

351<sup>st</sup>  
*Annual Report*  
2017



*MENDON*  
*MASSACHUSETTS*

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In Memoriam

During the year we were saddened by the passing of five individuals who have served our community. The Board of Selectmen dedicate this Annual Town Report in their memory.

John E. Gibson

Board of Health-Member

Francis A. Irons

Fire Department-Deputy Chief  
Highway-Superintendent  
Parks Department

Carol A. Joiner

Parks Department-Clerk

Peggy A. Phipps

Clough School-Cafeteria  
Council on Aging – Chair  
Police Department-Police Matron

Major General Wayne F. Wagner

350th Anniversary Committee - Member  
Community Preservation Committee - Member  
Historical Commission – Chair



**Senior Citizen of the Year  
Proclamation  
Awarded to  
Tom Sawyer**

Whereas: Tom has resided in Mendon for over thirty years with his wife Kathleen. Together Tom and Kathy have raised three children, and have eleven grandchildren and one great-grandchild.

Whereas: Tom is many things to many people: family man, caring neighbor, avid gardener, long-time publisher and upstanding citizen.

Whereas: Tom's humble commitment to the Mendon and Milford communities runs deep and his involvement benefits many. The motto of the Milford Rotary Club, which Tom has been active in since 1986, seems to epitomize him best, "Service above Self."

Whereas: Tom's affiliations past and present, with organizations such as the Milford Regional Medical Center (Committee member for nearly 20 years), Metro-West United Way, the Salvation Army (14 years), the Milford National Bank Board of Directors (30 years), and the Milford Rotary Club (31 years), to name only a few, allow him to use his connections to help others.

Whereas: Tom was recognized as Milford Rotary Club's Rotarian of the Year in 1994 and again in 2016.

Whereas: Tom has been an active and valued volunteer at the Mendon Senior Center since 2009 as a member of the Beautification/Landscaping committee.

*NOW THEREFORE, WE, THE BOARD OF SELECTMEN, DO HEREBY PROCLAIM*

***Tom Sawyer***

**AS SENIOR CITIZEN OF THE YEAR GIVEN THIS SEVENTEENTH DAY OF SEPTEMBER  
IN THE YEAR TWO THOUSAND AND SEVENTEEN IN MENDON, MASSACHUSETTS.**



## TOWN OF MENDON

### BOARD OF SELECTMEN

Mendon Town Hall  
20 Main Street  
Mendon, Massachusetts 01756  
Telephone: (508) 473-2312  
Fax: (508) 478-8241  
[bos@mendonma.gov](mailto:bos@mendonma.gov)

Christopher Burke, Chairman  
Mark Reil W. Reil, Jr.,  
Richard W. Schofield, Jr.

To the Citizens of Mendon,

It is my honor to report that through the efforts of our Town leadership, our Town Administrator and our various boards and committees, the state of our Town continues to improve and remain strong. In addition, a new sense of community was rebirthed with our year-long celebration of Mendon's 350th birthday. The Board of Selectmen would like to formally recognize the Brothers of the Brush, the 350th Committee, and all who helped contribute to the many celebratory events.

Over the past year, we continued our momentum rebuilding and expanding municipal services as well as addressing our Town's pressing needs. This was achieved by strong oversight, addressing needs in order of priority, sound financial decision making, and thoughtful implementation. This strategy has kept us from over extending ourselves and will shield us from future economic vulnerabilities. It has also helped us avoid taxing up to the levy limit for two years running while also funding our new \$5m police station with no increase to our tax rate in FY18.

Through the collaborative efforts of the financial team, we were able to maintain an AA+ Bond rating. This allowed us to refinance our current debt and lower our interest rate. The refinancing resulted in significant cost savings over the life of the bond.

Through the efforts of Ms. Newman and various boards and committees, we received a total of \$857,079 grants over the past year. These grants include, but are not limited to:

- Complete Streets grant of \$411,000 for improvements needed in front of the Town hall
- Community compact IT grant of \$10,000 for increasing efficiency and transparency
- Self-contained breathing apparatus (SCBA) grant of \$280,000
- MIIA Risk Safety grant of \$10,000 for surveillance of the Town Hall campus
- PATH grant of \$21,500 for an RFP for potential housing project on the Paddock property
- Green communities grant of \$89,579 for lighting upgrades in all Town buildings

We continue to have a primary focus on Public Safety. For the past year, newly appointed Police Chief, David Kurczy, has solidified his position as Chief and has established himself as a strong leader. Chief Kurczy also filled the role of Fire Chief until we were able to fill the vacancy.

Knowing that our Police Department has strong management oversight, we then were able to focus on our Fire Department. To have a better understanding of the state of our Fire Service, the Board elected to hire MRI, Inc. to assess the current status of our fire service, and to make recommendations on areas of improvement. Additionally, MRI was tasked with assisting on the hiring of a new Fire Chief. MRI submitted their report and noted that incident response times, training, and the hiring of a new chief

should be the Town's primary focus. With the assistance of MRI, the Town appointed an interim fire chief who will manage the day to day operations of the department until permanent solution is identified.

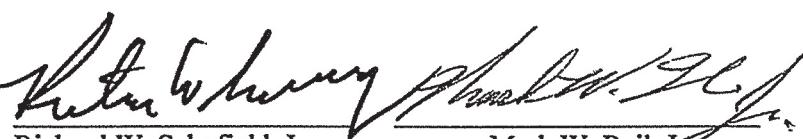
The Police Station Building Committee is working tirelessly on the construction of our new Police Station. Our expected target completion date is fall of 2019. This long overdue and much needed station will equip our police officers with the modern day tools needed to conduct their jobs for future generations

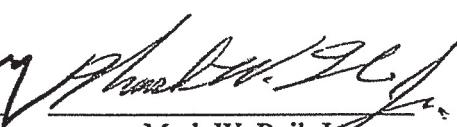
Although we have made significant ground, we must stay focused and implement strategies which will help pave the way to increased services and future tax burden relief. We will continue to work closely with our newly formed Economic Development Committee on identifying strategies that will help shift our residential / commercial revenue ratio from 88% residential, 12% commercial to 75% / 25%. This shift will be a substantial contributor to an increase in revenue which will assist funding our future capital needs as well as long term, sustained, tax burden relief.

It has been my pleasure to serve as your Chairman of the Board of Selectman for FY18.

Respectfully submitted,  
Your Board of Selectmen

  
Christopher Burke  
Chairman

  
Richard W. Schofield, Jr.  
Member

  
Mark W. Reil, Jr.  
Member

## **TOWN OF MENDON**

Town of Mendon Incorporated May 15, 1667

Population 6201- 2017 Census

Registered Voters – 4327

Annual Meeting

First Friday in May

Annual Election Tuesday occurring eleven days after the first Friday

### **Second Congressional District:**

James McGovern

Worcester

### **Worcester & Norfolk Senatorial District:**

Ryan Fattman

Webster

### **Tenth Worcester Representative District:**

Representative in General Court

Brian W. Murray

Milford

### **Sheriff of Worcester County:**

Lewis Evangelidis

Holden

## **CURRENT ELECTED TOWN OFFICERS**

### **MODERATOR**

Jay R. Byer

Term expires 2018

### **SELECTMEN**

Christopher Burke, Chairman

Term expires 2018

Mark W. Reil, Jr.

Term expires 2019

Richard W. Schofield, Jr

Term expires 2020

### **TOWN CLERK**

Margaret R. Bonderenko

Term expires 2018

### **ASSESSORS**

Kenneth M. O'Brien, Chairman

Term expires 2019

Kevin G. Rudden

Term expires 2018

Susan L. Edmonds

Term expires 2020

Jean Berthold, Principal Assessor

### **BOARD OF HEALTH**

Andrew J. Fiske, Chairman

Term expires 2019

Thomas Fichtner

Term expires 2018

Alan Greenberg

Term expires 2020

## **MENDON – UPTON REGIONAL SCHOOL DISTRICT COMMITTEE**

Leigh Martin	Term expires 2018
Diane Duncan	Term expires 2019
Sean R. Nicholson	Term expires 2020

## **BLACKSTONE VALLEY TECHNICAL SCHOOL MENDON MEMBER**

Dennis Braun	Term expires 2018
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## **TRUSTEES OF TAFT PUBLIC LIBRARY**

Amy Fahey	Term expires 2019
Sharron Luttrell	Term expires 2019
Ellen S. Agro	Term expires 2020
Wayne Phipps	Term expires 2020
Kelley Aubut	Term expires 2018
Superintendent of Schools	
Board of Selectmen Chairman	

## **WATER COMMISSIONERS**

Allan Kent, Chairman	Term expires 2020
Dean D'Alessandro	Term expires 2018
Kevin G. Rudden	Term expires 2019

## **PARK COMMISSIONERS**

Allan J. Byrne, Jr., Chairman	Term expires 2019
Daniel Byer	Term expires 2020
Thomas Belland	Term expires 2018

## **TREE WARDEN**

Alan D. Tetreault	Term expires 2019
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## **HIGHWAY SURVEYOR**

Alan D. Tetreault	Term expires 2020
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## **PLANNING BOARD**

William Ambrosino, Chairman	Term expires 2021
James Quirk	Term expires 2018
John Vandersluis	Term expires 2019
Damon Tinio	Term expires 2022
Barry Iadarola	Term expires 2020

## **HOUSING AUTHORITY**

Diane Stevens	Term expires 2019
B. John Palumbo	Term expires 2020
Peter I. Denton	Term expires 2017 HOLDOVER
Mary Garagliano	Term expires 2018

## **CURRENT APPOINTED TOWN OFFICERS**

### **350th ANNIVERSARY COMMITTEE**

Daniel Byer	Term expires 2017
AJ Byrne	Term expires 2017
Theresa Clifton	Term expires 2017
Sharon Cutler	Term expires 2017
Sorcha DeFrancesco	Term expires 2017
Jonathan Dudley	Term expires 2017
Richard Ferrucci	Term expires 2017
Jeanne Fichtner	Term expires 2017
Kevin Rudden	Term expires 2017
Kathleen Sedgeley-Nicholson	Term expires 2017
Morgan Smith	Term expires 2017
Wayne Wagner**	Term expires 2017

### **AGRICULTURAL COMMISSION**

Peter Hawkes	Term expires 2019
Jane Belleville	Term expires 2019
Peter Denton	Term expires 2019
Kenneth O'Brien	Term expires 2019

### **CAPITAL PLANNING COMMITTEE**

Richard Schofield	Term expires 2019
Willem Angenent*	Term expires 2019
Norman Round	Term expires 2020
Linda Hawkes	Term expires 2019
Albert Crisfield	Term expires 2018

### **COMMUNITY PRESERVATION COMMITTEE**

Michael Goddard	Term expires 2018
Daniel Byer	Term expires 2020
Anne Mazar	Term expires 2018
Peter Denton	Term expires 2018
William Aten	Term expires 2018
Barry Iadarola	Term expires 2018
Wayne Wagner	Term expires 2018

### **CONSERVATION COMMISSION**

Damon Tinio, Chairman	Term expires 2020
Peter Coffin	Term expires 2019
Michael Ammendolia	Term expires 2018
William Aten	Term expires 2018
Timothy Aicardi	Term expires 2019
Carl Hommel	Term expires 2020

### **CONSTABLE**

Kenneth O'Brien	Term expires 2018
Peter Powers	Term expires 2018

## **COUNCIL ON AGING**

Kevin Rudden, Chairman	Term expires 2019
Earl Pearlman	Term expires 2020
Carol Kotros	Term expires 2020
Anne Vandersluis	Term expires 2018
MaryAnn Hopkins	Term expires 2018
Margaret Nogueira	Term expires 2018

## **CULTURAL ARTS COUNCIL**

Joyce Firth	Term expires 2019
Tina Jankauskas	Term expires 2020
Deborah Perro	Term expires 2020
William Moffett	Term expires 2019
Mary Walling	Term expires 2019
Alison Chu	Term expires 2018

## **CUSTODIAN OF PROPERTIES ACQUIRED BY FORECLOSURE**

Linda Hawkes	Term expires 2018
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## **ECONOMIC DEVELOPMENT COMMITTEE**

Jordan Berry	Term expires 2019
John Danielson	Term expires 2020
Anne Mazar	Term expires 2019
Thomas Merolli	Term expires 2019
Timothy Perrson	Term expires 2020
Karen Wheet	Term expires 2018

## **FENCE VIEWERS**

Mark W. Reil, Jr.      Richard W. Schofield, Jr.      Christopher Burke

## **FINANCE COMMITTEE**

Michael Merolli, Chairman	Term expires 2018
Brian Guzman	Term expires 2020
Michael Ammendolia	Term expires 2018
Willem Angenent	Term expires 2019
Heather Allcock	Term expires 2020
Norman Round	Term expires 2019

## **HISTORICAL COMMISSION**

Hellen Wagner	Term expires 2019
Wayne Wagner**	Term expires 2018
Jane Lowell*	Term expires 2019
Kathy Schofield	Term expires 2020
Thomas Merolli	Term expires 2019
Lynne Roberts	Term expires 2020
Janice Muldoon-Moors	Term expires 2020

Michael Goddard Term expires 2018

#### **INSURANCE ADVISORY COMMITTEE**

Alan Tetreault	Term expires 2018
Margaret Tetreault	Term expires 2018
David Kurczy	Term expires 2018
Mark Bucchino	Term expires 2018

#### **LAND USE COMMITTEE**

Anne Mazar, Chairman	Term expires 2019
Peter Coffin	Term expires 2019
Barry Iadarola	Term expires 2019
Mark Reil, Jr.	Term expires 2020
Sharon Cutler, at Large member	Term expires 2018
Carl Hommel	Term expires 2018

#### **LOCAL HISTORIC DISTRICT COMMITTEE**

Janice Muldoon-Moors	Term expires 2020
Mark Bucchino	Term expires 2020
J. P. Parnas	Term expires 2020

#### **MASTER PLAN COMMITTEE**

Mark Mortimer	Term expires 2018
William Ambrosino, Advisory	Term expires 2018
Kathleen Schofield	Term expires 2018

#### **MOTH SUPERINTENDENT**

Vacant

#### **NEW POLICE STATION BUILDING COMMITTEE**

Timothy Aicardi	Upon Project Completion
Michael Ammendolia	Upon Project Completion
Joseph Cronin	Upon Project Completion
Donald Morin	Upon Project Completion
Eric Peterson	Upon Project Completion
Moritz Schmid	Upon Project Completion
Linda Thompson	Upon Project Completion
David Kurczy	Upon Project Completion

#### **REGISTRARS OF VOTERS**

Robert Crotty	Term expires 2020
Cheryl Spindel	Term expires 2019
Shirley Spindel	Term expires 2018
Margaret Bonderenko	

#### **TAXATION AID COMMITTEE**

Alejna Brugos	Term expires 2018
Jenn Welch	Term expires 2018

B. Joyce Gilmore	Term expires 2019
Kenneth O'Brien	Term expires 2020

### **TOWN FOREST COMMITTEE**

Susan Barnett	Term expires 2019
Ryan Oliva	Term expires 2018

### **ZONING BOARD OF APPEALS**

James Carty, Chairman	Term expires 2019
Patrick Guertin	Term expires 2020
John Vandersluis	Term expires 2018
Shirley Grant, Alternate	Term expires 2018
Lawney Tinio	Term expires 2018

### **ZONING BYLAW REVIEW COMMITTEE**

Jonathan White	Term expires 2018
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### **OFFICERS APPOINTED BY THE SELECTMEN**

David Kurczy	Police Chief
David Kurczy	Acting Fire Chief
Murphy, Hesse, Toomey and LeHane LLP	Town Counsel
Eric Kinsherf Accounting Services	Town Accountant
Kevin Rudden	ADA Coordinator
Timothy Aicardi	Building Inspector
John Erickson	Building Commissioner
Jack Grenga	Wiring Inspector
Albert Jones	Assistant Wiring inspector
Lori Ann Braza	Zoning Enforcement
Robin Fletcher	Custodian Soldiers' and Sailors' Graves
Robin Fletcher	Veteran's Agent
Robin Fletcher	Veteran's Burial Agent
Mark Buccino	Emergency Management Director
Carol Cook	Election Warden
Kathryn Rich	Deputy Election Warden
Jennifer Welch	Treasurer/Collector
Thomas Merolli	Asst. Treasurer/Collector
Margaret Bonderenko	Ethics Commission Liaison
Melissa Kakela-Boisvert	Municipal Hearings Officer
William McHenry	Affordable Housing Coordinator

### **OFFICERS APPOINTED BY THE BOARD OF HEALTH**

Margaret Bonderenko	Burial Agent
Margaret Tetreault	Burial Agent
Maximillian Carbone	Animal Inspector
Lenny Izzo	Health Agent

## OFFICERS APPOINTED BY THE BUILDING INSPECTOR

Joseph Zacchilli	Gas and Plumbing Inspector	Term expires 2018
Barry Iadarola	Ass't Gas and Plumbing Inspector	Term expires 2018
Benny Pinto	Asst. Gas and Plumbing Inspector	Term expires 2018

# **SUPERINTENDENT OF MENDON - UPTON REGIONAL SCHOOL DISTRICT**

Dr. Joseph Maruszczak

### Superintendent

## **SUPERINTENDENT - DIRECTOR**

## **BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

Dr. Michael F. Fitzpatrick

## Superintendent-Director

\* Denotes resigned

\*\*Denotes Deceased

## **Report of the Town Clerk**

New voter registrations in 2017 totaled 236. As of Dec. 31, 2017 Mendon had 4327 registered voters, 4261 on the active voter list and 66 on the inactive voter list. Inactive voters are those who have apparently moved out of Mendon, but have not registered to vote in another community in Massachusetts. They will remain on the inactive list until the clerk's office receives written notification that they have moved, or the voter does not vote in 2 consecutive federal elections.

The year 2017 was a quiet year for the Town Clerk's office as we had 1 Special Town Meeting, the Annual Town Meeting and Annual Town Election.

Mendon has an Open Town Meeting form of government, which means that every registered voter may attend town meetings and vote on the issues presented.

Much of the work of the town is done before the town meeting in board and committee meetings. All meetings of town boards and committees are open to the public. Anyone, voter or not, resident or not, may attend. Meeting dates along with agendas and times are posted on the bulletin board in the Town Hall and on the Town website at least 48 hours prior to the meeting time. All meetings are posted through the Town Clerk's office, so you may also call 473-1085 or check the town website (which is the most up to the minute information) at [www.mendonma.gov](http://www.mendonma.gov) to check on meeting dates, times and places and agendas.

Everyone is encouraged to attend town meetings, committee meetings and board meetings; ask questions, become informed and become involved in your community, don't wait until an issue at hand affects you, become involved in your community and make a difference.

The Town Clerk's office implemented a new dog licensing program in 2016 and dog licensing can be done online through the town website. You can still license your dog through the mail and in person. We ask that when licensing through the mail please make sure to include enough postage on your return envelope if you are licensing more than 1 dog.

<b><u>Licenses Issued by the Town Clerk:</u></b>		<b><u>Fees Collected:</u></b>	
Dog Licenses	692	Dog Fees	\$ 4,656.00
Kennel Licenses	4	Raffle/ Junk Permits	110.00
Raffle Permits	4	Sale of Street lists, copies, etc.	177.60
Junk Licenses	2	Town Clerk Fees	5,717.00
		Non-Criminal Fines Collected	- 0-
		Parking Tickets	3855.00
		Online Processing Fees	32.50

The Town Clerk serves as registrar of vital statistics, recording births, marriages and death records and issues certified copies of births, deaths and marriages. There were 31 births, 13 marriages, and 35 deaths recorded in Mendon in 2017..

Births	Males	18
	Females	13
Marriages	Both parties Mendon residents	6
	One party Mendon resident	3
	Neither party Mendon resident	4
Deaths	Under 55 years of age	3
	Over 55 years of age	32
	Over 100 years of age	0

The Town Clerk's office also receives and tracks ZBA applications. Anyone who wants to build something which does not comply with the current zoning bylaws or who wants to change the use of a property must apply for a variance or special permit from the Zoning Board of Appeals. These applications are filed with the Town Clerk. Five (5) Variance applications were filed in the Town Clerk's office in 2017.

The Town Clerk is also responsible for receiving and maintaining files on preliminary and definitive subdivision plans, and plans not requiring approval under the Subdivision Control Law approved by the Planning Board (81P Plans). Five (5) 81P plans (plans which change lot lines), Five (5) Site Plans and Two (2) Special Permits and One (1) subdivision plan and One (1) Preliminary subdivision plan were filed with the Town Clerk's office in 2017.

The Town Clerk's office is responsible for making sure that all municipal employees along with appointed and elected officials complete an online training class for the Conflict of Interest Law, collecting the certificates of completion from each employee, handing out copies of the Conflict of Interest Law and receiving acknowledgements that everyone has received their copy of the law. The law dictates that this acknowledgement be completed yearly and the online training is to be completed every other year.

The Town Clerk's office responsibilities also include but are not limited to:

Running all elections.

Arranging for and maintaining the Annual Census of Mendon residents.

Certifying town meeting votes and actions and notifying designated officers & committees of such votes.

Keeper of the Minutes of the Town

Sending accepted bylaws to the Attorney General's office for approval and maintaining and updating the General Bylaws and notifying each board and committee of approvals.

Maintaining the voting list

Posting and maintaining a file for all meeting notices and agendas

Serves as the Registrar of Vital Records for the Town

Issuing and maintaining files of valid and expired business certificates (DBA certificates).

Issuing Dog Licenses

Acting as the town's Burial Agent  
Serves as the Town's Ethics Liaison  
Serves as the Parking Clerk  
Serves as the Records Access Officer  
Updates the Town Website  
Keeper of Town Seal

I would like to take this opportunity to thank the citizen's of Mendon, our Town Departments, our Town Moderator and especially the Highway Department for setting up the voting booths for all of the elections and both Elected and Appointed Officials for their help and cooperation in 2017.

Respectfully submitted,

Margaret Bonderenko  
Town Clerk

## **ANNUAL TOWN MEETING MAY 5, 2017-PROCEEDINGS**

The meeting was called to order at 7:00pm by the Moderator, Jay Byer in the Miscoe Hill School. Mr. Rudden addressed the Audience with a statement about the 350<sup>th</sup> Anniversary celebration. The Moderator announced the warrant had been duly posted and properly served.

Non Residents were allowed into the meeting:

Jim Huth- Mendon Firefighter

Michael McKeon, Kaestle Associates, Architect for Police Station

Michelle Sanford, Town Crier

Kim Newman, Town Administrator

Bill McHenry, Affordable Housing

Brandon Moss, Town Counsel

Dr. Fitzpatrick, Supt.BVT

Jean Berthold, Principal Assessor

Dr. Joseph Maruszczak, MURSD Supt.

The Moderator led the meeting in the Pledge of Allegiance and then went over the rules and procedures of the meeting.

Finance Committee Chairman didn't read the Finance Committee Report.

The Chairman of the Board of Selectmen read the Dedication of the Town Report and the Selectmen's report.

**ARTICLE 1**      Voted that Town will vote that any motion or amendment to increase any monetary articles or line items as proposed by the Finance Committee, presented at this Town Meeting Shall be OUT OF ORDER unless such motion, or amendment, states the source of funding as being from available free cash, or the line item or article that will be reduced by the same amount.

**UNANIMOUS VOICE VOTE**

**ARTICLE 2**      To fix the salaries and compensations of the elected officials of the Town.

**Moderator \$0**

**Board of Selectmen, Chairman \$2,200.00**

**Board of Selectmen, Member \$2,000.00**

**Board of Assessors, Member 1 \$7,400.00**

**Board of Assessors, Member 2 \$ 200.00**

**Board of Assessors, Member 3 \$ 200.00**

**Town Clerk \$55,393-\$56,501**

**Highway Surveyor \$96,836**

**Board of Health, Chairman \$225**

**Board of Health, Member \$175**

**Planning Board, Chairman \$225**

**Planning Board, Member \$175**

**Park Commissioners -0-**

**Tree Warden \$3,434**

**Water Commissioners -0-**

**Taft Library Trustees -0-**

**Mendon-Upton Regional Library Dist. Trustee-0**

**Mendon-Upton School Comm. Mem. -0-**

**Blackstone Valley School Com. Mem. -0-**

**Housing Authority Member -0**

**ARTICLE 2**      Motion is made to amend the Town Clerk's salary to \$56,501.

**MAJORITY VOICE VOTE**

**ARTICLE 3** Voted that the Town will raise and appropriate sums of money as read under ARTICLE 3- \$17,086,168 to defray charges and expenses of the Town including debt and interest and to provide for a reserve fund for the ensuing fiscal year.

Hold Line Items 131D Reserve for Salary Negotiations and Line Item 161A-Town Clerk Salary.

Voted to amend the Town Clerk's Salary Line item 161A from \$55,393 to \$56,501 with the difference taken from Line item 131D-Reserve for Salary Negotiations. Lowering Line Item 131D to \$29,892 and Subtotal Finance Committee to \$72,892 and increasing Line Item 161A to \$56,501.

See the attached document FinCom pages 6-11 for the individual line item amounts.  
**UNANIMOUS VOICE VOTE**

**Voted that ARTICLES 4-12 be voted in the Consent Calendar:**

**ARTICLE 4** Voted to raise and appropriate \$6,500 to fund the FY2018 portion of the Assessor's Cyclical Inspection Program.

**ARTICLE 5** Voted to raise and appropriate \$10,000 to fund the FY2018 portion of the Update Valuation Account.

**ARTICLE 6** Voted to establish a revolving fund as recommended by the Board of Selectmen for the Taft Public Library in accordance with M.G.L. Chapter 44, Section 53E 1/2. The purpose of this fund shall be to replace items lost or damaged by those who borrow materials and to purchase new materials. Receipts to this fund shall be monies paid by borrowers for lost or damaged materials and for overdue fines. The Library Director, with the approval of the Library Board of Trustees, shall be authorized to expend from this fund but at no time may exceed more than the available balance in the revolving fund nor expend more than six thousand dollars.

**ARTICLE 7** Voted to establish a revolving fund as recommended by the Board of Selectmen for the Planning Board in accordance with M.G.L. Chapter 44, Section 53E 1/2. The purpose of this fund shall be to hold deposits made by applicants before the Planning Board for engineering and other applicable fees incurred by the Planning Board for processing the requests of said applicants. The Planning Board Chair, with the approval of the Planning Board, shall be authorized to expend from this fund but at no time may exceed more than the available balance in the revolving fund nor expend more than thirty thousand dollars.

**ARTICLE 8** Voted to establish a revolving fund as recommended by the Board of Selectmen for the Highway Department in accordance with M.G.L. Chapter 44, Section 53E 1/2. The purpose of this fund shall be to hold all monies related to recycling materials including, but not limited to, metal, tires, light bulbs, batteries, etc. collected at the recycling center located at the Highway Department to maintain and improve the recycling facility. The Highway Surveyor, with approval of the Board of Selectmen, shall be authorized to expend from this fund but at no time may exceed more than the available balance in the revolving fund nor expend more than twenty-five thousand dollars.

**ARTICLE 9** Voted to establish a revolving fund as recommended by the Board of Selectmen for the Conservation Commission in accordance with M.G.L. Chapter 44, Section 53E 1/2. The purpose of this fund shall be to hold deposits made

by applicants before the Conservation Commission for engineering and other applicable fees incurred by the Conservation Commission for processing the requests of said applicants. The Conservation Commission Chair, with approval of the Conservation Commission, shall be authorized to expend from this fund but at no time may exceed more than the available balance in the revolving fund nor expend more than twenty-five thousand dollars.

**ARTICLE 10** Voted to raise and appropriate \$2,500 for Police Department State/Federal General Matching Grants.

**ARTICLE 11** Voted to approve the Mendon Land Use Committee's Five Year Land Use Program, copies of which are available in the Town Clerk's office and on the Town website.

**ARTICLE 12** Voted to appropriate funds provided to the Town by the Commonwealth under so-called Chapter 90 type money and such other funds as the Commonwealth of Massachusetts Department of Transportation (including its Highway Division) may provide, and to authorize the Board of Selectmen to enter into contracts with the Massachusetts Department of Transportation (including its Highway Division) for so-called Chapter 90 type money and such other funds allocated to the Town.

### **UNANIMOUS VOICE VOTE FOR ALL ARTICLES READ UNDER THE CONSENT CALENDAR**

**ARTICLE 13** Voted to raise and appropriate \$2,000 to fund expenses related to Appellate Tax Board Consultant Account.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 14** Voted to raise and appropriate \$37,500 fund the 350<sup>th</sup> Celebration.  
**2/3 Vote Declared by Moderator**

**ARTICLE 15** Voted to transfer \$98,397 from the CPA Community Preservation Budgeted Reserve Account to fund a portion of the FY18 Fino Land Debt.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 16** Voted to pass over this Article  
**UNANIMOUS VOICE VOTE**

**ARTICLE 17** Voted to transfer \$15,000 from the Community Preservation Budgeted Reserve Account to fund the installation of a drainage system on Tetreault Field.  
  
**UNANIMOUS VOICE VOTE**

**ARTICLE 18** Voted to transfer \$20,000 from the Community Preservation Affordable Housing Account to renew the position of the part-time Affordable Housing Coordinator for FY18.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 19** Voted to transfer \$5,500 from the CPA Historical Preservation Funds to fund the consultant to research and file the National Register application for the Olney Cook House.  
**UNANIMOUS VOICE VOTE**

**ARTICLE 20** Voted to transfer \$2,000 from the Mendon Land Bank for trail signage on Town open space properties.

**UNANIMOUS VOICE VOTE**

**ARTICLE 21** Voted to accept Massachusetts General Laws Chapter 90, Section 17C, so as to allow the Board of Selectmen, in the interests of public safety and without further authority, to establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district in the Town on any way that is not a state highway.

**MAJORITY VOICE VOTE**

**ARTICLE 22** Voted to accept Massachusetts General Laws Chapter 90, Section 18B, so as to allow the Board of Selectmen, in the interests of public safety and without further authority, to establish designated safety zones on, at or near any way in the Town which is not a state highway, and with the approval of the Massachusetts Department of Transportation if the same is a state highway, with such safety zones to be posted as having a speed limit of 20 miles per hour.

**MAJORITY VOICE VOTE**

**ARTICLE 23** Voted, pursuant to Massachusetts General Laws Chapter 40C, Section 3, and any other enabling law: (1) to receive the final report, with recommendations, of the Local Historic District Study Committee; (2) to create the Town Center District and the Taft Homestead District; and (3) to amend the Town of Mendon General By-laws, by adding the following Chapter 30 (entitled "Local Historic District By-law"): or act or do anything in relation thereto.

**Local Historic Districts Bylaw**

*The Town of Mendon hereby establishes Local Historic Districts, to be administered by an Historic District Commission as provided for under Massachusetts General Laws Chapter 40C, as amended.*

**1. PURPOSE**

*The purpose of this bylaw is to help property owners and the Town of Mendon in the preservation and protection of the distinctive characteristics and architecture of buildings and places significant in the history of the Town of Mendon, to encourage and support new and innovative building designs and techniques compatible with the existing architecture, and the promotion of those purposes as set forth in Massachusetts General Laws Chapter 40C.*

**2. DEFINITIONS**

*The terms defined in this section shall be capitalized throughout this Bylaw. Where a defined term has not been capitalized, it is intended that the meaning of the term be the same as the meaning ascribed to it in this section unless another meaning is clearly intended by its context. As used in this Bylaw the following terms shall have the following meaning:*

***ALTERATION, TO ALTER***

*The act or the fact of rebuilding, reconstructing, restoring, replicating, removing, demolishing, changing in exterior color, and other similar activities.*

***BUILDING***

*A combination of materials forming a shelter for persons, animals or property.*

***CERTIFICATE***

*A Certificate of Appropriateness, a Certificate of Non-Applicability, or a Certificate of Hardship as set forth in this Bylaw.*

***COMMISSION***

*The Historic District Commission as established in this Bylaw.*

***CONSTRUCTION, TO CONSTRUCT***

*The act or the fact of building, erecting, installing, enlarging, moving and other similar activities.*

**DISPLAY AREA**

*The total surface area of a SIGN, including all lettering, wording, designs, symbols, background and frame, but not including any support structure or bracing incidental to the SIGN. The DISPLAY AREA of an individual letter SIGN or irregular shaped SIGN shall be the area of the smallest rectangle into which the letters or shape will fit. Where SIGN faces are placed back to back and face in opposite directions, the DISPLAY AREA shall be defined as the area of one face of the SIGN.*

**DISTRICT**

*The Local Historic Districts as established in this Bylaw, to consist of one or more DISTRICT areas.*

**EXTERIOR ARCHITECTURAL FEATURE**

*Such portion of the exterior of a BUILDING or STRUCTURE as is open to view from a public street, public way, public park or public body of water, including but not limited to architectural style and general arrangement and setting thereof, the kind, color and texture of exterior building materials, the color of paint or other materials applied to exterior surfaces and the type and style of windows, doors, lights, signs and other appurtenant exterior fixtures.*

**PERSON AGGRIEVED**

*The applicant; an owner of adjoining property; an owner of property within the same DISTRICT area as property within one hundred (100) feet of said property lines; and any charitable corporation in which one of its purposes is the preservation of historic structures, or districts.*

**SIGNS** - Any symbol, design or device used to identify or advertise any place of business, product, activity or person.

**STRUCTURE**

*A combination of materials other than a BUILDING, including but not limited to a SIGN, fence, wall, terrace, walk or driveway.*

**TEMPORARY STRUCTURE or BUILDING**

*A BUILDING not to be in existence for a period of more than two (2) years. A STRUCTURE not to be in existence for a period of more than one (1) year. The COMMISSION may further limit the time periods set forth herein as it deems appropriate.*

**3. DISTRICT**

*The DISTRICT shall consist of one or more DISTRICT areas as listed in Section 13 (Appendices) of this Bylaw.*

**4. COMMISSION**

*4.1 The DISTRICT shall be overseen by a COMMISSION consisting of seven (7) members, to be appointed by the Board of Selectmen, two (2) members initially to be appointed for one (1) year, two (2) for two (2) years, and three (2) for three (3) years, and each successive appointment to be made for three (3) years.*

*4.2 The COMMISSION shall include, if possible, one (1) member from two (2) nominees solicited from the Mendon Historical Society (or its successor organization), one (1) member from two (2) nominees solicited from the chapter of the American Institute of Architects covering Mendon or an Architect living or working in Mendon; one (1) member from two nominees of the Board of Realtors covering Mendon or a Realtor living or working in Mendon; and one (1) property owner from within each of the DISTRICT areas. If within thirty days after submission of a written request for nominees to any of the organizations herein named insufficient nominations have been made, the Board of Selectmen may proceed to make appointments as it desires.*

*4.3 The Board of Selectmen may appoint up to four (4) alternate members to the COMMISSION. As designated by the acting chairman of the COMMISSION, an alternate member shall have the right to act and vote in the place of one regular member in the event of a vacancy on the COMMISSION or should such regular member be absent from a meeting or be unwilling or unable to act or vote. Said alternate members shall initially be appointed for terms of two (2) or three (3) years,*

and for three (3) year terms thereafter. Should an application consume multiple meetings, the same COMMISSION would need to vote on that proposal.

4.4 Each member and alternate member shall continue to serve in office after the expiration date of his or her term until a successor is duly appointed and qualified.

4.5 Meetings of the COMMISSION shall be held at the call of the Chairman, at the request of two (2) members and in such other manner as the COMMISSION shall determine in its Rules and Regulations.

4.6 Four (4) members of the COMMISSION shall constitute a quorum.

#### **5. COMMISSION POWERS AND DUTIES**

5.1 The COMMISSION shall exercise its powers in administering and regulating the CONSTRUCTION and ALTERATION of any STRUCTURES or BUILDINGS within the DISTRICT as set forth under the procedures and criteria established in this Bylaw and M.G.L. Chapter 40C. In exercising its powers and duties hereunder, the COMMISSION shall pay due regard to the distinctive characteristics of each BUILDING, STRUCTURE and DISTRICT area.

5.2 The COMMISSION may adopt, and from time to time amend, reasonable Rules and Regulations not inconsistent with the provisions of this Bylaw or M.G.L. Chapter 40C, setting forth such forms and procedures as it deems desirable and necessary for the regulation of its affairs and the conduct of its business, including but not limited to requirements for the contents and form of applications for CERTIFICATES, fees, hearing procedures and other matters. The COMMISSION shall file a copy of any such Rules and Regulations with the office of the Town Clerk.

5.3 The COMMISSION, after a public hearing duly posted and advertised at least fourteen (14) days in advance in a conspicuous place in Town Hall and in a newspaper of general circulation in Mendon, may adopt and from time to time amend guidelines which set forth the designs for certain EXTERIOR ARCHITECTURAL FEATURES which are, in general, suitable for the issuance of a CERTIFICATE. No such design guidelines shall limit the right of an applicant for a CERTIFICATE to present other designs to the COMMISSION for approval.

5.4 The COMMISSION shall at the beginning of each fiscal year hold an organizational meeting and elect a Chairman, a Vice Chairman and Secretary from its regular membership, and file notice of such election with the office of the Town Clerk.

5.5 The COMMISSION shall keep a permanent record of its resolutions, transactions, decisions and determinations and of the vote of each member participating therein.

5.6 The COMMISSION shall undertake educational efforts to explain to the public and property owners the merits and functions of a DISTRICT.

#### **6. ALTERATIONS AND CONSTRUCTION PROHIBITED WITHOUT A CERTIFICATE**

6.1 Except as this Bylaw provides, no BUILDING or STRUCTURE or part thereof within a DISTRICT shall be CONSTRUCTED or ALTERED in any way that affects the EXTERIOR ARCHITECTURAL FEATURES as visible from a public street, public way, public park, or public body of water, unless the COMMISSION shall first have issued a CERTIFICATE with respect to such CONSTRUCTION or ALTERATION.

6.2 No building permit for CONSTRUCTION of a BUILDING or STRUCTURE or for ALTERATION of an EXTERIOR ARCHITECTURAL FEATURE within a DISTRICT and no demolition permit for demolition or removal of a BUILDING or STRUCTURE within a DISTRICT shall be issued by the Town or any department thereof until a CERTIFICATE as required under this Bylaw has been issued by the COMMISSION.

#### **7. PROCEDURES FOR REVIEW OF APPLICATIONS**

7.1 Any person who desires to obtain a CERTIFICATE from the COMMISSION shall file with the COMMISSION an application for a CERTIFICATE of Appropriateness, of Non-Applicability and/or of Hardship, as the case may be. The application shall be accompanied by such plans, elevations, specifications, material and other information, including in the case of demolition or removal a statement of the proposed condition and appearance of the property thereafter, as may be reasonably deemed necessary by the COMMISSION to enable it to make a determination on the application. The COMMISSION shall have the authority to determine a filing fee for a CERTIFICATE.

*In the event that an application is missing such information (including but not limited to the payment of the required filing fee), it shall be deemed incomplete.*

*7.2 The COMMISSION shall determine within fourteen (14) days of the filing of a completed application for a CERTIFICATE whether said application involves any EXTERIOR ARCHITECTURAL FEATURES which are within the jurisdiction of the COMMISSION.*

*7.3 If the COMMISSION determines that an application for a CERTIFICATE does not involve any EXTERIOR ARCHITECTURAL FEATURES, or involves an EXTERIOR ARCHITECTURAL FEATURE which is not subject to review by the COMMISSION under the provisions of this Bylaw, the COMMISSION shall forthwith issue a CERTIFICATE of Non-Applicability.*

*7.4 If the COMMISSION determines that such application involves any EXTERIOR ARCHITECTURAL FEATURE subject to review under this Bylaw, it shall hold a public hearing on the application, except as may otherwise be provided in this Bylaw. The COMMISSION shall hold such a public hearing within forty-five (45) days from the date of the filing of the completed application. At least fourteen (14) days before said public hearing, public notice shall be given by posting in a conspicuous place in Mendon Town Hall and in a newspaper of general circulation in Mendon. Such notice shall identify the time, place and purpose of the public hearing. Concurrently, a copy of said public notice shall be mailed to the applicant, to the owners of all adjoining properties, to the owners of all property within the same DISTRICT area within one hundred (100) feet of the subject property lines, to any charitable corporation in which one of its purposes is the preservation of historic structures or districts, and of other properties deemed by the COMMISSION to be materially affected thereby - all as they appear on the most recent applicable tax list, to the Planning Board, to any person filing a written request for notice of hearings (such request to be renewed yearly in December), and to such other persons as the COMMISSION shall deem entitled to notice. The said certified tax list shall be deemed conclusive for all purposes.*

*7.4.1 A public hearing on an application for a CERTIFICATE need not be held if such hearing is waived in writing by all persons entitled to notice thereof. In addition, a public hearing on an application for a CERTIFICATE may be waived by the COMMISSION if the COMMISSION determines that the EXTERIOR ARCHITECTURAL FEATURE involved, or its category or color, as the case may be, is so insubstantial in its effect on the DISTRICT that it may be reviewed by the COMMISSION without a public hearing on the application, provided, however, that, if the COMMISSION dispenses with a public hearing on an application for a CERTIFICATE, notice of such application shall be given to the owners of all adjoining property and other property deemed by the COMMISSION to be materially affected thereby as above provided, and ten (10) days shall elapse after the mailing of such notice before the COMMISSION may act upon such application.*

*7.5 Within sixty (60) days after the filing of a completed application for a CERTIFICATE, or within such further time as the applicant may allow in writing, the COMMISSION shall issue a CERTIFICATE or a disapproval. In the case of a disapproval of an application for a CERTIFICATE, the COMMISSION shall set forth in its disapproval the reasons for such disapproval. The COMMISSION may include in its disapproval specific recommendations for changes in the applicant's proposal with respect to the appropriateness of design, arrangement, texture, material and similar features which, if made and filed with the COMMISSION in a subsequent application, would make the application acceptable to the COMMISSION. If within fourteen (14) days of the receipt of such a notice the applicant files a written modification of his application in conformity with the recommended changes of the COMMISSION, the COMMISSION shall cause a CERTIFICATE of the appropriateness to be issued to the applicant.*

*7.6 The concurring vote of a majority of the members shall be required to issue a CERTIFICATE.*

7.7 *In issuing CERTIFICATES, the COMMISSION may, as it deems appropriate, impose certain conditions and limitations, and may require architectural or plan modifications consistent with the intent and purpose of this Bylaw.*

7.8 *If the COMMISSION determines that the CONSTRUCTION or ALTERATION for which an application for a CERTIFICATE of Appropriateness has been filed will be appropriate for or compatible with the preservation or protection of the DISTRICT, the COMMISSION shall issue a CERTIFICATE of Appropriateness.*

7.9 *If the CONSTRUCTION or ALTERATION for which an application for a CERTIFICATE of Appropriateness has been filed shall be determined to be inappropriate and therefore disapproved, or in the event of an application for a CERTIFICATE of Hardship, the COMMISSION shall determine whether, owing to conditions especially affecting the BUILDING or STRUCTURE involved, but not affecting the DISTRICT generally, failure to approve an application will involve a substantial hardship, financial or otherwise, to the applicant and whether such application may be approved without substantial detriment to the public welfare and without substantial derogation from the intent and purposes of this Bylaw. If the COMMISSION determines that owing to such conditions failure to approve an application will involve substantial hardship to the applicant and approval thereof may be made without such substantial detriment or derogation, the COMMISSION shall issue a CERTIFICATE of Hardship.*

7.10 *The COMMISSION shall send a copy of its CERTIFICATES and disapprovals to the applicant and shall file a copy of its CERTIFICATES and disapprovals with the office of the Town Clerk and the Building Inspector. The date of issuance of a CERTIFICATE or disapproval shall be the date of the filing of a copy of such CERTIFICATE or disapproval with the office of the Town Clerk.*

7.11 *If the COMMISSION should fail to issue a CERTIFICATE or a disapproval within sixty (60) days of the filing of the completed application for a CERTIFICATE, or within such further time as the applicant may allow in writing, the COMMISSION shall thereupon issue a CERTIFICATE of Hardship.*

7.12 *Each CERTIFICATE issued by the COMMISSION shall be dated and signed by its chairman or such other person designated by the COMMISSION to sign such CERTIFICATES on its behalf.*

7.13 *A PERSON AGGRIEVED by a determination of the COMMISSION may, within twenty (20) days of the issuance of a CERTIFICATE or disapproval, file a written request with the COMMISSION for a review by a person or persons of competence and experience in such matters, acting as arbitrator and designated by the regional planning agency of which the Town of Mendon is a member. Should such a regional planning agency not be in existence, M.G.L. 40C, Section 12 designates the Department of Community Affairs as selecting the appropriate regional planning agency. The finding of the person or persons making such review shall be filed with the Town Clerk within forty-five (45) days after the request, and shall be binding on the applicant and the COMMISSION, unless a further appeal is sought in the Worcester County Superior Court as provided in Chapter 40C, Section 12A. The filing of such further appeal shall occur within twenty (20) days after the finding of the arbitrator has been filed with the office of the Town Clerk.*

7.14 *In the event of demonstrated emergency, the COMMISSION may reduce the time periods set forth in Sections 7.4, 7.5, and 7.11.*

#### **8. CRITERIA FOR DETERMINATIONS**

8.1 *In deliberating on applications for CERTIFICATES, the COMMISSION shall consider, among other things, the historic and architectural value and significance of the site, BUILDING or STRUCTURE; the general design, proportions, detailing, mass, arrangement, texture, material and color of the EXTERIOR ARCHITECTURAL FEATURES involved; and the relation of such EXTERIOR ARCHITECTURAL FEATURES to similar features of BUILDINGS and STRUCTURES in the surrounding area. The Commission shall be guided by the purpose of this Bylaw to preserve and protect EXTERIOR ARCHITECTURAL FEATURES of the BUILDINGS and STRUCTURES in the District as they exist at the time of this Bylaw's adoption.*

8.2 In the case of new CONSTRUCTION or additions to existing BUILDINGS or STRUCTURES, the COMMISSION shall consider the appropriateness of the size, shape and proportions of the BUILDING or STRUCTURE both in relation to the land area upon which the BUILDING or STRUCTURE is situated and in relation to BUILDINGS and STRUCTURES in the vicinity and the COMMISSION may in appropriate cases impose dimensional and setback requirements in addition to those required by applicable statute or bylaw.

