cafeteria	\$16.56/hr.

Hadley, Karen A.	Cafeteria	\$20.46/hr
Jionzo, Laura J.	Cafeteria	17.22/hr.
Johnson, Lucia	Cafeteria	\$19.68/hr
Oberg, Kristen M	Cafeteria	\$16.56/hr
Renk, Julie	Cafeteria	\$16.56/hr
Walsh, Rebecca	Cafeteria	\$14.50/hr.

2018	Voc Out	Pre School	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Totals	
<b>Mendon</b>																	<b>943</b>	
Clough		8	51	60	58	68	57										302	
Memorial		1	8			10	9										28	
Miscoe								81	87	85	80						333	
Nipmuc	8											70	71	52	64	2	267	
Out Of District							1		1		3	2	3	1		1	12	
S & L only		1															1	
<b>Upton</b>																	<b>1208</b>	
Clough				1		2	1										4	
Memorial		7	83	97	71	77	81										416	
Miscoe								103	104	104	110						421	
Nipmuc	9											89	76	88	83	2	347	
Out Of District							1	2	1	2	1	3	1	2	1	3	17	
S & L only		3															3	
<b>Choice In</b>																	<b>168</b>	
Out of District																1	1	2
Clough			7	15	12	6	7										47	
Memorial			6	2	7	2	5										22	
Miscoe								11	10	9	10						40	
Nipmuc												12	16	16	13		57	
<b>PK - Tuition</b>																	<b>37</b>	
Mendon- Mem																	0	
Mendon- Clo		18															18	
Upton-Clo																	0	
Upton- Mem		19															19	
<b>Totals</b>	17	57	155	175	148	165	162	197	203	200	204	176	167	159	162	9	<b>2356</b>	

## CONTACT INFORMATION

### **POLICE EMERGENCY**

**911**

Animal Inspector  
Assessor's Office  
Board of Health  
Board of Selectmen  
Board of Selectmen Exec. Assist.  
Building Inspector  
Building / Planning  
Conservation Commission  
Council on Aging/Senior Ctr  
Dog Officer  
Emergency Management  
Fire Dept - Business  
Burning Permits  
Building Permits (Alternate)  
Highway Department  
Library  
Children's/Young Adult Librarian  
Parks/Rec Dept  
Parks/Rec Dept (Beach-Summer Only)  
Police Dept - Business  
Police Dept- Business  
Police Dept - Business  
Town Accountant  
Town Administrator  
Town Clerk  
Tax Collector  
Treasurer  
Veterans' Agent  
Water Board  
Town Hall Fax

### **FIRE EMERGENCY**

**911**

508-735-9468  
508-473-2738  
508-634-2656  
508-473-2312  
508-473-2312  
508-473-2679  
508-473-2679  
508-634-6898  
508-478-6175  
508-478-2737  
508-478-1186  
508-473-5330  
508-473-3434  
508-473-5330  
508-473-0737  
508-473-3259  
508-473-0600  
508-473-1771  
508-478-2737  
508-473-2727  
508-478-2797  
508-473-5114  
508-478-8863  
508-473-1085  
508-473-6410  
508-634-2413  
508-473-8461  
508-634-2656  
508-478-8241

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assessor@mendonma.gov  
boh@mendonma.gov  
bos@mendonma.gov  
bosadmin@mendonma.gov  
taicardi@mendonma.gov  
building@mendonma.gov  
concom@mendonma.gov  
coa@mendonma.gov  
mbucchino@mendonma.gov  
wkessler@mendonma.gov  
highwaydept@mendonma.gov  
librarydirector@mendonma.gov  
taftkids@mendonma.gov  
parkcomm@mendonma.gov  
dkurczy@mendonma.gov  
accountant@mendonma.gov  
knewman@mendonma.gov  
townclerk@mendonma.gov  
collector@mendonma.gov  
treasurer@mendonma.gov  
veterans@mendonma.gov  
watercom@mendonma.gov