8.3 When ruling on applications for CERTIFICATES on solar energy systems as defined in Section 1A of Chapter 40A, the COMMISSION shall consider the policy of the Commonwealth of Massachusetts to encourage the use of solar energy systems and to protect solar access.

8.4 The COMMISSION shall not consider interior arrangements or architectural features not subject to public view.

#### **9. EXCLUSIONS**

9.1 The COMMISSION shall exclude from its purview the following:

9.1.1 Temporary, STRUCTURES or SIGNS subject, however, to such conditions pertaining to the duration of use, location, lighting, removal and similar matters as the COMMISSION may reasonably specify.

9.1.2 Terraces, walks, driveways, sidewalks and similar STRUCTURES, provided that any such STRUCTURE is substantially at grade level.

9.1.3 Storm windows and doors, screen for windows and doors, and window air conditioners.

9.1.4 The color of paint.

9.1.5 The color of materials used on roofs.

9.1.6 Signs of not more than one (1) square foot in DISPLAY AREA in connection with use of a residence for a customary home occupation or for professional purposes, provided only one (1) such sign is displayed in connection with each residence and if illuminated is illuminated only indirectly; and one (1) sign in connection with the nonresidential use of each BUILDING or STRUCTURE which is not more than twelve (12) square feet in DISPLAY AREA, consists of letters painted on wood without symbol or trademark and if illuminated is illuminated indirectly.

9.1.7 The reconstruction, substantially similar in exterior design, of a BUILDING, STRUCTURE or EXTERIOR ARCHITECTURAL FEATURE damaged or destroyed by fire, storm or other disaster, provided such reconstruction is begun within one (1) year thereafter and carried forward with due diligence.

9.2 Upon request the COMMISSION shall issue a CERTIFICATE of Non-Applicability with respect to CONSTRUCTION or ALTERATION in any category not subject to review by the COMMISSION in accordance with the above provisions.

9.3 Nothing in this Bylaw shall be construed to prevent the ordinary maintenance, repair or replacement of any EXTERIOR ARCHITECTURAL FEATURE within a DISTRICT which does not involve a change in design, material, color or the outward appearance thereof, nor to prevent landscaping with plants, trees or shrubs, nor construed to prevent the meeting of requirements certified by a duly authorized public officer to be necessary for public safety because of an unsafe or dangerous condition, nor construed to prevent any CONSTRUCTION or ALTERATION under a permit duly issued prior to the effective date of this Bylaw.

#### **10. CATEGORICAL APPROVAL**

The COMMISSION may determine from time to time after a public hearing, duly advertised and posted at least fourteen (14) days in advance in a conspicuous place in Town Hall and in a newspaper of general circulation in Mendon, that certain categories of EXTERIOR ARCHITECTURAL FEATURES or STRUCTURES under certain conditions may be CONSTRUCTED or ALTERED without review by the COMMISSION without causing substantial derogation from the intent and purposes of M.G.L. c 40C Section 8(c).

#### **11. ENFORCEMENT AND PENALTIES**

*11.1 The COMMISSION shall determine whether a particular activity is in violation of this Bylaw or not, and the COMMISSION shall be charged with the enforcement of this Bylaw.*

*11.2 The COMMISSION, upon a written complaint of any resident of Mendon, or owner of property within Mendon, or upon its own initiative, may institute any appropriate action or proceedings in the name of the Town of Mendon to prevent, correct, restrain or abate violation of this Bylaw. In the case where the COMMISSION is requested in writing to enforce this Bylaw against any person allegedly in violation of same and the COMMISSION declines to act, the COMMISSION shall notify, in writing, the party requesting such enforcement of any action or refusal to act and the reasons therefore, within twenty-one (21) days of receipt of such request.*

*11.3 Whoever violates any of the provisions of this Bylaw shall be punishable by a fine of up to \$300.00 for each offense. Each day during any portion of which such violation continues to exist shall constitute a separate offense. In the event of demonstrated emergency, the COMMISSION may waive and/or reduce any penalties set forth herein.*

*11.4 The COMMISSION may designate the Building Inspector of the Town of Mendon to act on its behalf and to enforce this Bylaw under the direction of the COMMISSION.*

#### **12. VALIDITY AND SEVERABILITY**

*The provisions of this Bylaw shall be deemed to be separable. If any of its provisions, sections, subsections, sentences or clauses shall be held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of this Bylaw shall continue to be in full force and effect.*

#### **APPENDICES**

##### ***Appendix 1: Mendon Center District***

*The Mendon Center District shall be a DISTRICT area under this Bylaw. The location and boundaries of the Mendon Center District are defined and shown on the Local Historic District Map of the Town of Mendon, which is a part of this Bylaw.*

##### ***Appendix 2: Taft Homestead District***

*The Taft Homestead District shall be a DISTRICT area under this Bylaw. The location and boundaries of the Taft Homestead District are defined and shown on the Local Historic District Map of the Town of Mendon, which is part of this Bylaw.*

*Maps of the Mendon Center District and the Taft Homestead District are available at the Mendon Town Hall Offices.*

#### **HAND COUNT**

**YES 98**

**NO 16**

**2/3 vote declared by Moderator**

#### **ARTICLE 24**

Voted to transfer \$10,000 from CPA Historical Preservation Funds, or otherwise provide, for the purchase of preservation restrictions on historic homes in the Local Historic District, with the disbursement of such funds contingent on the Community Preservation Committee establishing a documented process for the use of such CPA funds.

#### **MAJORITY VOICE VOTE**

#### **ARTICLE 25**

Voted to transfer \$10,000 from the Stabilization Account to fund the replacement of the first floor windows at the Mendon Senior Center.

#### **UNANIMOUS VOICE VOTE**

**2/3 VOTE DECLARED BY MODERATOR**

#### **ARTICLE 26**

Voted to appropriate \$25,000 from the Capital Expenditure Account for the purchase of a mower and associated equipment for the Parks Department.

**UNANIMOUS VOICE VOTE 2/3 vote declared**

**ARTICLE 27** Voted to borrow and appropriate the sum of \$5 million to design, construct, originally equip, and furnish a new Mendon Police Station, through the rehabilitation and restoration of the existing Mendon Fire Station building located at 24 Main Street including all costs incidental and related thereto; that to meet this appropriation, the Treasurer-Collector, with the approval of the Board of Selectmen, is authorized to borrow under and through M.G.L. c. 44, § 7(1), the Community Preservation Act , or any other enabling authority, and to issue bonds or notes of the Town therefor; that any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44 Sec. 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; that the Board of Selectmen is authorized to take any other action necessary to carry out this project; that the Town raise and appropriate \$50,000 towards the payment of debt service related thereto; and provided that this debt authorization and appropriation be contingent upon passage of a Proposition 2 ½ debt exclusion referendum under M.G.L. c. 59, § 21C(k).

**2/3 Vote Declared by Moderator**

**Article 28** Voted, pursuant to Massachusetts General Laws Chapter 59, Section 38H, and/or any other enabling authority, to ratify and approve, and to authorize the Board of Selectmen to negotiate and enter into on such terms and conditions as the Board of Selectmen deems in the best interests of the Town, a so-called Payment in Lieu of Taxes (PILOT) Agreement with BWC Box Pond, LLC, or its affiliate, with respect to payments for a sum certain in lieu of real and/or personal property taxes owed to the Town over a twenty (20) year period relative to a proposed solar electric generating facility at 30 Cape Rd, 30-2 Cape Rd, 38 Cape Rd, and 161 Hartford Ave East, Mendon, MA 01756, with an option for extension coterminous with the lease of said parcels; and to authorize the Board of Selectmen to take such actions and execute any necessary documents relating thereto.

**UNANIMOUS VOICE VOTE**

**Article 29** Voted to rescind its acceptance of Chapter 48, Sections 42 and 43 of the Massachusetts General Laws, the so-called “strong fire chief” statute, which acceptance was voted at the March 1951 Mendon Town Meeting, and to accept the provisions of Massachusetts General Laws Chapter 48, Section 42A, the so-called “weak fire chief” statute.

**MAJORITY VOICE VOTE**

The warrant was dissolved at 9:30pm. There were 134 voters in attendance there is a (0) zero quorum requirement. The tellers for the meeting were, Nancy Fleury and Kathryn Rich. The officer on duty for the meeting was Ed Pokornicki.

A true copy. Attest:

Margaret Bonderenko  
Town Clerk

## **ANNUAL TOWN ELECTION-MAY 16, 2017-PROCEEDINGS**

The polls were opened at 7:00am in the Wilho Frigard Gymnasium of the Miscoe Hill School. The ballot box was checked and shown to be empty by Margaret Bonderenko and Warden Carol Cook. Officer Edward Pokornicki was on duty until 1:45PM. Officer Matthew Hoar was the officer on duty until the close of polls.

Poll workers from 7:00am to 5:00pm were: John Hogarth, Nancy Bradley, Ruth O'Grady, Martha Gebelein, Laura Taylor and Marilyn Walton.

The poll workers from 5:00pm to the close of counting were: Tom Irons, Ann Vandersluis, Patricia Ghelli, Janice Muldoon-Moors, Kathryn Rich and Nancy Fleury until the close of counting.

Total votes cast were 926. Warden Carol Cook announced the results at 8:05pm.

### **Moderator- 1 year**

Jay R. Byer	743
Blanks	181
All Others	2

### **Selectman- 3 years**

Richard W. Schofield, Jr.	682
Blanks	229
All Others	15

### **Board of Health- 3 years**

Alan S. Greenberg	693
Blanks	228
All others	5

### **Assessor- 3 years**

Susan L. Edmonds	669
Blanks	255
All others	2

### **Park Commissioner- 3 years**

Daniel N. Byer	700
Blanks	223
All others	3

### **Water Commissioner- 3 years**

Allan R. Kent	346
Patrick R. Luck	123
Matthew G. O'Brien	338
Blanks	117
All others	2

### **Taft Public Library Trustee Member- 3 years**

Wayne R. Phipps	99*
Ellen Agro	61
Blanks	766

**Taft Public Library Trustee Member- 3 years**

Ellen Agro	24*
Wayne Phipps	54
Blanks	839
All others	9

**Taft Public Library Trustee Member-1 year**

Kelley A. Aubut	668
Blanks	253
All others	3

**Mendon-Upton Regional School Committee Member- 3 years**

Sean R. Nicholson	658
Blanks	266
All others	2

**Planning Board – 5 years**

Damon Tinio	661
Blanks	263
All others	2

**Highway Surveyor -3 years**

Alan D. Tetreault	693
Christopher Strom	189
Blanks	43
All others	1

Question 1 - Shall the Town of Mendon be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to design, construct, originally equip, and furnish a new Mendon Police Station, through the rehabilitation and restoration of the existing Mendon Fire Station located at 24 Main St or through the construction and alteration of a building located on Morrison Drive, including all costs incidental and related thereto?

<b>YES</b>	<b>601</b>
<b>NO</b>	<b>289</b>
<b>BLANKS</b>	<b>36</b>

\*Write in candidate winners

The results were announced at 8:05pm. There were 926 votes cast.

A true copy. Attest:

Margaret Bonderenko  
Town Clerk

## **SPECIAL TOWN MEETING-NOVEMBER 21, 2017-PROCEEDINGS**

The Moderator Jay Byer called the meeting to order at 7pm. The Moderator noted that the warrant had been duly posted and properly served.

Non residents were allowed into the meeting:

Kim Newman, Town Administrator

David Ovelman

Jean Berthold, Principal Assessor

Michelle Sanford, Town Crier

Michael Maccaro, Town Counsel

Cindy Amara, Town Counsel

**ARTICLE 1** Voted to transfer \$361.25 from Free Cash for the cost of landfill testing from Fiscal 2017 and to transfer \$138,186 from Free Cash for the cost of snow and ice removal from Fiscal year 2017.

**UNANIMOUS VOICE VOTE**

**ARTICLE 2** Voted to transfer \$10,000 from Free Cash to Highway Construction Police Overtime wages.

**UNANIMOUS VOICE VOTE**

**ARTICLE 3** Voted to Passover this article.

**UNANIMOUS VOICE VOTE**

**ARTICLE 4** Voted to transfer \$25,000 from Free Cash into the Capital Expenditure Account.

**UNANIMOUS VOICE VOTE**

**ARTICLE 5** Voted to transfer \$25,000 from Free Cash to the Finance Committee Reserve line item 131C.

**UNANIMOUS VOICE VOTE**

**ARTICLE 6** Voted to Passover this article.

**UNANIMOUS VOICE VOTE**

**ARTICLE 7** Voted to set aside for later spending from the FY18 Community Preservation Revenues (\$41,581) for open space; (\$41,581) for historic preservation; (\$41,581) for affordable housing, (\$20,790) for administration and (\$270,281) to the Community Preservation Budgeted Reserve.

**UNANIMOUS VOICE VOTE**

**ARTICLE 8 (BOS)** Voted that the Town will vote to amend the Town's Zoning Bylaws by adding a new section 2.08, that reads as follows:

MARIJUANA ESTABLISHMENTS, to take advantage of recent changes to State law that allows municipalities to put a temporary moratorium on marijuana establishments to expire December 31, 2018, which would provide as follows:

A. Purpose.

This moratorium is intended to provide restrictions that will allow the Town of Mendon ("Town") adequate time to consider whether to allow or prohibit marijuana establishments and related uses, in accordance with applicable state laws and regulations, and to undertake a planning process as described herein. By vote at the Massachusetts state election on November 8, 2016, the voters of the Commonwealth approved "The Regulation and Taxation of Marijuana Act," which was subsequently codified as Chapter 334 of the Acts of 2016 ("Act"), and subsequently amended, in part, by Chapter 351 of the Acts of 2016, entitled "An Act Further Regulating the Cultivation of Marijuana and Marihuana." Among other requirements, pursuant to the Act, as amended, the Cannabis Control Commission is charged with promulgating future regulations regarding administration and implementation of the Act, as amended. Regulations to be promulgated by the Cannabis Control Commission are expected to provide guidance in the licensing and regulation of marijuana establishments.

The regulation of marijuana establishments raises novel and complex legal, planning, and public safety issues, among others. In turn, the Town needs time to study and consider the regulation of marijuana establishments and other related uses, so that it will have the opportunity: to address such novel and complex issues; to study and consider the potential impacts of such establishments and other related uses on adjacent uses and on the general public health, safety and welfare; to consider and address the potential impact of the Act, as amended, and any future regulations on local zoning; and to undertake a planning process to appropriately address these considerations through zoning bylaws and other applicable bylaws and regulations, consistent with state laws and future regulations. A temporary moratorium on the use of land and structures in the Town for marijuana establishments and related uses will allow the Town sufficient time to engage in a planning process to address zoning issues and the effects of such establishments and uses in the Town, and to enact bylaws in a manner consistent with sound land use planning goals and objectives, the Act, as amended, and future regulations.

#### B.Temporary Moratorium

The use of land and/or structures for marijuana establishments as defined in Massachusetts General Laws Chapter 94G, Section 1 and as may otherwise be defined by Massachusetts law or regulation, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers, on-site consumption of marijuana at a marijuana retailer location, any other types of licensed marijuana-related businesses, and the conducting of any such activity for commercial purposes by whichever name used, and any related use, shall not be permitted in any zoning district in the Town so long as this moratorium is effective, as set forth in Section C below. Use variances shall be strictly prohibited. During this moratorium, the Town shall undertake a planning process consistent with the purposes set forth herein.

#### C.Expiration

For the reasons set forth above and notwithstanding any other provision of the Mendon Zoning By-Laws to the contrary, the temporary moratorium set forth in Section B above shall be in effect through December 31, 2018 or six (6) months from the adoption of regulations to implement the Act by the Cannabis Control Commission, whichever is later, unless extended, modified or rescinded by a subsequent action of Town Meeting.

#### D.Conflict of Laws

In the event of any conflict between the provisions of this By-Law and any other applicable state or local law, regulation or by-law, the stricter provisions shall control.

#### E.Severability.

The provisions of this By-Law are severable. If any provision, paragraph, sentence, or clause of this By-Law is found to be invalid, such invalidity shall not affect the other provisions or application of this By-Law, to the extent permitted by law.

#### **UNANIMOUS VOICE VOTE**

**2/3 vote needed**

**ARTICLE 9**      Vote that the Town will vote to amend the Town's General Bylaws, by adding the new Chapter XXXI, Fire Department, to modify the duties and authority of the Fire Chief, which would provide as follows:

### **CHAPTER XXXI: FIRE DEPARTMENT**

**SECTION 1.** The Fire Department shall be established under the direction of the Board of Selectmen, who shall appoint a Chief of the Fire Department ("Fire Chief") and such other officers and firemen as

such Board deems necessary and fix their compensation in an amount not in the aggregate exceeding the annual appropriation therefor.

**SECTION 2.** The appointment of the Fire Chief shall be made annually or for a term of years not exceeding three years, as the Board of Selectmen shall determine. Any member of the Fire Department, including the Fire Chief, may be removed or suspended or otherwise disciplined by the Board of Selectmen, as provided by law.

**SECTION 3.** The Fire Chief shall be in immediate control of all town property used by the Fire Department, and of the officers and firemen, whom he or she shall assign to their respective duties and who shall obey his or her orders.

**SECTION 4.** The Fire Chief shall from time to time make suitable regulations governing the Fire Department, and the officers thereof, subject to the approval of the Board of Selectmen; provided, that such regulations shall become effective without such approval upon the failure of the Board of Selectmen to take action thereon within thirty days after they have been submitted to them by the Fire Chief. The Fire Chief shall be governed by the rules and regulations of the Board of Selectmen and shall perform such additional duties as are prescribed by the Board of Selectmen and by the By-Laws of the Town.

**UNANIMOUS VOICE VOTE**

**ARTICLE 10** Voted that the Town transfer \$13,100 from Free Cash into the CPA Administration account.

**UNANIMOUS VOICE VOTE**

**ARTICLE 11** Voted that the Town transfer \$13,100 from Free Cash to 165E, Highway Engineering Consulting Services.

**UNANIMOUS VOICE VOTE**

**ARTICLE 12** Voted that the Town transfer \$2298.46 from the Taft Library Renovation project to the Mendon Police Station Project.

**UNANIMOUS VOICE VOTE**

**ARTICLE 13** Voted to transfer \$1300 from the Assessors Update Valuation Account to the Assessors Expense Account 141B.

**UNANIMOUS VOICE VOTE**

**ARTICLE 14  
(BOS)** Voted to transfer \$31,000 from the Reserve for Salary Negotiations and the sum of \$69,000 from the Stabilization Account to the Fire Department Full time Wages Account for the arbitration award of the Joint Labor Management Committee (Firefighters JLMC-16-5098) for pay raises and benefit increases for the Mendon Firefighters Association. **2/3 vote needed**

**UNANIMOUS VOICE VOTE**

The warrant was dissolved at 7:25pm. The officer on duty was Tyler Peabody. The teller for the meeting were Nancy Fleury and Kathryn Rich. There were 39 voters in attendance.

A true copy. Attest:

Margaret Bonderenko  
Town Clerk

To the Citizens of Mendon:

In 2017 the town held two Special Town Meetings, along with the Annual Town Meeting. All meetings were held in the auditorium at Miscoe Hill School. At the Annual Town Meeting residents approve the town's fiscal year budget. It is your opportunity to have input on how your tax dollars are spent. No town department can appropriate funds without town meeting approval. Special Town Meetings typically have both financial articles and by-law articles. The debate at all town meetings can be spirited, but always is respectful to other's opinions. I appreciate the mutual respect practiced at all town meetings.

I continue to hope for more residents to attend our town meetings. I know these meetings are not the most exciting "night out", but the decisions made at a town meeting determines the future of our town. If you want to have a say on how your tax dollars are spent, or have input in the regulations we choose to impose on ourselves, the town meeting is the place where these decisions are made. I encourage all residents to get involved in town government. Every registered voter in Mendon can speak to the issues on the warrant at a town meeting, and town meeting participants are the decision makers for the town. My job as moderator is to make sure anyone who wants to speak to an issue at a town meeting has that opportunity. Probably the largest amount of feedback I receive after a town meeting is that I allow participants to talk too much. I try to ensure that each comment is not repetitive, and that no one person dominates a meeting, but at the same time feel is it more important that no one leaves feeling like they were restricted from getting their point across. I do need the cooperation of those who attend in respecting and not abusing this process.

I consult with all town boards and officials as necessary to ensure town meetings will run smoothly. I continue to seek advice from former moderators from Mendon, as well as other communities.

My sincere thanks go to our Town Clerk, Margaret Bonderenko. Without her, and the staff that works at all town meetings, they would not run as efficiently as they do. I may be at the podium during the meeting, but Margaret and the tellers are the ones who make it happen.

Respectfully submitted,



Jay Byer  
Moderator



## MENDON'S 350<sup>TH</sup> ANNIVERSARY

*Sponsored by:*  
**THE MENDHAM BROTHERS OF THE BRUSH**  
[mendon350.com](http://mendon350.com)

**20 Main St, Mendon, Massachusetts 01756**  
[mendon350@mendonma.gov](mailto:mendon350@mendonma.gov)

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### **350<sup>th</sup> Anniversary Committee 2017 Annual Report**

The members of the Mendon 350<sup>th</sup> Anniversary Committee hope the celebration events you've attended throughout this past year have left you feeling as proud as we are to call "Mother Mendon" our home. The committee would like to thank all those who worked tirelessly to make these events possible. Countless people donated their time, services, and efforts towards the celebrations and their community.

*Special thanks goes out to the Mendham Brothers of the Brush for all of their assistance. Formed in 1967 to celebrate Mendon's 300<sup>th</sup>, this group has carried on their proud tradition of service to the community and was truly the backbone of support for many of our events.*

While the formal anniversary year celebrations have ended, we are a closer knit community due to the effort of so many. With participation of all ages, from life-long Mendon residents to newcomers, we look forward to the continued spirit of community ignited by the Mendon 350<sup>th</sup> Anniversary Year as we write the next chapters of Mendon's future.

On July 9, 2014, the Mendon Board of Selectmen voted to create a 350th Anniversary Committee comprised of seven members, with their terms to expire on December 31, 2017. On September 22, 2014 the board voted to expand the committee to 13 members. The committee was charged with planning and coordinating the various activities to celebrate Mendon's 350th Anniversary. Along with the main 350<sup>th</sup> committee, there are 31 sub-committees consisting of 90 members in total. In 2016 the 350<sup>th</sup> Committee met 12 times and hosted 9 events. In 2017 the Committee met 9 times and hosted an additional 15 events.

At the conclusion of the 350<sup>th</sup> Committee's tenure, the complete records of the committee's activities will be donated to the Mendon Historical Society. A video of the celebrations is planned and when complete copies will be given to the Town, the Taft Library, and the Historical Society.

*In April, the committee was saddened by the loss of one of our members, General Wayne F Wagner. Wayne served on the 350<sup>th</sup> Committee from the very beginning and brought a wealth of knowledge and experience to the group. He was a tremendous asset to Mendon and the community and will be missed. In honor of his legacy the softball t-ball field at Memorial Park was named "Major General Wayne F. Wagner Field" (see the Parks Dept. 2017 Annual Report for more)*

#### **The membership of the 350<sup>th</sup> Anniversary Committee is as follows:**

Jonathan Dudley – <i>Co-Chair</i>	Sorcha DeFrancesco
Kevin Rudden – <i>Co-Chair</i>	Dick Ferrucci
Dan Byer – <i>Secretary</i>	Jeanne Fichtner
AJ Byrne	Kathleen Sedgeley Nicholson
Theresa Clifton	Alan Tetreault
Sharon Cutler	Wayne Wagner

## Complete Listing of 350<sup>th</sup> Events:

Θ = FREE Event    \$ = Ticket Required

‡ = Registration Required for Participants/FREE for Spectators

★ = Discounted Admission with purchase of an official 350<sup>th</sup> Button

### May 2016

Θ - Annual Town Meeting – 5/6/16 (Fri) @ 7pm Miscoe Hill Auditorium

### Sept. 2016

★ - Ham & Bean Supper – 9/10/16 (Sat) @ 5-8pm Clough School

‡ - Edible Foraging Walk – 10/2/16 (Sun) @ 1pm Inman Hill Wildlife Conservation Area

Θ - Mendon Town Forest Discovery Walk – 10/15/16 (Sat) @ 10am Town Forest

### Oct. 2016

Θ - 300<sup>th</sup> Anniversary Film Screening – 10/20/16 (Thurs.) @ 6pm Mendon Drive-In

\$ - Costume Party, Dinner & Dance – 10/29/16 (Sat) @ 7-11pm Grand View Ballroom

Θ - Halloween “Trunk or Treat” – 10/30/16 (Sun) @ 3-7pm Memorial Park Pavilion

### Nov. 2016

‡ - Turkey Trot 5K – 11/24/16 (Thurs) @ 8am-12pm Mendon Twin Drive-In

### Dec. 2016

Θ - Santa Parade and Tree Lighting – 12/2/16 (Fri) @ 6:30pm Founder's Park

### Jan. 2017

‡ - Lake Nipmuc Polar Plunge – 1/1/17 (Sun) @ 11am Mendon Town Beach

### March 2017

\$ - St. Paddy's Day Celebration – 3/10/17 (Fri) @ 6pm-12am End Zone Sports Pub

\$ - Mother Mendon Sings Concert – 3/25/17 (Sat) @ 7pm Valley Chapel in Uxbridge

Θ - Earth Day Clean Up – 4/8/17 @ 9am-12pm Clough School

Θ - Full Moon Snow Show Walk – 4/11/17 (Sun) @ 6pm Cormier Woods in Uxbridge

\$ - 350<sup>th</sup> Paint Night – 4/12/17 @ 7pm-10pm Willow Brook Restaurant

Θ - Annual Town Meeting – 5/5/17 (Fri) @ 7pm Miscoe Hill Auditorium

Θ - Formal Birthday Celebration – 5/13/17 (Sat.) @ 2pm-4pm Clough School

### June 2017

Θ - Mendon Militia Muster Reenactment – 6/24/17 (Sat.) @ 10am-4pm Founder's Park

### July 2017

Θ - Horribles Parade – 7/3/17 (Mon) @ 6pm Emerson St. to Town Hall

‡ - Cardboard Boat Race – 7/20/17 (Thurs) Mendon Town Beach

Θ - Block Party – 8/26/17 @ 4pm-11pm Mendon Center

‡ - Bay State Trail Riders Poker Run – 8/27/17 (Sun) @ 10am Inman Hill WCA

\$ - Farm to Table Feast – 9/16 (Sat) @ 3pm-11pm Memorial Park

\$ - Formal Banquet and Dance – 9/23 (Sat) @ 6pm-11pm Grand View Ballroom

### Sept. 2017

Θ - Parade – 9/24 (Sun) @ 1pm Miscoe Hill Middle School to Founder's Park

The following pages contain a detailed accounting of the 350<sup>th</sup> events held in 2017 as well as a complete financial report for the 350<sup>th</sup> celebrations as a whole. For details on events occurring in 2016 please refer to the Mendon 350<sup>th</sup>'s report in the 2016 Annual Town Report. The minutes and other records of the committee will be donated to the Mendon Historical Society.

## Lake Nipmuc Polar Plunge – 1/1/17

The first event of the New Year was a polar plunge in Lake Nipmuc. Participants were asked to collect pledges of at least \$50 for them to jump in the lake. All participants received a commemorative t-shirt and prizes were awarded for the most money raised and best costumes. In total 28 people participated raising a total of \$2,070. There were approximately 75 spectators in attendance.



The best costume award was given to Gene & Evan Porciello and the award for most money raised went to Steven Aubut.

### Polar Plunge Sub-Committee:

- Jon Dudley (Chair)
- Bruce Bartlett Jr.
- Dan Byer
- Jason Whyte
- Matt Fleury



*left to right*  
Jon Dudley, Gene & Evan Porciello



*Parks Commissioners*  
Dan Byer (L) and AJ Byrne (R)

### Lake Nipmuc Polar Plunge

#### Financial Report

	Expenses	Revenue
Pledges (Cash)		\$1,220.00
Pledges (Checks)		\$850.00
T-Shirts	\$295.00	
Porta-John Rentals	\$200.00	
Refreshments	\$55.00	
<b>Totals</b>	<b><u>\$550.00</u></b>	<b><u>\$2,070.00</u></b>
<b>Event Profit:</b>	<b><u>\$1,520.00</u></b>	

## St. Paddy's Day Celebration – 3/10/17

A St Paddy's Day Celebration was held on March 10<sup>th</sup> at the End Zone Sports Pub. Tickets were \$20 each and there were 325 available. In attendance were students of the Harney Academy of Irish Dance performing an Irish step dancing routine as well as the Belfast Cowboys, an Irish trio. The committee created commemorative pint glasses and shot glasses for the occasion. Several items were auctioned as fundraisers for the 350<sup>th</sup>, including a getaway vacation to the Cape Cod Irish Village, a string trimmer, a fire pit, and two liquor gift baskets raising an additional \$1,045. The menu featured the traditional corned beef and cabbage dinner, along with carrots, potatoes, Irish soda bread, and dessert. 195 tickets were sold with around 200 people were in attendance including several local dignitaries. Rev. Thomas Mahoney from St. Gabriel's gave the opening blessing.



Kathleen Fichtner

### St. Paddy's Day Cub-Committee Members:

- Sorcha DeFrancesco (Chair?)
- Anne Dudley
- Sally Riendeau
- Ellen Wagner
- Theresa Clifton
- Jeanne Fichtner

Jon & Shelly Dudley



### St. Paddy's Day

#### Financial Report

	Expenses	Revenue
Ticket Sales		\$3,900.00
Quilt Raffle Tickets		\$70.00
Pint Glass Sale		\$210.00
Auction		\$1,045.00
Raffle Table		\$761.00
Jail Proceeds		\$55.00
Printing of Tickets	\$41.72	
Harney Academy of Irish Dance	\$300.00	
End Zone Facility and Food	\$3,434.00	
Soda Bread & Decorations	\$99.45	
Raffle Tickets & Decorations	\$44.68	
Decorations	\$86.97	
Police Detail	\$400.00	
Pint/Shot Glasses	\$555.63	
Bracelets	\$39.84	
Belfast Cowboys (Band)	\$750.00	
<b>Totals</b>	<b>\$5,752.29</b>	<b>\$6,041.00</b>
<b>Event Profit:</b>	<b><u>\$288.71</u></b>	



St. Paddy's Day  
Celebration Attendees

## Mother Mendon Sings – 3/25/17

In March, the 350<sup>th</sup> Committee in partnership with the Mendon Cultural Council sponsored the Mother Mendon Sings Choral Concert. This event featured voices from all the 9 daughter and granddaughter towns that once made up “Mother Mendon” (Mendon, Bellingham, Upton, Uxbridge, Northbridge, Milford, Blackstone, Hopedale, and Millville). The concert featuring a 61 member adult chorus and 35 member children’s chorus was intended to reunite Mother Mendon through music and song. The concert was held on March 26<sup>th</sup> at the Valley Chapel in Uxbridge and 224 tickets were sold.

As part of this concert, a new children’s choral work was commissioned set to the words of a formal toast written in 1867 by Putnam W. Taft (namesake of the Taft Library) in honor of Mendon’s 200<sup>th</sup> anniversary. A commission competition was established and 10 submissions from all over the world were received. After a blind judging the panel selected “Our Mendon” composed by Mendon native Rebecca Eland as the winner. A prize of \$1,000 was awarded, and graciously donated to St. Mary’s Parish in Uxbridge. This piece will serve as a lasting tribute to Mendon’s rich heritage. We are including the score of “Our Mendon” on the following pages so it will be archived into the Town’s records as a permanent tribute to Mendon in commemoration of her three hundred and fifty years.



### Mother Mendon Sings Sub-Committee

- Joyce Firth (Chair)
- Dan Byer
- Wayne Ward
- Simeon Morrow (Artistic Director)
- Rebecca Eland (Accompanist)
- Bill Moffett
- Kathleen Murphy
- Marty Fletcher
- Debbie Perro
- Mary Walling
- Cynthia Donatelli
- Marcy Singer



*Mendon Sings Sub-Committee Members:*

*(left to right)*

*Dan Byer, Linnea Silvia, Simeon Morrow,  
Joyce Firth, Pastor Joshua Fox, Rebecca Eland*

**The Mother Mendon Sings Sub-Committee would also like to thank the following people for donating their time and expertise to the event:**

- Pastor Joshua Fox – Lights and Sound
- Carolyn Letvin – Graphic Design
- Lisa Mather – Demo Recordings
- Melissa Orff – Photography Services
- Linnea Silvia – Demo Recordings
- Linda Trudeau – Publicity and Outreach
- Daniel Zabinski – Demo Recordings

## Our Mendon

Commissioned by the Mendon 350th Anniversary Committee for the Mother Mendon Sings Concert on March 25th, 2017 conducted by Simeon Morrow

Unison Voice and Piano

Gently  $\text{♩} = 84$

Music and Additional Lyrics by Rebecca Eland  
Adapted from Text by Putnam W. Taft, 1867

PIANO

*Pedal with chords throughout*

5 UNISON VOICE

$\text{mp}$  The peo-ple learned, on the Sab-bath day, \_\_\_\_\_ The gol-den rule of love, At the lit-tle

$\text{mp}$

10

church, with the spire up-raised, Towards the arch-ing blue a-bove: They built the school-house down by the

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## Our Mendon

2 15

hill, Though the winds blew cold and drear, The child-ren came, with wil-ling feet, From the

20

home - steads far and near.  $\text{mf}$  Sing as one, we sing as

25

one, Our hearts grow light as we gaze up - on,

30

$\text{f}$  Sing as one, we sing as one, The plac - es, the

## Our Mendon

3

35 peop - le, Our Men - don.

40 *mp* And the vil - lage grew and pros-pered too, Was a

45 place of great re - noun. They sought a name wor-thy of the fame, Of their bus - y thriv-ing

50 town. When the fath - ers gazed with pride, On each brave and stal-wart son, Gave it a

This block contains five staves of musical notation for 'Our Mendon'. The first staff starts at measure 35 with a treble clef, a key signature of one flat, and a tempo of 3/4. The lyrics 'peop - le, Our Men - don.' are written below the staff. Measure 40 begins with a dynamic of *mp*. The lyrics 'And the vil - lage grew and pros-pered too, Was a' are written below the staff. Measure 45 begins with a dynamic of *mp*. The lyrics 'place of great re - noun. They sought a name wor-thy of the fame, Of their bus - y thriv-ing' are written below the staff. Measure 50 begins with a dynamic of *p*. The lyrics 'town. When the fath - ers gazed with pride, On each brave and stal-wart son, Gave it a' are written below the staff.

## Our Mendon

4

55 name, suit-ed her well, And she still bears it: Men - don. Sing as  
*mf*

60 one, we sing as one, Our hearts grow light as we

65 gaze up - on, *f* Sing as one, we sing as  
*f*

70 one, The plac - es, the peop - le, Our Men - don.

This block contains five staves of musical notation for 'Our Mendon'. The first staff starts at measure 55 with a treble clef, a key signature of one flat, and a tempo of 3/4. The lyrics 'name, suit-ed her well, And she still bears it: Men - don. Sing as' are written below the staff. Measure 60 begins with a dynamic of *mf*. The lyrics 'one, we sing as one, Our hearts grow light as we' are written below the staff. Measure 65 begins with a dynamic of *f*. The lyrics 'gaze up - on, Sing as one, we sing as' are written below the staff. Measure 70 begins with a dynamic of *f*. The lyrics 'one, The plac - es, the peop - le, Our Men - don.' are written below the staff.

Our Mendon

5

75 *mp* Sing as one, we sing as one, Our hearts grow

80 light as we gaze up - on, *mf* Sing as one, we

85 sing as one, The plac - es, the peop - le, Our Men -

90 *molto rit.* *mp* To - day we re - mem - ber Our Men - don. *molto rit.* *mp*

### Mother Mendon Sings Participants

Simeon Morrow, *Conductor*  
Rebecca Eland, *Accompanist*  
**Adult Chorus Members**

SOPRANO	ALTO
Janet Banks (Bellingham)	Deborah Hudgins (Uxbridge)
Susan Besozzi (Milford)	Carolyn Kahn (Milford)
Susan Carlson (Mendon)	Beverly Lawton (Bellingham)
Emily Dullaghan (Uxbridge)	Carolyn Letvin (Milford)
Jennifer Fumia (Hopedale)	Lana Mars (Millville)
Natalia Haas (Northbridge)	Peg Nogueira (Mendon)
Kelly Heffernan (Northbridge)	James O'Donnell (Bellingham)
Madison Kimball (Mendon)	Molly Prior (Northbridge)
Rita Knox (Hopkinton)	Gwen Roux (Uxbridge)
Ramona Lachapelle (Douglas)	Benjamin Stratman (Bellingham)
Sonya Leibrandt (Milford)	Rita Tetreault (Bellingham)
Cassie Lobe (Uxbridge)	Linda Trudeau (Bellingham)
Ruth Logan (Uxbridge)	Patricia Vandenberg (Milford)
Angela Morano (Mendon)	Dorothy Vine (Bellingham)
Christine Pepin (Douglas)	Marge West (Mendon)
Sonja Porter (Mendon)	
Beverly Saccoccio (Blackstone)	
Linnea Silvia (Bellingham)	
Susan Surapine (Milford)	
Ann Vandersluis (Mendon)	
Camille Williams (Milford)	
Katherine Ehwa (Bellingham)	
Joyce Firth (Mendon)	
Celeste Fredrickson (Uxbridge)	
Michelle Generoux (Bellingham)	
Patricia Gibson (Uxbridge)	
Janet Grant (Mendon)	
Madeline Green (Northbridge)	
Cheryl Griffin (Bellingham)	
Robert Griffin (Bellingham)	

### TENOR

Joshua Freehan (Milford)  
Adam Fumia (Hopedale)  
Bill Givens (Holliston)  
Jeff Lovell (Milford)  
Fritz Smith (Milford)  
William Warner (Worcester)  
Daniel Zabinski (Uxbridge)

### BARITONE

Joshua Fumia (Hopedale)  
Sean Nicholson (Mendon)

### BASS

Ray Gifford (Webster)  
Michael Smith (Milford)

### Children's Chorus Members

Juliet Alexander (Upton)	Jessica Lutton (Woonsocket)
Nate Asselin (Upton)	Jillian Lutton (Woonsocket)
Kyleigh Blauth (Uxbridge)	Milla Mace (Uxbridge)
Kiandra Booth-Desmarais (Uxbridge)	Brendan Magowan (Uxbridge)
Madison Carter (Mendon)	Ainsleigh McCue (Bellingham)
Ava Cavallaro (Bellingham)	Harmony Meléndez (Upton)
Kylie Clement (Northbridge)	Katelyn Mullen (Bellingham)
Annalise Curl (Hopkinton)	Cadence Murzycki (Uxbridge)
Sydney Daniels (Uxbridge)	Braedon Neveux (Upton)
Arielle DeMarco (Uxbridge)	Isabelle Nicholson (Mendon)
Landon Divong (Bellingham)	Austin O'Keefe (Bellingham)
Cicely Dunster (Upton)	Danielle Olson (Uxbridge)
Julia Esposito (Uxbridge)	Avery Orff (Mendon)
Alexander Fumia (Hopedale)	Adell Phillips (Northbridge)
John Fumia (Hopedale)	Olivia Pirrotta (Uxbridge)
Luke Happy (Uxbridge)	Landon Sweet (Uxbridge)
Olivia Jakstis (Bellingham)	Marguerite Teare (Uxbridge)
	Nicholas Whitlock (Uxbridge)

**Mother Mendon Sings**

**Financial Report**

	<b>Expenses</b>	<b>Revenue</b>
Ticket Sales		\$1,840.43
Participant Fees		\$894.06
Table & 50/50 Raffles		\$138.00
Quilt Raffle Tickets		\$28.00
Concessions		\$135.00
Donations		\$19.00
CD/DVD Sales		\$480.00
Cultural Council Grants*		\$1,411.00**
Simeon Morrow (Conductor)	\$2,000.00	
Valley Chapel Facility Use	\$550.00	
Wayne Ward (Musical Advisor)	\$200.00	
Rebecca Eland (Accompanist)	\$400.00	
Commission Prize Award*	\$1,000.00	<i>*donated to St. Mary's Parish in Uxbridge by the winner</i>
Supplies	\$394.56	
Video Recording	\$400.00	
Copyright Licensing Fees	\$384.30	
Purchase of Music	\$1,112.63	
Postage	\$28.80	
Floral Arrangements	\$80.00	
<b>Totals</b>	<b><u>\$6,550.27</u></b>	<b><u>\$4,945.49</u></b>

**Event Profit: (\$1,604.78)**

**\*\*Cultural Council Grants:**

\$300 – Uxbridge  
\$300 – Bellingham  
\$300 – Hopedale  
\$300 – Northbridge  
\$211 – Upton

The event was also awarded two additional grants:  
\$300 – Milford – *Funds were deposited with the Town as the check was made out to the Town of Mendon*  
\$2,000 – Mendon – *Due to logistical issues, the Brothers were unable to claim this grant. Instead the committee decided to turn the grant back over to the Cultural Council to be awarded to another recipient.*

**Annual Town Clean-Up – 4/8/2017**

On April 8<sup>th</sup>, 2017 the Blackstone Valley Heritage Corridor along with the Mendon 350<sup>th</sup> and Mendon Land Use Committee sponsored the Annual Town Clean-Up. Volunteers met at the Clough School and were assigned streets to clean. More than 50 volunteers showed up to help, collecting around 300 bags of trash and filling 2 dumpsters. According to the Blackstone Valley Heritage Corridor the estimated value of the hours of service performed \$3,958.08.

*The Mendon 350<sup>th</sup> would like to thank Southwick's Zoo for providing a free pass to all volunteers as well as the Mendon Lions for providing free lunch and drinks.*

**Town Clean Up Sub-Committee:**

- Bonnie Combs (chair)
- Colleen Oncay
- Mark Reil
- Betsey Brewer
- Rebecca Mansfield
- Alan Tetreault
- Dan Byer
- Anne Mazar



*Photo of Clean-Up Volunteers: left-right Alan Tetreault, Beth Hennessey, Beth Milke, Marianne Fritsch, Paul Milke, Colleen*

## Cormier Woods Full Moon Snowshoe Walk – 4/11/17

A snowshoe walk on the Cormier Woods property was planned for February of 2017 in partnership with the Trustees of Reservations and Land Use Committee. Due to weather the event was postponed several times before finally taking place in April. There were thirteen people in attendance.

### Snowshoe Walk Sub-Committee:

- Anne Mazar
- The Trustees at Cormier Woods
  - Caretakers Jim and Mary Beauchamp

## Paint Night Fundraiser – 4/12/17

On April 12<sup>th</sup> a Paint Night fundraiser was held at the Willow brook Restaurant. Local artist Theresa Gorman-Kahler guided the event. Tickets were \$36 to cover the cost of supplies as well as a donation towards the 350<sup>th</sup>. Each participant also got to keep their painting. A representation of Founder's Park was chosen for the painting. There were 9 registrations with 7 attendees and the event raised a total of \$89.55 for the 350<sup>th</sup>.

### Paint Night Sub Committee

- Anne Mazar (Chair)
- Theresa Gorman-Kahler



*Paint Night Participants  
(left to right)*

*Back: Theresa Clifton, Nancy Hanson,  
Kathleen Buccino,  
Pam Hennessy, Mary Miller*

### Paint Night

Financial Report	Expenses	Revenue
Ticket Sales		\$313.44 ( <i>Total sales \$324, less \$10.56 in processing fees</i> )
Supplies & Instructor Fee	\$223.89	
<b>Totals</b>	<b><u>\$223.89</u></b>	<b><u>\$313.44</u></b>
<b><u>Event Profit: \$89.55</u></b>		

## Meadow Brook Uplands Trail Walk 4/23/17

A trail walk was held in the Meadow Brook Uplands on April 23<sup>rd</sup>, 2017.

## Annual Town Meeting – 5/5/17

At the Annual Town Meeting, Kevin Rudden announced the upcoming 350<sup>th</sup> events to those in attendance.

The Town voted in Article 14 to raise and appropriate \$37,500 to fund the 350<sup>th</sup> celebrations. This money will be used towards the insurance and public safety costs for the bigger events as well as towards some of the larger expenses. (A complete accounting of how these funds were used is available at the end of this report.)

## Mendon 350<sup>th</sup> Formal Birthday Celebration – 5/13/17

On May 13<sup>th</sup> the committee celebrated Mendon's official birthday (actual date 5/15). The event was held at the Clough School with several hundred in attendance. In honor of the celebration proclamations from the State House and US Senate were presented. The Claflin Hill Symphony's Brass Ensemble performed and cake was provided by the Muffin House Café. The New England Patriots' End Zone Militia were on hand to fire off a volley of shots to salute Mother Mendon's birthday.

### Birthday

- Kevin Rudden (chair)
- Sally Riendeau
- Ellen Wagner
- Theresa Clifton
- Jeanne Fichtner
- Dan Byer

### Birthday Celebration

Financial Report	Expenses	Revenue
Quilt Raffle Tickets		\$60.00
Merchandise Sales		\$260.00
Claflin Hill Brass Ensemble	\$750.00	
Muffin House (9 Cakes)	\$846.00	
<b>Totals</b>	<b>\$1,596.00</b>	<b>\$320.00</b>
<b>Event Profit: (\$1,276.00)</b>		



(left to right)  
 Dick Ferrucci, State Representative Brian Murray,  
 State Senator Ryan Fattman, Kevin Rudden

## Mendon Militia Muster Reenactment – 6/24/2017

On June 24<sup>th</sup> the 350<sup>th</sup> along with the Mendon Historical Society hosted a reenactment of the Mendon Militia muster on Founder's Park. Featuring members of Colonel Bailey's 2<sup>nd</sup> Mass Regiment, the event was a recreation of the Revolutionary War Muster that took place on Founder's Park in 1775. A presentation was held in front of the Historical Museum, followed by a reenactment of the muster. Following the presentation, the members of the militia set up camp on the town field across from Clough School and exhibited their food, equipment, and ways of life to those in attendance.

### Mendon Militia Muster Reenactment Sub-Committee:

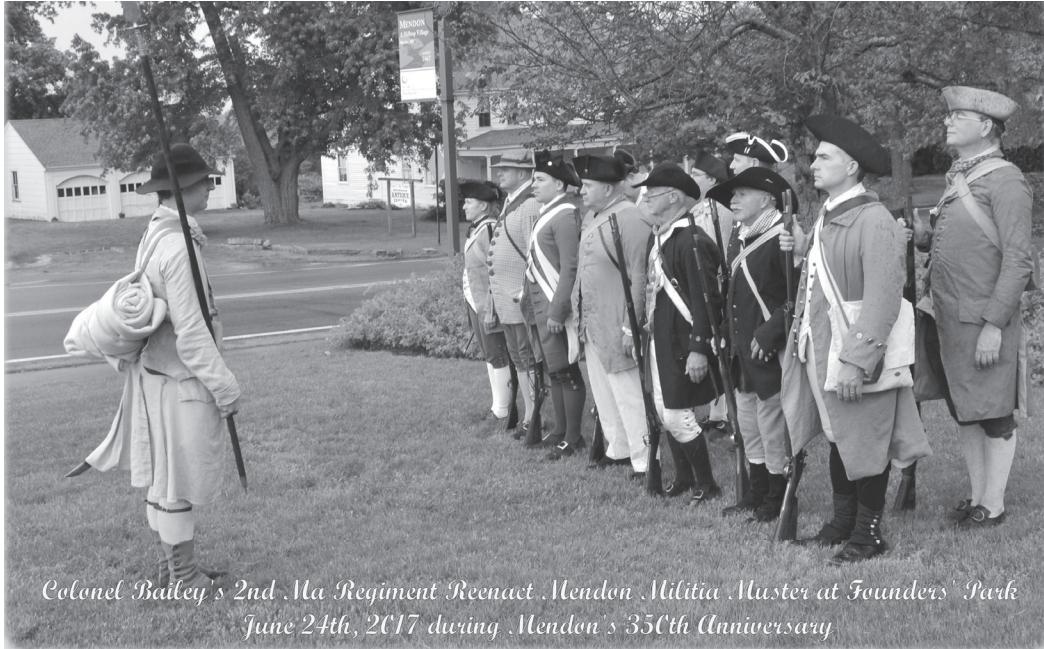
- John Trainor (chair)
- Dick Grady
- Dan Byer
- Lea Botta-Whiting



### Mendon Militia Muster Reenactment

Financial Report	Expenses	Revenue
Revenue		\$0.00
Col. Baily's 2 <sup>nd</sup> Mass Regiment Fee	\$600.00	
Porta-John Rentals	\$200.00	
Printing of Flyers	\$92.00	
<b>Totals</b>	<b>\$892.00</b>	<b>\$0.00</b>
<b>Event Profit: (\$892.00)</b>		

Mendon Historians:  
 Dick Grady (L) and John Trainor (R)



### Annual Horrible's Parade – 7/3/17

The 70<sup>th</sup> Annual Horribles Parade held on July 3<sup>rd</sup> and sponsored by The Mendon Fire Department, Permanent Fire Fighter's Union, and organized in conjunction with the Mendon 350<sup>th</sup>. This event is believed to be the 70<sup>th</sup> anniversary of the first parade held on July 3<sup>rd</sup>, 1947 according to Fire Department records. This year's parade featured more than 40 children all dressed up in costume. The Mendon Firefighter's Union served hot dogs at the end and a food truck served flavored shaved ice.

#### Horribles Parade Sub-Committee

- Jon Dudley
- Sr. Asst. Chief Mike Zarella
- Asst. Chief Mark Bucchino
- S.A.F.E Office Jim Huth
- Members of the Mendon Fire Department
- Members of the Mendham Brothers of the Brush

### Annual Cardboard Boat Race – 7/20/17

The 19<sup>th</sup> Annual Cardboard Boat Race was held on July 20<sup>th</sup>. This event was sponsored by the Taft Public Library and Friends of the Taft Public Library. The inspection and race judges were: State Representative Brian Murray, Mendon Police Chief David Kurczy, Library Trustees Ellen Agro and Amy Fahey, Mendon Residents George Bonderenko and Sue Carlson. The Mendham Brothers of the Brush, Mendon Upton Regional School District, Mendon Friends of Seniors, and Mendon Beach Lifeguards all submitted boats in the adult category.

#### Cardboard Boat Race Sub-Committee:

- Andrew Jenrich (chair)
- Tara Windsor
- Dan Byer

(left to right)  
 Jon Dudley, Bruce Bartlett Jr., Tom Fichtner,  
 Steve Riendeau, Jeanne Fichtner, Mark  
 Riendeau, Theresa & Bruce Clifton



**Awards:**

**One Person Craft** – Kyle Miller in Jaws

**Two Person Craft** – Cameron Allen and Ethan LaRue in Mr. Sketchy

**Three or more Person Craft** – Bridget Klupa, Sophia Blalock and Kayla Aubut in Girl Scout Power Boat

**Adults Only Craft** – Sue Ober, John Trainor, Kevin Rudden, and Peg Nogueira in Forever Young Cuatro

**Pride of Mendon Award** *Most Creative Design* – Matthew Lucier, Christopher Lucier, Austyn Whitney and Colin Glowa in Justice League.

**Captains Choice Award** *Most Attractive*) – The Forever Young Cuatro

**Esprit de Corps Award** *Most Spirited and Organized* – Andrew Brown and Tyler Loo in The Meaps

**Gung-Ho Award** *Most Spirited Individual Participant* – Kiara Simpson in Ships Ahoy

**Celebrate Mendon Award** *Best Honor to Mendon 350<sup>th</sup> Anniversary* – Bruce Clifton and Tom Fichtner in The Spirit of Brotherhood

**Titanic Award** *Most Spectacular Sinking* – Patrick and Cillian Scott and Owen McSweeney in The Soccer Ship

**Surprise Award** *We are Surprised it Floats* – Penny and Evie Lade in the Speedy Sparkle

**Build a Better World Award** *Best Reflects the Summer*

*Reading Theme* – Bridget Klupa, Sophia Blalock and Kayla

Aubut in Girl Scout Power Boat

**A special thanks to the following Taft Library Staff for  
assisting with this event:**

- Carrie Bartels
- Martha Grady
- Paula Pearlman
- Kris Heumann
- Gabrielle Porciello
- Sue Allen
- Leesa Michael
- Caitriona Scott

**Library Teen Volunteers:**

Michael Aurelio, Alex Heather, Jared Heather,  
Clara Scott, Chet Simpson, Lucy Wiklund.

**Mendon Parks Staff:**

Julie Cavanaugh, Tommy Cavanaugh,  
Olivia Charbonneau, Jack Henderson, Katelyn Lashley,  
Jack McCarthy, Carly Thibodeau, Rachel Thibodeau.



*(left to right)*  
Bruce Bartlett Jr., Bruce Clifton,  
Tom Fichtner, Steve Riendeau  
(front) Sam Bartlett

**Block Party and Fireworks – 8/26/17**

On August 26<sup>th</sup> the 350<sup>th</sup> hosted a Block Party in the center of Town on Main and Maple Streets from 3pm-11pm. A stage was set up in front of the Town Hall, a food court was set up on Main St in front of the old Danny's Variety/Rebecca's, a beer garden on Maple St in front of the Post Office, and vendors all up Main St to Founder's Park. The event kicked off at 3pm with the National Anthem being sung by Kylie Carter, an introduction from the event chair, AJ Byrne, and the Chair of the Mendon Board of Selectmen, Chris Burke. Three bands performed throughout the evening, We Got Rhythm from 4-5pm featuring local Nipmuc Students Jackson DesRoches, Isabella Genova, Brendan Mathieson, Dylan Rogan, and Meg Paul. The South Street Band from 5:30-7:30, and the Jim Devlin Band from 8pm-11pm. The fireworks were shot off at 9:30pm from the Town fields across from Clough and were viewed from Founder's Park. Special entertainment included a corn hole tournament, street magician Dave Oliver, Providence's Dancing Cop Tony Lepore, and a police K9 demonstration by Mendon's own Officer Matt Pichel and K9 Brady. It is estimated over 2,000 people attended throughout the day.

*The Mendon 350<sup>th</sup> would like to extend a special thanks to the official sponsor of the Block Party, Charles River Bank for their generous donation and support.*



#### Block Party/Fireworks Sub Committee:

- AJ Byrne (chair)
- Theresa Clifton
- Anne Dudley
- Jon Dudley
- Russ Dudley
- Dick Ferrucci
- Jeanne Fichtner
- Pete Reiffarth
- Sally Riendeau



#### Fireworks

- Dick Ferrucci



*Additional thanks to the Members of the Mendham Brothers of the Brush for their support and Chuck Noel for photographing the event*



Mendon 350<sup>th</sup> 2017 Annual Report - *continued*

## Block Party & Fireworks

### Financial Report

	<b>Expenses</b>	<b>Revenue</b>
Sponsorship (Charles River Bank)	\$3,500.00	
Beer & Wine Sales	\$5,375.00	
Tips ( <i>Donated to Eldon Barrows Scholarship Fund</i> )	\$534.00	
Corn Hole Tournament	\$240.00	
350 <sup>th</sup> Merchandise Sales	\$3,699.09	
Glow Stuff Proceeds	\$788.14	
Vendor Fees	\$85.00	
Signs Plus (Banners)	\$576.00	
Corn Hole Board Materials	\$233.00	
Corn Hole Bean Bag Printing	\$142.00	
Block Party Yard Signs	\$376.55	
Purchase of Merchandise to sell	\$2171.72	
Supplies	\$870.82	
Staff Shirts	\$946.50	
Purchase of Wine	\$375.00	
Purchase of Beer	\$1,973.63	
Troop 1 Mendon (Vehicle Parking)	\$500.00	
Tent Rentals	\$340.20	
Dunk Tank, Inflatables Rentals	\$455.00	
Purchase of Ice	\$67.96	
Refrigerated Truck Rental	\$495.35	
Porta John Rentals	\$1650.00	
Tony Lepore the Dancing Cop	\$300.00	
Scott Martell (Magician)	\$500.00	
Dan Fleury (AV Services)	\$1000.00	
L&L Sound (Lighting)	\$100.00	
Jim Devlin Band	\$1,500.00	
South Street Band	\$500.00	
We've Got Rhythm (Band)	\$200.00	
<b>Totals</b>	<b><u>\$15,273.73</u></b>	<b><u>\$14,211.22</u></b>
<b><u>Event Profit: (\$1,062.51)</u></b>		

\*\*\* The following \$21,301.36 in expenses for this event are not included above as they were funded through the voter approved Town 350<sup>th</sup> Account

\$10,024.83 – Public Safety Details & Overtime  
 \$8,000.00 – Fireworks  
 \$1,596.53 – Highway Dept. Overtime  
 \$1,680.00 – 1-Day Liquor Liability Insurance Policy  
**\$21,301.36**



## Bay State Trail Riders Hoof and Sneaker Poker Run – 8/27/17

The Bay State Trail Riders Association organized a Poker Run at the Inman Hill Wildlife Conservation Area on August 27<sup>th</sup>. The event was open to horseback riders as well as hikers. There were 31 riders and 1 hiker participating in the event. The BSTRA dedicated this ride to Susan Wheeler a long time member of the association.

### Winners:

#### SENIOR DIVISION

1st: Becky Kalagher, 2nd: Sharron Cochran, 3rd: Bill Knott,  
4th: Mary Ceaser, 5th: Jane Rutledge, 6th: Jim McGuire

#### ADULT DIVISION

1st: Kathy Rich, 2nd Crysanda Boisvert, 3rd: Donna Aldrich,  
4th: Karen Parlin, 5th: Wendy Gibbons, 6th: Carolyn Weeks.

#### JUNIOR DIVISION

1st: Justin Weeks, 2nd Jonathan Graveson

#### HIKERS

1st: Susan Wheeler in memoriam, 2nd: Michelle Swanski



## Bay State Trail Riders Poker Run Sub Committee

- Becky Kalagher (chair)
- Bay State Trail Riders Association members and volunteers
- Anne Mazar

## Farm to Table Festival – 9/16/17

The Mendon 350th hosted a Farm to Table Festival on September 16th at Memorial Park from 3pm-11pm. This event featured the many farms located in and around Mendon. Tickets were \$20 each (\$15 for seniors) and there were 350 available. This event was very popular and tickets sold out very quickly. The event started with an opening ceremony, the national anthem was sung by Mendon resident Kylee Carter, and the opening blessing was given by Jim Vitello, from the Mendon Community Church and Rev. Varnum Shults from the Faith Baptist Church. The meal was served around 4pm and Southbound Train, a country/rock band performed later in the afternoon.



At the beginning of the event, a ceremony was held to dedicate the Softball T-Ball Field at Memorial Park in honor of Major General Wayne F. Wagner. (the details of this ceremony can be read in the Parks Department Annual Report for 2017)

The menu included: beef (roasts, rib eye's, burgers), pork, chicken (quartered), and lamb (kabobs), potato salad, corn chowder, (squash, carrots corn), rolls and condiments all locally sourced. Drinks included local milk, water, lemonade and juice. Beer and Wine were also served including local Blueberry Wine from Vandervalk Farm. Desert consisted of ice cream made from Mendon cream with blueberries, strawberries and whipped cream (all from Mendon)

*Farm to Table Festival  
Chairman Larry Pearson*



Mendon 350<sup>th</sup> 2017 Annual Report - *continued*



### Farm to Table Sub Committee

- Larry Pearson (Chair)
- Jeanne Fichtner
- Alan Greenburg
- Ken O'Brien
- Dan Byer
- Tom Fichtner
- Pete Hawkes
- Charlie Hawkes
- AJ Byrne
- Bryan Dudley



### The Mendon 350th Committee would like to thank the following sponsors of the Festival:

- Ambro Adjustment, Inc. – Donation
- Baldiga Christmas Tree Farm - Raffle Prize
- Bandy Farm - Apples
- Cabot Co-Operative Creamery - Cheese & Butter
- Capone Communications, Inc. - Tent, Tables, Chairs
- The Manoogian & Carlson Family - Chickens
- Cedar Hill Farm (The Manoogians) - Hay Rides
- Elm Hill Farm (The Vincent Family) - Hay
- Feeds N Needs - Raffle Prize
- The Hosta Farm - Raffle Prize
- Hurricane Farm - Sweet Relish
- Greener Acres Farm the Hawkes - Pork & Ice Cream
- Maple Farm Dairy - Milk
- Millennium Reality - Donation
- Quissett Hill Farm - Raffle Prize
- The Rhodes Family - Lamb
- Southwick's Zoo - Raffle Prizes
- Sweet Farm (Bob Sweet) - Cranberries
- Twin Elm Farm (Varney Bros.) - Beef
- Vandervalk Farm & Winery - Wine & Raffle Prize
- Worcester Wedding Photography

*Special thanks to volunteers from the Faith Baptist Church for helping to park cars and members of the Mendham Brothers of the Brush for all their assistance.*



Mendon 350<sup>th</sup> 2017 Annual Report - *continued*

## Farm to Table Festival

### Financial Report

	Expenses	Revenue
Ticket Sales		\$6,269.53
Donations		\$700.00
Beer & Wine Sales		\$1,655.00
Tips ( <i>Donated to Mendon Taxation Aid Fund</i> )		\$256.00
Quilt Raffle		\$155.00
Table Raffles & Merchandise Sales		\$1,150.14
Purchase of Produce	\$1,044.17	
Purchase of Meat	\$1,082.11	
Chicken Slaughtering Services	\$350.00	
Purchase of Bread & Rolls	\$200.00	
Purchase of Butter and Snacks	\$106.76	
Paper Goods	\$340.33	
Backyard Barbeque (Food Prep and Cooking)	\$1,600.00	
Purchase of Blueberry Wine & Cups	\$442.70	
Purchase of Beer & Wine	\$632.13	
Printing of Tickets & Posters	\$126.45	
Farm to Table Yard Signs	\$562.76	
Staff Shirts and Signage	\$688.75	
Supplies	\$612.48	
Southbound Train (Band)	\$1,000.00	
Gift Baskets for Donors/Sponsors	\$245.00	
<b>Totals</b>	<b><u>\$9,033.64</u></b>	<b><u>\$10,165.67</u></b>
<b><u>Event Profit: \$1,132.03</u></b>		



Several local food products were donated at no charge. – *Thanks to all our generous donors!*  
The large tent, tables, and chairs were all donated. – *Thank You Capone Communications!*

**\*\*\* The following expense for this event are not included above as they were funded through the voter approved Town 350<sup>th</sup> Account**

\$840 – 1-Day Liquor Liability Insurance Policy

### 350th Formal Banquet and Dance – 9/23/17

On September 23rd a formal banquet and dance was held at the Grandview Ballroom to honor Mendon's 350<sup>th</sup>. Tickets were \$37 each or \$350 for 10 and a total of 230 tickets were sold. Two bands performed at this event. The first was, We Got Rhythm featuring local students Conway Campbell Jackson DesRoches, Isabella Genova, Brendan Mathieson, Dylan Rogan, and Meg Paul, later in the evening, the band Fried Cactus performed. Members of the 350<sup>th</sup> Committee Jon Dudley and Kevin Rudden spoke in review of the events of the past year. VIP's in attendance included the Mendon Board of Selectmen (Chair Christopher Burke and members Richard Schofield and Mark Riel), State Senator Ryan Fattman, State Representative Brian Murray, and the Chair of the Millville Board of Selectmen Joe Rapoza. The 350<sup>th</sup> Quilt Raffle was drawn at the event. The quilt was made by the "Sisters of the Stitch" Cynthia Donatelli, Marty Fletcher, Joyce Gilmore, Jane Lowell, Jane Metzger, Sharon Morris, Kathleen Murphy, and Kathy Sperino. The winner was Beverly Fior, a longtime Mendon resident.

### Formal Banquet Sub-Committee:

- Dick Ferrucci (chair)
- Kathleen Nicholson
- Karen Pisani

### Formal Banquet and Dance

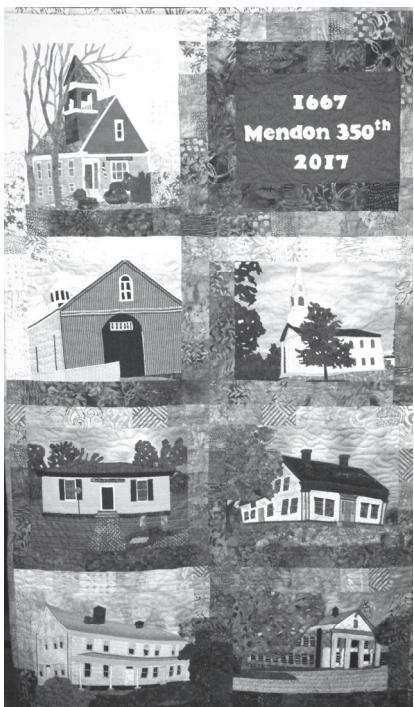
#### Financial Report

	Expenses	Revenue
Ticket Sales		\$8,063.00
Quilt Raffle		\$70.00
Auction		\$985.00
Printing of Tickets	\$258.70	
Printing of Posters	\$353.11	
Grandview Ballroom (Rental & Dinner)	\$7,559.80	
Signage	\$205.50	
Centerpieces	\$279.77	
Fried Cactus (Band)	\$1,500.00	
We Got Rhythm (Band)	\$240.00	
Photographer	\$250.00	
<b>Totals</b>	<b>\$10,646.88</b>	<b>\$9,118.00</b>

**Event Profit: (\$1,528.88)**



Two original founding members of the Brothers of the Brush (founded 1967) (top) Bob Rhodes, (bottom) Tom Irons



Mendon 350<sup>th</sup> Quilt



Brothers of the Brush  
Peter Hawkes (left) and  
Jon Dudley (right)

## 350th Parade – 9/24/18

On September 24th, at 1pm the final event of the 350<sup>th</sup>, the grand parade, stepped off. The Parade consisted of 70+ entries divided up into 5 divisions. The route began at the Miscoe Hill Middle School and proceeded down North Ave ending at Founder's Park. The parade featured bands from many of the surrounding schools as well as local and state dignitaries and many area organizations and businesses. Despite the hot weather the parade was well attended with spectators lining North Ave.



### Parade Line Up:

#### Division 1

- 1-1 Parade Marshal – Major General Wayne F. Wagner (National Lancers Rider-less Horse Grant)
- 1-2 Mendham Brothers of the Brush Birthday Cake Float & Jail
- 1-3 Mendon Board of Selectmen, riding in the 350<sup>th</sup> Jail
- 1-4 U.S. Congressman James McGovern
- 1-5 State Representative Brian Murray
- 1-6 State Senator Ryan Fattman
- 1-7 Fire Trucks (Mendon, Auburn, Upton, Uxbridge, Southbridge, Millbury, Uxbridge, Blackstone, Millville, Grafton, Northbridge, Sutton, State Fire Marshal District 7)



#### Division 2

- 2-1 State Police Mounted Unit
- 2-2 215th Army Band
- 2-3 Antique Military and Police Vehicles
- 2-4 Mass Environmental Police
- 2-5 Charles River Bank
- 2-6 Mendon Seniors (Forever Young Quattro Cardboard Boat and Senior Center Van)
- 2-7 Mendon Historical Society (Dick Grady, John Trainor, and Paul Doucette)
- 2-8 MyFM 101.3
- 2-9 Nipmuc High School Band - *Sponsored by Aldore Tetreault & Son*
- 2-10 Milford VFW Post #1544
- 2-11 Rodger Harvey - Lake Nipmuc Ice Truck
- 2-12 Mendon Pack 1 Cub Scouts
- 2-13 Mendon/Upton Girl Scouts
- 2-14 Westborough 300<sup>th</sup> Float
- 2-15 Westborough High School Marching Band - Sponsored by Milford National
- 2-16 Clowning for Kids - *Sponsored by Millennium Reality*
- 2-17 Millennium Reality



#### Division 3

- 3-1 Kyla Lima - Miss USA Ambassador Jr. Teen
- 3-2 Mendon Cultural Council
- 3-3 1930's Model A Ford (Ginger Whitney)
- 3-4 Tony Lepore Dancing Cop - *Sponsored by AC Arms*
- 3-5 NE Synthetic Lawns
- 3-6 Miscoe Hill Band - *Sponsored by Just A Wee*
- 3-7 Mendon Lions
- 3-8 Nicole Wojnowski - Miss MA American Teenager
- 3-9 High Altitude Jump Rope
- 3-10 116<sup>th</sup> Transportation Company "Road Dogs"
- 3-11 Byer Piano Service
- 3-12 Troop 1 Boy Scouts
- 3-13 Larry Pearson
- 3-14 Dunkin Donuts – Mendon
- 3-15 Hopedale Band - *Sponsored by Iadarola Plumbing*
- 3-16 Float in honor of Stu Appleby Mendon's first Letter Carrier



*Mendon Selectmen, (left to right)  
Mark Reil, Chris Burke, & Rich Schofield in the Brother's 350<sup>th</sup> Jail.*

3-17 Mendon Town Democratic Committee  
 3-18 Aleppo Shriner's Clown Unit

**Division 4**

4-1 1978 Porsche 911  
 4-2 Vietnam the 50<sup>th</sup> Mass. Inc.  
 4-3 Milford HS Band –  
*Sponsored by Mendon General Store*  
 4-4 Nipmuc Yacht Club  
 4-5 US Veteran's Motorcycle Group Mass State  
 4-6 Trevor the Games Man - *Sponsored by Pop 'N' Kork*  
 4-7 Worcester Sound & Lights - *Sponsored by Boucher Energy*  
 4-8 Boucher Energy  
 4-9 Chestnut Street Meeting House and Cemetery Association  
 4-10 Antique Farm Tractors – Mendon Area Real Estate & Joe Poddles  
 4-11 Harshaw Paving & Reclamation  
 4-12 Dauphinas Concrete  
 4-13 Devaney Energy  
 4-14 Santa Claus (Wayne Phipps)

**Division 5**

5-1 BMR Band - *Sponsored by Bark Ark*  
 5-2 Mendon-Upton Town Crier  
 5-3 Red Sox Mascots Wallie & Tillie  
 driven by Howley's Automotive  
 5-4 Henry Lappen Stilt Walking –  
*Sponsored by Mota Construction*  
 5-5 Sutton Highway Dept.  
 5-6 Horse Feathers 4H Club  
 5-7 Blackstone Valley Model A Ford Club  
 5-8 Douglas Band - *Sponsored by Mendon Wine & Spirit*  
 5-9 Puff & Fluff  
 5-10 Bobcat Farm  
 5-11 Capone Communications  
 5-12 Spring Willow Farm  
 5-13 End of Parade ATV – Dan Byer Parade Chair



*Nipmuc Regional High School Band*



*Parade Sub-Committee Chair, Dan Byer*

**Parade Sub-Committee**

- Dan Byer (Chair)
- Dick Ferrucci
- Theresa Clifton
- Bruce Clifton
- Alan Tetreault
- Jon Dudley
- Kevin Rudden
- AJ Byrne
- Wayne Wagner
- Steve Cote
- Mark Buccino
- Sally Riendeau
- Joe Alves
- Jon Martel
- Kathleen Nickerson
- Bruce Bartlett Jr.
- Lyndsay Nickerson

**The following \$11,589.62 in expenses for this event are not included in the report below as they were funded through the voter approved Town 350<sup>th</sup> Account**

\$1,989.62 – Public Safety Details  
 \$900.00 – Porta-John Rentals  
 \$2,000.00 – Cataldo Ambulance Services  
 \$800.00 – Parade Shuttle Busses  
 \$900.00 – Douglas HS Band  
 \$1,000.00 – Westborough HS Band  
 \$2,000.00 – Blackstone Millville Regional HS Band  
 \$400.00 – Hopedale HS Band  
 \$800.00 – Mendon-Upton HS and MS Bands  
 \$800.00 – Milford HS Band

**Total: \$11,589.62**



**350th Parade  
Financial Report**

	<b>Expenses</b>
Sponsor Donations	\$11,600.00
Vendor Fee	\$200.00
Parade Route Mailings	\$78.40
Cobra Performing Arts Deposit	\$1,500.00
Red Sox Mascots Wallie & Tessie	\$1,076.90
Clowning for Kidz	\$1,250.00
Trevor the Games Man	\$400.00
Henry Lappen (Juggler)	\$425.00
Tony Lepore the Dancing Cop	\$300.00
Aleppo Shriner's Clown Unit	\$2,000.00
Worcester Sound & Lights	\$1,500.00
Cathie Hatrick-Anderson (Parade Participant)	\$200.00
Supplies	\$63.00
Parade Signage	\$1,523.75
Trophies	\$415.19
Parade Float Decorations	\$84.65
Parade Photographer	\$250.00
<b>Totals</b>	<b><u>\$10,655.89</u></b>

<b>Revenue</b>
\$11,800.00



*350<sup>th</sup> Co-chair Kevin Rudden*

**Event Profit: \$1,233.11**



*Mendon Fire Department  
Engine 1  
driven by Buddy Lowell*

*Mendham Brothers of the Brush  
(left to right)*

*Jon Dudley, Bruce Bartlett Jr., AJ Byrne, Bob Rhodes,  
Tom Fichtner, Jason Whyte. (in jail, l-r)  
Alan Tetreault, Mark Reil, Chris Burke, Richard Schofield*



*Mendon 350<sup>th</sup> 2017 Annual Report - continued*

## 350<sup>th</sup> General Financial Report

The 350<sup>th</sup> Anniversary Committee relies on the Mendham Brush Association (Brothers of the Brush) to be the official sponsor of anniversary events and raise all funds to pay for these events. The Brothers of the Brush have established a special bank account for the 350<sup>th</sup> celebrations. Below is a complete financial statement of those funds. A separate accounting of the Town funds expended is also provided.

Ledger Entry	Expense	Income	Total
<b>Initial Balance</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Sep-15</b>			
September Merchandise Sales		\$475.00	<b>\$475.00</b>
<b>Oct-15</b>			
October Merchandise Sales		\$1,063.00	<b>\$1,538.00</b>
<b>Nov-15</b>			
November Merchandise Sales		\$423.62	
Withdrawal - Purchase of Bank Checks	(\$26.25)		
Check Stop Payment Fee (lost check #89)	(\$32.00)		
Ck# 101 - Chubby Chico Charms (Bracelets/Keychains)	(\$1,045.00)		<b>\$858.37</b>
<b>Dec-15</b>			
December Merchandise Sales		\$2,743.54	
<b>Jan-16</b>			<b>\$3,601.91</b>
January Merchandise Sales		\$265.00	
Ck# 102 - Purchase of 350th Clothing	(\$1,500.50)		<b>\$2,366.41</b>
<b>Feb-16</b>			
February Merchandise Sales		\$235.00	
<b>Mar-16</b>			<b>\$2,601.41</b>
March Merchandise Sales		\$181.00	
Donation – Milford National		\$4,500.00	
Ck# 103 - Purchase of 350th Mugs	(\$125.52)		<b>\$7,156.89</b>
<b>Apr-16</b>			
April Merchandise Sales		\$406.83	
Ck# 104 - Purchase of 350 <sup>th</sup> Mugs	(\$544.51)		
Ck# 105 - Purchase of 350 <sup>th</sup> Clothing	(\$129.60)		
Ck# 106 - Deposit for BaHa Brothers (Band for Dinner/Dance)	(\$300.00)		
Ck# 107 - Partial Reimbursement to Brothers of the Brush	(\$750.00)		
Ck# 108 - Website Expenses	(\$10.87)		
			<b>\$5,828.74</b>
<b>May-16</b>			
May Merchandise Sales		\$1,425.00	
Ck# 109 - Purchase of 350 <sup>th</sup> Mugs	(\$506.99)		<b>\$6,746.75</b>
<b>Jun-16</b>			
June Merchandise Sales		\$87.52	
			<b>\$6,834.27</b>

Mendon 350<sup>th</sup> 2017 Annual Report - *continued*

**Jul-16**

July Merchandise Sales	\$665.00
Sale of Anniversary Buttons	\$50.00
	<b>\$7,549.27</b>

**Aug-16**

August Merchandise Sales	\$170.18
Sale of Anniversary Buttons	\$20.00
Ck# 110 - Purchase of Bracelets and Keychains	(\$669.99)
Ck# 111 - Printing Costs, Ham and Bean Supper Tickets	(\$30.50)
	<b>\$7,038.96</b>

**Sep-16**

Sept. Merchandise Sales	\$936.34
Merchandise Sales at Ham and Bean Supper	\$2,735.00
Ck# 112 - Purchase of Anniversary Buttons	(\$130.12)
Ck# 113 - Purchase of 350th Clothing	(\$1,604.33)
Ck# 116 - Purchase of Mugs	(\$1,507.41)
Ck# 117 - Purchase of Shaving Permit Buttons	(\$194.30)
	<b>\$7,274.14</b>

**Oct-16**

Ham and Bean Supper Tickets & Buttons	\$1,745.00
Sale of Anniversary Buttons	\$90.00
October Merchandise Sales	\$1,258.26
Country Fair Merchandise Sales	\$770.00
Country Fair, Raffle Proceeds	\$387.00
Country Fair, Jail Proceeds	\$408.00
Costume Party, Dinner & Dance Ticket Sales	\$12,580.00
Donation	\$100.00
Ck# 114 - Storage Containers for Merchandise	(\$16.89)
Ck# 115 - Cake for Ham and Bean Supper	(\$50.63)
Ck# 118 - Printing of Tickets for Costume Party	(\$335.62)
Ck# 119 - Materials for Ham and Bean Signs	(\$69.37)
Ck# 120 - Purchase of 350th Clothing	(\$716.79)
Ck# 121 - Deposit for Chuck Noel Art Prints	(\$440.00)
Ck# 122 - Balance owed for Chuck Noel Art Prints	(\$435.00)
Ck# 123 - Printing of Quilt Raffle Tickets	(\$329.00)
Ck# 127 - Balance owed for Grand View (Dinner/Dance)	(\$9,019.00)
CASH - Balance owed to BaHa Brothers (Band for Dinner/Dance)	(\$1,000.00)
	<b>\$12,200.10</b>

**Nov-16**

November Merchandise Sales	\$338.53
Imperial Gas Pumpkin Raffle	\$400.00
Gronk Jersey Raffle (Dinner/Dance)	\$769.00
Sale of Pumpkin Centerpieces (Dinner/Dance)	\$125.00
Jail Proceeds (Dinner/Dance)	\$95.00
Merch. Sales at 300th Film at Drive-In	\$77.00
Ck# 124 - Advance for Trivia Night Expenses	(\$500.00)
Return of Ck# 124 - Trivia Night Expenses (event cancelled)	\$500.00
Ck# 125 - Tablecloths for Ham and Bean Supper	(\$10.63)
Ck# 128 - Purchase of 350th clothing	(\$519.94)
Ck# 129 - Purchase of Trophies for Santa Parade	(\$121.34)

Ch# 130 Comped Tickets for Costume Party	(\$70.00)	
		<b>\$13,282.72</b>

**Dec-16**

December Merchandise Sales	\$3,647.89
Costume Party, Dinner & Dance Ticket Sales	\$140.00
Donation (Dinner/Dance)	\$87.50
Auction of Chuck Noel Art Print #1	\$450.00
Quilt Raffle ticket sales	\$100.00
Receipts from Turkey Trot 5K	\$1,750.00
Turkey Trot Merchandise Sales	\$75.00
Santa Parade & Tree Lighting Merchandise Sales	\$110.00
Ck# 126 - Purchase of food for Ham and Bean Supper from MURSD	(\$954.25)
Return of Ck# 126 - Ham and Bean Food (check lost and voided)	\$954.25
Bank Fee - Stop Payment on Ck# 126 (lost)	(\$32.00)
Ch# 131 Comped Tickets for Costume Party	(\$70.00)
Ck# 132 - Replacement check for Ham and Bean Food to MURSD	(\$954.25)
Ck# 133 - Purchase of 100 additional Chuck Noel Art Prints	(\$1,181.00)
Ck# 134 - Purchase of Banner from BVT for Trivia Night	(\$55.00)
Ck# 135 - Purchase of 350th Clothing	(\$2,184.14)
Ck# 137 - Refreshments for Santa Parade Participants	(\$116.00)
	<b>\$15,050.72</b>

**Jan-17**

January Merchandise Sales	\$975.00
Deposit from Polar Plunge	\$1,970.00
Donation – Milford National	\$4,500.00
Final Proceeds From Turkey Trot	\$3,364.55
Donation – Highway Rehab (David Capelle) for Ham and Bean Supper	\$712.84
Ck# 136 - Dinner/Dance Decoration Expenses	(\$249.68)
Ck# 138 - Purchase of Polar Plunge T-Shirts	(\$295.00)
Ck# 139 - Santa Parade Float Decorations	(\$98.00)
Ck# 140 - Payment 1 of 3 for Mendon Sings Conductor	(\$666.66)
Ck# 141 - Polar Plunge Expenses	(\$55.00)
Ck# 142 - Purchase of 350th Mugs	(\$675.52)
Ck# 143 - Refreshments for Santa Parade Float Decorating Crew	(\$74.00)
Ck# 144 - Porta Johns for Polar Plunge	(\$200.00)
Ck# 145 - Valley Chapel Facility Use Fee for Mendon Sings Event	(\$550.00)
	<b>\$23,709.25</b>

**Feb-17**

*no transactions this month*

	<b>\$23,709.25</b>
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**Mar-17**

Deposit	\$5,060.00
Deposit	\$4,965.00
Ck# 146 - Printing of St. Paddy's Day Tickets	(\$41.72)
Ck# 148 - Payment to End Zone for St. Paddy's Day Hall and Food	(\$3,434.00)
Ck# 149 - Final Payment to Simeon Morrow, Mendon Sings Director	(\$1,333.32)
Ck# 156 - Police Detail for St. Paddy's Day event	(\$400.00)
Ck# 152 - Mendon Sings Commission Prize, donated to St. Mary's	(\$1,000.00)
Cash Withdrawal, Band Payment and Seed Money for St. Paddy's	(\$1,150.00)
	<b>\$26,375.21</b>

**Apr-17**

Deposit	\$1,773.00
Deposit	\$560.00
Deposit	\$1,815.49
Ck# 147 - Payment to Harney Academy for Irish Step Dancers	(\$300.00)
Ck# 150 - Payment to Wayne Ward, Mendon Sings Musical Advisor	(\$200.00)
Ck# 153 - St. Paddy's Day Food and Supplies	(\$99.45)
Ck# 154 - St. Paddy's Day Supplies	(\$44.68)
Ck# 155 - St. Paddy's Day Decorations	(\$86.97)
Ck# 151 - Payment to Rebecca Eland, Mendon Sings Accompanist	(\$400.00)
Ck# 158 - Purchase of Music for Mother Mendon Sings	(\$1,339.83)
Ck# 159 - Pmt. to Walton Music Co., Mendon Sings Copyright Fee	(\$30.00)
Ck# 160 - Pmt. to Alfred Publishing, Mendon Sings Copyright Fee	(\$110.00)
Ck# 161 - Pmt. to Alfred Publishing, Mendon Sings Copyright Fee	(\$46.40)
Ck# 162 - St. Paddy's Day Pine/Shot Glasses and Posters	(\$555.63)
Ck# 165 - Payment to Liz Hawkins for AV Services, Mendon Sings	(\$400.00)
	<b>\$26,910.74</b>

**May-17**

Deposit Cultural Grants, Birthday Party	\$950.00
Ck# 157 - Purchase of Supplies for Mother Mendon Sings	(\$394.56)
Ck# 164 - Payment to The Lorenz Co., Mendon Sings Copyright Fee	(\$32.00)
Ck# 166 - Payment to Claflin Hill Foundation for music at Birthday	(\$750.00)
Ck# 167 - Postage for Parade Route Mailings	(\$78.40)
Ck# 168 - St. Paddy's Day Event Wrist Bands	(\$39.84)
Ck# 169 - Pmt. to Boosey & Hawkes, Mendon Sings Copyright Fee	(\$25.00)
	<b>\$26,540.94</b>

**Jun-17**

Deposit	\$1,533.44
Deposit	\$700.00
Deposit	\$380.00
Electronic Deposit (Square Credit Card Receipts)	\$28.80
Electronic Deposit (Square Credit Card Receipts)	\$14.32
Ck# 163 - Pmt. to Irving Berlin Co., Mendon Sings Copyright Fee	(\$22.50)
Ck# 170 - Deposit for Jim Devlin Band, Block Party	(\$500.00)
Ck# 171 - Purchase of cakes for Formal Birthday Celebration	(\$846.00)
Ck# 173 - 50% Deposit, Cobra Performing Arts, Parade Participant	(\$1,000.00)
Ck# 174 - Payment to Theresa Gorman-Kahler for Paint Night event	(\$223.89)
Ck# 175 - Payment to Red Sox Mascots, Parade Participants	(\$1,076.90)
	<b>\$25,528.21</b>

**Jul-17**

Deposit	\$200.00
Deposit	\$551.00
Ck# 176 - Pmt. to Colonel Baileys 2nd Mass Regiment for Muster	(\$600.00)
Ck# 177 - Payment to Signs Plus, signs for Block Party	(\$576.00)
Ck# 178 - Purchase of Supplies for Corn Hole Boards, Block Party	(\$233.00)
Ck# 180 - Purchase of Strawberries & Blueberries for Farm to Table	(\$128.00)
Ck# 183 - Logo Printing for Corn Hole Boards, Block Party	(\$142.00)
	<b>\$24,600.21</b>

**Aug-17**

Deposit	\$700.00
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Deposit	\$250.00
Deposit	\$2,970.00
Deposit	\$85.00
Deposit	\$2,209.00
Deposit	\$820.00
Electronic Deposit (Square Credit Card Receipts)	\$262.04
Cash Withdrawal - Bock Party Seed Money	(\$3,300.00)
Ck# 172 - Purchase of Merchandise	(\$116.25)
Ck# 179 - Purchase of Yard Signs, Block Party	(\$376.55)
Ck# 181 - Payment to ADC Septic for porta-johns for Muster	(\$200.00)
Ck# 182 - Printing of Tickets and Posters for Farm to Table event	(\$126.45)
Ck# 184 - Pmt. to Postal Center USA for printing flyers for Muster	(\$92.00)
Ck# 185 - Printing of Tickets for Final Banquet	(\$258.70)
Ck# 186 - Purchase of Yard Signs for Farm to Table event	(\$562.76)
Ck# 187 - Purchase of Block Party Merchandise	(\$1,879.95)
Ck# 188 - Purchase of Staff T-Shirts for Block Party & Farm to Table	(\$946.50)
Ck# 189 - Purchase of Alcohol for Block Party	(\$375.80)
Ck# 191 - Purchase of Supplies for Block Party	(\$77.55)
Ck# 192 - Payment to Tony Lepore Dancing Cop, Block Party	(\$300.00)
Ck# 193 - Payment to Scott Martell, Street Magician for Block Party	(\$500.00)
Ck# 194 - Payment to Dan Fleury for Block Party Sound System	(\$1,000.00)
Ck# 195 - Tent Rentals for Block Party	(\$340.20)
	<b>\$21,443.54</b>
<b>Sep-17</b>	
Deposit	\$3,462.04
Deposit	\$5,451.00
Electronic ACH Payment - Purchase of additional Checks	(\$36.65)
Cash Withdrawal - Farm to Table Bands	(\$2,600.00)
Cash Withdrawal - Farm to Table Seed Money	(\$2,000.00)
Ck# 190 - Purchase of Supplies for Block Party	(\$318.70)
Ck# 196 - Rentals of Inflatables and Dunk Tank for Block Party	(\$455.00)
Ck# 197 - Refrigerated Truck Rental for Block Party	(\$495.35)
Ck# 198 - Purchase of Supplies for Block Party	(\$106.00)
Ck# 199 - Purchase of Beef and other food for Farm to Table event	(\$862.11)
Ck# 200 - Butchering Services for Farm to Table event	(\$220.00)
Ck# 201 - Printing of Posters for Final Banquet	(\$353.11)
Ck# 203 - Purchase of Produce for Farm to Table event	(\$350.50)
Ck# 204 - Payment to Vandervalk Farm, Wine for Farm to Table	(\$250.00)
Ck# 205 - Purchase of Supplies for Farm to Table event	(\$489.44)
Ck# 206 - Payment to Grandview Ballroom for Formal Banquet	(\$7,559.80)
Ck# 207 - Payment to Clowning for Kidz, Parade Participant	(\$1,250.00)
Ck# 208 - Payment to Trevor the Games Man, Parade Participant	(\$400.00)
Ck# 209 - Payment to Henry Lappen, Juggler, Parade Participant	(\$425.00)
Ck# 210 - Payment to Tony Lepore, Dancing Cop, Parade Participant	(\$300.00)
	<b>\$11,884.92</b>
<b>Oct-17</b>	
Deposit	\$9,869.53
Deposit	\$4,255.14
Deposit	\$1,683.14
Deposit	\$720.00
Stop Payment Fee	(\$32.00)

Ck# 202 - Purchase of Merchandise for Block Party	(\$225.30)
Ck# 211 - Payment to Aleppo Shriner's Clown Unit, Parade	(\$2,000.00)
Ck# 212 - Payment to Worcester Sound and Lights, Parade	(\$1,500.00)
Ck# 213 - Final Payment for Cobra Performing Arts, Parade	(\$1,000.00)
Refund of Ck# 213, Group never showed up and check was voided	\$1,000.00
Ck# 214 - Payment to Cathie Hatrick-Anderson, Parade Participant	(\$200.00)
Ck# 217 - Purchase of food for Parade Float Crews	(\$63.00)
Ck# 218 - Purchase of Supplies, & Signage for Block Party and Farm	(\$2,738.97)
Ck# 219 - Purchase of Supplies for Farm to Table event	(\$334.95)
Ck# 221 - Purchase of Lanyards for Block Party	(\$66.47)
Ck# 222 - Purchase of Supplies for Farm to Table event	(\$24.00)
Ck# 223 - Purchase of Decorations for Formal Banquet	(\$279.77)
Ck# 226 - Purchase of Food for Farm to Table set-up crew	(\$27.62)
Ck# 227 - Purchase of Parade Trophies	(\$415.19)
Ck# 229 - Purchase of Food for Farm to Table event	(\$76.23)
	<b>\$20,429.23</b>

### Nov-17

Deposit - Merchandise Sales	\$50.00
Deposit - Merchandise Sales	\$85.00
Cash Withdrawal - Farm to Table Seed Money	(\$300.00)
Cash Withdrawal - Photographer Fees	(\$500.00)
Ck# 215 - Purchase of Paper Goods for Farm to Table event	(\$340.33)
Ck# 220 - Purchase of Wine and Cups for Farm to Table event	(\$192.70)
Ck# 224 - Reimbursement for Farm to Table Decorations	(\$213.18)
Ck# 225 - Reimbursement for Farm to Table Decorations	(\$12.73)
Ck# 228 - Reimbursement for Parade Float Decorations	(\$84.65)
Ck# 231 - Payment to ADC for Porta-Johns for Block Party	(\$1,650.00)
Ck# 232 - Purchase of Gift Baskets for Farm to Table Sponsors	(\$245.00)
Ck# 216 - Payment to MURSD for Farm to Table Food	(\$106.76)
Return of Ck# 216 - Check Destroyed and Replaced by Ck# 233	\$106.76
Ck# 233 - Payment to MURSD for Farm to Table Food	(\$106.76)
	<b>\$16,918.88</b>

### Dec-17

Ck# 230 - Payment to Troop 1 Mendon for Block Party Parking	(\$500.00)
Ck# 234 - Purchase of Supplies, Farm to Table	(\$329.00)
Ck# 235 - Purchase of Parade Supplies	(\$42.00)
	<b>\$16,047.88</b>

### Jan-18

Ck# 236 - Purchase of Supplies for Block Party	(\$49.54)
Ck# 237 - Purchase of Alcohol for Block Party & Farm to Table	(\$2,605.76)
	<b>\$13,392.58</b>

TOTALS	Expenses	Income
	(\$91,323.67)	\$104,716.25

<b>Mendon 350th Final Account Balance</b>	<b>\$13,392.58</b>
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*The funds remaining in the 350<sup>th</sup> account will held in an account under the Brothers of the Brush and used to support the newly formed Mendon Festival Committee. It is the intention of the 350<sup>th</sup> Committee and Brothers of the Brush, these funds, left over from the 350<sup>th</sup> celebrations, will be returned to the residents of Mendon by supporting community events in the coming years.*

## 350<sup>th</sup> General Financial Report

At the 5/5/17 Annual Town Meeting, the residents of Mendon voted to spend \$37,500 to fund the 350<sup>th</sup> anniversary.

Additionally in 2017, the Massachusetts State Legislature granted the Town, \$25,000 to defray the costs of the celebrations. The \$25,000 grant will be used to reimburse the Town. Coupled with the \$3,769.02 remaining in the Town account, the total cost of the 350<sup>th</sup> to Mendon taxpayers will be \$8,730.98.

Ledger Entry	Expense	Income	Total
Initial Balance (voted at 5/5/17 Annual Town Meeting)	\$0.00	\$37,500.00	<u>\$0.00</u>

### ***Aug-17***

Hospitality Mutual Insurance Company (Block Party Liquor Liability Insurance)	(\$1,680.00)
Hospitality Mutual Insurance Company (Block Party Liquor Liability Insurance)	(\$840.00)
Public Safety Payroll – (Block Party)	(\$1,940.40)
Public Safety Payroll – (Block Party after midnight)	(\$7,497.47)
	<u><b>\$11,957.87</b></u>

### ***Sept-17***

Public Safety Payroll – (Block Party)	(\$586.96)
American Thunder Fireworks Inc. – (Block Party Fireworks)	(\$8,000.00)
Highway Dept Overtime Payroll – (Block Party)	(\$1,596.53)
Public Safety Overtime – (Parade)	(\$120.00)
Public Safety Overtime Correction – (Parade)	(\$387.90)
	<u><b>\$10,691.39</b></u>

### ***Oct-17***

Public Safety Payroll – (Parade)	(\$1,481.72)
Douglas High School Marching Band – (Parade)	(\$900.00)
Westborough High School Marching Band – (Parade)	(\$1,000.00)
A.D.C. Septic – (Parade Portable Toilet Rentals)	(\$900.00)
Cataldo Ambulance Service, Inc. – (Parade EMS Detail)	(\$2,000.00)
Blackstone Millville Regional Marching Band – (Parade)	(\$2,000.00)
Milford Cultural Council Grant – (Mother Mendon Sings)	\$300.00
350 <sup>th</sup> DVD Sale (check written to Town of Mendon)	\$15.00
	<i>Deposited to General Fund, Not in total</i>
	<u><b>\$8,281.72</b></u>

### ***Nov-17***

Hopedale High School Marching Band – (Parade)	(\$400.00)
Tellstone & Son – (Parade Shuttle Busses)	(\$800.00)
Mendon Upton Regional, Middle & HS Bands – (Parade)	(\$800.00)
Milford High School Marching Band	(\$800.00)
	<u><b>\$2,800.00</b></u>

TOTALS	Expenses	Income
	<u><b>(\$33,730.98)</b></u>	<u><b>\$37,500.00</b></u>

**Mendon 350th Town Account Balance as of Nov. 20, 2017** **\$3,769.02**

As of December 31, 2017, the 350<sup>th</sup> Committee was disbanded. However with the renewed energy and spirit generated by these celebrations, the 350<sup>th</sup> Committee and the Brothers of the Brush plan to bring back the Mendon Festival Committee and continue sponsoring community events. Already the 2<sup>nd</sup> annual Turkey Trot and Santa Parade events have taken place and plans are underway for an annual summer festival-type event combining the successes of the Block Party and Farm to Table Festival.

As always, anyone interested in participating, volunteering, or assisting in any way is welcome to email us at [mendon350@mendonma.gov](mailto:mendon350@mendonma.gov).

***Countdown to the 375<sup>th</sup> Anniversary as of 5/5/17***  
***is 24 years and 12 Days! (May 15<sup>th</sup>, 2042)***

***Respectfully Submitted; the Mendon 350<sup>th</sup> Anniversary Committee***

Mendon 350<sup>th</sup> 2017 Annual Report - *continued*

## Report of the Agricultural Commission

The Mendon Agricultural Commission consists of five members from the town of Mendon. Its purpose is to preserve, revitalize, and sustain Mendon Agricultural enterprises; serve as facilitators, mediators, and educators for the community; strengthen the pursuit of agriculture by promoting agricultural-based economic opportunities and encouraging the protection of farmland; and welcome the commitment of any residents who are willing to share their skills to preserve a way of life and a culture that is fast disappearing.

This past year the Commission worked with other Town commissions exploring ideas for increasing farmed land within the Town and continued to work on the proposed North Avenue vegetable garden plan and community barn, which the Town chose to return to private ownership.

The Agricultural Commission wishes to inform the public of the following:

"It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform buyers or occupants that the property they are about to acquire or occupy lies within a town where Farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust and odors. Buyers or occupants are also informed that the location of property within the Town may be impacted by agricultural operations."

We worked very closely with the Mendon 350<sup>th</sup> Committee to promote our agricultural history. A *GIANT* farm to table dinner was suggested by former Mendon resident and Farmer Larry Pearson. It was a smashing success where about 500 hot meals were served under a huge tent. It was an event where the phrase "many hands make lite work" must have been coined. Many committees joined together to make it a reality. We must give a special Thank You to the Brothers of the Brush.

The Starrett Farm on Pleasant Street was officially sold, and we are waiting for word from the developer, Tim Aicardi, on his promise to work with us to keep about 35 acres (the center part) a working farm instead of all the old farm becoming many more houses. This would be made available to a farmer to farm for approximately \$75,000, completely paid for by the farmer.

We look forward to the coming year and hope to continue our work with Mendon residents and Town committee members concerning agricultural based topics and fun events.

Respectfully Submitted,  
Peter Hawkes Chairman 2017  
Jane Belleville, Ken O'Brien, Casey Vandervalk, Peter Denton

## **Report of the Mendon Animal/ Barn Inspector**

As the town of Mendon Animal Inspector, working with the board of health I would like to report that I inspected approximately 35 barns/properties between August 1 and December 31st. As Animal Inspector my two major concerns are 1. Rabies control in the domestic animal population by educating and informing domestic animals on the importance of getting their pets and certain livestock vaccinated against rabies and, 2. Responsibility for barn inspections. Barn inspections are designed to:

1. Get a census of the domestic animal population of the town.
2. Ensure that all of the animals appear to be in good health and free from disease.
3. Observe animal housing and ensure ample food and water are supplied.

By doing these inspections once a year for every farm in town it allows me to make sure that everyone's animals and livestock are being properly taken care of, have the proper permitting and licensing (IE Equine facilities that teach and train), that all domestic and livestock animals are free from disease and most important that their owners are practicing proper animal husbandry. Any offences are referenced to Mass Department of Animal Health and further action is taken.

The town of Mendon's agricultural community has been fluctuating a lot lately and I have seen a small increase in new faces owning animals, but I have also seen an increase of residents who have owned animals for generations stop. As with any town Mendon is growing, and I love seeing new faces in agriculture. I hope to have a productive year for 2018.

Respectfully Submitted,

Maximilian Carbone  
Mendon Animal Inspector

## **REPORT OF THE BOARD OF ASSESSORS**

### **TAX RATE RECAPITULATION OF MENDON**

#### **FISCAL YEAR 2018**

#### **TAX RATE SUMMARY:**

<b>Amount to be raised</b>	<b>\$19,311,857.37</b>
<b>Estimated Receipts &amp; Other Revenue Sources</b>	<b><u>3,945,156.25</u></b>
<b>Tax Levy (Includes \$1,056,402. for debt exclusions)</b>	<b>\$15,366,701.12</b>

#### **VALUATIONS:**

<b>Real Property Tax</b>	<b>\$14,517,377.05</b>
<b>Personal Property Tax</b>	<b><u>849,324.07</u></b>
<b>Total Taxes Levied on Property</b>	<b>\$15,366,701.12</b>

<b>CLASS</b>	<b>LEVY PERCENTAGE</b>	<b>LEVY BY CLASS</b>	<b>VALUATION BY CLASS</b>	<b>RATE</b>
I	87.5602	\$13,455,114.23	\$793,344,080.	\$16.96
III	6.5023	999,189.01	58,914,320.	16.96
IV	.4105	63,080.31	3,719,020.	16.96
V	5.5270	849,317.57	50,078,070.	16.96
<b>TOTAL</b>	<b>100.00%</b>	<b>\$15,366,701.12</b>	<b>\$906,055,490.</b>	

**Respectfully submitted,**

**Kenneth M. O'Brien, Chairman  
Susan L. Edmonds  
Kevin G. Rudden, Clerk  
Jean M. Berthold, Principal  
BOARD OF ASSESSORS**



Town of Mendon  
BOARD of HEALTH  
20 Main Street  
Mendon, Massachusetts 01756  
E-mail [boh@mendonma.gov](mailto:boh@mendonma.gov)

Mr. Thomas Ryder is the Board of Health Engineer. Mr. Leonard Izzo continues to be the Health Agent.

The Board of Health continued to contract with the Visiting Nurses Association in 2017. The Visiting Nurses Association follows up on communicable diseases and conducts health-screening clinics for the Board of Health.

Republic Services of Auburn continues to be the town's trash hauler. They will do a 60 – 40 split with the town for recycled paper. The Board is hoping to use that money to help reduce the trash bills. They will do education on recycling in the two schools in town. They will donate \$1,500.00 toward the Household Hazardous Waste Day, \$1,500.00 in scholarships and 1,000 recycling bins over the three-year contract. They will also donate 2 dumpsters to the town clean up if there is one.

Bulk item pick-ups are done strictly thru Republic Services usually on Friday and the cost is \$10.00 per item, which is paid directly to Republic Services.

Recycling is free to all Mendon residents who choose to participate free of charge. For many years the Board has offered a Senior Discount to those seniors who are 65 years or older, they must own the property, only two residents in the household and their primary residence is in Mendon.

Disposal costs are increasing every year and the Board of Health strongly urges residents to recycle to reduce trash disposal costs. The Town of Mendon tonnage continues to increase, which increases the trash bills. If any resident has questions about recycling please contact the Board of Health office.

The Board of Health held a Household Hazardous Waste Day on June 18, 2016. This event was very successful with many participating households. The mercury thermometer exchange program also continues. Any Mendon resident can exchange mercury filled thermometer for a new digital one.

The Town of Mendon's annual rabies clinic was held on April 15, 2017.

This year the Board appointed Max Carbone as their Animal Inspector.

The Board of Health issued the following permits in 2017:

Deep Hole & Perc Applications	36
Disposal System Construction Permits	37
Food Permits	32
Temporary Food Permits	12
Temporary Housing Permit	1
Septic Installer Permits	25
Offal Permits	26
Private Well Permits	37
Private Well Certificates	18
Tobacco Permits	6

Respectfully submitted,

Andrew Fiske, Chairman  
 Alan Greenberg, Vice-Chairman  
 Thomas Fichtner, Member

**Report of the Building Department**

<b><u>Permit Type</u></b>	<b><u>No. of Permits</u></b>
NEW HOMES (Single Family)	24
ALTERATIONS & REPAIRS	44
DECKS, PORCHES, SCREEN PORCHES	7
ADDITIONS	8
SHEDS & BARNS	7
POOLS, ACCESSORY BUILDINGS	11
GARAGES	5
FOUNDATIONS	3
STOVES & CHIMNEY	6
COMMERCIAL ALTERATIONS	0
NEW COMMERCIAL BUILDING	1
VINYL SIDING and/or WINDOWS	23
RE-ROOFING	38
DEMOLITION	3
MISC.	19
SIGNS	1
SOLAR PANELS	17
MAZE & ZIPLINE	2
INSULATION	32
SHEET METAL	20
<b>TOTAL PERMITS ISSUED</b>	<b>271</b>

Certificate of Inspections – sixteen (15)  
A total of \$147,842.00 was turned over to the Town Treasurer.

Respectfully submitted: Tim Aicardi, Building Inspector

### **Report of the Wiring Inspector**

During the year 2017 a total of two hundred fifteen (215) Wiring Permits were issued. A total amount of \$25,150 was turned over to the Town Treasurer.

Respectfully submitted,

Jack Grenga, Wiring Inspector

### **Report of the Plumbing Inspector**

During the year 2017 a total of ninety- four (94) Plumbing Permits were issued. A total amount of \$10,840.00 was turned over to the Town Treasurer.

Respectfully submitted,

Joseph Zacchilli, Plumbing Inspector

### **Report of the Gas Inspector**

During the year 2017 a total of one hundred ten (110) Gas Permits were issued. A total amount of \$7,280.00 was turned over to the Town Treasurer.

Residents are reminded that if there is any type of work performed on their gas installation or appliance in which lines are disconnected and reconnected, such work **MUST** be done by a licensed gas installer and a permit must be obtained for same.

Respectfully submitted,

Joseph Zacchilli, Gas Inspector

## Report of the Community Preservation Committee

Mendon has participated in the MA Community Preservation Act (CPA) program for 14 years, collecting \$3,143,778 through the CPA surcharge and receiving \$2,270,096 from the MA State CPA Trust Fund. Mendon also directly received \$1,094,201 in grant funds and benefitted from another \$814,666 of funding though collaboration with other organizations on CPA projects. Over the 14 years of CPA participation, Mendon collected \$3,143,778 through the CPA surcharge and Mendon gained over \$4,000,000 of additional funding and project support from sources outside of the Town of Mendon for Mendon CPA projects.

All CPA projects require a town meeting vote for approval and any person or group can submit projects to the Community Preservation Committee. Funds can be used for the preservation of open space for passive or active recreation, the creation and support of affordable housing, the preservation of historic buildings and artifacts, and outdoor active recreation projects. CPA funds have helped the town plan for its future and improve the quality of life in Mendon.

- On January 22, 2017 the Community Preservation Committee held a public hearing for all interested parties to recommend and discuss future projects.
- By majority vote, at the 5/5/17 ATM, \$20,000 was transferred from the Community Preservation Affordable Housing Account to renew the position of the part-time Affordable Housing Coordinator for FY18.
- By unanimous vote, at the 5/5/17 ATM, \$5,500 was transferred from the CPA Historical Preservation Funds to fund a consultant to research and file the National Register application for the Olney Cook House.
- By unanimous vote, at the 5/5/17 ATM, the town voted to transfer \$15,000 from the Community Preservation Budgeted Reserve Account to fund the installation of a drainage system on Tetreault Field. This was in addition to \$25,000 voted at the 6/21/16 STM.
- By unanimous vote, at the 5/5/17 ATM, \$5,000 was transferred from the CPA Open Space and \$93,355 from CPA Budgeted Reserve to fund the FY 18 Fino Land Debt Exclusion.
- By a majority vote, at the 5/5/17 ATM, \$10,000 was transferred from CPA Historical Preservation Funds, or otherwise provide, for the purchase of preservation restrictions on historic homes in the Local Historic District, with the disbursement of such funds contingent on the Community Preservation Committee establishing a documented process for the use of such CPA funds.
- The CPC unanimously voted to recommend the town transfer up to \$1.5 million from the Community Preservation Budgeted Reserve Account and/or the Community Preservation Historical Preservation Account to fund the new police station for the rehabilitation and restoration of the existing Mendon Fire Station building located at 24 Main Street.
- By a 2/3 vote, at the 5/5/17 ATM , the town voted to borrow and appropriate the sum of \$5 million to design, construct, originally equip, and furnish a new Mendon Police Station, through the rehabilitation and restoration of the existing Mendon Fire Station building located at 24 Main Street including all costs incidental and related thereto; that to meet this appropriation, the Treasurer-Collector, with the approval of the Board of Selectmen, is authorized to borrow under and through M.G.L. c. 44, § 7(1), the Community Preservation Act , or any other enabling authority, and to issue

bonds or notes of the Town therefore; that any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44 Sec. 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; that the Board of Selectmen is authorized to take any other action necessary to carry out this project; that the Town raise and appropriate \$50,000 towards the payment of debt service related thereto; and provided that this debt authorization and appropriation be contingent upon passage of a Proposition 2 ½ debt exclusion referendum under M.G.L. c. 59, § 21C(k).

Respectfully submitted,

Anne Mazar, Chair and Land Use Committee Representative  
Bill Aten, Conservation Commission Representative  
Dan Byer, Park Commission Representative  
Peter Denton, Mendon Housing Authority Representative  
Barry Iadarola, Planning Board Representative  
Rich Schofield, Board of Selectmen Representative  
Wayne Wagner, Historical Commission Representative

## **Report of the Conservation Commission**

The Mendon Conservation Commission meets twice each month on Thursday evenings unless posted otherwise. The public is welcome and encouraged to attend these meetings. The Commission consists of seven appointed members.

The Commission is responsible for administering the Massachusetts Wetlands Protection Act and the Mendon Wetlands Protection Bylaw. The Massachusetts Wetlands Protection Act requires that any proposed activity that will remove, fill, dredge, or alter an area within one hundred feet of wetlands or land subject to flooding be regulated by the Commission. The Commission reviews proposed projects in Mendon in order to determine whether there will be an impact on a nearby wetland or land subject to flooding.

During 2017 the Commission issued sixteen Orders of Conditions, two Determinations of Applicability, and ten Certificates of Compliance. The total amount of filing fees collected for Notices of Intent, Certificates of Compliance and Requests for Determinations was \$2594.50. These fees are deposited into the town's general fund to cover administrative costs.

Solitude Lake Management administered the annual weed maintenance program for Lake Nipmuc. The \$500 that the Lake Nipmuc Association generously donated for treatment helped defray the \$3200 cost of treatment.

Respectfully submitted,

Damon Tinio, Chair (16 years of service, term expires May, 2020)  
Peter Coffin, Vice Chair (18 years of service, term expires May, 2019)  
Tim Aicardi (17 years of service, term expires May, 2019)  
Michael Ammendolia (26 years of service, term expires May, 2018)  
William Aten (20 years of service, term expires May, 2018)  
Carl Hommel (2<sup>nd</sup> year of service, term expires May, 2020)  
Emilio Perez (1<sup>st</sup> year of service, term expires May, 2021)  
Bill McHenry, Administrative Clerk (2<sup>nd</sup> year of service)

## **2017 ANNUAL REPORT – THE COUNCIL ON AGING**

*The mission of the Mendon Council on Aging is to evaluate the needs of Mendon's senior community and to respond to those needs by developing, promoting and encouraging new and existing programs and services that allow for enrichment, independence, quality of life and the fostering of aging with grace and dignity.*

The Mendon Senior Center serves Mendon residents of all ages including caregivers, the economically disadvantaged and, of course, the ever increasing local senior population—which is currently estimated to be 1,381 persons ages 60 and over—accounting for 22% of the entire Mendon population. The center operates with a full-time director (40 hours per week), part-time outreach worker (16 hours per week) and three part-time van drivers sharing the 18 hours per week position. In addition, we would like to thank the Mendon Board of Selectmen, Town Administrator and Town Meeting for supporting the appointment of a part-time administrative assistant for 18 hours per week.

In 2017 the Mendon Senior Center was open 210 days for numerous recreational, educational, nutritional and fitness programs and health-related services. The total number of individuals served was 10,718. This figure includes 1,179 visits by individuals under 65 years of age such as caregivers, food pantry and fuel assistance recipients and younger volunteers. The Senior Center was fortunate to have the support of 98 dedicated volunteers in 2017 who assisted in the day-to-day running of the center's essential programs, as well as the food pantry, contributing a combined total of 3,328 documented hours. Additionally, in 2017, the Council on Aging and Senior Services Director provided coordination of the town's ongoing Senior/Veteran Work-off program available to and benefiting all town departments as well as the participating retirees and veterans.

The Council on Aging coordinated 1,330 rides for seniors and persons with disabilities – utilizing its 13-passenger grant-funded van for local medical appointments, grocery shopping, Senior Center activities and other errands. While a nominal donation is requested for riders, no client will be denied transportation due to an inability to pay.

The Council on Aging also offered general assistance to Mendon residents of all ages, handling 2,864 phone inquiries from the public regarding benefits, programs and services including transportation and caregiver support as well as volunteer opportunities. This represents a 15% increase in calls (388 more) from the prior year. Our intake staff handled SMOC fuel assistance applications for Mendon residents of all ages resulting in a 13% increased annual award of \$47,174.00 federally funded fuel assistance for 62 households. Staff was also available to assist with the completion of food stamps applications and food pantry volunteers coordinated 373 food pantry distributions for Mendon seniors, individuals and families.

The Senior Center facility continues to be available for community use outside of normal operating hours especially in the evening and on weekends under the coordination of the Senior Services Director. In 2017, over 20 local civic and recreational clubs, municipal

departments and boards including the Mendon Police, Fire and Board of Selectmen utilized the center for a total of 138 meetings and trainings after hours during the calendar year. The Senior Center continues to be on standby as a registered American Red Cross Emergency Shelter during periods of excessive heat or power outages in coordination with Mendon's Emergency Management Department.

The Council on Aging's part-time Outreach Worker position was paid in part through our municipal budget (10 hours) and with the use of a state grant (6 hours). The position offers assistance to frail senior citizens, especially those who are homebound. In 2017 the Senior Center documented 1,036 contacts, including home and office consultations, providing advocacy and information and referral services for aging related issues including home care and personal care, caregiver's support to 157 Mendon senior clients and their caregivers —free of charge.

The Council on Aging and Outreach staff continue to work collaboratively with numerous health care agencies including the Mendon Board of Health, Tri-Valley Elder Services, Salmon Family Visiting Nurses Association, BVT Health Service programs and the Milford Regional Medical Center to provide a variety of health-related services and educational programs to help keep Mendon's seniors informed, healthy and as independent as possible so they can remain safely in their homes and delay nursing home admission. Our health-related services include the annual flu shot clinic, the twice monthly Wellness Support group and regular podiatry, blood pressure and audiology clinics. In 2017, we continued our one on one counseling services for people over 60 years of age who suffer from depression, anxiety or emotional distress. This is a grant-funded collaboration involving six towns in the Blackstone Valley Region. In an effort to further educate the general public about a variety of issues related to aging, the Mendon Council on Aging hosted its first Health & Wellness Fair in November. We look forward to making this an annual event.

In 2017, the Council on Aging provided space and confidential coordination of a variety of professional services in-house. Free monthly health insurance and prescription drug counseling was offered to residents, Medicare beneficiaries of all ages through the SHINE (Serving Health Information Needs of Everyone) Program funded by the Massachusetts State Executive Office of Elder Affairs and staffed by trained, dedicated, local volunteers. Free caregiver support services and workshops were also offered in-house by several agencies including Tri-Valley, Inc. and the Alzheimer's Association of Central Massachusetts. In the spring the Council on Aging collaborated with Riverside Community Care of Upton to host a free six-week Stress & Anxiety Management Program at the center. This program drew a great response from the senior community.

The generosity and talent of many individuals and local organizations has allowed for special events and recreational programs at the center and off-site when necessary due to space constraints. The Mendon Lions Club sponsored its 40<sup>th</sup> consecutive annual Senior Citizens Day, this year honoring Tom Sawyer as *Senior of the Year 2017* at the Unitarian Universalist Church of Mendon & Uxbridge. The Mendon Police Association sponsored the 10<sup>th</sup> annual Veteran's Appreciation Program featuring a breakfast with an uplifting

patriotic performance by the center's own Mendon Minstrels chorus. The Faith Baptist Church of Mendon generously sponsored its 9<sup>th</sup> annual St. Patrick's Day Celebration Dinner open to all Mendon seniors. The Ferrucci Family of Mendon generously sponsored the annual Senior Center holiday dinner catered by Oliva's hosted by the Mendon Council on Aging. The Council on Aging would also like to collectively acknowledge our guest servers for several events from the Mendon Police and Fire Departments, the Board of Selectmen and Dell/EMC employee volunteers. Their participation was well received and 'many hands make light work.'

The Council on Aging collaborates with many local educators and supports several educational and intergenerational opportunities including the ever-popular pen-pal program with Henry P. Clough Elementary School fourth graders and the annual *Aging Well Day* hosted by BVT Health Services department. Additionally, student volunteers from Nipmuc High School, Leo Club members from Blackstone Valley Tech, Mount Saint Charles student volunteers, National Honor Society members from all schools and several local Girl Scout and Boy Scout Troops have all generously offered assistance at special functions throughout the year. We would like to thank the members and advisors of the above organizations as well as the school administrators for their efforts to reach out to local seniors in a multitude of ways. We would also like to offer special thanks to the coordinators at both the Henry P. Clough and Miscoe Hill Middle schools and their students for graciously hosting special programs for our senior citizens to attend throughout the year. Lastly, the popular technology assistance program offered in 2017 by high school student volunteers was enthusiastically coordinated by Nipmuc Regional High School teacher Andrea Bosworth. While we can commend her efforts and enthusiasm we must unfortunately acknowledge with great sadness that Ms. Bosworth passed away during the school year.

The Mendon Food Pantry operated by the Council on Aging serves Mendon residents of all ages including seniors, disabled individuals and families. The COA is grateful for the tremendous effort made by the Mendon Cub Scouts and Boy Scouts and their families during the annual food drive held in November and also recognizes the supportive responses of the following organizations to help us meet the needs of those less fortunate: Clough, Miscoe Hill and Nipmuc Regional schools, the Mendon Girl Scouts, the Mendham Brothers of the Brush, the Mendon Lion's Club, the Taft Public Library, the Upton Women's Club, the Unitarian Congregation of Mendon/Uxbridge, Saint Gabriel the Archangel Church in Upton, Bethany Assembly of God and the Mendon Community Church as well as numerous local organizations, businesses, and private citizens. Special thanks to former State Representative Jen Callahan for her continued annual distribution of fresh produce, to the Mendon Post Office for their annual drives and to Mendon resident Kyla Lima, Miss USA Jr. Teen, for her ongoing efforts throughout the year to encourage family, friends and neighbors to support the Mendon Food Pantry. Other dedicated volunteers continue to give countless hours to organizing the pantry and distributing food monthly. Without their efforts, the Mendon Council on Aging could not possibly meet the growing nutritional needs of Mendon's most vulnerable population – both seniors and families – who have either come to rely on the pantry or who find themselves in a time of need due to unexpected circumstances.

The Senior Center's success is owed to many. The Council on Aging cannot overstate the importance of volunteers' contributions-- all ages-- assisting with the many tasks that need to be completed on a daily and weekly basis. The Council wishes to thank everyone who has stepped forward to share their time and talent at the center in 2017, including volunteer instructors, program coordinators, office support, lunch servers, food pantry volunteers, friendly visitors, newsletter collators, custodial volunteers, gardeners and carpenters. We would also like to acknowledge the landscaping efforts offered by the North Grafton Job Corp volunteers and their supervisor Marty Yenawine in conjunction with Earth Day for a fourth consecutive year as well as materials generously donated by the Mendon Greenhouse.

The commitment and fundraising efforts of the Friends of the Mendon Elders, Inc. are also to be commended. The Friends is a vital 501-c(3) non-profit organization whose generous support of the Senior Center continues to allow for facility enhancement and program development. In 2017 the Friends contracted with LPi Publications to print (at no charge) the Mendon Senior Sentinel newsletter ten times annually which will be mailed to Mendon seniors. The Friends also once again funded the annual maintenance fee for the office copier and carpet and upholstery cleaning as well as landscaping and interior decorating expenses—which both serve to improve and beautify the center's interior ambience and exterior grounds. The Friends continue to provide annual support of several exercise and arts and crafts programs, entertainment and added touches for several special annual events. Additional funding in 2017 allowed for facility upgrades including the funding of a large storage shed built by dedicated Eagle Scout Zachary Rivernider of Troop 1 Mendon. Furthermore, the Friends continue to raise awareness and receive monetary donations for its Van Support Fund in anticipation of future needs.

Finally, the Mendon Council on Aging wishes to extend their appreciation to all Town departments for their support of our efforts to carry out the Council on Aging's mission this past year, especially our "good neighbors" --the Mendon Highway Department. The Council also wishes to acknowledge the Mendon Fire and Police Departments for their overall responsiveness as well as their promotion of fire safety, emergency preparedness and fraud awareness programs offered to keep our senior citizens safe.

Together, the Council on Aging and Senior Services Director look forward to collaborating with all town Departments and the community of Mendon in 2018 in order to be of service to its seniors and to make a positive difference in their lives.

Respectfully submitted,  
Chair – Kevin Rudden  
Vice Chair – Earl Pearlman  
Secretary – Ann Vandersluis  
Treasurer – Carol Kotros  
Mary Ann Hopkins  
Peg Nogueira

Amy Wilson Kent – Senior Services Director



## Report of the Cultural Council

In 2018, the Mendon Cultural Council awarded \$5596.00 in grants to support cultural and educational enrichment activities for the community. Funding for these grants originates from the Massachusetts Cultural Council. The amount awarded is based on town population and varies from year to year depending upon legislative decision.

The Council consists of resident volunteers appointed by the Board of Selectmen, and is charged with encouraging and supporting the arts, humanities and interpretive sciences in Mendon primarily through an annual distribution of State funds awarded through a competitive grant process. This year all Mendon grant requests were submitted online to the Massachusetts Cultural Council where they were cataloged and forwarded on to our local Council for consideration. Applications come from local artists and organizations, regional groups, and individual performers from across the state. In making decisions, the Council is obligated to adhere to its stated "Granting Priorities" which appear on the Mendon Cultural Council page of the town website, and the Massachusetts Cultural Council website, (mass-culture.org), where they can be viewed by perspective applicants and the general public prior to submitting grant requests.

For the 2018 grant cycle, 15 grants were awarded to:

***Mabel & Jerry 2-Obstacles to the Alar play;*** Steve Henderson  
***Famous Artists for Kids Club;*** Christian Barnett  
***Blackstone Valley Community Chorus;*** Concert series  
***Blackstone Valley Community Concert Band;*** Town Pavilion concert  
***Daniel's Farm Music Series;*** Justine Brewer  
***Claflin Hill Symphony;*** The Year of the Teacher: Russian Romance series  
***Attracting Birds, Butterflies and other Beneficia;*** John Root Bussing for a play; Cathy Frary  
***Greater Milford Community Chorus 2018 series;*** Linnea Silvia  
***Miscoe Hill Newspaper Club;*** Karen Arnold  
***Birch Alley Brass Ensemble Holiday Concert;*** William Moffett  
***Greenleaf Garden Club 50<sup>th</sup> Anniversary Celebration-Greenleaf Garden Club***  
***A Cultural and Historical Reflection of the 1960's;*** Francis Hart  
***South Street Band Concerts at the Town Beach;*** Jay Byer  
***Greater Milford Ballet Co. Nutcracker;*** Jane Schroeder

Mendon Cultural Council members:

Joyce Firth, Chair  
Debbie Perro, Secretary  
Alison Chu, Treasurer  
William Moffett  
Mary Walling Tina Jankauskas Ellen Gould  
Michael Fater

Respectfully submitted,  
Joyce L. Firth, Chair

## **Report of the Economic Development Committee**

In 2017, the town of Mendon formed an Economic Development committee in order to help attract, retain and grow business and jobs in Mendon, to improve the economic environment and quality of life for its residents, and meet the long term needs of the community. The committee had a successful fall event with the Greater Blackstone Valley Chamber of Commerce, an Open for Business Breakfast, in which over 20 Mendon businesses participated. At the breakfast, state organizations focused on small business growth informed local businesses about opportunities available to them, and business owners were able to express their concerns about the town and ideas for future growth.

The EDC has several items on its agenda that it is working on going into 2018.

- Promoting the possibility of an agricultural co-op in town with the Agricultural committee.
- Working on the creation of a master plan with the planning board, affordable housing chair, and CMRPC.
- Exploring the local cannabis industry, pros and cons, so that the town has all the facts before moratorium expires.
- Engaging business owners in town to find better ways to promote Mendon businesses.
- Promoting a “business of the month” in order to draw attention to homegrown business in town.
- Finding opportunities for growth and development on town owned land.

Respectfully submitted,

Tom Merolli, Chair



**TOWN OF MENDON  
HIGHWAY DEPARTMENT**

*Alan D. Tetreault  
Highway Surveyor*

**ANNUAL REPORT**

**2017**



**MENDON HIGHWAY DEPARTMENT**  
**CALENDAR YEAR 2017**

## **ROAD PROJECTS:**

Hopedale Street: Shim & Pave \$ 65,173.

Main Street & Maple Street:	Catch Basin Structure Replacement	\$ 22,000.
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Mowry Street (Route 16 to Park Street):

Shim & Pave	\$ 81,319.

Shim & Escalation	\$ 62,645.
20% AR Stone Seal & Sweeping	<u>\$102,175.</u>
<b>Total</b>	<b>\$164,820.</b>

Southwick Street (Asylum Street to Millville Town Line):	Reclaim and Pave	\$ 77,859.
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Thayer Road: Shim & Paye \$ 43.214.

### Various Streets (See Below):

PCRM Cracksealing w/Fibers \$ 90,630.

Ashkins Drive  
Bicknell Drive  
Blueberry Drive  
Cadman Road  
Catalpa Lane  
Cemetery Street  
Cranberry Court  
Crestview Drive  
Davenport Drive  
Forest Park Drive  
Lapham Court  
Leonard Road  
Lori Lane  
Lundvall Road  
Metcalf Road  
Millville Street  
Neck Hill Road  
Nelson Court  
Northbridge Street  
Oak Hill Road & Berm  
Sandra Circle  
Stymast Drive  
Swandale Drive  
Taft Avenue  
Vincent Road  
West Hill Road

Paid for with Chapter 90 Programs.

## **ROAD REPAIRS AND MAINTENANCE:**

All streets and sidewalks swept.

All streets cleared of tree branches and dead limbs.

All roadsides mowed with rotary mower; bamboo and other vegetation removed from roadside and drainage swales cleaned.

Shoulders around town paved with grindings.

All shoulders damaged by plows were raked and seeded.

Materials Purchased for Repair/Improvement:

54 pails of emulsion	\$ 1,970.
148.58 tons of hot mix asphalt	\$ 11,345.
1.4 tons of cold patch asphalt	\$ 445.
35.31 tons of recycled asphalt	\$ 316.
390.27 tons of 1 ½" stone	\$ 5,585.
13,440 lbs. of vitacrete sand mix	\$ 1,253.
700 S&H hard sewer bricks	\$ 2,350.
1,000 S&H thin sewer bricks	\$ 1,130.
588 concrete barrel blocks	\$ 1,182.
Pressure treated guard rails	\$ 770.
Test ball & poly-lift line	\$ 334.
Excavator rental & labor	\$ 5,387.
Safety barricades, cones & barrels	\$ 2,824.
Downtown Improvements	\$ 13,572.
Installing/repainting pavement markings	\$ 17,353.

Asylum Street – pulled bamboo

21 Asylum Street – paved berms

Bellingham Street – cleared brush

10, 11, 26, 99 & 112 Blackstone Street – paved berms

8 Butler Road – repaired sidewalk; paved berm and sidewalk

12 Emerson Street – loamed and reseeded gutter

47 George Street – paved berms

Haywood Circle – sealed cold joints in pavement

Hopedale Street – loamed and seeded after paving; repaired all gravel driveways after paving

Inman Hill Road – replaced broken cement posts

King Philip Path – saw cut and repaved around manhole

Main Street @ Old Cemetery – paved gutter line

Maple Street – repaved (4) driveway aprons due to drainage work

Maple Street @ Post Office – painted crosswalk

Millville Street – pulled bamboo

62 Millville Street – installed berm; loamed and seeded

Mowry Street – cleared brush; spread wood chips; loamed and seeded after paving; repaired all gravel driveways after paving; scraped off ledge to improve drainage; installed small grate for driveway pipe; dug up rocks coming through pavement; ground stumps

16 Mowry Street – cleared shoulder

Park Street – pulled bamboo; ground stumps

Pleasant Street – pulled bamboo; drilled and split ledge

Pleasant Street @ Park Street – filled washout

Providence Street – repaired all gravel driveways after paving; ground stumps

Providence Street @ George Street – rip rapped shoulder

Russell Court – sealed cold joints in pavement

Southwick Street – installed speed bumps \$ 1,496.

installed (2) raised crosswalks \$ 2,216.

cleared brush; spread wood chips; loamed and seeded after paving; repaired all gravel driveways after paving

Taft Avenue @ Millville Street – replaced cement posts

Thayer Road – cleared brush; spread wood chips; loamed and seeded after paving; repaired all gravel driveways after paving

#### **DRAIN STRUCTURES INSTALLED/REPAIRED/REPLACED:**

Catch basins cleaned: 1,055 catch basins @ \$8.00/ CB \$ 8,440.

Cleared storm drains numerous times due to heavy rains and wind.

Painted arrows in roadways to locate catch basins (in case of flooding).

Catch basins and covers. \$ 13,361.

Manhole frames, grates and covers. \$ 5,642.

#### Catch basins and manholes repaired/replaced:

Asylum Street – cleaned swales

Bates Street / Route 140 (behind Lowell's) – cleared drainage swale and culvert

Bicknell Drive @ George Street – repaired manhole

Blackstone Street @ Sunrise Apartments – inspected culverts

109 Blackstone Street – corrected water problem

143 Blackstone Street – repaired catch basin \$ 160.

11 Blueberry Drive – repaired catch basin \$ 160.

8 Butler Road – repaired catch basin and replaced frame and grate \$ 325.

Cemetery Street – cleaned swales

6 Colonial Drive – repaired catch basin \$ 450.

11 Crestview Drive – repaired catch basin

22 Emerson Street – repaired catch basin

Hartford Avenue East @ Mill River – inspected bridge; repaired catch basin \$ 200.

93 Hartford Avenue West – repaired manhole cover \$ 125.

Inman Hill Road – flushed drainage pipes

Lovell Street – cleaned swales	
25 Main Street – repaired catch basin	\$ 325.
Maple Street – replaced 180' 12" drainage pipe	\$ 6,940.
Maple Street @ Willowbrook Lane – inspected culverts	
Maple Street & Main Street – replaced (13) catch basins (paid for with Chapter 90 funding)	\$ 22,000.
Total	\$ 46,390.
Millville Street – cleaned swales	
46 Millville Street – installed 210' 12" drainage pipe	\$ 1,103.
Mowry Street – repaired (11) catch basins @ \$160.00 ea.; flushed drainage pipes	\$ 1,760.
2 Mowry Street – replaced frame and grates; replaced catch basin	\$ 650.
44 Mowry Street – rip rapped catch basin	\$ 1,500.
110 North Avenue – repaired catch basin	\$ 160.
North Avenue @ Powers Road – cleaned swales	
2, 10 & 74 Northbridge Street – rebuilt catch basins	\$ 4,500.
33 Park Street – repaired (2) catch basins @ \$450.00 ea.	\$ 900.
17 & 29 Providence Street – repaired (2) catch basins @ \$325.00 ea.	\$ 650.
35 Providence Street – rebuilt catch basin	\$ 1,200.
210 Providence Street – cleared culvert due to beaver dam	
20 Quissett Road – raised catch basin	
Sandra Circle – repaired catch basin	\$ 160.
Southwick Street – raised (2) double catch basins for paving @ \$200.00 ea.	\$ 400.
Vincent Road @ Strawberry Lane – fixed manhole	
42 Vincent Road – replaced catch basin frame and grate	\$ 325.
Wesley Drive @ Kelley Road – repaired (2) catch basins @ \$325.00 ea.	\$ 650.
Wood Drive – repaired sink hole @ cross culvert (in sidewalk)	

#### **SIGNS INSTALLED/REPAIRED:**

Signs purchased:	\$ 610.
Asylum Street @ Southwick Street – installed “Stop” sign	
Butler Road – installed new street sign	
Clough School – replaced “School Zone” signs	
Emerson Street @ Route 16 – repaired “Stop” sign	
Installed 350 <sup>th</sup> Anniversary Celebration signs	
King Philip Path – installed “Litterbug” sign	\$ 38.
Kinsley Lane – installed “Please Don’t Feed Ducks & Geese” sign	\$ 43.
Main Street @ Maple Street – installed new “Stop” sign	
5 Main Street – “No Parking” stenciled in street	
105 Millville Street – installed “Blind Driveway” sign	
Pleasant Street @ Park Street – installed “Yield” sign	

Route 16 @ Nipmuc Drive – installed “Litterbug” sign	\$ 38.
Southwick Street – installed “Raised Crosswalk Ahead” sign	\$ 524.
Taft Avenue @ Millville Street – installed new “Stop” sign	
Vincent Road – installed new street sign	

### **MISCELLANEOUS PROJECTS:**

All equipment operator's acquired Hoisting License Recertification.

Paul Marville obtained his Emergency Vehicle Technician F4 Certification.

Attended funeral for a Longmeadow, MA DPW worker who was killed in the line of duty.

Blackstone Street – picked up bureau and couch.

Kelley Road – picked up couch.

Plowed and sanded the driveway for medical access for the Police and Fire Departments.

Coordinated and installed flags on poles for Memorial Day – removed in the fall.

Cleaned all catch basins (1,055). \$ 8,440.

Mowed shooting range.

Picked up leaves at various locations.

Cut brush and low limbs all around Town.

Picked up and disposed of bags of trash from Town Clean Up.

Picked up an exorbitant amount of trash over the course of the year.

Total hours spent picking up roadside trash: (240).

Picked up illegally dumped items at various locations including TV's, mattresses, furniture, tires and trash.

Picked up telephone pole in front of the Clough School.

Picked up granite donation made by Dick Skinner to be put in front of the old Town Cemetery to replace cement posts.

Hired contractor to remove (5) beavers causing flood damage to George Street @ Muddy Brook @ \$150.00 per beaver. \$ 750.

Hired contractor to remove (2) beavers causing flood damage @ 59 Northbridge Street @ \$150.00 per beaver. \$ 300.

All snow plow damage to resident's property has been addressed.

Chipped recycled Christmas trees for boy scouts.

### **INTERDEPARTMENTAL PROJECTS:**

Shoveled the COA walk and ramp.

Cleaned around old salt shed at the Town Hall Complex.

Cleaned out old salt shed behind the Police Department for demolition.

Rented excavator with hammer to demo the foundation for the old salt shed and disposed of the debris.

Graded the rear of the Police Department Station for parking.

Cleaned out and disposed of old Boy Scout trailer.

Fixed drain cover and paved in the Town Hall parking lot.

Repaired flag pole pulley at Memorial Square.  
 Cleared old file boxes and debris from stage in the Town Hall.  
 Fixed the 350<sup>th</sup> banner @ North Avenue and Route 16.  
 Put up temporary "Stop" signs @ Route 16 and Route 140.  
 Raked and reseeded Record Room lawn.  
 Installed "Electric Car Charging" signs at the Old Fire Station.  
 Refilled flower pot and loamed island @ Route 16.  
 Repaired stone wall @ Town Hall Complex.  
 Assisted with the upgrade of the Town Hall entrance.  
 Expenses for Town Hall entrance project:

• Granite curb	\$ 185.
• Contractor to cut granite step	\$ 775.
• Concrete	\$ 550.
• Stone dust	\$ 68.
• 3/4" Dense graded stone	\$ 341.
• 4" Granite curbing & cutting tools	\$ 2,152.
• Brick	\$ 2,510.
• EV poly sand	\$ 80.
• Flowers & shrubs	\$ 350.
• Total	\$ 7,011.

Installed and removed air conditioners at Town Hall offices.  
 Installed and removed Town Meeting signs at Founders Park.  
 Set up voting booths and brought Town Meeting material to school.  
 Brought voting machine to poles and picked up after vote.  
 Put in and took out rafts at Town Beach.

## **BUILDING MAINTENANCE**

Replaced kitchen sink pump.	\$ 468.
Replaced torsion springs, oiled & adjusted track & door on garage door.	\$ 616.
Repaired flushometer.	\$ 197.
Annual maintenance of portable fire extinguishers.	\$ 278.
Digital monitoring services.	\$ 240.
Replaced gutters on Highway Barn.	\$ 1,400.
Replaced nozzle, cleaned & tuned (3) furnaces.	\$ 650.
Repaired rafters on salt shed.	\$ 44.
Replaced 8184G control & changed air filter on furnace.	\$ 175.
Cleaned and checked gutters.	
Cut trees and brush around Inman Hill buildings.	

## **RECYCLING CENTER**

Receipts-Permits	\$ 2,610.
Receipts-Electronic waste	\$ 3,500.
Receipts-Metal recycling	\$ 473.
Receipts-Wood chip recycling	\$ 200.
Tires Collected: 77-car, 1-tractor	

**NUMBER OF DRIVEWAY PERMITS ISSUED:** 25 \$ 625.

**NUMBER OF DRIVEWAYS INSPECTED AND PASSED:** 16

**NUMBER OF TRENCH PERMITS ISSUED:** 4 \$ 400.

**NUMBER OF STREET OPENING PERMITS ISSUED:** 13 \$ 1,625.

## **SNOW AND ICE**

Spent on salt for winter, 2016 – 2017: 2,622 tons \$ 200,192.

As in the past, subcontracted plow truck drivers were on call to assist the Highway staff during large storms. \$ 40,890.

Equipment maintenance, equipment/snow expenses: \$ 8,046.

Approximately 40 hours spent clearing snow and ice from Highway Department building.

## **HIGHWAY VEHICLE MAINTENANCE:**

In addition to normal maintenance and improvement, the Highway Department made the following necessary repairs to our fleet of vehicles and equipment (dollar amounts include parts and outside labor).

Purchase of CP compactor 189 lbs 5hp w/water	\$ 1,695.
Purchase of saw chain for concrete saw	\$ 383.
Purchase of microvat elite Emergency Apparatus tool	\$ 1,550.
Purchase of HT103 pole saw & 9" poly fiber siding brush	\$ 613.
Purchase of drop cable, amp clamp & carrying case	\$ 649.
Purchase of SOLUS ultra full scanbay tool	\$ 999.

Annual lift inspection & service	\$ 380.
Vehicle & equipment inspections	\$ 975.
Waste oil disposal	\$ 1,491.

E14 - Removed boom swing piston – brought to Area Hydraulics for rebuild – made a change on hydraulic hose.	\$ 377.
E21 - Replaced (3) hydraulic hoses on backhoe upper area. Replacement hoses.	\$ 375. \$ 513.
E28 - Checked out no start – replaced batteries. Replaced both fuel filters using J.D. filters.	\$ 207. \$ 205.

E52	- Checked out oil inside heat chamber and topped off.	\$ 450.
E54	- Brooms. Replaced worn bushing and housing, pivot on gutter broom right hand side, replaced all sprockets and both chains on same broom and main broom.	\$ 1,206. \$ 3,132.
	Replaced bolts on lift bracket for dirt shoe street side, replaced sprocket and chain on drive for conveyor and also chain case cover.	\$ 304.
	Tow –replaced steering wheel hub assembly.	\$ 3,202.
E922	– Replaced return hoses on spinner and auger.	\$ 441.
H73	- Replaced cylinder and piston assembly.	\$ 212.
T10	- Installed new a/c compressor and replaced radiator. Replaced passenger side front hub and caliper rotor, replaced both front brake pads.	\$ 242. \$ 491.
	Changed out spark plugs and ignition coils.	\$ 493.
	Charged a/c.	\$ 344.
	Repaired seat.	\$ 250.
T11	- Rust proofed. Changed fuel filters, replaced plow harness, drained water/oil from front axle, cleaned and refilled, rerouted breather line on front axle.	\$ 775. \$ 312.
	Seat cover.	\$ 262.
T12	- Tow – replaced fuel pump.	\$ 2,919.
T21	- Replaced rear brake pad/bearing and wheel seals. Installed new batteries, checked charging system and painted battery box.	\$ 369. \$ 225.
T22	- Installed new lift hoist, removed and replaced radiator, moved hydraulic line up on step, rewired new plug for sander, installed grill cover and installed new rear springs.	\$ 27,314.
T23	- Fixed shut off timer – modified electronic control module. Replaced oil pan, gaskets and bolts.	\$ 297. \$ 836.
T24	- Replaced hoses on sander control in cab and rerouted. Changed antenna – whip was 8" too short. Replaced whip on old antenna for use as a spare. Tow – replaced DEF pump on tank. Replaced pump, air and hydraulic lines, installed belly pan in body. Tow to Coastal International Trucks, LLC for engine code issue.	\$ 342. \$ 231. \$ 1,081. \$ 1,823. \$ 385.

T26	- Replaced tail light bulb, replaced sander solenoid, changed out dump valve and replaced rear springs.	\$ 2,793.
	No hydraulics – auger and cross conveyor slow.	\$ 2,178.
	Adjusted and greased main conveyor chain, adjusted and oiled cross conveyor chain, replaced 60/40 valve, replaced 12V coil, replaced solenoid valve 4 way / 2 position.	
	Tow – repaired rear springs.	\$ 658.
	Rewired connector for cab controls.	\$ 934.
	Replaced right front tire.	\$ 563.
	Replaced hydraulic hose on pump.	\$ 203.
T28	- Replaced front brake pad and rotor, replaced front wheel seals, replaced rear brake pads, replaced windshield wiper control box under dash, replaced wiper motor with one in stock and changed wiping to match.	\$ 426.
	Rebuilt and replaced valves in valve body for hydraulic system and replaced horn.	\$ 719.

### **PUBLIC SAFETY VEHICLE MAINTENANCE**

Total hours spent by Highway mechanical staff: 274 hrs.

### **STORMWATER MANAGEMENT**

Mendon FY2017-2018 MS4 Stormwater Program	\$ 18,176.
Contract to remove beavers causing flood damage to George Street	\$ 750.
@ Muddy Brook – 5 beavers trapped @ \$150.00 per beaver	

### **MEETINGS & COURSES ATTENDED**

Numerous meetings were attended by the Highway Surveyor and various employees, which covered a variety of topics including, but not limited to:

- FEMA's Risk MAP Discovery Meeting for the Blackstone Watershed
- MHA Business Meetings
- WCHA Business Meetings
- WCHA Business Meeting & Vendor Appreciation Day
- OSHA 10 Training
- UMass Transportation Center Event
- Massachusetts Driver Skills & Safety Event
- EVT F4 Seminar, Training Material & Test
- Competent Person Excavation & Trenching Training
- Massachusetts Highway Association Equipment Show

Total spent: \$ 839.

**SUMMARY OF EXPENDED FUNDS**

STATE	\$ 545,015.
ROAD MACHINERY	\$ 68,342.
FUEL	\$ 24,431.
CONST & MAINT	\$ 104,260.
SNOW & ICE	\$ 289,152.
STORMWATER MGMT	\$ 21,086.
WAGES	\$ 386,865.
DETAIL	\$ 39,780.
<b><u>TOTAL</u></b>	<b><u>\$1,478,931.</u></b>

I would like to thank all residents, Town officials and Highway Department staff for their cooperation and assistance this past year.

Respectfully submitted,

Alan D. Tetreault  
Highway Surveyor  
January 15, 2018

## Report of the Historical Commission

As we begin a new year we would like to remember the contributions of Adjutant Two Star General Wayne Wagner. A lifelong resident of Mendon and a decorated General in the Massachusetts Air and Army National Guard, Wayne served as Chairman of the Historical Commission for many years. As a resounding voice of experience and reason Wayne was looked up to for his wisdom when it came to issues that impacted the Town he loved so much. We are grateful for his service and guidance and miss his colorful stories of growing up in this small town.

2017 has been a busy year for the Mendon Historical Commission as we completed a number of projects and set our direction for on-going focus on historical preservation and education for the Town.

We completed a number of projects in 2017 including the Old Cemetery Restoration (Phase 1 and 2). Using CPA funds over 100 headstones were restored and the work was completed in time for Mendon's 350th Birthday Celebration. In conjunction with the Local Historic District Study Committee a proposed by-law and comprehensive study was completed and presented to the Town and was overwhelmingly approved at the Annual Town Meeting on May 5, 2017. With passage of the Local Historic District By-law Mendon now has two local historic districts located in the village center and at the Taft Homestead on Millville Street that ensure preservation of our Town's history in perpetuity.

Work continues on a number of projects. The renovation of the now privately owned Gaskill Farmhouse, 34 A George Street, continues with tremendous progress being made in restoring it to its original state. We continue to pursue nomination of the Olney Cook Artisan Shop, 54 Hartford Ave East, to the National Register of Historic Places.

We would be remiss in not acknowledging the support and collaboration with other committees and groups. Specifically we would like to thank the Mendon Historical Society for their generous donation of time and funds to the Town's preservation efforts. Examples include the creation of an educational kiosk and signage for the Olney Cook Shop and the launch of Historic Circa Plaque Program where they were able to defray the cost of plaques for eligible homeowners.

Another key partner is the Community Preservation Committee. We are partnering with the committee to identify where we focus and allocate Town resources to preserve and protect Mendon's history; the aforementioned Gaskill Farmhouse renovation is one example of a collaboration that allowed us to not only preserve a historic structure but also maintain open space to preserve Mendon's landscape. We are also advising alongside the New Police Station Building Committee to work on preserving the Old Fire Station and using CPA funds to help with the preservation and repurposing of that structure to create a new police station for our community.

Moving forward the Commission's focus remains on preservation and education. Our aim is to be more proactive in identifying "at risk" properties where we capture and store information to educate our residents and property owners to the historic nature of homes and parcels throughout the Town. Once again in collaboration with the Historical Society we hope to begin to digitize this information to make it accessible to the public; while a long-term goal we hope to make significant progress in 2018.

Respectfully submitted,

Mendon Historical Commission:

Michael Goddard, Chair

Kathy Schofield, Recording Secretary

Ellen Wagner

Thomas Merolli

Lynne Roberts

Janice Muldoon-Moors

## **Report of the Land Use Committee**

Many projects were accomplished this year working with other organizations and the state to save the town money, preserve Mendon's landscape and history, and utilize land for the best use.

On January 22, 2017 the LUC held a public hearing for all interested parties to approve and suggest ideas for the 5 year LU Program.

By unanimous vote, at the 5/5/17 ATM, the town voted to approve the Mendon Land Use Committee's Five Year Land Use Program, copies of which are available in the Town Clerk's office and at the town website.

The Land Use Committee (LUC) organized a series of very well attended hikes through Mendon's conservation areas for the Mendon 350<sup>th</sup> Anniversary celebration. Russ Cohen lead an edible wild plants walk in the Inman Hill Wildlife Conservation Area, The Mendon Town Forest Committee lead a Discover Mendon History walk through the Town Forest, The Trustees of Reservations (TTOR) Cormier Woods Reservation caretakers Mary and Jim Beauchamp hosted a full moon walk at Cormier Woods, Patrice Murphy from the Metacomet Land Trust organized a vernal pool walk on the Meadow Brook Uplands property and the Bay State Trail Riders Association organized a Poker Run through the Inman Hill Wildlife Conservation Area and the Quissett Wildlife Management Area.

Mendon participated in the MassSave Community Initiative program encourage residents to get energy assessments and improve the energy efficiency in their homes. By participating in the program, the Town of Mendon received \$9,569 from National Grid for the town to use on energy efficiency projects.

By unanimous vote, at the 5/5/17 ATM, the town voted to transfer \$2,000 from the Mendon Land Bank for trail signage on Town open space properties.

The LUC continued to work with the Volunteer Land Stewards to post signage on the open space properties in Mendon and work with the Central MA Regional Planning Commission to make digital maps of the trails. Dan Byer, Director of Parks and Recreation, organized the trail information and maps on the town website.

The LUC worked with Metacomet Land Trust to develop a conservation restriction for the 22-acre open space in the open space subdivision at 34 George Street, now named Gaskill Meadow Conservation Area.

The LUC worked with TTOR to remove the invasive non-native water chestnut weed in the 9-acre Inman Pond on the Meadow Brook Woods property. TTOR paid for the clean-up. This project is in its 8<sup>th</sup> year and the weed has been reduced from densely covering 8 acres to 1 acre. It is a nasty weed to eliminate, but letting it grow can kill life in a pond. Eventually, the weeds

should be reduced to a point where volunteers can hand weed to keep the weed out of the pond.

The LUC applied for a Municipal Vulnerability Grant and received \$15,000 for technical consulting. This funding will provide technical support, climate change data and planning tools to help local planners identify hazards and develop strategies to improve resiliency for natural disasters, which are predicted to get worse with climate change.

Thank you to all the amazing and generous volunteers helping with Land Use Committee projects!

Respectfully submitted,

Anne Mazar, Chair and Member-at-Large  
Barry Iadarola, Planning Board Representative  
Peter Coffin, Conservation Commission Representative  
Sharon Cutler, Member-at-Large  
Mark Reil, Board of Selectmen Representative

## Report of the Taft Public Library

Forty-two percent of Mendon residents have and use a library card, which entitles them to access materials at the Taft Public Library and from every library in the Commonwealth. Despite limited operating hours, the library loaned 33,103 items to patrons in 2017 and provided 5,248 items to other libraries through interlibrary loan. Taken together this represents an 11% increase in circulation over the previous year. Through its participation in the regional library system, books borrowed from other libraries that are returned to the Taft are picked up daily and returned to the originating library.

5,060 individuals participated in programs for children, young adults, and adults. This represents a 15% increase from the previous year. The Summer Reading Program continues to be one of the most important services. Individual Summer Reading incentive programs were run for children, teens, and adults this past summer and 314 people took part. 53 programs and performances were held during summer reading with 1,776 children and adults in attendance. Much of the Summer Reading Program was funded by library programming money, but the Friends of the Taft Public Library assisted in sponsoring both the teen incentive program and the End of Summer Reading Party. Aside from the 19<sup>th</sup> Annual running of the library's Cardboard Boat Race, all programs were held on-site at the library. Popular programs over the summer included an Oreo stacking contest, an Egg Drop, the 10<sup>th</sup> Annual Taft Library Worm Race, Giant Game Day, and indoor Mini-Golf. The MURSD Spanish Immersion group once again hosted a number of successful Spanish Storytimes in the library Children's Area in July and August.

Continued efforts were made to augment the library's traditional collection of print materials with purchases of electronic, video, and audio materials. The library's membership in C/W MARS provided patrons access to thousands of e-books through its Overdrive service and the state's Commonwealth eBook platform. Patrons could also download music digitally from the library's Freegal Music service and access thousands of local and national newspapers through its NewsBank database. Starting in March children had access to two new computer workstations from AWE Learning containing early literacy and afterschool educational programs featuring popular multimedia characters. The library's Wi-Fi connectivity meant patrons could bring in their own laptops and mobile devices to access the internet; however the library's computers continued to be heavily utilized this year. Patrons accessed the public computer terminals to fill out work applications and forms for government benefits and programs as well as to work on resumes, school assignments, newsletters and other correspondence. In May the library introduced an App, created in partnership with AppTime in Bellingham, which patrons can download to their phones to access the library's catalog, databases, and other resources and to receive notifications of upcoming library events. Patrons continued to utilize the library's fax machine, photocopier, and printer and many patrons, including a fair number from out of state, visited the Lorna F. Rhodes Genealogy Room upstairs in the library to access local genealogy materials. At the suggestion of Library Technician Kris Heumann, the library set up a jigsaw puzzle exchange for patrons in the Periodicals Area.

The library continued its collaborative efforts with the school system. In June the Children's Librarian visited with all of the classes at Henry P. Clough Elementary School to explain and stress the importance of the upcoming Summer Reading program and the Library Director visited Miscoe Middle School over a two-week period to promote the library's new Teen Summer Reading incentive program. These visits included an ongoing trivia contest for prizes open to all Miscoe students in which the Director asked one library or literature question each day during the school's morning announcements. In October all four first grade classes from Clough visited the library to participate in a short storytime and to tour the Children's Area. All first graders, with the permission of their parents, were issued library cards if they didn't already have them. Through the visits 52 children became new card-carrying members of the library. The Librarians at Taft, Clough, and Miscoe Middle School continued to work closely to get requested materials to teachers through C/W MARS. On occasion the Taft staff hand-delivered these materials to the schools for their convenience and, otherwise, assembled resources from the collection relevant to children's assignments throughout the year. In the spring the Children's Librarian visited six area daycare centers to present hour-long storytimes. The Library Director hosted an information table at MURSD's Community iFair at Nipmuc High School in late March.

Children's Librarian Tara Windsor was responsible for storytimes, seasonal activities, and craft sessions in the Children's Room and oversaw the library's summer reading program. From January through June 2017, Ms. Windsor conducted storytimes for children ages two to five on Tuesday and Wednesday mornings and hosted an Itty Bitty Storytime for toddlers ages two and under on Tuesday mornings. Starting in the fall Ms. Windsor hosted Itty Bitty Storytimes on Tuesday mornings and storytimes for children age's two to five on Wednesdays. Itty Bitty Storytimes were particularly well-attended averaging 12-15 children and caregivers per session. Popular sessions with Music Together of Blackstone Valley were held periodically throughout the year and Ms. Windsor's partnership with Beginning Bridges of Uxbridge yielded weekly STEM and Social Emotional Development programs for preschoolers on Tuesdays in the summer and fall. Ms. Windsor also worked with Beginning Bridges on a weekly preschool program entitled Nursery Rhyme Olympics. These sessions were held on Friday mornings in the fall and early winter.

Under the direction of Mr. Jenrich and Ms. Windsor, programs for children and young adults continued to be very successful. Ms. Windsor helmed the 6-9 year old book club which focused on early chapter books and the 8-12 year old book club. Mr. Jenrich led the Teen Book Club for young adults ages twelve and up and he and Ms. Windsor coordinated teen volunteers in June to assist with the upcoming Summer Reading Program. Summer book clubs for children ages 6-9, 8-12, and 12 and up featured area schools' required reading titles for the first time this year. Lego Challenge sessions were held sporadically during the year and Tail Waggin' Tutors, a program originally brought to the library by Pat Gipps of Therapy Dogs International which allows children to practice reading to licensed therapy dogs in a safe and non-judgmental environment, continued on the first Thursday of each month in the spring and in the fall. Ms. Windsor worked in conjunction with local artist Christin Barnett to present a Kids Cultural Club for six weeks in the spring and a Really Cool Recycled Art Club during the summer and in October and November Windsor invited motivational speaker and author Erin Mahoney in to

host a series of hour-long *Girl Power Go!* workshops for girls ages 8-12. The library hosted a tremendously successful Halloween party for children and their families in October with the assistance of The Carnival Party, LLC from Westerly, Rhode Island and then followed up with a Holiday party in December in conjunction with the same group. Both events brought in over 200 participants.

Adult programs were organized by both Mr. Jenrich and the library staff and included a visit from Sarah Fine, author of the young adult books *The Impostor Queen* and *The Cursed Queen* who took part in an evening book talk, a question and answer session, and a book signing in January and local artist Christin Barnett held three very successful Paint Nights for adults, one of which raised funds for the Flanagan Family Relief Fund late in the year. Other events in 2017 included an adult workshop from Erin Mahoney entitled *Discover the Power of You* and a holiday jewelry-making workshop hosted by Jen Livingston. The Book Club for adult patrons continued to meet on the first Monday of each month. Participation in the club continued to be strong with 14 members' total. 52 teen volunteers provided approximately 186 hours of volunteer service for both children's and adult events.

The first year in the new library building on 29 North Avenue saw continued enhancements to both the interior and exterior of the building. Under counter cabinets were constructed at both circulation desks by Zook Custom Kitchens of Mendon. Zook also built a wall-mounted wooden coat rack near the Children's area. In the interest of safety a fence was erected around the HVAC units located on the south side of the building and gates were installed at the top of the open exterior stairwell on the north side of Taft as well as at the bottom of the porch stairs at the front of the building. This work was completed by Mr. Fence out of Bellingham, MA. American Window Film of Foxboro installed UV protectant film on the south-facing windows in the library as well as in the Genealogy Room where there was concern that sun exposure could adversely affect the materials stored there. Costs for the cabinetry, fencing, and window film were covered by the Friends of the Library renovation fund. Friends Vice President Sue Allen and her husband Craig installed shelf backing for the Children's Area shelves. Funds for this project also came from the Friends' renovation reserves. Former Friends Secretary Anthony Ball made a \$500 donation to the library in February which went toward the purchase of two laptops and a projector for in-house use when the library hosts presentations and other programs for the public. Three older computer monitors and CPUS were switched out at both circulation desks with newer models donated by the Mendon Upton Regional School District in 2016. Former Taft Building Committee member Don Morin installed the computers and Leesa Michael, Treasurer of the Friends of the Taft Library, made sure to load the newest versions of Windows and Microsoft Office on each terminal. The library purchased receipt printers for each workstation for patron checkouts.

For the second consecutive year the library did not need to apply for a waiver from the Massachusetts Board of Library Commissioners. Increases to the library's budget for FY18 ensured that the town met the Municipal Appropriation Requirement for the library as specified by the state. The library was officially certified for State Aid in early December. Library Director Andrew Jenrich was asked to take part in a State Aid Review Task Force by the Massachusetts Board of Library Commissioners in September of 2016. The Task Force met once

a month and finished its work in March of 2017. Recommendations from the Task Force on waiver criteria for Massachusetts municipalities and the subsequent disbursement of State Aid were presented to the MBLC in May.

Former Taft Library employee Phyllis Foley was asked to take on occasional project work in the library's Genealogy collection beginning in October 2016 and she continued that work for much of 2017, getting the room properly organized, developing a pathfinder for patrons to access materials more readily, identifying and organizing books from the library's original 1881 collection, and preparing certain historical materials for digitization. As part of Ms. Foley's interest in digitization she attended the annual Digital Commonwealth conference in Worcester in March and made connections with the staff of Digital Commonwealth as well as the Roving Archivist from the Massachusetts State Historical Records Advisory Board, Rachel Onuf. Following the conference, Ms. Foley submitted an application and grant proposal to the MSHRAB for a site visit by the Roving Archivist which was subsequently accepted. Ms. Onuf visited the library in June to meet with Ms. Foley, Library Director Andrew Jenrich, the town clerk, and members of the Mendon Historical Commission about the town's historical collections and also to conduct an assessment of the library's genealogy collection. Her recommendations for best practices to implement at the library, including advice on preservation and what materials the library should think about digitizing, followed in September. Jake Sadow of Digital Commonwealth also visited with Ms. Foley and Mr. Jenrich to select the first set of items for digitization which included the library's collection of Town Reports dating back to the early 1800s. Ms. Foley's additional project work during the year included setting up monthly displays of genealogy collection items in the library's downstairs meeting room and developing lists of collection contents to be posted on the library's web site under its new Genealogy link. Her work for the year was paid for out of library State Aid.

The Taft Public Library continues to be a member of Central/Western Massachusetts Automated Resource Sharing, Inc. (C/W MARS), a library consortium dedicated to resource sharing and rapid access to information. C/W MARS provides patrons with access to the online catalogs of libraries throughout the state, interlibrary loans, eBooks, and reference databases, among other services.

In addition to databases provided by the Massachusetts Board of Library Commissioners, C/W MARS, and the Massachusetts Library System, the library purchased *World Book Online*, *Encyclopedia Britannica Online*, *Ancestry.com*, *HeritageQuest Online*, *Freegal Music*, *NewsBank* and other electronic databases. With the exception of *Ancestry.com*, all databases can be accessed from home as well as from the library. A complete list of databases is available from the library web site at [www.taftpubliclibrary.org](http://www.taftpubliclibrary.org).

The library continued to offer museum passes to Old Sturbridge Village, Providence Children's Museum, Tower Hill Botanic Garden, Roger Williams Park Zoo, Davis Farmland, Mystic Aquarium, Historic New England, the Massachusetts State Parks, as well as the Worcester Art Museum and the U.S.S. Constitution Museum. Passes to Pawtucket Red Sox games were also available in the summer. The Taft Public Library along with other libraries of the Blackstone Valley area continued their shared museum pass program during the year. Each area library's

individual museum passes are no longer restricted solely to a town's residents but are available to all library cardholders across the Blackstone Valley.

The Friends of the Taft Public Library were led by officers Gaye Porciello (President), Sue Allen Vice President, Leesa Michaels Treasurer, and Caitriona Scott Secretary. Fundraising events by the Friends during the year included a Memorial Day Bake Sale, Book and Bake Sales in the spring and fall, a 50/50 raffle at the Cardboard Boat Race, a restaurant fundraiser with Nona's Pizza, and ongoing sales of used books through Amazon. Events sponsored wholly or in part by the Friends in 2017 included the afore-mentioned Cardboard Boat Race and End of Summer Reading Party as well as a Babysitter Networking event, A Tween and Teen Paint session, and a BYOB Plant Night hosted at the Mendon Greenhouse. In March of this year the Friends unveiled the new Taft Public Library Seed Exchange, a project spearheaded by Friends Treasurer Leesa Michael. A seed "card catalog" was set up in the library's Periodicals Area where patrons can drop off seeds they've harvested and pick up seeds dropped off by others. To get the project off the ground, Ms. Michael initially connected with Seed Savers Exchange which provided instructions on how to get started as well as a large collection of seed packets to distribute. The seed exchange was opened in March at a kickoff event featuring representatives from local businesses including Mendon Greenhouse, Koopman's, Vandervalk's, and Foppema's Farm. Nearly 50 people attended and signed up for a seed exchange membership.

The library noted with sadness the passing this year of local library patron and advocate Frances Hackenson. We thank Ms. Hackenson for all her support over the years as well as the support of her family and friends in the community. Her family asked that donations be made in her memory to the Taft Public Library. We sincerely appreciate the many donations received which will go toward future Adult and Children's library programming.

In May the Board of Trustees regretfully accepted the decision of Lauren Heather not to run for another term. Wayne Phipps was elected to the Board in June. At their June meeting, Ellen Agro was elected Chair of the Board, Amy Fahey, Vice Chair, and Sharron Luttrell, Secretary. In November Ms. Fahey and the Trustees penned a letter of thanks to the Mendon community for all the help and services it has provided to the library over the past year since the move. The letter appeared in the early November issue of the *Mendon Upton Town Crier*. In the fall the Trustees began the process of assessing whether the rectory attached to the library would be a viable option as an additional library space. Discussions were had about having a feasibility study of the rectory done in the New Year.

Respectfully submitted,

Ellen Agro, Chairman  
Leigh Martin, Trustee  
Dr. Joseph Maruszczak, School Superintendent

Amy Fahey, Vice Chairman  
Kelley Aubut, Trustee  
Mark Reil, Board of Selectmen

Sharron Luttrell, Secretary  
Wayne Phipps, Trustee  
Mark Reil, Board of Selectmen

## **TOWN OF MENDON** **PARKS & RECREATION DEPARTMENT**

20 Main Street  
Mendon, Massachusetts 01756  
Phone: (508) 473-0600 Fax: (508) 478-8241  
Email: [parkcomm@mendonma.gov](mailto:parkcomm@mendonma.gov)  
[mendonma.gov/parks](http://mendonma.gov/parks)

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### **2017 ANNUAL REPORT**

The Parks and Recreation Department had a very successful 2017 season. As always the parks, playground and fields were constantly in use and the town beach was packed all summer long. The Parks Commission remains focused on maintaining and improving our existing parks facilities in addition to seeking new opportunities for recreation in Mendon. The annual election in May saw the re-election of Commissioner Daniel Byer.

The Department continues to work towards expanding programming and increasing services offered to the community. This year several capital projects were completed and several more are in the works. Upcoming projects include repairs to the basketball court lighting system, LED lighting upgrades, general repairs and improvements to facilities and more. One project of particular interest is the repair of the Millville Rd. dirt parking lot. Over the years this lot has fallen into disrepair with many ruts and potholes forming as well as some drainage issues. The Commission hopes to explore options to repair this lot in the coming season.

As discussed in the 2016 report, another issue facing the Department is the increased need for storage and workshop space for the Parks Maintenance Crew as well as community space for meetings, classes, and programming. Currently the Maintenance Crew operates out of the Highway Barn in the summers. With the transition to a full time director, expansion of responsibilities, and growing inventory of equipment it has become apparent the Department needs a larger facility to call home. The Maintenance Crew is badly in need of its own workshop for equipment maintenance and the department struggles to find community space to host fitness classes. With the growing needs of the community there is a large demand on the few spaces available in town and through the schools. The Commission hopes to explore options in the coming years and work towards establishing a permanent Parks Facility.

**As always the Parks Department would like to thank Alan Tetreault and the Highway Department for their continued help and support.**

**To keep up to date with activities and events offered by  
the Parks & Recreation Dept. please visit us online:**

**[www.mendonma.gov/parks](http://www.mendonma.gov/parks)**

Parks Department Annual Report

**The Parks Department would like to thank all of our employees for the 2017 season:**

**Director of Parks & Recreation** – Dan Byer

**Lifeguards** – Julie Cavanaugh, Tommy Cavanaugh, Olivia Charbonneau, Jacob Fernandes, Andrew Goyette, Jack Henderson, Katelyn Lashley, Noah Puchovsky, Olivia Scott, Carly Thibodeau, and Rachel Thibodeau

**Snack Shack Staff** – David Byer and Jack McCarthy

**Recreation Director** – Alan DeAngelis

**Assistant Recreation Director** – Katherine Machione

**Senior Counselor** – Stephanie Morrison

**Recreation Staff** – Matthew Benoit, Emma Crisfield, Jonathan Hilton, Haleigh MacKinnon, Paige Murphy, and Kyle Nocera, Diana Richard, Jennifer St. John, John Verrone

**Maintenance Supervisor** – Tyler Cameron

**Maintenance Crew** – Jacob Behrikis, Trevor Byrne, Samuel Hilton, Peter Pontzer, Luke Tempesta

**Projects Completed in 2017:**

**Eagle Scout Projects:**

Eagle Scout Chad Lamont from Whitinsville completed an external staircase for the Pezzella Field Concession Stand in the summer of 2017. This project removed the steep interior staircase from the stand and created a second entrance to the second floor from the outside. The interior stair case was a safety issue and took up valuable space in the shack. The exterior staircase will also allow for separate use of the floors of the building.

Eagle Scout candidate John Giacomuzzi from Milford began work on a new storage shed at Veteran's Park. This shed is a 12x16 shed behind the Grant Field first base dugout. It will replace the small shed at Grant and provide additional space for the Nipmuc Youth Baseball's programs. As of December 2017 the shed was 90% complete and just needs final painting. The shed will be ready for use in the spring of 2018.

The Commission would like to thank the two scouts and all those who assisted and/or donated towards these projects. These projects are the latest in a long history of Eagle Scout projects at Memorial Park.

**Automatic External Defibrillator Purchases:**

In 2017 the local sports leagues, Nipmuc Youth Baseball, Nipmuc Youth Softball, and Mendon Upton Youth Soccer purchased automatic external defibrillators for their respective fields. These AED's will help to provide a safe environment for the participants in their programs.

**Parks Dept. - Projects Completed in 2017 (continued):**

**Tetreault Field Improvements:**

At the November 17<sup>th</sup>, 2015 Special Town Meeting, \$5,000 in Community Preservation Funding was approved to create engineering drawings for a drainage system on Tetreault Field. In 2016 the Commission began working with an engineering firm to draw up plans for the system. At the June 21<sup>st</sup>, 2016 Special Town Meeting in Article 12, \$25,000 in CPA funding was approved for the project. After soliciting bids the cost of the system was higher than anticipated so an additional \$15,000 was requested and approved in Article 17 at the annual town meeting on May 5<sup>th</sup>, 2017.

Work on the project started in November of 2017 and was completed in December by Eric Peterson Landscaping. The project installed over 1,500 ft of drain lines in the Tetreault Field outfield and around home plate. This project will improve the drainage on the field and increase playability. In the Spring of 2018 the commission will look at top-dressing and seeding the Veteran's Park field.

**Grant Field Improvements:**

In the spring of 2017, Nipmuc Youth Baseball completed a \$26,000 project to renovate Grant Field. Over time the infield had degraded and had become overgrown and unplayable. The infield was stripped and re-leveled and new sod was installed in the center diamond, around home plate, and the baselines. Nipmuc Youth Baseball also installed an irrigation system and well to serve Grant. The field and irrigation system was completed in the summer of 2017. The old, small shed from Grant field was re-located to the front of Veteran's Park by the parking lot to serve as a pump house for the new well. A wireless irrigation controller was also installed to provide for remote access to the sprinklers. Repairs to the Guardrail will be completed in the spring of 2018 along with updated signage for the park. The irrigation well is also located in a position to serve Tetreault field for future expansion of irrigation.

**Memorial Park Water System Infrastructure**

In the early spring of 2017 a massive overhaul of the Memorial Park Water system was completed. Previously there were repeated issues with water contamination. After consultation with the Town's Certified Water Operator and several contractors it was determined there was a flaw in the design of the system allowing water to sit, stagnant in the pipes. The system was reconfigured by moving the central pressure tank and hub from the Memorial Park Bathrooms to the Pezzella Field Shed. A new waterline from the well to the Pezzella Shed was installed along with new wiring for the well. This will allow water to flow from the well to the pressure tank and then out to the Beach and Bathrooms. The system repairs were completed in time for opening day and have solved the water quality issues. The total cost of this project was \$5,735.03 and was funded entirely from profits of parks programming at no cost to the Town.

***Parks Dept. - Projects Completed in 2017 (continued):***

**New Mowers**

At the Annual Town Meeting in May, Article 26 authorized \$25,000 for the purchase of new mowers for the department. The current mower, a John Deere F925 was purchased in 1997 and had reached the end of its useful life. Two new pieces of equipment were purchased, a John Deere Z970R 72" Zero Turn Mower with bagging attachment, and a 636M 36" Stand-On Mower with bagging attachment. These new mowers are significantly more efficient than the older equipment and will allow a much higher level of service. Previously the Department did not have a functional system for removing grass clippings from athletic fields. Additionally, with the construction of a new library and proposed new police station, the workload of the maintenance crew has increased. These new mowers will allow the Department to continue to maintain these new properties along with the existing fields, cemeteries, and buildings.

**Rec1**

In the Winter of 2017 the Department transitioned to an online registration/parks management software program, Rec1. Previously the Department was using a combination of Microsoft Excel, paper forms to track program registrations, facility use, and finances. Online payments were being processed through the Town's UniPay Gold system and resulted in high fees being charged to customers. This Rec1 system will allow customers to register and pay for programs and facility use online while also allowing the department to better track finances. The system also streamlined the accounts receivable process generating a significant savings in administrative overhead. For the summer programs the Rec1 software also served as the Point of Sale Software for the Town Beach and Snack Shack. The advanced reporting capabilities of the system will allow us to keep more detailed records of transactions. Over the course of the summer of 2017 it is estimated Rec1 saved the Department over 50 hours in administrative time used to process accounts receivables.

The Department also began to transition away from paper forms to online-only registrations in 2017. This summer and fall as a test, fitness classes were switched to online-only registrations. In 2018 the Department plans to remove all paper registration forms and direct all registrations through Rec1.

**Dog Park:**

Due to the demands of the 350<sup>th</sup> celebrations no progress was made on the Dog Park in 2017. The commission plans to continue to explore this project in 2018

**Parks Dept. - Projects Completed in 2017 (continued):**

**Softball T-Ball Field Dedication:**

In the Fall of 2017 the Parks Commission voted to name the Memorial Park Softball T-Ball Field after Major General, Wayne F. Wagner in honor of his numerous contributions to the Town and Parks.

At a ceremony at the Court on September 16<sup>th</sup>, 2017 at the Mendon 350<sup>th</sup> Farm to Table Festival the Commission presented Ellen Wagner (the wife of General Wagner) the following proclamation.

**WHEREAS**, Major General Wayne F. Wagner served in the United States Army as an engineering officer during the Vietnam War, later transferring to the Massachusetts Army National Guard, and was ultimately appointed as Adjutant General in Massachusetts.

**WHEREAS**, Major General Wayne Wagner directed the 181<sup>st</sup> Engineering Division of the National Guard in the initial site work and construction of the Memorial Park facilities in 1974 and when the energy crisis stopped work, coordinated a crew of volunteers to continue construction. His efforts and guidance ultimately lead to the completion of the beautiful park existing today.

**WHEREAS**, Major General Wayne F. Wagner served the Town of Mendon in numerous capacities including Chair of the Historical Commission, Community Preservation Committee, 350<sup>th</sup> Anniversary Committee, Capital Planning Committee, and two building committees.

**WHEREAS**, Major General Wayne Wagner served the Town's youth sports programs, coaching both baseball and softball teams.

**NOW, THEREFORE, WE the Board of Parks Commissioners of the Town of Mendon, Massachusetts, do hereby declare the Softball T-Ball Field located at Memorial Park shall henceforth be known as the Major General Wayne F. Wagner Field from this date onwards, September 16<sup>th</sup>, 2017.**

***Signed:***

***Thomas Belland (Chair)***

***Daniel Byer***

***AJ Byrne***



***Members of the Wagner Family at the newly dedicated field***

**Second row – left to right**

*Daniel Johnson (Grandson)*

*Courtney Riendeau*

*(Granddaughter)*

*Joseph Wagner (Grandson)*

*Kristi Wagner (Granddaughter)*

*Max Wagner (Grandson)*

*David Wagner (Son)*

*Brian Wagner (Grandson)*

*Benjamin Wagner (Grandson)*

*Sally Riendeau (Daughter)*

*Steve Riendeau (Son-In-Law)*

**Third Row – left to right**

*Christopher Wagner (Son)*

*Steven Wagner (Son)*

*Thomas Johnson (Son-In-Law)*

*Mark Riendeau (Grandson)*

*Andrew Wagner (Grandson)*

**First row – left to right**

*Ellen Johnson (Granddaughter)*

*Patti Wagner (Daughter in law)*

*Susan Johnson (Daughter)*

*Ellen Wagner (Wife)*

*Meg Wagner (Granddaughter)*

*Claudia Wagner (Daughter in law)*

*Kelly Flynn*

**Mendon 350<sup>th</sup>:**

The Parks Commission has been excited to assist the Mendon 350<sup>th</sup> Anniversary Committee and Mendham Brothers of the Brush in the planning of celebrations for Mendon's 350<sup>th</sup>. In 2017 the Parks facilities hosted a Polar Plunge at Lake Nipmuc on January 1<sup>st</sup>. In the summer the 19<sup>th</sup> Annual Cardboard Boat Race was held at the Town Beach. In September a Farm to Table Festival was held at Memorial Park. Featuring local food, music, and entertainment the event was a huge success. (see the Mendon 350<sup>th</sup> report for more info)

At the conclusion of the 350<sup>th</sup> celebrations discussion was held about a possible community festival to be held at the park. The Commission will work with the Mendham Brothers of the Brush and hope to start an annual summer community festival to take place at the Parks facilities.

## **2017 Parks Department Program Updates:**

### **Field and Facility Use:**

Memorial Park, Veteran's Park, Clough Elementary School Field, and Grover Field were all filled to capacity with various events and sports programs over the course of the season. The Parks Dept. received and approved 39 permits for facility use. More than 1,000 children of all ages participated in the many recreation offerings through the many athletic associations and leagues who call Mendon home. Our facilities were host to more than 1,000 games and countless practices in the 2017 season.

Again, the Scout Pavilion at Memorial Park was very popular this year. There were 22 permits issued for events there in addition to the frequent use by the general public. In the summer the Pavilion was also used daily by the Kids 'N' Us Summer Rec program for lunch.

Thanks to a grant from the Mendon Cultural Council the Blackstone Valley Community Concert Band was able to perform a free concert at the Pavilion on July 5<sup>th</sup> 2017 for the 6<sup>th</sup> year in a row.

*Mendon Parks would like to thank all the sports organizations (Baseball, Softball, Soccer, Basketball, and more!) who went above and beyond in their efforts to maintain and improve our parks.*

*\*These figures are based on the 2017 Fiscal Year (7/1/16 –*

<b>FY2017 Facility Use P&amp;L*</b>	
Permits Issued	39
FY16 Income	\$2,417.30
FY16 Expenses	\$19,817.68
<b>FY16 Profit</b>	<b>(\$17,400.38)</b>

*6/30/17)*

### **2017 Parks Department Program Updates (continued):**

### **Fitness Programming:**

The Parks Dept. has continued to offer Zumba classes on Monday and Wednesday nights taught by certified Zumba instructor, Deb Fowler-Clare. In the fall of 2016 we added a new instructor to our team, Stacy Boulanger took over teaching Zumba classes while Deb continued to teach Barre Classes. This year we held 5 sessions of classes serving 73 students from Mendon and the surrounding communities. Classes were held at the H. P. Clough School during the school year and the Mendon Senior Center during the summer.

<b>2017 Fitness Classes P&amp;L*</b>	
Class Enrollment	73
Income	\$3,580.00
Instructor Fees	\$2,337.35
<b>Profit</b>	<b>\$1,242.65</b>

*\*These figures are based on the 2017 calendar year (1/1/17 – 12/31/17)*

The Parks Dept. will continue to explore offering additional fitness classes in the future.

**More information on these classes along with online registrations can be found at  
[mendonma.gov/parks-fitness](http://mendonma.gov/parks-fitness)**

**2017 Parks Department Program Updates (continued):**

**Kids 'N Us Summer Recreation Program:**

The Kids 'N' Us Rec Program again had a very successful summer. This year there were a total of 193 children registered and an average of 52 kids per day (an increase of almost 20 per day over last summer). There were a total of 12 counselors this summer. We took several exiting field trips visiting the EcoTarium, Regal Cinemas, John Smith Soccer Center, Southwick's Zoo, and Walnut Hill Bowling. A new trip to the Aero Trampoline Park in Woonsocket was added this summer. The program ran for 10 weeks from June 20<sup>th</sup> to Aug. 25<sup>th</sup> providing daily activities including swimming, games, arts & crafts and more.

<b>2017 Summer Recreation Program P&amp;L*</b>	
Participants	193 kids
Daily Avg.	52 kids/day
Income	\$73,390.00
Payroll	\$42,489.19
Expenses	\$7,949.09
<b>Profit</b>	<b>\$22,951.72</b>

*\*These figures are based on the 2017 calendar year (1/1/17 – 12/31/17)*

**Mendon Town Beach:**

The town beach opened full time for the season on June 18<sup>th</sup> and remained open daily 12pm-7pm until August 30<sup>th</sup> serving over 2,200 patrons (decrease of 175 over 2016). This summer again saw some of the highest numbers of season pass users since 2007 (1,025 in 2017 vs 1050 in 2007). This summer there were no issues with water quality. The beach was open for 73 days closing just 12 days for weather. Admission prices remained the same at \$2/person for Mendon and Uxbridge residents, \$3/person for non-residents, and free for children 2 & under and seniors 60 & over. Season passes were \$50 for residents and \$125 for non-residents. The addition of the new recreation management software will allow tracking of Uxbridge resident admissions as well as more detailed pass usage.

<b>2017 Beach Usage*</b>	
Season Length	73 days
Mendon Residents	442
Uxbridge Residents	127
Non-Residents	661
Season Pass & Free* *ages 2 & under / 60+	1,025 (40 passes sold)
<b>Total Usage</b>	<b>2,255</b>
<b>2017 Beach P&amp;L*</b>	
Admissions	\$3,121.00
Passes	\$2,550.00
Lessons	\$5,045.00
<b>Total Income</b>	<b>\$10,719.00</b>
<b>Guard Payroll</b>	<b>\$16,132.00</b>
<b>Profit</b>	<b>\$(4,019.26)</b>

This summer the Town Beach hosted three free concerts sponsored by ABMI Cable 8. "Yankee Notions" on Aug. 2<sup>nd</sup>, the "Howie Newman" on Aug 9<sup>th</sup>, and the "Brass Connection"

*\*These figures are based on the 2017 calendar year (1/1/17 – 12/31/17)*

on Aug. 16<sup>th</sup>. All three concerts were also preceded by free pony rides for kids.

**Thanks again to the entire crew at ABMI Cable 8 for sponsoring these concerts!**

**2017 Parks Department Program Updates (continued):**

**Snack Shack:**

The Snack Shack was also open daily, 12-7pm. They served up a variety of refreshments including 638 burgers, 454 bags of Doritos, 265 orders of fries, and 2,818 slushies and ice cream treats! This summer saw the highest income from food sales on record (data starts in 2006). For the third summer in a row the Snack Shack generated a profit. This is mostly attributed to the increases in lunch for the Rec Program (52% of the Shack Sales are to the Rec Program) and a continued effort to track and lower food costs while improving efficiency.

<b>2017 Snack Shack P&amp;L*</b>	
Income	\$12,152.39
Payroll	\$6,936.59
Expenses	\$5,173.24
<b>Food Costs</b>	<b>42.57%</b>
<b>Profit</b>	<b>\$42.56</b>

*\*These figures are based on the 2017 calendar year (1/1/17 – 12/31/17)*

**Swimming Lessons:**

This year's swim lesson program showed some growth over last summer (73 vs 61 students). Of those 73, 39 of them passed their levels and advanced to the next class. This summer we were able to offer sessions 3 and 4 of lessons. In past summers these sessions were cancelled due to lack of enrollment. After several years of rebuilding the program after budget cuts in 2011 the Commission is pleased the program is moving in the right direction.

<b>2017 Lesson Enrollment*</b>	
Mendon Residents	43
Uxbridge Residents	15
Non-Residents	30
<b>Total</b>	<b>73</b>
<b>2016 Lessons P&amp;L*</b>	
Income	\$5,045.00
Payroll	\$2,077.75
<b>Profit</b>	<b>\$2,967.25</b>

*\*These figures are based on the 2017 calendar year (1/1/17 – 12/31/17)*

## **2017 Parks Department Financial Report:**

Financial Statement for the Parks Dept Revolving Acct (M.G.L. Ch. 44 §53D)  
and the Mendon Town Beach Accounts for  
Fiscal Year 2017 (July 1<sup>st</sup>, 2016 – June 30<sup>th</sup>, 2017)

<b>Parks Revolving Account FY17 P&amp;L</b>	
<b>Opening Balance</b>	<b>\$29,808.03</b>
<b>Income</b>	
Kids 'N' Us Rec Program	\$ 55,710.00
Snack Shack	\$ 6,205.50
Fitness Classes	\$ 3,419.00
Field Use Fees	\$ 2,417.30
<b>Total Income</b>	<b>\$ 67,751.80</b>
<b>Payroll</b>	
Kids 'N' Us Rec. Prog. Payroll	\$ 28,745.53
Snack Shack Payroll	\$ 5,785.25
Zumba Instructor Fees	\$ 1,910.52
<b>Total Payroll</b>	<b>\$ 36,441.30</b>
<b>Expenses</b>	
Kids 'N' Us Rec. Program	\$ 8,523.89
Snack Shack	\$ 6,232.62
Town Beach	\$ 2,543.79
Field Maintenance	\$ 20,730.63
Equipment Maintenance	\$ 4,432.67
Other Expenses*	\$ 5,185.20
(*software fees, office supplies, etc.)	
<b>Total Expenses</b>	<b>\$ 47,648.80</b>
<b>Closing Balance</b>	<b>\$ 13,469.73</b>
<b>FY17 Revolving Profit/Loss</b>	<b>\$ (16,338.30)</b>

<b>Town Beach FY17 P&amp;L</b>	
<b>Income</b>	
Beach Admissions	\$ 3,907.00*
Beach Season Passes	\$ 775.00*
Swim Lesson Fees	\$ 1,575.00
<b>Total Income</b>	<b>\$ 6,257.00</b>
<b>Lifeguard Payroll</b>	<b>\$12,466.87</b>
<b>Profit/Loss</b>	<b>\$ (6,243.00)</b>

Respectfully Submitted,

**Mendon Board of Parks Commissioners:**

Parks Department Annual Report (*continued*)

Thomas Belland, *Chairman*  
AJ Byrne  
Dan Byer

William Ambrosino, Chairman  
Damon Tinio, Vice Chairman



Barry Iadarola  
John Vandersluis  
James Quirk

## **TOWN OF MENDON**

### **PLANNING BOARD**

**Mendon Town Hall**

**20 Main Street**

**Mendon, Massachusetts 01756**

**Telephone: (508) 473-2679 Fax: (508) 634-2909**

## **TOWN REPORT – 2017**

81P's – 7

81X - 1

### **Public Hearings:**

Definitive Plans for 60 North Avenue - approved

Site Plan Review – 1 Cape Road – approved  
1 Nipmuc Drive - approved

Site Plan/Special Permit – 16 Cape Road – approved

Special Permit – 8 Hartford Avenue West - approved

Scenic Rd – Main St – removal of trees – approved

Zoning By-law change – Marijuana Establishments – working on

Bond reduction for Miscoe Springs – approved

Decommissioning Bond for 30 Cape Road - approved

New bond submittal – Phase 2, Jewell Crossing, Miscoe Springs – approved  
Section 3, Rawson Farm Rd – approved  
Section 4, Rawson Farm Rd - approved

Preliminary Plans submittal for 35 Cape Road – Commercial Subdivision

Release of lots for Jewell Crossing, Miscoe Springs – approved

Performance Bonds for 128 Providence St. – approved  
36 Milford St. - approved

The Planning Board continues to oversee by-law revisions with the By-Law Review Committee. In addition, the Planning Board is working with the Master Plan Committee to bring forward Mendon's first Master Plan.



**TOWN OF MENDON**  
**DEPARTMENT OF PUBLIC SAFETY**  
**Police, Fire and Emergency Services**  
**Emergency Operations Center – 8 Morrison Drive**  
**Mendon, Massachusetts 01756**

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***Office of the Emergency Management Director***

To the Honorable Board of Selectmen and the Citizens of Mendon:

The following report outlines the operations and activities for the Office of Emergency Management (OEM) year ending 31 December 2017.

The Emergency Operations Center (EOC), located at the Mendon Fire Department Headquarters, was placed on standby during numerous weather events over the past year. Emergency Management personnel assisted the Police and Fire departments during the mid-December, devastating house fire on North Ave.

All radios and equipment were tested with their respective agencies. The emergency generator at the Senior Center received preventative maintenance during the year.

Federal (FEMA) and State (MEMA) mandated training for Emergency Managers, focusing on Emergency Response to Terrorism, Incident Command, and Hazard Mitigation was completed during the year. Through our continued participation in this mandated training, the Town of Mendon will remain eligible to receive Federal and State grant monies when available.

The Town of Mendon received two (2) grants in 2017 totaling \$139,000.00 from federal and state funded grant opportunities. Grant monies were used to purchase computer equipment for the EMD, portable generators, and portable water containers. The largest of the two grants, written for the Fire Department, will enable the department to purchase new self-contained breathing apparatus (SCBA) equipment to outfit all fire fighters on the department. This grant was awarded under the Assistance to Firefighters Grant Program (AFG), administered by the Federal Emergency Management Agency and totaled just over \$136,000.00.

OEM and town boards have completed documentation making the town eligible for hazard mitigation grant opportunities as they become available through the Central Mass Regional Planning Committee. OEM is also working with the Mendon Community Preservation Committee to help facilitate the Municipal Vulnerability Preparedness Program.

During the past year, Emergency Management personnel attended quarterly EMD meetings and local training sessions for grant writing and preparedness.

The digital weather station, purchased with a grant in 2013, continues to transmit data to the National Weather Service in Taunton, and helps provide real-time weather data to the WBZ CBS Boston Weather Watcher program, Boston news stations, and town public safety officials.

Weather and information updates are provided to area residents through our Public Safety website [www.mendonpublicsafety.com](http://www.mendonpublicsafety.com) and Social Media pages; Facebook @mendonpolice, @mendonfirerescue and Twitter pages: @MendonMassFire, and @MendonEMA. These pages are informational only and should not be used to report an emergency.

The Office of Emergency Management continues to work with the Massachusetts Emergency Management Agency (MEMA) to update the Town's Comprehensive Emergency Management Plan (CEMP) and the Continuity of Operations Plan (COOP). Both plans are vital to the community in the event of a disaster or emergency. The OEM continues to work with the Board of Health to update/maintain a plan for the emergency dispensing of vaccines in the event of a pandemic incident. The OEM, with the assistance of the Massachusetts Region II Public Health Coalition, continues to update/maintain the Town's Emergency Preparedness Plan to handle a pandemic event. The Federally Mandated National Incident Management System Compliance Assistance Support Tool (NIMSCAST) report for the Town of Mendon continues to be updated and approved by FEMA.

The Office of Emergency Management will again be seeking an increase in their budget for much needed equipment and supplies. The OEM is working to increase the number of qualified volunteers to staff the emergency shelters. In the coming year, the OEM will continue to establish a formalized Community Emergency Response Team (CERT) to assist in major events/incidents that may occur in town.

Lastly, it is imperative that the able-bodied residents in Town learn how to "shelter in place" in the event of a large-scale disaster when evacuation is not possible. The OEM will continue to make available the Department of Homeland Security's "Are You Ready" guidelines for home sheltering to any Mendon resident.

The Office of Emergency Management is not just one person or one department. It is made up of every member of the Police and Fire departments who respond in the wake of a crisis. It is the members of the Highway department and the staff at the Town Hall. It is our Town leaders and other Town departments who answer the call when help is needed. It is every resident in our community who supports Public Safety when it counts the most.

In closing, I would like to express my sincere thanks to Police and Fire Chief David Kurczy, the men and women of our Public Safety Departments, the Honorable Board of Selectmen, and the residents of Mendon who continue to support the Office of Emergency Management.

Respectfully Submitted,

*Mark P. Bucchino*

Mark P. Bucchino, Director  
Town of Mendon  
Department of Public Safety  
Office of Emergency Management



**TOWN OF MENDON  
FIRE DEPARTMENT  
8 Morrison Drive  
Mendon, Massachusetts 01756**

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***Office of the Chief***

To the Honorable Board of Selectmen and the Residents of Mendon:

The following is a report of activities of the Mendon Fire Department for the year 2017.

The Mendon Fire Department provides Fire, Inspectional, Fire Educational and Emergency Medical Services to the residents and businesses of the Town of Mendon. This combination department, made up of 5 full-time employees and 10 part-time or "call" firefighter/EMT/Paramedics, provides 16-hour station manned coverage for ambulance and fire response, and 8-hour on-call coverage each day. We currently have 3 full-time firefighter/paramedics, 2 full-time firefighter/EMTs, 1 call paramedic, and four call EMTs.

Our fire and EMS personnel train monthly, and have attended or sponsored training in Mendon, including the following classes or seminars:

- CPR Recertification
- National Core Curriculum Review for EMTs & Paramedics
- Advanced Cardiac Life Support Recertification
- Paramedic Assist Training
- EMS Hospital Rounds
- Vehicle Fires & Investigation
- Pumps, Hydraulics & Drafting Operations
- Incident Safety Officer
- Medevac Helicopter Safety Operations
- National Fire Code Training
- National Grid Live Wire Training
- Fire Officer Training

Some of the training attended by department personnel, sponsored by the Massachusetts Interlocal Insurance Association (MIIA), helps in the reduction of insurance costs to the town.

The following is a record of the Mendon Fire Department calls for service during 2017:

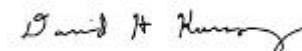
Ambulance Responses	551
Fire / Explosions	6
Rescue Calls	7
Burning Permits	244
Hazardous Conditions	16
Service Calls	50
Good Intent Calls	61
False Alarms	102
Inspections	106 (Including Residential Smoke and Carbon Monoxide Detector)

Assistant Fire Chief Mark Bucchino served as your Emergency Management Director for the past year. He will continue working towards ensuring the safety of the community. He will continue to attend the Massachusetts Emergency Management Agency monthly meetings and continues to apply for all grant opportunities that are associated with the Office of Emergency Management. Together we will work towards increasing an Emergency Management budget that was level funded again last year. Please see his year-end report for more details.

Ensuring the safety and security of the Town of Mendon and its residents has been and continues to be our primary focus. All members of the Public Safety Department take this trust seriously; they work hard every day to deliver the best services possible.

I appreciate the support I have received from the Board of Selectmen, Town Administrator, the members of the Finance Committee, and most of all the residents of Mendon. I would like to recognize the members of the Mendon Fire Department and their families for their dedication in serving the residents of Mendon.

Respectfully,



David H. Kurczy  
Acting Fire Chief



## TOWN OF MENDON

Police Department  
22 Main Street  
Mendon, Massachusetts 01756

David H. Kurczy  
*Chief of Police*

To the Honorable Board of Selectmen and Citizens of Mendon:

The year ending December 31, 2017, was a historic year for the Mendon Police Department. This past year, the residents of Mendon voted in favor of funding and constructing the first purpose-built police station in the history of Mendon. The Police Station Building Committee has a long road ahead of them, but I promise you they will build a police station this Town will be proud of, that is community based and centrally located in the Town.

The members of the Mendon Police Department remain active in a variety of programs that are designed to support, educate and build a trusting relationship between the police department and the community. We focus on youth through the Mendon Police Explorers program and remain embedded within the regional school system. Officers and dispatchers are actively involved in the community through attendance at town sponsored events and community sponsored events happening in Mendon, all on their own time. We engage with our seniors through active participation with the senior center luncheons and special events. We started a Mendon Police Department Facebook page this year, in an effort to share news, events, and updates with the community. Our presence throughout the community further solidifies our beliefs in community policing.

The Mendon Police Staff continued their efforts toward professional excellence with training throughout the year. All officers and dispatchers attended in-service training. In addition, officers and dispatchers who wished to enhance their skills and knowledge in all areas of police work attended additional specialized trainings. Members of this department remain dedicated to maintaining a professional workforce and working in partnership with the citizens of our community to prevent and suppress crime and enhance the quality of life through education, understanding and respect for all.

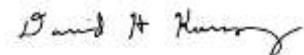
This year we filled a vacant patrol officer's position with Tyler Peabody. Officer Peabody is a lifelong resident of the Town of Mendon. He sponsored himself through the full-time police academy in Reading, Massachusetts. We wish Officer Peabody a long and safe career with the Mendon Police Department.

The Regional Communication Center, located in the Mendon Police Department, completed its eighth year of service to the communities of Mendon and Millville. Collectively, the Regional Communication Center answered 36,622 calls for service in 2017. A State mandate requires dispatchers handling calls for the Regional Communications Center to be Emergency Medical Dispatched trained. This allows the dispatchers to give better pre-arrival medical instructions to callers, update responders with pertinent information and improve the overall patient care. This year, the department secured \$63,162.00 in grant money through State 911 for dispatch operations.

I am committed to Community Policing and building strong relationships between town departments and the residents of Mendon. My first and foremost priority is the safety and well-being of the residents in Mendon. I have an open-door policy and welcome any questions or concerns anyone may have regarding any aspect of the Police Department.

I would like to take this opportunity to thank the many people who help make the Mendon Police Department a department that the Town can be proud of. I appreciate the support I have received from the Board of Selectmen, Town Administrator, the members of the Finance Committee, and most of all the residents of Mendon. I would like to recognize the members of the Mendon Police Department and their families for their dedication and sacrifices in serving the residents of Mendon. Their selfless effort and commitment require many personal sacrifices with family and friends that most people never witness nor understand. I am grateful for such a dedicated and skilled workforce.

Sincerely,



David H. Kurczy  
Chief of Police

## **Report of the Police Station Building Committee**

The Police Station Building Committee was appointed by the Board of Selectmen in July of 2016 to complete the building that was started by the Friends of the Mendon Police on Morrison Drive. At the joint meeting with the Board of Selectmen on September 14, 2016, the Selectmen chartered the Committee to expand the scope and to come up with the best solution for the town to replace the existing police station, and to present a recommendation to the Board of Selectmen so they could determine the best solution to present to the Mendon voters at the May 2017 Annual Town Meeting.

### **Key Milestones/Accomplishments in 2017:**

#### **January, 2017:**

- After touring the Bellingham Police Station in November of 2016, the Building Committee toured the Uxbridge Police Station on January 25, 2017. The Committee obtained lots of information regarding what was done well and not so well with the Uxbridge station, gaining valuable insight on what to plan for and what not to overlook in the design of the future Mendon Police Station.
- The Committee requests funding from the Board of Selectmen to support a space needs study and to evaluate two options on the Town Hall campus to compare with the completion of the structure on Morrison Drive: renovation of the former Fire Station or build a completely new structure.
- The Board of Selectmen approved the authorization of the Police Station Building Committee to select a firm that will conduct the police station building study for two options on the Town Hall campus at a cost not to exceed \$10,000.

#### **February, 2017:**

- The Committee selects Kaestle Boos Associates to perform the space needs study and conceptual designs for the two options on the Town Hall campus: renovation of the former Fire Station or build a new structure.

#### **March, 2017:**

- Kaestle Boos Associates completes a space needs study and conceptual designs for two options on the Town Hall campus.
- The Committee reviews the proposals from Kaestle Boos and agrees that the renovation of the former Fire Station is the best option for the Town Hall campus and will compare this option against the completion of the structure on Morrison Drive for presentation to the Board of Selectmen.
- The Board of Selectmen adds a placeholder to the Annual Town Meeting warrant to request funding to support a new Mendon Police Station.

April, 2017:

- The Committee compares the pros and cons of the two options under consideration: renovation of the former Fire Station on the Town Hall campus and the completion of the structure on Morrison Drive.
- After careful consideration, the Committee votes to recommend to the Board of Selectmen that the best option for the Town would be to renovate the former Fire Station on Town Hall campus into the new Mendon Police Station. A formal presentation and recommendation is given to the Board of Selectmen.
- The Board of Selectmen accepts the recommendation from the Building Committee, and schedules open meetings to allow residents to come and view conceptual drawings for the future Mendon Police Station and to ask questions ahead of the Annual Town Meeting.

May, 2017:

- Mendon voters approve the request for \$5 million to renovate the former Fire Station on Town Hall campus into the new Mendon Police Station at the Annual Town Meeting and on the ballot at the Annual Town Election.
- The Board of Selectmen approves the expansion of the Police Station Building Committee from seven to nine members, adding Chief Dave Kurczy and a member of the Historical Commission, who requested that a member of their committee be added.

June, 2017:

- The Board of Selectmen approves Kathy Schofield as the member of the Historical Commission to become the ninth member of the Police Station Building Committee.
- The Committee drafts a Request for Services (RFS) for an Owner's Project Manager (OPM).

July, 2017:

- The Committee posts the RFS for OPM in the Milford Daily News, the Central Register, and on the COMMBUYS website.

August, 2017:

- Chief Kurczy and Don Morin host a site walk for potential OPM firms to allow them to tour the Town Hall campus buildings and to ask questions.

September, 2017:

- At the recommendation of Kathy Schofield and with the approval of the Board of Selectmen, JP Parnas replaces Kathy as the representative from the Historical Commission on the Police Station Building Committee.
- The Committee reviews responses to the RFS for OPM and selects its top three firms from the twelve responses that were received. It also finalizes a list of questions for reference checks and interviews for the three finalists.

- Police Detective Don Blanchette performs reference checks of the top three prospective OPM firms and shares his findings with the Committee.
- The Committee votes to interview the top two firms for the position of OPM. Interviews are held and the Committee selects Daedalus Projects, Inc. to become the OPM for the project. The primary contact person for the project will be Mary Bulso, who recently joined Daedalus Projects and who the Town has worked with most recently on the renovation of the Taft Public Library.

October, 2017:

- The Committee drafts a Request for Qualifications (RFQ) for Designer Services.
- The Committee posts the RFQ for Designer Services in the Milford Daily News and the Central Register.
- The Committee requests that the Town clean out the former Fire Station and consider relocating the electric car charging stations well in advance of performing renovation and construction work.

November, 2017:

- Chief Kurczy and Mary Bulso host a site walk for potential Designer Services firms to allow them to tour the Town Hall campus buildings and to ask questions.

December, 2017:

- The Committee receives three responses to the RFQ for Designer Services and selects two firms for performing reference checks and interviews. It also finalizes a list of questions for reference checks and interviews for the two finalists.
- OPM Mary Bulso performs reference checks of the top two prospective Designer Services firms and shares her findings with the Committee.
- The Committee interviews the top two firms and votes to recommend to the Board of Selectmen that Kaestle Boos Associates be selected to perform Designer Services for the new Mendon Police Station. The Board of Selectmen approves this recommendation.

The anticipated schedule for 2018 calls for design, construction document creation, bid document creation, and selection of a General Contractor, which is expected to take about eight months, after which construction will begin. We thank the residents of Mendon for your continued support of our efforts and encourage you to share your input and participate in the process as we move toward the creation of a new police station for the Town of Mendon.

Respectively submitted,

Mendon Police Station Building Committee:

Joe Cronin, Chair	Tim Aicardi, Vice-Chair	Don Morin, Secretary
Linda Thompson, Treasurer	Mike Ammendolia, Member	Police Chief Dave Kurczy, Member
JP Parnas, Member	Eric Peterson, Member	Moritz Schmid, Member

## Expense Control Report Parameters

Report ID:	EXP1	Overbudget Only:	No		
Year:	2017	Include Beg. Encumbrance:	Yes		
Period:	7	To:	6	Apply to Budget Columns:	No
Description:	Display	Apply % to Original Budget:	No		
Spacing:	Single	Print Parent Account:	No		
Acct Status:	Active	Use Alt Fund:	No		
Suppress Zero Accts.:	All	Encumber Personal Services:	No		
Summary Only:	No	Grand Totals on Separate Page:	No		
		Include Req:	No		

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Account Table:	GEN EX	GENERAL FUND EXPENSES
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Rule No.	Component	From	To	Acct Type	To
				From	
1	FUND	001	001	Expense	Expense

Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	Yes	Yes
2	Dept	Yes	No	Yes
3	Item	Yes	No	Yes

Print Display Description: No

# TOWN OF MENDON

## Expense Control Report

Fiscal Year: 2017 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0122</b>	<b>SELECTMAN</b>								
<b>Item 5100</b>	<b>SALARIES</b>								
001.0122.5100.0100	SELECTMAN.SALARIES.WAGES	0.00	6,200.00	6,200.00	6,200.00	0.00	0.00	0.00	100.00
<b>Total Item 5100</b>	<b>SALARIES</b>	<b>0.00</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>6,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0122.5400.0303	SELECTMAN.EXPENSES.PROF SERVICES	0.00	0.00	193.75	2,362.80	(2,169.05)	0.00	(2,169.05)	1,219.51
001.0122.5400.0340	SELECTMAN.EXPENSES.POS TAGE	0.00	695.00	695.00	204.30	490.70	0.00	490.70	29.40
001.0122.5400.0343	SELECTMAN.EXPENSES.HEA RINGS	59.87	5,000.00	5,000.00	2,459.73	2,540.27	0.00	2,540.27	49.19
001.0122.5400.0422	SELECTMAN.EXPENSES.SUP PLIES	97.81	1,300.00	1,300.00	147.81	1,152.19	0.00	1,152.19	11.37
001.0122.5400.0730	SELECTMAN.EXPENSES.MEETINGS & DUES	678.19	7,212.00	7,212.00	7,257.62	(45.62)	0.00	(45.62)	100.63
001.0122.5400.0780	SELECTMAN.EXPENSES.MIS C.	5,500.00	1,800.00	53,800.00	53,646.88	153.12	0.00	153.12	99.72
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>6,335.87</b>	<b>16,007.00</b>	<b>68,200.75</b>	<b>66,079.14</b>	<b>2,121.61</b>	<b>0.00</b>	<b>2,121.61</b>	<b>96.89</b>
<b>Item 5418</b>	<b>AUDIT ACCOUNT</b>								
001.0122.5418.0300	SELECTMAN.AUDIT ACCOUNT.GEN. EXPENSES	0.00	12,725.00	15,125.00	8,650.00	6,475.00	0.00	6,475.00	57.19
<b>Total Item 5418</b>	<b>AUDIT ACCOUNT</b>	<b>0.00</b>	<b>12,725.00</b>	<b>15,125.00</b>	<b>8,650.00</b>	<b>6,475.00</b>	<b>0.00</b>	<b>6,475.00</b>	<b>57.19</b>
<b>Item 5441</b>	<b>INSURANCE DEDUCTIBLE ACCOUNT</b>								
001.0122.5441.0300	SELECTMAN.INSURANCE DEDUCTIBLE ACCOUNT.GEN. EXPENSES	0.00	5,000.00	5,000.00	4,990.36	9.64	0.00	9.64	99.81
<b>Total Item 5441</b>	<b>INSURANCE DEDUCTIBLE ACCOUNT</b>	<b>0.00</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>4,990.36</b>	<b>9.64</b>	<b>0.00</b>	<b>9.64</b>	<b>99.81</b>
<b>Item 6059</b>	<b>MEADOW BROOK WOODS CABIN RENOVATION</b>								
001.0122.6059.0300	SELECTMAN.MEADOW BROOK WOODS CABIN RENOVATION.GEN. EXPENSES	0.00	0.00	3,211.50	788.70	2,422.80	2,422.80	0.00	24.56
<b>Total Item 6059</b>	<b>MEADOW BROOK WOODS CABIN RENOVATION</b>	<b>0.00</b>	<b>0.00</b>	<b>3,211.50</b>	<b>788.70</b>	<b>2,422.80</b>	<b>2,422.80</b>	<b>0.00</b>	<b>24.56</b>
<b>Item 6067</b>	<b>BEAVER SOLUTION/BEAVER DAM INMAN POND</b>								
001.0122.6067.0300	SELECTMAN.BEAVER	0.00	0.00	205.00	205.00	0.00	0.00	0.00	100.00

Date Prepared: 01/25/2018 11:46 AM

Report Date: 01/25/2018

### Account Table: GEN EX

### Alt. Sort Table:

# **TOWN OF MENDON**

## **Expense Control Report**

GLR0122 1.0

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Prepared By: LKELLY

Fiscal Year: 2017 Period From: 7 To: 6

Date Prepared: 01/25/2018 11:46 AM  
Report Date: 01/25/2018

Account Table: GEN EX  
Alt. Sort Table:

## TOWN OF MENDON Expense Control Report

GLR0122 1.0  
Page 3 of 37  
Prepared By: LKELLY

Fiscal Year: 2017 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0122	SELECTMAN								
Item 6091	TETREAULT FIELD ENG. STUDY STM 11/17/15								
001.0122.6091.0300	CPC.TETREAULT FIELD ENG. STUDY STM 11/17/15.ART 26	0.00	0.00	1,150.00	340.20	809.80	809.80	0.00	29.58
Total Item 6091	TETREAULT FIELD ENG. STUDY STM 11/17/15	0.00	0.00	1,150.00	340.20	809.80	809.80	0.00	29.58
Item 6092	CPA TOWN CAMPUS STM 6/24/15 ART 21								
001.0122.6092.0300	SELECTMAN.CPA TOWN CAMPUS STM 6/24/15 ART 21.GEN. EXPENSES	0.00	0.00	5,760.00	5,760.00	0.00	0.00	0.00	100.00
Total Item 6092	CPA TOWN CAMPUS STM 6/24/15 ART 21	0.00	0.00	5,760.00	5,760.00	0.00	0.00	0.00	100.00
Item 7048	CPA - TOWN BEACH ART 20 STM 5-2-14								
124 001.0122.7048.0300	SELECTMAN.CPA - TOWN BEACH ART 20 STM 5-2- 14.GEN. EXPENSES	0.00	0.00	40,000.00	0.00	40,000.00	40,000.00	0.00	0.00
Total Item 7048	CPA - TOWN BEACH ART 20 STM 5-2-14	0.00	0.00	40,000.00	0.00	40,000.00	40,000.00	0.00	0.00
Item 7049	CPA - TOWN HALL ART 21 STM 5-2-14								
001.0122.7049.0300	SELECTMAN.CPA - TOWN HALL ADA ART 21 STM 5-2- 14.GEN. EXPENSES	0.00	0.00	12,030.00	3,316.60	8,713.40	8,713.40	0.00	27.57
Total Item 7049	CPA - TOWN HALL ART 21 STM 5-2-14	0.00	0.00	12,030.00	3,316.60	8,713.40	8,713.40	0.00	27.57
Item 7050	CPA - 34 GEORGE ST ART. 22 STM 6-24-15								
001.0122.7050.0300	SELECTMAN.CPA - 34 GEORGE ST ART. 22 STM 6- 24-15.GEN. EXPENSES	0.00	0.00	6,977.30	6,977.30	0.00	0.00	0.00	100.00
Total Item 7050	CPA - 34 GEORGE ST ART. 22 STM 6-24-15	0.00	0.00	6,977.30	6,977.30	0.00	0.00	0.00	100.00
Item 7051	SELECTMEN.CPA.TETREAUL T FIELD/VERTERANS								
001.0122.7051.0300	CPA.TETREAULT FIELD/VERTERANS STM6/21/2016 ART 12	0.00	0.00	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00
Total Item 7051	SELECTMEN.CPA.TETREAUL T FIELD/VERTERANS	0.00	0.00	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00

Date Prepared: 01/25/2018 11:46 AM

Report Date: 01/25/2018

Account Table: GEN EX

Alt. Sort Table:

# TOWN OF MENDON

## Expense Control Report

Fiscal Year: 2017 Period From: 7 To: 6

GLR0122 1.0

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Prepared By: LKELLY

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0122	SELECTMAN								
Item 7052	LAKE NIPMUC FLOOD PREVENTION								
001.0122.7052.0300	LANDBANK.LAKE NIPMUC FLOOD PREVENTION.STM 6/21/2016 ART 13	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00	100.00
<b>Total Item 7052</b>	<b>LAKE NIPMUC FLOOD PREVENTION</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
Item 7053	1967 300TH ANNIV FILM ATM 5/6/16 ART 24								
001.0122.7053.0300	CPA 1967 300TH ANNIV FILM ATM 5/6/16 ART 24.	0.00	0.00	638.00	638.00	0.00	0.00	0.00	100.00
<b>Total Item 7053</b>	<b>1967 300TH ANNIV FILM ATM 5/6/16 ART 24</b>	<b>0.00</b>	<b>0.00</b>	<b>638.00</b>	<b>638.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
Item 7054	INMAN POND CHESTNUT WEED REMOVAL								
125 001.0122.7054.0300	LAND BANK ATM 5/6/16 ART 21.INMAN POND CHESTNUT WEED REMOVAL.GEN. EXPENSES	0.00	0.00	2,400.00	2,000.00	400.00	400.00	0.00	83.33
<b>Total Item 7054</b>	<b>INMAN POND CHESTNUT WEED REMOVAL</b>	<b>0.00</b>	<b>0.00</b>	<b>2,400.00</b>	<b>2,000.00</b>	<b>400.00</b>	<b>400.00</b>	<b>0.00</b>	<b>83.33</b>
Item 7055	PINE HILL CEMETARY STM 11-17-16 ART 19								
001.0122.7055.0300	SELECTMAN.PINE HILL CEMETARY STM 11-17-16 ART 19.GEN. EXPENSES	0.00	0.00	450.00	450.00	0.00	0.00	0.00	100.00
<b>Total Item 7055</b>	<b>PINE HILL CEMETARY STM 11-17-16 ART 19</b>	<b>0.00</b>	<b>0.00</b>	<b>450.00</b>	<b>450.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
Item 7056	OLNEY COOK SHOP WINDOWS STM11/22/16ART21								
001.0122.7056.0300	SELECTMAN.OLNEY COOK SHOP WINDOWS STM11/22/16ART21.GEN. EXPENSES	0.00	0.00	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00
<b>Total Item 7056</b>	<b>OLNEY COOK SHOP WINDOWS STM11/22/16ART21</b>	<b>0.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>0.00</b>
Item 7057	STARRETT PROP STM 11/22/16 ART 22								
001.0122.7057.0300	SELECTMAN.STARRETT PROP STM 11/22/16 ART 22.GEN. EXPENSES	0.00	0.00	400,000.00	0.00	400,000.00	400,000.00	0.00	0.00
<b>Total Item 7057</b>	<b>STARRETT PROP STM</b>	<b>0.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>0.00</b>	<b>400,000.00</b>	<b>400,000.00</b>	<b>0.00</b>	<b>0.00</b>

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Fund 001	GENERAL FUND								
Dept 0122	SELECTMAN								
Item 7057	STARRETT PROP STM 11/22/16 ART 22 11/22/16 ART 22								
Item 7058	CONS RESTR.131 NORTH AVE STM11/22/16 #23								
001.0122.7058.0300	SELECTMAN.CONS RESTR.131 NORTH AVE STM11/22/16 #23.GEN. EXPENSES	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
Total Item 7058	CONS RESTR.131 NORTH AVE STM11/22/16 #23	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
Total Dept 0122	SELECTMAN	6,444.30	39,932.00	702,202.49	185,040.36	517,162.13	508,555.88	8,606.25	26.35
Dept 0131	FINANCE COMMITTEE								
Item 5100	SALARIES								
001.0131.5100.0100	FINANCE COMMITTEE.SALARIES.WAG ES	0.00	2,000.00	2,000.00	872.32	1,127.68	0.00	1,127.68	43.62
Total Item 5100	SALARIES	0.00	2,000.00	2,000.00	872.32	1,127.68	0.00	1,127.68	43.62
Item 5112	RESERVE								
001.0131.5112.0300	FINANCE COMMITTEE.RESERVE.GEN. EXPENSES	0.00	40,000.00	16,000.00	0.00	16,000.00	0.00	16,000.00	0.00
Total Item 5112	RESERVE	0.00	40,000.00	16,000.00	0.00	16,000.00	0.00	16,000.00	0.00
Item 5119	RESERVE FOR SALARY NEGOTIATION								
001.0131.5119.0100	FINANCE COMMITTEE.RESERVE FOR SALARY NEGOTIATION.WAGES	0.00	36,000.00	29,214.00	0.00	29,214.00	0.00	29,214.00	0.00
Total Item 5119	RESERVE FOR SALARY NEGOTIATION	0.00	36,000.00	29,214.00	0.00	29,214.00	0.00	29,214.00	0.00
Item 5400	EXPENSES								
001.0131.5400.0340	FINANCE COMMITTEE.EXPENSES.POS TAGE	0.00	0.00	0.00	342.00	(342.00)	0.00	(342.00)	0.00
001.0131.5400.0341	FINANCE COMMITTEE.EXPENSES.REP ORTS	0.00	600.00	600.00	176.00	424.00	0.00	424.00	29.33
001.0131.5400.0730	FINANCE COMMITTEE.EXPENSES.MEE	0.00	400.00	400.00	0.00	400.00	0.00	400.00	0.00

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<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0131</b>	<b>FINANCE COMMITTEE</b>								
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0131.5400.0730	TINGS & DUES								
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>518.00</b>	<b>482.00</b>	<b>0.00</b>	<b>482.00</b>	<b>51.80</b>
<b>Total Dept 0131</b>	<b>FINANCE COMMITTEE</b>	<b>0.00</b>	<b>79,000.00</b>	<b>48,214.00</b>	<b>1,390.32</b>	<b>46,823.68</b>	<b>0.00</b>	<b>46,823.68</b>	<b>2.88</b>
<b>Dept 0135</b>	<b>TOWN ACCOUNTANT</b>								
<b>Item 5100</b>	<b>SALARIES</b>								
001.0135.5100.0100	TOWN ACCOUNTANT.SALARIES.WAGES	3,082.15	39,750.00	37,219.00	37,140.32	78.68	0.00	78.68	99.79
<b>Total Item 5100</b>	<b>SALARIES</b>	<b>3,082.15</b>	<b>39,750.00</b>	<b>37,219.00</b>	<b>37,140.32</b>	<b>78.68</b>	<b>0.00</b>	<b>78.68</b>	<b>99.79</b>
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0135.5400.0303	TOWN ACCOUNTANT.EXPENSES.CONTRACT. SERVICES	0.00	7,800.00	9,945.00	5,297.60	4,647.40	0.00	4,647.40	53.27
001.0135.5400.0320	TOWN ACCOUNTANT.EXPENSES.SCHOOL	0.00	450.00	450.00	721.53	(271.53)	0.00	(271.53)	160.34
001.0135.5400.0340	TOWN ACCOUNTANT.EXPENSES.PO STAGE	0.00	10.00	10.00	0.00	10.00	0.00	10.00	0.00
001.0135.5400.0420	TOWN ACCOUNTANT.EXPENSES.FORMS	0.00	120.00	120.00	0.00	120.00	0.00	120.00	0.00
001.0135.5400.0422	TOWN ACCOUNTANT.EXPENSES.SUPPLIES	0.00	200.00	200.00	109.47	90.53	0.00	90.53	54.74
001.0135.5400.0730	TOWN ACCOUNTANT.EXPENSES.MEETINGS & DUES	0.00	100.00	100.00	135.00	(35.00)	0.00	(35.00)	135.00
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>0.00</b>	<b>8,680.00</b>	<b>10,825.00</b>	<b>6,263.60</b>	<b>4,561.40</b>	<b>0.00</b>	<b>4,561.40</b>	<b>57.86</b>
<b>Total Dept 0135</b>	<b>TOWN ACCOUNTANT</b>	<b>3,082.15</b>	<b>48,430.00</b>	<b>48,044.00</b>	<b>43,403.92</b>	<b>4,640.08</b>	<b>0.00</b>	<b>4,640.08</b>	<b>90.34</b>
<b>Dept 0141</b>	<b>ASSESSORS</b>								
<b>Item 5100</b>	<b>SALARIES</b>								
001.0141.5100.0100	ASSESSORS.SALARIES.WAGES	0.00	7,800.00	7,600.00	7,600.00	0.00	0.00	0.00	100.00
<b>Total Item 5100</b>	<b>SALARIES</b>	<b>0.00</b>	<b>7,800.00</b>	<b>7,600.00</b>	<b>7,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Item 5113</b>	<b>PRINCIPAL ASSESSOR SALARY</b>								

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<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0145</b>	<b>COLLECTOR/TREASURER</b>								
<b>Item 5114</b>	<b>TREASURER/COLLECTOR SALARY</b>								
001.0145.5114.0100	COLLECTOR/TREASURER.TR EASURER/COLLECTOR SALARY.WAGES	0.00	61,587.00	58,837.00	55,543.28	3,293.72	0.00	3,293.72	94.40
<b>Total Item 5114</b>	<b>TREASURER/COLLECTOR SALARY</b>	<b>0.00</b>	<b>61,587.00</b>	<b>58,837.00</b>	<b>55,543.28</b>	<b>3,293.72</b>	<b>0.00</b>	<b>3,293.72</b>	<b>94.40</b>
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0145.5400.0340	COLLECTOR/TREASURER.EX PENSES.POSTAGE	574.16	6,500.00	6,500.00	4,295.97	2,204.03	0.00	2,204.03	66.09
001.0145.5400.0355	COLLECTOR/TREASURER.EX PENSES.FEE FOR NOTES	0.00	150.00	150.00	113.39	36.61	0.00	36.61	75.59
001.0145.5400.0422	COLLECTOR/TREASURER.EX PENSES.SUPPLIES	0.00	1,000.00	1,000.00	990.19	9.81	0.00	9.81	99.02
001.0145.5400.0423	COLLECTOR/TREASURER.EX PENSES.TAX BILLS	2,046.16	4,200.00	4,200.00	4,310.07	(110.07)	0.00	(110.07)	102.62
001.0145.5400.0730	COLLECTOR/TREASURER.EX PENSES.MEETINGS & DUES	0.00	655.00	655.00	1,830.06	(1,175.06)	0.00	(1,175.06)	279.40
001.0145.5400.0740	COLLECTOR/TREASURER.EX PENSES.BONDS	0.00	900.00	900.00	526.00	374.00	0.00	374.00	58.44
001.0145.5400.0741	COLLECTOR/TREASURER.EX PENSES.BOND COSTS	0.00	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	100.00
001.0145.5400.0780	COLLECTOR/TREASURER.EX PENSES.MISC.	0.00	450.00	450.00	613.19	(163.19)	0.00	(163.19)	136.26
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>2,620.32</b>	<b>15,855.00</b>	<b>15,855.00</b>	<b>14,678.87</b>	<b>1,176.13</b>	<b>0.00</b>	<b>1,176.13</b>	<b>92.58</b>
<b>Item 5407</b>	<b>TAX TILTLE FORCLOSURE</b>								
001.0145.5407.0300	COLLECTOR/TREASURER.TA X TILTLE FORCLOSURE.GEN. EXPENSES	382.30	9,400.00	9,480.62	1,006.43	8,474.19	0.00	8,474.19	10.62
<b>Total Item 5407</b>	<b>TAX TILTLE FORCLOSURE</b>	<b>382.30</b>	<b>9,400.00</b>	<b>9,480.62</b>	<b>1,006.43</b>	<b>8,474.19</b>	<b>0.00</b>	<b>8,474.19</b>	<b>10.62</b>
<b>Total Dept 0145</b>	<b>COLLECTOR/TREASURER</b>	<b>7,936.22</b>	<b>146,784.00</b>	<b>144,114.62</b>	<b>117,265.90</b>	<b>26,848.72</b>	<b>0.00</b>	<b>26,848.72</b>	<b>81.37</b>
<b>Dept 0151</b>	<b>TOWN COUNSEL</b>								
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0151.5400.0300	TOWN COUNSEL.EXPENSES.GEN. EXPENSES	0.00	80,000.00	112,779.06	89,388.62	23,390.44	0.00	23,390.44	79.26
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>0.00</b>	<b>80,000.00</b>	<b>112,779.06</b>	<b>89,388.62</b>	<b>23,390.44</b>	<b>0.00</b>	<b>23,390.44</b>	<b>79.26</b>
<b>Total Dept 0151</b>	<b>TOWN COUNSEL</b>	<b>0.00</b>	<b>80,000.00</b>	<b>112,779.06</b>	<b>89,388.62</b>	<b>23,390.44</b>	<b>0.00</b>	<b>23,390.44</b>	<b>79.26</b>

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<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0161</b>	<b>TOWN CLERK</b>								
<b>Item 5115</b>	<b>TOWN CLERK SALARY</b>								
001.0161.5115.0100	TOWN CLERK.TOWN CLERK SALARY.WAGES	4,010.16	54,666.00	54,683.00	54,682.52	0.48	0.00	0.48	100.00
<b>Total Item 5115</b>	<b>TOWN CLERK SALARY</b>	<b>4,010.16</b>	<b>54,666.00</b>	<b>54,683.00</b>	<b>54,682.52</b>	<b>0.48</b>	<b>0.00</b>	<b>0.48</b>	<b>100.00</b>
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0161.5400.0325	TOWN CLERK.EXPENSES.FEE EXPENSE	0.00	55.00	55.00	38.00	17.00	0.00	17.00	69.09
001.0161.5400.0340	TOWN CLERK.EXPENSES.POSTAGE	0.00	245.00	245.00	132.22	112.78	0.00	112.78	53.97
001.0161.5400.0422	TOWN CLERK.EXPENSES.SUPPLIES	54.00	350.00	350.00	432.76	(82.76)	0.00	(82.76)	123.65
001.0161.5400.0582	TOWN CLERK.EXPENSES.DOG LICENSE EXPENSE ETC	0.00	375.00	375.00	255.62	119.38	0.00	119.38	68.17
001.0161.5400.0730	TOWN CLERK.EXPENSES.MEETINGS & DUES	28.90	350.00	350.00	324.24	25.76	0.00	25.76	92.64
001.0161.5400.0740	TOWN CLERK.EXPENSES.BONDS	0.00	100.00	100.00	100.00	0.00	0.00	0.00	100.00
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>82.90</b>	<b>1,475.00</b>	<b>1,475.00</b>	<b>1,282.84</b>	<b>192.16</b>	<b>0.00</b>	<b>192.16</b>	<b>86.97</b>
<b>Total Dept 0161</b>	<b>TOWN CLERK</b>	<b>4,093.06</b>	<b>56,141.00</b>	<b>56,158.00</b>	<b>55,965.36</b>	<b>192.64</b>	<b>0.00</b>	<b>192.64</b>	<b>99.66</b>
<b>Dept 0162</b>	<b>ELECTION &amp; REGISTRATION</b>								
<b>Item 5100</b>	<b>SALARIES</b>								
001.0162.5100.0100	ELECTION & REGISTRATION.SALARIES.WAGES	0.00	800.00	800.00	800.00	0.00	0.00	0.00	100.00
<b>Total Item 5100</b>	<b>SALARIES</b>	<b>0.00</b>	<b>800.00</b>	<b>800.00</b>	<b>800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0162.5400.0303	ELECTION & REGISTRATION.EXPENSES.COMT. SERVICES	0.00	10,405.00	10,405.00	10,273.69	131.31	0.00	131.31	98.74
001.0162.5400.0304	ELECTION & REGISTRATION.EXPENSES.COMPUTER SERVICE	0.00	4,500.00	6,150.00	5,320.08	829.92	0.00	829.92	86.51
001.0162.5400.0340	ELECTION & REGISTRATION.EXPENSES.POSTAGE	851.94	1,150.00	1,150.00	1,327.18	(177.18)	0.00	(177.18)	115.41
001.0162.5400.0422	ELECTION & REGISTRATION.EXPENSES.S	0.00	1,100.00	1,100.00	1,810.00	(710.00)	0.00	(710.00)	164.55

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<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0162</b>	<b>ELECTION &amp; REGISTRATION</b>								
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0162.5400.0422	UPPLIES								
001.0162.5400.0490	ELECTION & REGISTRATION.EXPENSES.MEALS	0.00	290.00	290.00	265.78	24.22	0.00	24.22	91.65
001.0162.5400.0511	ELECTION & REGISTRATION.EXPENSES.PRINTING	0.00	475.00	475.00	435.00	40.00	0.00	40.00	91.58
001.0162.5400.0730	ELECTION & REGISTRATION.EXPENSES.MEETINGS & DUES	132.92	1,000.00	1,000.00	1,077.39	(77.39)	0.00	(77.39)	107.74
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>984.86</b>	<b>18,920.00</b>	<b>20,570.00</b>	<b>20,509.12</b>	<b>60.88</b>	<b>0.00</b>	<b>60.88</b>	<b>99.70</b>
<b>Total Dept 0162</b>	<b>ELECTION &amp; REGISTRATION</b>	<b>984.86</b>	<b>19,720.00</b>	<b>21,370.00</b>	<b>21,309.12</b>	<b>60.88</b>	<b>0.00</b>	<b>60.88</b>	<b>99.72</b>
<b>131</b> <b>Dept 0165</b>	<b>ENGINEERING CONSULTANT</b>								
	<b>Item 5433</b>	<b>ENGINEERING FEE/CONSERVATION</b>							
001.0165.5433.0300	ENGINEERING CONSULTANT.ENGINEERING FEE/CONSERVATION.GEN. EXPENSES	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
<b>Total Item 5433</b>	<b>ENGINEERING FEE/CONSERVATION</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Item 5434</b>	<b>ENGINEERING FEE/PLANNING BOARD</b>								
001.0165.5434.0300	ENGINEERING CONSULTANT.ENGINEERING FEE/PLANNING BOARD.GEN. EXPENSES	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
<b>Total Item 5434</b>	<b>ENGINEERING FEE/PLANNING BOARD</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Item 5437</b>	<b>ENGINEERING/HIGHWAY DEPARTMENT</b>								
001.0165.5437.0300	ENGINEERING CONSULTANT.ENGINEERING/HIGHWAY DEPARTMENT.GEN. EXPENSES	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
<b>Total Item 5437</b>	<b>ENGINEERING/HIGHWAY DEPARTMENT</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>
<b>Item 5443</b>	<b>ENGINEERING/SELECTMEN</b>								
001.0165.5443.0300	ENGINEERING	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00

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<b>Fund 001</b>									
<b>Dept 0175</b>									
<b>Item 5400</b>									
001.0175.5400.0340	PLANNING BOARD.EXPENSES.POSTAGE	0.00	100.00	100.00	245.00	(145.00)	0.00	(145.00)	245.00
001.0175.5400.0343	PLANNING BOARD.EXPENSES.HEARING S	0.00	600.00	600.00	128.28	471.72	0.00	471.72	21.38
001.0175.5400.0422	PLANNING BOARD.EXPENSES.SUPPLIES	252.99	400.00	400.00	432.80	(32.80)	0.00	(32.80)	108.20
001.0175.5400.0730	PLANNING BOARD.EXPENSES.MEETING S & DUES	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
001.0175.5400.5314	PLANNING BOARD.EXPENSES.CENTRAL MASS.REG.PLANN.	0.00	0.00	1,552.74	1,552.74	0.00	0.00	0.00	100.00
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>252.99</b>	<b>1,200.00</b>	<b>2,752.74</b>	<b>2,358.82</b>	<b>393.92</b>	<b>0.00</b>	<b>393.92</b>	<b>85.69</b>
<b>Total Dept 0175</b>	<b>PLANNING BOARD</b>	<b>252.99</b>	<b>2,125.00</b>	<b>3,677.74</b>	<b>3,058.82</b>	<b>618.92</b>	<b>0.00</b>	<b>618.92</b>	<b>83.17</b>
<b>Dept 0176</b>									
<b>Item 5100</b>									
001.0176.5100.0100	ZONING BOARD OF APPEALS.SALARIES.WAGES	0.00	2,227.00	2,227.00	2,227.20	(0.20)	0.00	(0.20)	100.01
<b>Total Item 5100</b>	<b>SALARIES</b>	<b>0.00</b>	<b>2,227.00</b>	<b>2,227.00</b>	<b>2,227.20</b>	<b>(0.20)</b>	<b>0.00</b>	<b>(0.20)</b>	<b>100.01</b>
<b>Item 5400</b>									
001.0176.5400.0340	ZONING BOARD OF APPEALS.EXPENSES.POSTAGE	0.00	300.00	300.00	215.60	84.40	0.00	84.40	71.87
001.0176.5400.0343	ZONING BOARD OF APPEALS.EXPENSES.HEARINGS	0.00	1,200.00	1,200.00	1,374.14	(174.14)	0.00	(174.14)	114.51
001.0176.5400.0422	ZONING BOARD OF APPEALS.EXPENSES.SUPPLIES	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>0.00</b>	<b>1,600.00</b>	<b>1,600.00</b>	<b>1,589.74</b>	<b>10.26</b>	<b>0.00</b>	<b>10.26</b>	<b>99.36</b>
<b>Total Dept 0176</b>	<b>ZONING BOARD OF APPEALS</b>	<b>0.00</b>	<b>3,827.00</b>	<b>3,827.00</b>	<b>3,816.94</b>	<b>10.06</b>	<b>0.00</b>	<b>10.06</b>	<b>99.74</b>
<b>Dept 0179</b>									
<b>Item 5400</b>									
001.0179.5400.0340	LAND USE COMMITTEE.EXPENSES.POSTAGE	0.00	50.00	50.00	24.00	26.00	0.00	26.00	48.00
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>0.00</b>	<b>50.00</b>	<b>50.00</b>	<b>24.00</b>	<b>26.00</b>	<b>0.00</b>	<b>26.00</b>	<b>48.00</b>

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Fund 001	GENERAL FUND								
Dept 0179	LAND USE COMMITTEE								
Item 5400	EXPENSES								
Total Dept 0179	LAND USE COMMITTEE	0.00	50.00	50.00	24.00	26.00	0.00	26.00	48.00
Dept 0183	COMMITTEE PRESERVATION - HOUSING								
Item 5190	AFFORDABLE HOUSING COORDINATOR								
001.0183.5190.0300	COMMITTEE PRESERVATION - HOUSING.AFFORDABLE HOUSING COORDINATOR.GEN. EXPENSES	0.00	20,000.00	26,235.90	18,000.00	8,235.90	8,235.90	0.00	68.61
Total Item 5190	AFFORDABLE HOUSING COORDINATOR	0.00	20,000.00	26,235.90	18,000.00	8,235.90	8,235.90	0.00	68.61
Total Dept 0183	COMMITTEE PRESERVATION - HOUSING	0.00	20,000.00	26,235.90	18,000.00	8,235.90	8,235.90	0.00	68.61
Dept 0195	TOWN REPORTS								
Item 5400	EXPENSES								
001.0195.5400.0300	TOWN REPORTS.EXPENSES.GEN. EXPENSES	0.00	2,250.00	2,250.00	1,786.05	463.95	0.00	463.95	79.38
Total Item 5400	EXPENSES	0.00	2,250.00	2,250.00	1,786.05	463.95	0.00	463.95	79.38
Total Dept 0195	TOWN REPORTS	0.00	2,250.00	2,250.00	1,786.05	463.95	0.00	463.95	79.38
Dept 0196	UNPAID BILLS PR YR.								
Item 5400	EXPENSES								
001.0196.5400.0300	UNPAID BILLS PR YR..EXPENSES.GEN. EXPENSES	0.00	0.00	34,168.62	30,132.41	4,036.21	0.00	4,036.21	88.19
Total Item 5400	EXPENSES	0.00	0.00	34,168.62	30,132.41	4,036.21	0.00	4,036.21	88.19
Total Dept 0196	UNPAID BILLS PR YR.	0.00	0.00	34,168.62	30,132.41	4,036.21	0.00	4,036.21	88.19
Dept 0199	TOWN HALL								
Item 5100	SALARIES								
001.0199.5100.0100	TOWN HALL.SALARIES.WAGES	9,988.31	140,905.00	151,102.50	138,645.38	12,457.12	0.00	12,457.12	91.76
Total Item 5100	SALARIES	9,988.31	140,905.00	151,102.50	138,645.38	12,457.12	0.00	12,457.12	91.76
Item 5108	TOWN ADMINISTRATOR								
001.0199.5108.0100	TOWN HALL.TOWN ADMINISTRATOR.WAGES	9,022.40	117,742.00	117,742.00	117,742.32	(0.32)	0.00	(0.32)	100.00

# TOWN OF MENDON

## Expense Control Report

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0199</b>	<b>TOWN HALL</b>								
<b>Item 5108</b>	<b>TOWN ADMINISTRATOR</b>								
<b>Total Item 5108</b>	<b>TOWN ADMINISTRATOR</b>	<b>9,022.40</b>	<b>117,742.00</b>	<b>117,742.00</b>	<b>117,742.32</b>	<b>(0.32)</b>	<b>0.00</b>	<b>(0.32)</b>	<b>100.00</b>
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0199.5400.0340	TOWN HALL.EXPENSES.POSTAGE	0.00	0.00	0.00	24.72	(24.72)	0.00	(24.72)	0.00
001.0199.5400.0342	TOWN HALL.EXPENSES.TELEPHONE	998.73	12,000.00	12,000.00	12,891.65	(891.65)	0.00	(891.65)	107.43
001.0199.5400.0422	TOWN HALL.EXPENSES.SUPPLIES	36.56	615.00	615.00	2,840.52	(2,225.52)	0.00	(2,225.52)	461.87
001.0199.5400.0424	TOWN HALL.EXPENSES.COPY MACHINE SUPPLIES	0.00	800.00	800.00	605.16	194.84	0.00	194.84	75.65
001.0199.5400.0430	TOWN HALL.EXPENSES.EQUIPMENT MAINTENANCE	375.00	8,000.00	8,000.00	5,639.59	2,360.41	0.00	2,360.41	70.49
001.0199.5400.0435	TOWN HALL.EXPENSES.BUILDING MAINTENANCE	4,887.00	21,354.00	21,354.00	19,161.34	2,192.66	0.00	2,192.66	89.73
001.0199.5400.0450	TOWN HALL.EXPENSES.CUSTODIAL SERVICE & SUPPLIES	102.00	750.00	750.00	102.00	648.00	0.00	648.00	13.60
001.0199.5400.0730	TOWN HALL.EXPENSES.MEETINGS & DUES	0.00	400.00	400.00	134.01	265.99	0.00	265.99	33.50
001.0199.5400.0780	TOWN HALL.EXPENSES.MISC.	311.02	3,825.00	6,925.00	7,624.24	(699.24)	0.00	(699.24)	110.10
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>6,710.31</b>	<b>47,744.00</b>	<b>50,844.00</b>	<b>49,023.23</b>	<b>1,820.77</b>	<b>0.00</b>	<b>1,820.77</b>	<b>96.42</b>
<b>Item 5404</b>	<b>NEW EQUIPMENT</b>								
001.0199.5404.0300	TOWN HALL.NEW EQUIPMENT.GEN. EXPENSES	295.99	12,500.00	12,500.00	12,500.00	0.00	0.00	0.00	100.00
<b>Total Item 5404</b>	<b>NEW EQUIPMENT</b>	<b>295.99</b>	<b>12,500.00</b>	<b>12,500.00</b>	<b>12,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Item 5417</b>	<b>UTILITIES</b>								
001.0199.5417.0410	TOWN HALL.UTILITIES.LIGHTS	3,626.18	40,000.00	40,000.00	33,168.83	6,831.17	0.00	6,831.17	82.92
001.0199.5417.0411	TOWN HALL.UTILITIES.FUEL	982.36	33,600.00	33,600.00	12,690.72	20,909.28	0.00	20,909.28	37.77
001.0199.5417.0430	TOWN HALL.UTILITIES.EQUIPMENT MAINTENANCE	0.00	500.00	500.00	1,440.00	(940.00)	0.00	(940.00)	288.00
<b>Total Item 5417</b>	<b>UTILITIES</b>	<b>4,608.54</b>	<b>74,100.00</b>	<b>74,100.00</b>	<b>47,299.55</b>	<b>26,800.45</b>	<b>0.00</b>	<b>26,800.45</b>	<b>63.83</b>

# **TOWN OF MENDON**

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Fund 001	GENERAL FUND								
Dept 0199	TOWN HALL								
Item 7059	ELECTRIC VEHICLE STM 11/22/16 ART 7								
001.0199.7059.0300	TOWN HALL.ELECTRIC VEHICLE STM 11/22/16 ART 7.GEN. EXPENSES	0.00	0.00	3,000.00	930.15	2,069.85	2,069.85	0.00	31.01
Total Item 7059	ELECTRIC VEHICLE STM 11/22/16 ART 7	0.00	0.00	3,000.00	930.15	2,069.85	2,069.85	0.00	31.01
Item 7060	MEETING ROOM EQUIP STM 11/22/2016 ART 8								
001.0199.7060.0300	TOWN HALL.MEETING ROOM EQUIP STM 11/22/2016 ART 8.GEN. EXPENSES	0.00	0.00	56,900.00	52,392.28	4,507.72	4,507.72	0.00	92.08
Total Item 7060	MEETING ROOM EQUIP STM 11/22/2016 ART 8	0.00	0.00	56,900.00	52,392.28	4,507.72	4,507.72	0.00	92.08
Total Dept 0199	TOWN HALL	30,930.39	460,431.00	563,833.37	484,080.17	79,753.20	35,292.73	44,460.47	85.86
Dept 0200	PUBLIC SAFETY								
Item 5118	QUINN BILL								
001.0200.5118.0100	PUBLIC SAFETY.QUINN BILL.WAGES	0.00	32,230.00	32,230.00	31,916.64	313.36	0.00	313.36	99.03
Total Item 5118	QUINN BILL	0.00	32,230.00	32,230.00	31,916.64	313.36	0.00	313.36	99.03
Item 5121	PUBLIC SAFETY DIRECTOR								
001.0200.5121.0100	PUBLIC SAFETY.PUBLIC SAFETY DIRECTOR.WAGES	0.00	135,262.00	135,262.00	134,237.82	1,024.18	0.00	1,024.18	99.24
Total Item 5121	PUBLIC SAFETY DIRECTOR	0.00	135,262.00	135,262.00	134,237.82	1,024.18	0.00	1,024.18	99.24
Total Dept 0200	PUBLIC SAFETY	0.00	167,492.00	167,492.00	166,154.46	1,337.54	0.00	1,337.54	99.20
Dept 0210	POLICE								
Item 5100	SALARIES								
001.0210.5100.0100	POLICE.SALARIES.WAGES	65,813.94	848,796.00	866,323.00	862,159.64	4,163.36	0.00	4,163.36	99.52
Total Item 5100	SALARIES	65,813.94	848,796.00	866,323.00	862,159.64	4,163.36	0.00	4,163.36	99.52
Item 5103	CLERK WAGES								
001.0210.5103.0100	POLICE.CLERK WAGES.WAGES	3,782.40	49,353.00	49,503.00	49,454.88	48.12	0.00	48.12	99.90
Total Item 5103	CLERK WAGES	3,782.40	49,353.00	49,503.00	49,454.88	48.12	0.00	48.12	99.90
Item 5105	OVERTIME WAGES								
001.0210.5105.0100	POLICE.OVERTIME WAGES.WAGES	7,291.02	80,000.00	100,000.00	99,290.40	709.60	0.00	709.60	99.29

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance	
<b>Fund 001</b>	<b>GENERAL FUND</b>									
<b>Dept 0210</b>	<b>POLICE</b>									
<b>Item 5105</b>	<b>OVERTIME WAGES</b>									
<b>Total Item 5105</b>	<b>OVERTIME WAGES</b>	<b>7,291.02</b>	<b>80,000.00</b>	<b>100,000.00</b>	<b>99,290.40</b>	<b>709.60</b>	<b>0.00</b>	<b>709.60</b>	<b>99.29</b>	
<b>Item 5118</b>	<b>QUINN BILL</b>									
001.0210.5118.0100	POLICE.QUINN BILL.WAGES	10,108.28	125,784.00	137,784.00	135,850.54	1,933.46	0.00	1,933.46	98.60	
<b>Total Item 5118</b>	<b>QUINN BILL</b>	<b>10,108.28</b>	<b>125,784.00</b>	<b>137,784.00</b>	<b>135,850.54</b>	<b>1,933.46</b>	<b>0.00</b>	<b>1,933.46</b>	<b>98.60</b>	
<b>Item 5400</b>	<b>EXPENSES</b>									
001.0210.5400.0320	POLICE.EXPENSES.SCHOOL	0.00	4,000.00	4,000.00	5,146.00	(1,146.00)	0.00	(1,146.00)	128.65	
001.0210.5400.0322	POLICE.EXPENSES.AMMUNITION	0.00	6,000.00	6,000.00	6,440.43	(440.43)	0.00	(440.43)	107.34	
001.0210.5400.0340	POLICE.EXPENSES.POSTAGE	0.00	600.00	600.00	341.73	258.27	0.00	258.27	56.96	
001.0210.5400.0342	POLICE.EXPENSES.TELEPHONE	694.69	12,000.00	12,000.00	10,665.87	1,334.13	0.00	1,334.13	88.88	
8C	001.0210.5400.0422	POLICE.EXPENSES.SUPPLIES	0.00	8,000.00	8,000.00	7,442.99	557.01	0.00	557.01	93.04
001.0210.5400.0424	POLICE.EXPENSES.COPY MACHINE SUPPLIES	754.80	2,200.00	2,200.00	3,281.56	(1,081.56)	0.00	(1,081.56)	149.16	
001.0210.5400.0430	POLICE.EXPENSES.EQUIPMENT MAINTENANCE	0.00	3,500.00	3,500.00	629.70	2,870.30	0.00	2,870.30	17.99	
001.0210.5400.0431	POLICE.EXPENSES.VEHICLE MAINTENANCE	663.53	16,395.00	16,395.00	13,232.90	3,162.10	0.00	3,162.10	80.71	
001.0210.5400.0435	POLICE.EXPENSES.BUILDING MAINTENANCE	3,216.90	14,000.00	14,473.00	24,185.38	(9,712.38)	0.00	(9,712.38)	167.11	
001.0210.5400.0436	POLICE.EXPENSES.COMPUTER MAINTENANCE CONTRACTS	2,059.74	28,000.00	28,000.00	31,676.53	(3,676.53)	0.00	(3,676.53)	113.13	
001.0210.5400.0480	POLICE.EXPENSES.GAS & OIL	1,730.78	35,000.00	35,000.00	20,677.06	14,322.94	0.00	14,322.94	59.08	
001.0210.5400.0580	POLICE.EXPENSES.PUBLICATIONS	226.57	1,500.00	1,500.00	1,552.01	(52.01)	0.00	(52.01)	103.47	
001.0210.5400.0583	POLICE.EXPENSES.UNIFORMS	2,923.78	17,000.00	17,000.00	21,501.50	(4,501.50)	0.00	(4,501.50)	126.48	
001.0210.5400.0710	POLICE.EXPENSES.TRAVEL/TRANING	0.00	2,000.00	2,000.00	3,039.76	(1,039.76)	0.00	(1,039.76)	151.99	
001.0210.5400.0730	POLICE.EXPENSES.MEETINGS & DUES	185.00	2,500.00	2,500.00	3,354.16	(854.16)	0.00	(854.16)	134.17	
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>12,455.79</b>	<b>152,695.00</b>	<b>153,168.00</b>	<b>153,167.58</b>	<b>0.42</b>	<b>0.00</b>	<b>0.42</b>	<b>100.00</b>	
<b>Item 5439</b>	<b>CRUSIER REPLACEMENT ACCOUNT</b>									
001.0210.5439.0300	POLICE.CRUSIER REPLACEMENT	0.00	64,200.00	64,200.00	64,200.00	0.00	0.00	0.00	100.00	

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Fund 001	GENERAL FUND								
Dept 0210	POLICE								
Item 5439	CRUSIER REPLACEMENT ACCOUNT								
001.0210.5439.0300	ACCOUNT.GEN. EXPENSES								
Total Item 5439	CRUSIER REPLACEMENT ACCOUNT	0.00	64,200.00	64,200.00	64,200.00	0.00	0.00	0.00	100.00
Item 6002	POLICE MATCHING GRANT FUNDS								
001.0210.6002.0300	POLICE.POLICE MATCHING GRANT FUNDS.GEN. EXPENSES	0.00	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00	100.00
Total Item 6002	POLICE MATCHING GRANT FUNDS	0.00	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00	100.00
Total Dept 0210	POLICE	99,451.43	1,323,328.00	1,373,478.00	1,366,623.04	6,854.96	0.00	6,854.96	99.50
Dept 0220	FIRE								
Item 5100	SALARIES								
001.0220.5100.0100	FIRE.SALARIES.WAGES	5,128.28	60,000.00	55,000.00	48,798.38	6,201.62	0.00	6,201.62	88.72
Total Item 5100	SALARIES	5,128.28	60,000.00	55,000.00	48,798.38	6,201.62	0.00	6,201.62	88.72
Item 5101	FULL TIME WAGES								
001.0220.5101.0100	FIRE.FULL TIME WAGES.WAGES	20,557.71	346,475.00	341,087.00	333,702.33	7,384.67	0.00	7,384.67	97.83
Total Item 5101	FULL TIME WAGES	20,557.71	346,475.00	341,087.00	333,702.33	7,384.67	0.00	7,384.67	97.83
Item 5105	OVERTIME WAGES								
001.0220.5105.0100	FIRE.OVERTIME WAGES.WAGES	8,032.62	88,000.00	93,000.00	84,840.52	8,159.48	0.00	8,159.48	91.23
Total Item 5105	OVERTIME WAGES	8,032.62	88,000.00	93,000.00	84,840.52	8,159.48	0.00	8,159.48	91.23
Item 5400	EXPENSES								
001.0220.5400.0303	FIRE.EXPENSES.CONT. SERVICES	0.00	5,000.00	5,000.00	5,763.75	(763.75)	0.00	(763.75)	115.28
001.0220.5400.0320	FIRE.EXPENSES.SCHOOL	0.00	4,000.00	4,000.00	1,500.00	2,500.00	0.00	2,500.00	37.50
001.0220.5400.0340	FIRE.EXPENSES.POSTAGE	0.00	300.00	300.00	163.95	136.05	0.00	136.05	54.65
001.0220.5400.0342	FIRE.EXPENSES.TELEPHONE	43.69	500.00	500.00	641.22	(141.22)	0.00	(141.22)	128.24
001.0220.5400.0347	FIRE.EXPENSES.COMMUNICATIONS	838.82	12,000.00	12,000.00	11,955.64	44.36	0.00	44.36	99.63
001.0220.5400.0421	FIRE.EXPENSES.MEDICAL/TRAINING SUPPLIES	2,522.02	45,000.00	45,000.00	35,271.69	9,728.31	0.00	9,728.31	78.38
001.0220.5400.0422	FIRE.EXPENSES.SUPPLIES	54.86	4,500.00	4,500.00	1,576.38	2,923.62	0.00	2,923.62	35.03
001.0220.5400.0430	FIRE.EXPENSES.EQUIPMENT	1,078.86	15,000.00	15,000.00	16,626.32	(1,626.32)	0.00	(1,626.32)	110.84

# TOWN OF MENDON

## Expense Control Report

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0220</b>	<b>FIRE</b>								
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0220.5400.0430	MAINTENANCE								
001.0220.5400.0431	FIRE.EXPENSES.VEHICLE MAINTENANCE	1,887.00	22,000.00	22,000.00	16,943.30	5,056.70	0.00	5,056.70	77.02
001.0220.5400.0435	FIRE.EXPENSES.BUILDING MAINTENANCE	1,303.79	5,000.00	5,000.00	22,887.80	(17,887.80)	0.00	(17,887.80)	457.76
001.0220.5400.0480	FIRE.EXPENSES.GAS & OIL	3,079.32	15,000.00	15,000.00	7,406.44	7,593.56	0.00	7,593.56	49.38
001.0220.5400.0490	FIRE.EXPENSES.MEALS	0.00	500.00	500.00	138.82	361.18	0.00	361.18	27.76
001.0220.5400.0583	FIRE.EXPENSES.UNIFORMS	187.74	10,000.00	10,000.00	8,370.86	1,629.14	0.00	1,629.14	83.71
001.0220.5400.0710	FIRE.EXPENSES.TRAVEL/TRA INING	4.20	5,500.00	5,500.00	220.70	5,279.30	0.00	5,279.30	4.01
001.0220.5400.0730	FIRE.EXPENSES.MEETINGS & DUES	0.00	2,000.00	2,000.00	2,193.00	(193.00)	0.00	(193.00)	109.65
001.0220.5400.0780	FIRE.EXPENSES.MISC.	0.00	1,500.00	1,500.00	3,000.00	(1,500.00)	0.00	(1,500.00)	200.00
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>11,000.30</b>	<b>147,800.00</b>	<b>147,800.00</b>	<b>134,659.87</b>	<b>13,140.13</b>	<b>0.00</b>	<b>13,140.13</b>	<b>91.11</b>
<b>Total Dept 0220</b>	<b>FIRE</b>	<b>44,718.91</b>	<b>642,275.00</b>	<b>636,887.00</b>	<b>602,001.10</b>	<b>34,885.90</b>	<b>0.00</b>	<b>34,885.90</b>	<b>94.52</b>
<b>Dept 0241</b>	<b>BUILDING INSPECTOR</b>								
<b>Item 5100</b>	<b>SALARIES</b>								
001.0241.5100.0100	BUILDING INSPECTOR.SALARIES.WAGE S	2,169.29	50,000.00	42,000.00	28,352.70	13,647.30	0.00	13,647.30	67.51
<b>Total Item 5100</b>	<b>SALARIES</b>	<b>2,169.29</b>	<b>50,000.00</b>	<b>42,000.00</b>	<b>28,352.70</b>	<b>13,647.30</b>	<b>0.00</b>	<b>13,647.30</b>	<b>67.51</b>
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0241.5400.0340	BUILDING INSPECTOR.EXPENSES.POS TAGE	0.00	100.00	100.00	195.20	(95.20)	0.00	(95.20)	195.20
001.0241.5400.0420	BUILDING INSPECTOR.EXPENSES.FOR MS	0.00	250.00	250.00	241.00	9.00	0.00	9.00	96.40
001.0241.5400.0422	BUILDING INSPECTOR.EXPENSES.SUP PLIES	36.46	800.00	800.00	426.72	373.28	0.00	373.28	53.34
001.0241.5400.0580	BUILDING INSPECTOR.EXPENSES.PUBL ICATIONS	0.00	200.00	200.00	0.00	200.00	0.00	200.00	0.00
001.0241.5400.0710	BUILDING INSPECTOR.EXPENSES.TRAVEL/TRAINING	0.00	1,800.00	1,800.00	449.40	1,350.60	0.00	1,350.60	24.97
001.0241.5400.0730	BUILDING INSPECTOR.EXPENSES.MEE	0.00	285.00	285.00	160.00	125.00	0.00	125.00	56.14

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0244	SEALER OF WEIGHTS & MEASURES								
Item 5400	EXPENSES								
001.0244.5400.0303	SEALER OF WEIGHTS & MEASURES.EXPENSES.CONT. SERVICES	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.00
Total Item 5400	EXPENSES	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.00
Total Dept 0244	SEALER OF WEIGHTS & MEASURES	0.00	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	100.00
Dept 0245	ELECTRICAL INSPECTOR								
Item 5400	EXPENSES								
001.0245.5400.0710	ELECTRICAL INSPECTOR.EXPENSES.TRAVEL/TRAINING	0.00	225.00	225.00	224.30	0.70	0.00	0.70	99.69
Total Item 5400	EXPENSES	0.00	225.00	225.00	224.30	0.70	0.00	0.70	99.69
142 Item 5426	FEE ACCOUNT								
001.0245.5426.0100	ELECTRICAL INSPECTOR.FEE ACCOUNT.WAGES	0.00	14,300.00	14,300.00	10,440.00	3,860.00	0.00	3,860.00	73.01
Total Item 5426	FEE ACCOUNT	0.00	14,300.00	14,300.00	10,440.00	3,860.00	0.00	3,860.00	73.01
Total Dept 0245	ELECTRICAL INSPECTOR	0.00	14,525.00	14,525.00	10,664.30	3,860.70	0.00	3,860.70	73.42
Dept 0291	CIVIL DEFENSE								
Item 5100	SALARIES								
001.0291.5100.0100	CIVIL DEFENSE.SALARIES.WAGES	0.00	400.00	400.00	400.00	0.00	0.00	0.00	100.00
Total Item 5100	SALARIES	0.00	400.00	400.00	400.00	0.00	0.00	0.00	100.00
Item 5400	EXPENSES								
001.0291.5400.0300	CIVIL DEFENSE.EXPENSES.GEN. EXPENSES	0.00	4,250.00	4,250.00	3,195.09	1,054.91	0.00	1,054.91	75.18
Total Item 5400	EXPENSES	0.00	4,250.00	4,250.00	3,195.09	1,054.91	0.00	1,054.91	75.18
Total Dept 0291	CIVIL DEFENSE	0.00	4,650.00	4,650.00	3,595.09	1,054.91	0.00	1,054.91	77.31
Dept 0292	DOG OFFICER								
Item 5400	EXPENSES								
001.0292.5400.0303	DOG OFFICER.EXPENSES.CONT. SERVICES	0.00	16,080.00	16,080.00	16,080.00	0.00	0.00	0.00	100.00

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance	
Fund 001	GENERAL FUND									
Dept 0292	DOG OFFICER									
Item 5400	EXPENSES									
Total Item 5400	EXPENSES	0.00	16,080.00	16,080.00	16,080.00	0.00	0.00	0.00	100.00	
Total Dept 0292	DOG OFFICER	0.00	16,080.00	16,080.00	16,080.00	0.00	0.00	0.00	100.00	
Dept 0294	TREE WARDEN									
Item 5100	SALARIES									
001.0294.5100.0100	TREE WARDEN.SALARIES.WAGES	0.00	3,334.00	3,334.00	3,334.00	0.00	0.00	0.00	100.00	
Total Item 5100	SALARIES	0.00	3,334.00	3,334.00	3,334.00	0.00	0.00	0.00	100.00	
Item 5400	EXPENSES									
001.0294.5400.0293	TREE WARDEN.EXPENSES.TREE CUTTING/CONSERVATION	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00	
143	001.0294.5400.0294	TREE WARDEN.EXPENSES.TREE CUTTING/PARK	0.00	3,000.00	3,000.00	1,850.00	1,150.00	0.00	1,150.00	61.67
	001.0294.5400.0295	TREE WARDEN.EXPENSES.TREE CUTTING	0.00	16,500.00	16,500.00	18,507.50	(2,007.50)	0.00	(2,007.50)	112.17
	001.0294.5400.0303	TREE WARDEN.EXPENSES.CONT. SERVICES	0.00	3,500.00	3,500.00	4,907.83	(1,407.83)	0.00	(1,407.83)	140.22
	001.0294.5400.0422	TREE WARDEN.EXPENSES.SUPPLIES	0.00	50.00	50.00	0.00	50.00	0.00	50.00	0.00
	001.0294.5400.0430	TREE WARDEN.EXPENSES.EQUIPMENT MAINTENANCE	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
	001.0294.5400.0710	TREE WARDEN.EXPENSES.TRAVEL/TRAINING	0.00	600.00	600.00	0.00	600.00	0.00	600.00	0.00
	001.0294.5400.0730	TREE WARDEN.EXPENSES.MEETINGS & DUES	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
	Total Item 5400	EXPENSES	0.00	25,350.00	25,350.00	25,265.33	84.67	0.00	84.67	99.67
	Total Dept 0294	TREE WARDEN	0.00	28,684.00	28,684.00	28,599.33	84.67	0.00	84.67	99.70
Dept 0299	DISPATCHING									
Item 5100	SALARIES									
001.0299.5100.0100	DISPATCHING.SALARIES.WAGES	16,926.68	173,378.00	173,378.00	173,378.00	0.00	0.00	0.00	100.00	

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Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0299	DISPATCHING								
Item 5100	SALARIES								
Total Item 5100	SALARIES	16,926.68	173,378.00	173,378.00	173,378.00	0.00	0.00	0.00	100.00
Item 5105	OVERTIME WAGES								
001.0299.5105.0100	DISPATCHING.OVERTIME WAGES.WAGES	3,011.84	45,000.00	51,000.00	51,000.00	0.00	0.00	0.00	100.00
Total Item 5105	OVERTIME WAGES	3,011.84	45,000.00	51,000.00	51,000.00	0.00	0.00	0.00	100.00
Item 5400	EXPENSES								
001.0299.5400.0300	DISPATCHING.EXPENSES.GE N. EXPENSES	2,385.00	7,500.00	7,500.00	7,493.07	6.93	0.00	6.93	99.91
Total Item 5400	EXPENSES	2,385.00	7,500.00	7,500.00	7,493.07	6.93	0.00	6.93	99.91
Total Dept 0299	DISPATCHING	22,323.52	225,878.00	231,878.00	231,871.07	6.93	0.00	6.93	100.00
Dept 0301	MENDON/UPTON REG.SCHOOL								
Item 5300	OPERATIONAL ASSESEMENT								
001.0301.5300.0300	MENDON/UPTON REG.SCHOOL.OPERATIONAL ASSESEMENT.GEN. EXPENSES	721,255.00	8,655,065.00	8,655,065.00	8,655,060.82	4.18	0.00	4.18	100.00
Total Item 5300	OPERATIONAL ASSESEMENT	721,255.00	8,655,065.00	8,655,065.00	8,655,060.82	4.18	0.00	4.18	100.00
Item 5301	CAPITAL COSTS								
001.0301.5301.0310	MENDON/UPTON REG.SCHOOL.CAPITAL COSTS.OVERRIDE/NEW CONST.&RENOVATION	30,801.00	369,616.00	369,616.00	369,612.60	3.40	0.00	3.40	100.00
001.0301.5301.0312	MENDON/UPTON REG.SCHOOL.CAPITAL COSTS.RENOVATION/CONST RUCTION CLOUGH	28,787.00	345,448.00	345,448.00	345,444.62	3.38	0.00	3.38	100.00
001.0301.5301.0313	MENDON/UPTON REG.SCHOOL.CAPITAL COSTS.MISCOE HILL GREEN REPAIRS	6,011.00	72,117.00	72,117.00	72,129.52	(12.52)	0.00	(12.52)	100.02
Total Item 5301	CAPITAL COSTS	65,599.00	787,181.00	787,181.00	787,186.74	(5.74)	0.00	(5.74)	100.00
Total Dept 0301	MENDON/UPTON REG.SCHOOL	786,854.00	9,442,246.00	9,442,246.00	9,442,247.56	(1.56)	0.00	(1.56)	100.00
Dept 0310	BLACKSTONE VALLEY REG.VOC.SCH.								

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Fund 001	GENERAL FUND								
Dept 0310	BLACKSTONE VALLEY REG.VOC.SCH.								
Item 5300	OPERATIONAL ASSESSMENT								
001.0310.5300.0300	BLACKSTONE VALLEY REG.VOC.SCH..OPERATIONAL ASSESSMENT.GEN. EXPENSES	226,715.00	906,860.00	906,860.00	906,860.00	0.00	0.00	0.00	100.00
Total Item 5300	OPERATIONAL ASSESSMENT	226,715.00	906,860.00	906,860.00	906,860.00	0.00	0.00	0.00	100.00
Item 5301	CAPITAL COSTS								
001.0310.5301.0300	BLACKSTONE VALLEY REG.VOC.SCH..CAPITAL COSTS.GEN. EXPENSES	3,300.50	13,202.00	13,202.00	13,202.00	0.00	0.00	0.00	100.00
Total Item 5301	CAPITAL COSTS	3,300.50	13,202.00	13,202.00	13,202.00	0.00	0.00	0.00	100.00
Total Dept 0310	BLACKSTONE VALLEY REG.VOC.SCH.	230,015.50	920,062.00	920,062.00	920,062.00	0.00	0.00	0.00	100.00
Dept 0421	ROAD MACHINERY EXPENSES								
Item 5400									
001.0421.5400.0422	ROAD MACHINERY.EXPENSES.SUPPLIES	673.52	10,940.00	10,940.00	11,032.00	(92.00)	0.00	(92.00)	100.84
001.0421.5400.0430	ROAD MACHINERY.EXPENSES.EQUIPMENT MAINTENANCE	899.74	25,000.00	25,000.00	25,725.96	(725.96)	0.00	(725.96)	102.90
001.0421.5400.0480	ROAD MACHINERY.EXPENSES.GAS & OIL	313.88	5,300.00	5,300.00	8,997.04	(3,697.04)	0.00	(3,697.04)	169.76
001.0421.5400.0481	ROAD MACHINERY.EXPENSES.DIESEL FUEL	1,525.46	24,258.00	24,258.00	15,819.67	8,438.33	0.00	8,438.33	65.21
Total Item 5400	EXPENSES	3,412.60	65,498.00	65,498.00	61,574.67	3,923.33	0.00	3,923.33	94.01
Total Dept 0421	ROAD MACHINERY	3,412.60	65,498.00	65,498.00	61,574.67	3,923.33	0.00	3,923.33	94.01
Dept 0422	HIGHWAY CONSTRUCTION/MAINT.								
Item 5100	SALARIES								
001.0422.5100.0100	HIGHWAY CONSTRUCTION/MAINT..SALARIES.WAGES	20,759.20	271,727.00	276,220.51	274,848.51	1,372.00	0.00	1,372.00	99.50
001.0422.5100.0482	HIGHWAY CONSTRUCTION/MAINT..MEAL REIMBURSEMENT	0.00	0.00	0.00	238.04	(238.04)	0.00	(238.04)	0.00

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<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0422</b>	<b>HIGHWAY CONSTRUCTION/MAINT.</b>								
<b>Item 5100</b>	<b>SALARIES</b>								
001.0422.5100.0483	HIGHWAY CONSTRUCTION/MAINT.BOOT REIMBURSEMENT	0.00	0.00	0.00	945.49	(945.49)	0.00	(945.49)	0.00
<b>Total Item 5100</b>	<b>SALARIES</b>	<b>20,759.20</b>	<b>271,727.00</b>	<b>276,220.51</b>	<b>276,032.04</b>	<b>188.47</b>	<b>0.00</b>	<b>188.47</b>	<b>99.93</b>
<b>Item 5104</b>	<b>WAGES-OVERTIME POLICE/HIGHWAY</b>								
001.0422.5104.0100	HIGHWAY CONSTRUCTION/MAINT..WAGES-OVERTIME POLICE/HIGHWAY.WAGES	0.00	20,000.00	9,543.06	9,543.06	0.00	0.00	0.00	100.00
<b>Total Item 5104</b>	<b>WAGES-OVERTIME POLICE/HIGHWAY</b>	<b>0.00</b>	<b>20,000.00</b>	<b>9,543.06</b>	<b>9,543.06</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Item 5105</b>	<b>OVERTIME WAGES</b>								
001.0422.5105.0100	HIGHWAY CONSTRUCTION/MAINT..OVERTIME WAGES.WAGES	247.86	3,500.00	5,500.00	4,872.31	627.69	0.00	627.69	88.59
<b>Total Item 5105</b>	<b>OVERTIME WAGES</b>	<b>247.86</b>	<b>3,500.00</b>	<b>5,500.00</b>	<b>4,872.31</b>	<b>627.69</b>	<b>0.00</b>	<b>627.69</b>	<b>88.59</b>
<b>Item 5116</b>	<b>HIGHWAY SURVEYOR SALARY</b>								
001.0422.5116.0100	HIGHWAY CONSTRUCTION/MAINT..HIGHWAY SURVEYOR SALARY.WAGES	7,107.20	95,068.00	95,531.43	95,531.43	0.00	0.00	0.00	100.00
<b>Total Item 5116</b>	<b>HIGHWAY SURVEYOR SALARY</b>	<b>7,107.20</b>	<b>95,068.00</b>	<b>95,531.43</b>	<b>95,531.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0422.5400.0240	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.ROAD MATERIALS	0.00	30,000.00	38,500.00	39,139.88	(639.88)	0.00	(639.88)	101.66
001.0422.5400.0270	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.HIRED EQUIPMENT	0.00	30,000.00	30,000.00	29,029.77	970.23	0.00	970.23	96.77
001.0422.5400.0340	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.POSTAGE	0.00	150.00	150.00	23.13	126.87	0.00	126.87	15.42
001.0422.5400.0342	HIGHWAY CONSTRUCTION/MAINT..EXPENSES.TELEPHONE	214.54	3,500.00	3,500.00	2,096.43	1,403.57	0.00	1,403.57	59.90
001.0422.5400.0345	HIGHWAY CONSTRUCTION/MAINT..EXPENSES	0.00	2,000.00	2,000.00	1,210.88	789.12	0.00	789.12	60.54

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<b>Fund 001</b>										
<b>Dept 0423</b>										
<b>Item 5400</b>										
001.0423.5400.0270	SNOW /ICE CONTROL.EXPENSES.HIRED EQUIPMENT	9,901.75	22,000.00	22,000.00	44,463.50	(22,463.50)	0.00	(22,463.50)	202.11	
001.0423.5400.0430	SNOW /ICE CONTROL.EXPENSES.EQUIPMENT MAINTENANCE	2,218.39	18,000.00	18,000.00	12,966.89	5,033.11	0.00	5,033.11	72.04	
001.0423.5400.0530	SNOW /ICE CONTROL.EXPENSES.SAND	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	
001.0423.5400.0531	SNOW /ICE CONTROL.EXPENSES.SALT AND CALCIUM	68,342.58	69,000.00	69,000.00	202,702.05	(133,702.05)	0.00	(133,702.05)	293.77	
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>80,462.72</b>	<b>114,000.00</b>	<b>114,000.00</b>	<b>260,132.44</b>	<b>(146,132.44)</b>	<b>0.00</b>	<b>(146,132.44)</b>	<b>228.19</b>	
<b>Item 5436</b>										
148	001.0423.5436.0432	SNOW /ICE CONTROL.NEW/USED EQUIPMENT.LEASE/PURCHASE EQUIPMENT	191.14	5,000.00	5,000.00	247.66	4,752.34	0.00	4,752.34	4.95
	<b>Total Item 5436</b>	<b>NEW/USED EQUIPMENT</b>	<b>191.14</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>247.66</b>	<b>4,752.34</b>	<b>0.00</b>	<b>4,752.34</b>	<b>4.95</b>
<b>Total Dept 0423</b>	<b>SNOW /ICE CONTROL</b>	<b>88,099.63</b>	<b>159,000.00</b>	<b>159,000.00</b>	<b>297,186.09</b>	<b>(138,186.09)</b>	<b>0.00</b>	<b>(138,186.09)</b>	<b>186.91</b>	
<b>Dept 0424</b>										
<b>Item 5400</b>										
001.0424.5400.0300	STREET LIGHTING.EXPENSES.GEN. EXPENSES	0.00	19,500.00	20,027.00	20,026.71	0.29	0.00	0.29	100.00	
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>0.00</b>	<b>19,500.00</b>	<b>20,027.00</b>	<b>20,026.71</b>	<b>0.29</b>	<b>0.00</b>	<b>0.29</b>	<b>100.00</b>	
<b>Total Dept 0424</b>	<b>STREET LIGHTING</b>	<b>0.00</b>	<b>19,500.00</b>	<b>20,027.00</b>	<b>20,026.71</b>	<b>0.29</b>	<b>0.00</b>	<b>0.29</b>	<b>100.00</b>	
<b>Dept 0450</b>										
<b>Item 5400</b>										
001.0450.5400.0303	WATER DEPARTMENT.EXPENSES.CON. SERVICES	950.00	10,500.00	10,500.00	9,000.00	1,500.00	0.00	1,500.00	85.71	
001.0450.5400.0340	WATER DEPARTMENT.EXPENSES.PO STAGE	0.00	600.00	600.00	577.79	22.21	0.00	22.21	96.30	
001.0450.5400.0346	WATER DEPARTMENT.EXPENSES.NE WSPAPER ADS	0.00	200.00	200.00	0.00	200.00	0.00	200.00	0.00	
001.0450.5400.0422	WATER	0.00	600.00	600.00	538.42	61.58	0.00	61.58	89.74	

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<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0450</b>	<b>WATER DEPARTMENT</b>								
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0450.5400.0422	DEPARTMENT.EXPENSES.SUPPLIES								
001.0450.5400.0430	WATER DEPARTMENT.EXPENSES.EQUIPMENT MAINTENANCE	0.00	5,500.00	5,500.00	3,807.07	1,692.93	0.00	1,692.93	69.22
001.0450.5400.0602	WATER DEPARTMENT.EXPENSES.WATER TESTS	34.50	2,000.00	2,000.00	345.00	1,655.00	0.00	1,655.00	17.25
001.0450.5400.0603	WATER DEPARTMENT.EXPENSES.HYDRANT FEES	0.00	1,300.00	1,300.00	0.00	1,300.00	0.00	1,300.00	0.00
001.0450.5400.0604	WATER DEPARTMENT.EXPENSES.PURCHASE OF WATER	0.00	129,000.00	129,000.00	84,039.95	44,960.05	27,139.80	17,820.25	65.15
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>984.50</b>	<b>149,700.00</b>	<b>149,700.00</b>	<b>98,308.23</b>	<b>51,391.77</b>	<b>27,139.80</b>	<b>24,251.97</b>	<b>65.67</b>
<b>Item 5405</b>	<b>WATER DEPT PUBLIC WATER SUPPLY</b>								
001.0450.5405.0303	WATER DEPARTMENT.WATER DEPT PUBLIC WATER SUPPLY.CONT. SERVICES	450.00	9,200.00	9,200.00	9,200.00	0.00	0.00	0.00	100.00
001.0450.5405.0602	WATER DEPARTMENT.WATER DEPT PUBLIC WATER SUPPLY.WATER TESTS	23.00	2,000.00	2,000.00	1,472.06	527.94	0.00	527.94	73.60
001.0450.5405.0603	WATER DEPARTMENT.WATER DEPT PUBLIC WATER SUPPLY.HYDRANT FEES	0.00	9,700.00	9,700.00	7,273.69	2,426.31	2,421.90	4.41	74.99
<b>Total Item 5405</b>	<b>WATER DEPT PUBLIC WATER SUPPLY</b>	<b>473.00</b>	<b>20,900.00</b>	<b>20,900.00</b>	<b>17,945.75</b>	<b>2,954.25</b>	<b>2,421.90</b>	<b>532.35</b>	<b>85.86</b>
<b>Item 6001</b>	<b>LAW ENFORCEMENT COUNCIL</b>								
001.0450.6001.2017	WATER METER REPLACEMENT ACCOUNT	0.00	34,750.00	34,750.00	24,142.15	10,607.85	10,607.85	0.00	69.47
<b>Total Item 6001</b>	<b>LAW ENFORCEMENT COUNCIL</b>	<b>0.00</b>	<b>34,750.00</b>	<b>34,750.00</b>	<b>24,142.15</b>	<b>10,607.85</b>	<b>10,607.85</b>	<b>0.00</b>	<b>69.47</b>
<b>Total Dept 0450</b>	<b>WATER DEPARTMENT</b>	<b>1,457.50</b>	<b>205,350.00</b>	<b>205,350.00</b>	<b>140,396.13</b>	<b>64,953.87</b>	<b>40,169.55</b>	<b>24,784.32</b>	<b>68.37</b>
<b>Dept 0491</b>	<b>SOLDIERS &amp; SAILORS GRAVES EXPENSES</b>								
<b>Item 5400</b>	<b>EXPENSES</b>								

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Fund 001	GENERAL FUND								
Dept 0491	SOLDIERS & SAILORS GRAVES								
Item 5400	EXPENSES								
001.0491.5400.0300	SOLDIERS & SAILORS GRAVES.EXPENSES.GEN. EXPENSES	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Item 5400	EXPENSES	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Total Dept 0491	SOLDIERS & SAILORS GRAVES	0.00	100.00	100.00	0.00	100.00	0.00	100.00	0.00
Dept 0510	BOARD OF HEALTH								
Item 5100	SALARIES								
001.0510.5100.0100	BOARD OF HEALTH.INSPECTOR.SALARIES	0.00	5,500.00	5,500.00	5,000.00	500.00	0.00	500.00	90.91
Total Item 5100	SALARIES	0.00	5,500.00	5,500.00	5,000.00	500.00	0.00	500.00	90.91
150 Item 5400	EXPENSES								
001.0510.5400.0271	BOARD OF HEALTH.EXPENSES.ENGINEERING	2,430.00	11,000.00	17,000.00	16,210.00	790.00	0.00	790.00	95.35
001.0510.5400.0303	BOARD OF HEALTH.EXPENSES.CONT. SERVICES	0.00	3,400.00	3,400.00	2,725.00	675.00	0.00	675.00	80.15
001.0510.5400.0305	BOARD OF HEALTH.EXPENSES.VISITING NURSE ASSOC.	354.16	4,250.00	4,250.00	4,250.00	0.00	0.00	0.00	100.00
001.0510.5400.0306	BOARD OF HEALTH.EXPENSES.CLINIC	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
001.0510.5400.0340	BOARD OF HEALTH.EXPENSES.POSTAGE	0.00	350.00	350.00	332.00	18.00	0.00	18.00	94.86
001.0510.5400.0346	BOARD OF HEALTH.EXPENSES.NEWS PAPER ADS	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
001.0510.5400.0422	BOARD OF HEALTH.EXPENSES.SUPPLIES	0.00	800.00	800.00	329.44	470.56	0.00	470.56	41.18
001.0510.5400.0730	BOARD OF HEALTH.EXPENSES.MEETINGS & DUES	0.00	400.00	400.00	1,701.76	(1,301.76)	0.00	(1,301.76)	425.44
Total Item 5400	EXPENSES	2,784.16	20,800.00	26,800.00	25,548.20	1,251.80	0.00	1,251.80	95.33
Item 5421	TRASH DISPOSAL								
001.0510.5421.0300	BOARD OF HEALTH.TRASH DISPOSAL.GEN. EXPENSES	8,378.70	103,000.00	103,000.00	98,944.56	4,055.44	0.00	4,055.44	96.06

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Fund 001	GENERAL FUND								
Dept 0510	BOARD OF HEALTH								
Item 5421	TRASH DISPOSAL								
Total Item 5421	TRASH DISPOSAL	8,378.70	103,000.00	103,000.00	98,944.56	4,055.44	0.00	4,055.44	96.06
Item 5422	TRASH COLLECTOR								
001.0510.5422.0300	BOARD OF HEALTH.TRASH COLLECTOR.GEN. EXPENSES	22,211.96	267,900.00	267,900.00	266,543.52	1,356.48	0.00	1,356.48	99.49
Total Item 5422	TRASH COLLECTOR	22,211.96	267,900.00	267,900.00	266,543.52	1,356.48	0.00	1,356.48	99.49
Item 5423	TESTING-LANDFILL,WELLS & BEACH								
001.0510.5423.0300	BOARD OF HEALTH.TESTING-LANDFILL,WELLS & BEACH.GEN. EXPENSES	1,852.52	20,000.00	19,400.00	11,455.15	7,944.85	0.00	7,944.85	59.05
Total Item 5423	TESTING-LANDFILL,WELLS & BEACH	1,852.52	20,000.00	19,400.00	11,455.15	7,944.85	0.00	7,944.85	59.05
Item 5432	TRASH ADMINISTRATION								
001.0510.5432.0300	BOARD OF HEALTH.TRASH ADMINISTRATION.GEN. EXPENSES	188.00	3,500.00	4,100.00	3,746.08	353.92	0.00	353.92	91.37
Total Item 5432	TRASH ADMINISTRATION	188.00	3,500.00	4,100.00	3,746.08	353.92	0.00	353.92	91.37
Total Dept 0510	BOARD OF HEALTH	35,415.34	420,700.00	426,700.00	411,237.51	15,462.49	0.00	15,462.49	96.38
Dept 0541	COUNCIL ON AGING								
Item 5100	SALARIES								
001.0541.5100.0100	COUNCIL ON AGING.SALARIES.WAGES	2,043.14	23,795.00	23,795.00	23,736.24	58.76	0.00	58.76	99.75
Total Item 5100	SALARIES	2,043.14	23,795.00	23,795.00	23,736.24	58.76	0.00	58.76	99.75
Item 5117	COA DIRECTOR SALARY								
001.0541.5117.0100	COUNCIL ON AGING.COA DIRECTOR SALARY.WAGES	4,233.60	55,248.00	55,248.00	55,248.48	(0.48)	0.00	(0.48)	100.00
Total Item 5117	COA DIRECTOR SALARY	4,233.60	55,248.00	55,248.00	55,248.48	(0.48)	0.00	(0.48)	100.00
Item 5400	EXPENSES								
001.0541.5400.0272	COUNCIL ON AGING.EXPENSES.COA VAN	178.54	4,000.00	4,000.00	1,273.75	2,726.25	0.00	2,726.25	31.84
001.0541.5400.0303	COUNCIL ON AGING.EXPENSES.CONT. SERVICES	0.00	1,440.00	1,440.00	3,109.85	(1,669.85)	0.00	(1,669.85)	215.96
001.0541.5400.0308	COUNCIL ON AGING.EXPENSES.SENIOR	0.00	1,000.00	1,000.00	939.00	61.00	0.00	61.00	93.90

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<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0541</b>	<b>COUNCIL ON AGING</b>								
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0541.5400.0308	HOME CARE								
001.0541.5400.0340	COUNCIL ON AGING.EXPENSES.POSTAGE	0.00	100.00	100.00	98.00	2.00	0.00	2.00	98.00
001.0541.5400.0410	COUNCIL ON AGING.EXPENSES.LIGHTS	148.21	2,100.00	2,100.00	2,121.19	(21.19)	0.00	(21.19)	101.01
001.0541.5400.0411	COUNCIL ON AGING.EXPENSES.FUEL	268.41	2,800.00	2,800.00	1,328.81	1,471.19	0.00	1,471.19	47.46
001.0541.5400.0422	COUNCIL ON AGING.EXPENSES.SUPPLIES	114.20	1,000.00	1,000.00	1,836.06	(836.06)	0.00	(836.06)	183.61
001.0541.5400.0710	COUNCIL ON AGING.EXPENSES.TRAVEL/TRAINING	0.00	100.00	100.00	99.39	0.61	0.00	0.61	99.39
001.0541.5400.0730	COUNCIL ON AGING.EXPENSES.MEETINGS & DUES	0.00	300.00	300.00	330.98	(30.98)	0.00	(30.98)	110.33
152 001.0541.5400.0780	COUNCIL ON AGING.EXPENSES.MISC.	0.00	71.00	71.00	1,765.45	(1,694.45)	0.00	(1,694.45)	2,486.55
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>709.36</b>	<b>12,911.00</b>	<b>12,911.00</b>	<b>12,902.48</b>	<b>8.52</b>	<b>0.00</b>	<b>8.52</b>	<b>99.93</b>
<b>Total Dept 0541</b>	<b>COUNCIL ON AGING</b>	<b>6,986.10</b>	<b>91,954.00</b>	<b>91,954.00</b>	<b>91,887.20</b>	<b>66.80</b>	<b>0.00</b>	<b>66.80</b>	<b>99.93</b>
<b>Dept 0543</b>	<b>VETERANS DEPARTMENT</b>								
<b>Item 5100</b>	<b>SALARIES</b>								
001.0543.5100.0100	VETERANS DEPARTMENT.SALARIES.WAGES	250.00	3,000.00	3,000.00	2,750.00	250.00	0.00	250.00	91.67
<b>Total Item 5100</b>	<b>SALARIES</b>	<b>250.00</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>2,750.00</b>	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>	<b>91.67</b>
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0543.5400.0422	VETERANS DEPARTMENT.EXPENSES.SUPPLIES	0.00	300.00	300.00	0.00	300.00	0.00	300.00	0.00
001.0543.5400.0730	VETERANS DEPARTMENT.EXPENSES.MEETINGS & DUES	0.00	500.00	500.00	300.50	199.50	0.00	199.50	60.10
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>0.00</b>	<b>800.00</b>	<b>800.00</b>	<b>300.50</b>	<b>499.50</b>	<b>0.00</b>	<b>499.50</b>	<b>37.56</b>
<b>Item 5424</b>	<b>AID TO VETERANS</b>								
001.0543.5424.0300	VETERANS DEPARTMENT.AID TO VETERANS.GEN. EXPENSES	2,219.26	20,000.00	30,641.00	30,641.00	0.00	0.00	0.00	100.00
<b>Total Item 5424</b>	<b>AID TO VETERANS</b>	<b>2,219.26</b>	<b>20,000.00</b>	<b>30,641.00</b>	<b>30,641.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>

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<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0630</b>	<b>RECREATION- PARKS</b>								
<b>Item 5106</b>	<b>PARK DIRECTOR WAGES</b>								
001.0630.5106.0100	RECREATION- PARKS.PARK DIRECTOR WAGES.WAGES	2,035.00	31,868.00	34,920.50	34,915.53	4.97	0.00	4.97	99.99
<b>Total Item 5106</b>	<b>PARK DIRECTOR WAGES</b>	<b>2,035.00</b>	<b>31,868.00</b>	<b>34,920.50</b>	<b>34,915.53</b>	<b>4.97</b>	<b>0.00</b>	<b>4.97</b>	<b>99.99</b>
<b>Item 5120</b>	<b>LIFEQUARD WAGES</b>								
001.0630.5120.0100	RECREATION- PARKS.LIFEQUARD WAGES.WAGES	0.00	12,500.00	12,500.00	12,466.87	33.13	0.00	33.13	99.73
<b>Total Item 5120</b>	<b>LIFEQUARD WAGES</b>	<b>0.00</b>	<b>12,500.00</b>	<b>12,500.00</b>	<b>12,466.87</b>	<b>33.13</b>	<b>0.00</b>	<b>33.13</b>	<b>99.73</b>
<b>Item 5400</b>	<b>EXPENSES</b>								
001.0630.5400.0340	RECREATION- PARKS.EXPENSES.POSTAGE	0.00	9.00	9.00	9.40	(0.40)	0.00	(0.40)	104.44
001.0630.5400.0342	RECREATION- PARKS.EXPENSES.TELEPHONE	107.68	1,200.00	1,200.00	1,537.48	(337.48)	0.00	(337.48)	128.12
001.0630.5400.0398	RECREATION- PARKS.EXPENSES.SANITARY FACILITIES	0.00	1,950.00	1,950.00	2,350.00	(400.00)	0.00	(400.00)	120.51
001.0630.5400.0410	RECREATION- PARKS.EXPENSES.LIGHTS	94.47	3,350.00	3,350.00	3,586.76	(236.76)	0.00	(236.76)	107.07
001.0630.5400.0411	RECREATION- PARKS.EXPENSES.FUEL	0.00	2,000.00	2,000.00	768.72	1,231.28	0.00	1,231.28	38.44
001.0630.5400.0422	RECREATION- PARKS.EXPENSES.SUPPLIES	0.00	600.00	600.00	728.49	(128.49)	0.00	(128.49)	121.42
001.0630.5400.0430	RECREATION- PARKS.EXPENSES.EQUIPMENT MAINTENANCE	0.00	1,350.00	1,350.00	1,350.00	0.00	0.00	0.00	100.00
001.0630.5400.0434	RECREATION- PARKS.EXPENSES.FIELD MAINTENANCE	0.00	1,300.00	1,300.00	1,299.98	0.02	0.00	0.02	100.00
001.0630.5400.0435	RECREATION- PARKS.EXPENSES.BUILDING MAINTENANCE	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	100.00
001.0630.5400.0710	RECREATION- PARKS.EXPENSES.TRAVEL/TRAINING	0.00	300.00	300.00	299.00	1.00	0.00	1.00	99.67
001.0630.5400.0785	RECREATION- PARKS.EXPENSES.RECREATION ACCT.	0.00	600.00	600.00	729.17	(129.17)	0.00	(129.17)	121.53
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>202.15</b>	<b>13,659.00</b>	<b>13,659.00</b>	<b>13,659.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Item 5425</b>	<b>SITE IMPROVEMENTS</b>								

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# TOWN OF MENDON

## Expense Control Report

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Prepared By: LKELLY

Fiscal Year: 2017 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
<b>Fund 001</b>	<b>GENERAL FUND</b>								
<b>Dept 0630</b>	<b>RECREATION- PARKS</b>								
<b>Item 5425</b>	<b>SITE IMPROVEMENTS</b>								
001.0630.5425.0300	RECREATION- PARKS.SITE IMPROVEMENTS.GEN. EXPENSES	0.00	200.00	200.00	200.00	0.00	0.00	0.00	100.00
<b>Total Item 5425</b>	<b>SITE IMPROVEMENTS</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Item 7044</b>	<b>HANDICAPPED-ACCESSIBLE WALKWAYS</b>								
001.0630.7044.0300	RECREATION- PARKS.HANDICAPPED- ACCESSIBLE WALKWAYS.GEN. EXPENSES	0.00	0.00	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
<b>Total Item 7044</b>	<b>HANDICAPPED-ACCESSIBLE WALKWAYS</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Dept 0630</b>	<b>RECREATION- PARKS</b>	<b>2,237.15</b>	<b>86,051.00</b>	<b>99,103.50</b>	<b>82,175.05</b>	<b>16,928.45</b>	<b>10,000.00</b>	<b>6,928.45</b>	<b>82.92</b>
<b>Dept 0691</b>	<b>HISTORICAL COMMISSION EXPENSES</b>								
<b>Item 5400</b>									
001.0691.5400.0340	HISTORICAL COMMISSION.EXPENSES.PO STAGE	0.00	45.00	45.00	0.00	45.00	0.00	45.00	0.00
001.0691.5400.0344	HISTORICAL COMMISSION.EXPENSES.PRESENTATIONS	0.00	30.00	30.00	0.00	30.00	0.00	30.00	0.00
001.0691.5400.0422	HISTORICAL COMMISSION.EXPENSES.SUPPLIES	0.00	55.00	55.00	0.00	55.00	0.00	55.00	0.00
001.0691.5400.0511	HISTORICAL COMMISSION.EXPENSES.PRINTING	0.00	75.00	75.00	111.18	(36.18)	0.00	(36.18)	148.24
001.0691.5400.0581	HISTORICAL COMMISSION.EXPENSES.PHOTO	0.00	40.00	40.00	0.00	40.00	0.00	40.00	0.00
001.0691.5400.0780	HISTORICAL COMMISSION.EXPENSES.MISC.	0.00	5.00	5.00	0.00	5.00	0.00	5.00	0.00
<b>Total Item 5400</b>	<b>EXPENSES</b>	<b>0.00</b>	<b>250.00</b>	<b>250.00</b>	<b>111.18</b>	<b>138.82</b>	<b>0.00</b>	<b>138.82</b>	<b>44.47</b>
<b>Total Dept 0691</b>	<b>HISTORICAL COMMISSION</b>	<b>0.00</b>	<b>250.00</b>	<b>250.00</b>	<b>111.18</b>	<b>138.82</b>	<b>0.00</b>	<b>138.82</b>	<b>44.47</b>
<b>Dept 0692</b>	<b>CELEBRATIONS- MEMORIAL DAY EXPENSES</b>								
<b>Item 5400</b>									
001.0692.5400.0300	SPECIAL EVENT	0.00	400.00	400.00	0.00	400.00	0.00	400.00	0.00

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# TOWN OF MENDON

## Expense Control Report

Fiscal Year: 2017 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0692	CELEBRATIONS- MEMORIAL DAY								
Item 5400	EXPENSES								
001.0692.5400.0300	EXPENSES.GEN. EXPENSES								
Total Item 5400	EXPENSES	0.00	400.00	400.00	0.00	400.00	0.00	400.00	0.00
Total Dept 0692	CELEBRATIONS- MEMORIAL DAY	0.00	400.00	400.00	0.00	400.00	0.00	400.00	0.00
Dept 0710	RETIREMENT OF DEBT								
	PRINCIPAL								
Item 5602	MATURING DEBT								
001.0710.5602.0300	RETIREMENT OF DEBT PRINCIPAL.MATURING DEBT.GEN. EXPENSES	0.00	452,000.00	530,000.00	530,000.00	0.00	0.00	0.00	100.00
Total Item 5602	MATURING DEBT	0.00	452,000.00	530,000.00	530,000.00	0.00	0.00	0.00	100.00
Total Dept 0710	RETIREMENT OF DEBT PRINCIPAL	0.00	452,000.00	530,000.00	530,000.00	0.00	0.00	0.00	100.00
Dept 0751	INTEREST ON LONG TERM DEBT								
Item 5604	INTEREST ON SHORT TERM BORROWING								
001.0751.5604.0300	INTEREST ON LONG TERM DEBT.INTEREST ON SHORT TERM BORROWING.GEN. EXPENSES	0.00	150,128.00	170,525.00	170,524.21	0.79	0.00	0.79	100.00
Total Item 5604	INTEREST ON SHORT TERM BORROWING	0.00	150,128.00	170,525.00	170,524.21	0.79	0.00	0.79	100.00
Total Dept 0751	INTEREST ON LONG TERM DEBT	0.00	150,128.00	170,525.00	170,524.21	0.79	0.00	0.79	100.00
Dept 0820	STATE ASSESSMENT AND CHARGES								
Item 5640	AIR POLLUTION DISTRICTS								
001.0820.5640	STATE ASSESSMENT AND CHARGES.AIR POLLUTION DISTRICTS	0.00	0.00	1,870.00	1,870.00	0.00	0.00	0.00	100.00
Total Item 5640	AIR POLLUTION DISTRICTS	0.00	0.00	1,870.00	1,870.00	0.00	0.00	0.00	100.00
Item 5646	RMV NONRENEWAL SURCHARGE								
001.0820.5646	STATE ASSESSMENT AND CHARGES.RMV NONRENEWAL SURCHARGE	0.00	0.00	3,700.00	3,700.00	0.00	0.00	0.00	100.00
Total Item 5646	RMV NONRENEWAL SURCHARGE	0.00	0.00	3,700.00	3,700.00	0.00	0.00	0.00	100.00

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### Account Table: GEN EX

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# **TOWN OF MENDON**

## **Expense Control Report**

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# TOWN OF MENDON

## Expense Control Report

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Prepared By: LKELLY

Fiscal Year: 2017 Period From: 7 To: 6

Account No.	Description	Curr. Month Total Expended	Original Budget	YTD Adjusted Budget	YTD Actual Expended	YTD Unexpended Balance	YTD Encumbered	YTD Available Balance	Percent Exp. Balance
Fund 001	GENERAL FUND								
Dept 0915	LONG TERM DISABILITY INSURANCE								
Item 5410	EMPLOYEE EXPENSE								
001.0915.5410.0300	LONG TERM DISABILITY INSURANCE.EMPLOYEE EXPENSE.GEN. EXPENSES	901.94	12,950.00	12,950.00	12,189.27	760.73	0.00	760.73	94.13
Total Item 5410	EMPLOYEE EXPENSE	901.94	12,950.00	12,950.00	12,189.27	760.73	0.00	760.73	94.13
Total Dept 0915	LONG TERM DISABILITY INSURANCE	901.94	12,950.00	12,950.00	12,189.27	760.73	0.00	760.73	94.13
Dept 0916	MEDICARE								
Item 5411	MEDICARE								
001.0916.5411.0300	MEDICARE.MEDICARE.GEN. EXPENSES	3,468.30	46,000.00	49,876.00	49,875.83	0.17	0.00	0.17	100.00
Total Item 5411	MEDICARE	3,468.30	46,000.00	49,876.00	49,875.83	0.17	0.00	0.17	100.00
Total Dept 0916	MEDICARE	3,468.30	46,000.00	49,876.00	49,875.83	0.17	0.00	0.17	100.00
Dept 0919	OTHER EMPLOYEES BENEFITS								
Item 5410	EMPLOYEE EXPENSE								
001.0919.5410.0300	OTHER EMPLOYEES BENEFITS.EMPLOYEE EXPENSE.GEN. EXPENSES	0.00	20,235.00	25,180.00	24,597.37	582.63	0.00	582.63	97.69
Total Item 5410	EMPLOYEE EXPENSE	0.00	20,235.00	25,180.00	24,597.37	582.63	0.00	582.63	97.69
Total Dept 0919	OTHER EMPLOYEES BENEFITS	0.00	20,235.00	25,180.00	24,597.37	582.63	0.00	582.63	97.69
Dept 0945	LIABILITY INSURANCE								
Item 5431	LIABILITY INSURANCE								
001.0945.5431.0300	LIABILITY INSURANCE.LIABILITY INSURANCE.GEN. EXPENSES	0.00	83,000.00	83,000.00	83,000.00	0.00	0.00	0.00	100.00
Total Item 5431	LIABILITY INSURANCE	0.00	83,000.00	83,000.00	83,000.00	0.00	0.00	0.00	100.00
Total Dept 0945	LIABILITY INSURANCE	0.00	83,000.00	83,000.00	83,000.00	0.00	0.00	0.00	100.00
Total Fund 001	GENERAL FUND	1,521,521.96	17,735,357.00	18,816,489.30	17,986,031.00	830,458.30	666,689.06	163,769.24	95.59
Grand Total		1,521,521.96	17,735,357.00	18,816,489.30	17,986,031.00	830,458.30	666,689.06	163,769.24	95.59

NOTE: One or more accounts may not be printed due to Account Table restrictions.

SPECIAL REVENUE ACCOUNTS - JUNE 2017

2015 Wrap Program	\$ 718.62
Automatic Electronce Defibrillators Gift Account	1,792.24
BFI Scholarships	1,500.00
Board of Health CDC Grant	994.99
Board of Health DEP Grant	2,782.14
Bond Release Millville Street Ballfield	11,547.76
Citizenship Foundation Gift Account	42.33
COA Gift Account	7,551.20
COA Federal Transportation Grant	3,928.52
COA Food Pantry Gift Account	17,843.22
Cobbler Shop Gift Account	385.27
Conservation - 34 George Street	13,800.00
Conservation - BL Heritage Corridor Grant	190.71
Conservation Revolving Account	5,027.22
Cultural Council Gift Account	4,769.06
E911 Grant	(50,067.52)
Elections	2,316.00
Elderly & Disabled Taxation Relief	2,693.00
Fire SAFE Grant	581.21
Fire Senior SAFE Grant	6,049.58
Founders Park Gift Account	12,023.77
Fund Balance Police Detail Receipts/Expenditures	(51,194.66)
Fund Balance Receipts Reserved - Ambulance	24,295.47
Fund Balance Reserved for Appropriation	12,300.92
Fund Balance Reserved for CPA	488,948.54
Fund Balance Reserved for Highway	(127,848.50)
Green Communities Grant	570.40
Highway Department Revolving Account	3,077.24
Highway Springbrook	1,215.43
Highway Swandale Estates	4,667.00
Historical Commision Grant	1,541.40
Insurance Refund	15,468.84
Law Enforcement Drug Account	2,353.43
Library Aid	41,989.00
Library Bond	8,718.78
Library Gift Account	460.00
Library Gift Account - Children's Room	2,147.99
Library Revolving Account	636.16
Lorna Rhodes Gift Account	290.63
Mass Save Community Initiative Program	1,296.70
Master Plan and Website Gift Account	22,856.76
MWPAT Septic Loan Program	(26,191.03)
Parks Revolving Account	13,469.73
Planning Board Revolving Account	(2,226.45)
Police Building Fund	209.77
Police Bulletproof Vest Grant	81.03
Police D.A.R.E./Gift Account	1,670.40
Police Drug Task Force Grant	6,607.63
Police K9 Gift Account	379.42
Police K9 Stanton Grant	6,352.98
Public Safety Sylvan Springs	4,231.88
Public Safety Underage Alcohol Grant	(34.50)
Receipts Reserved for Community Housing	410,103.15
Receipts Reserved for Community Preservation	207,164.36
Receipts Reserved for Historic Resources	122,977.36
Receipts Reserved for Open Space	14,152.55
 Total	 1,259,209.13

EXPENDABLE TRUST FUNDS - JUNE 30, 2017

Land Bank	\$ 13,257.67
Conservation Fund	1,538.67
Leonard Library	657.12
Cox/Bates Cemetary	89.15
Gaskill Cemetary	58.88
Bicknell Cemetary	1,811.70
Clough Library	8,423.11
Taft Library	143.12
Ellis Library	26.61
Fletcher Library	1,267.40
Rachel Bates Cemetary	58.62
Scott Cemetary	996.12
Ober Library	19.03
Daniels Relief	24,699.28
George Relief	10,465.92
Wood Relief	9,090.96
Stabilization	891,072.60
Capital Expenditure Account	304,609.24
Lawrence Niro Scholarship fund	11,088.68
OPEB Trust Account	77,873.84
 TOTAL	 \$ 1,357,247.72

NON EXPENDABLE TRUST FUNDS - JUNE 30, 2017

Cox/Bates Cemetary	\$	100.00
Gaskill Cemetary		100.00
Bicknell Cemetary		1,084.40
Clough Library		17,414.68
Ellis Library		500.00
Fletcher Library		5,000.00
Rachel Bates Cemetary		100.00
Scott Cemetary		1,000.00
Daniels Relief		2,709.29
George Relief		1,000.00
Wood Relief		500.00
 TOTAL	\$	29,508.37

TOWN OF MENDON  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
JUNE 30, 2017

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPES	ACCOUNT GROUP	TOTALS (MEMORANDUM ONLY)
	GENERAL		SPECIAL REVENUE	CAPITAL PROJECTS			
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST & AGENCY			
<b>ASSETS:</b>							
CASH AND SHORT-TERM INVESTMENTS	\$ 1,621,571.92	\$ 1,461,960.48	\$ 275,700.80	\$ 1,386,756.09			\$ 4,745,989.29
RECEIVABLES, NET OF UNCOLLECTIBLES:							
REAL ESTATE AND PERSONAL PROPERTY TAXES	\$ 297,049.80						\$ 297,049.80
ALLOWANCE FOR ABATEMENTS	\$ (80,480.14)						\$ (80,480.14)
TAX LIENS	\$ 262,715.94						\$ 262,715.94
MOTOR VEHICLE EXCISE TAX	\$ 122,273.24						\$ 122,273.24
USER FEES - AMBULANCE	\$ 180,133.81						\$ 180,133.81
USER FEES - WATER	\$ 9,078.83						\$ 9,078.83
USER FEES - TRASH	\$ 69,616.75						\$ 69,616.75
DEPARTMENTAL - I&E ASSESSMENT	\$ 1,250.00						\$ 1,250.00
OTHER RECEIVABLES	\$ 889.15	\$ 6,975.81					\$ 7,864.96
TAX FORECLOSURES	\$ 53,562.74						\$ 53,562.74
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS					\$ 4,728,049.29		\$ 4,728,049.29
<b>TOTAL ASSETS</b>	<b>\$ 2,537,662.04</b>	<b>\$ 1,468,936.29</b>	<b>\$ 275,700.80</b>	<b>\$ 1,386,756.09</b>	<b>\$ 4,728,049.29</b>		<b>\$ 10,397,104.51</b>
<b>LIABILITIES AND FUND BALANCES:</b>							
WARRANTS PAYABLE	\$ 311,071.42	\$ 93,533.35	\$ -				\$ 404,604.77
OTHER LIABILITIES	\$ 168,769.60						\$ 168,769.60
DUE TO OTHERS							\$ -
DEFERRED REVENUE	\$ 916,090.12	\$ 6,975.81					\$ 923,065.93
COMPENSATED ABSENCES					\$ 154,190.78		\$ 154,190.78
LANDFILL CLOSURE & POSTCLOSURE CARE COSTS					\$ 18,740.00		\$ 18,740.00
CAPITAL LEASES PAYABLE					\$ 120,118.51		\$ 120,118.51
BONDS AND NOTES PAYABLE		\$ 109,218.00			\$ 4,435,000.00		\$ 4,544,218.00
<b>TOTAL LIABILITIES</b>	<b>\$ 1,395,931.14</b>	<b>\$ 209,727.16</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,728,049.29</b>		<b>\$ 6,333,707.59</b>
<b>FUND BALANCES:</b>							
FUND BALANCES RESERVED FOR:							
CONTINUED ARTICLES & ENCUMBRANCES	\$ 637,127.36			\$ 92,023.06			\$ 729,150.42
RESERVED FOR AGENCY FUNDS	\$ 23,519.00						\$ 23,519.00
RESERVED FOR EXPENDITURES	\$ 29,561.70	\$ 1,259,209.13	\$ 183,677.74	\$ 1,386,756.09			\$ 2,859,204.66
UNRESERVED:							
SNOW AND ICE DEFICIT	\$ (138,186.09)						\$ (138,186.09)
UNDESIGNATED	\$ 589,708.93						\$ 589,708.93
<b>TOTAL FUND BALANCES</b>	<b>\$ 1,141,730.90</b>	<b>\$ 1,259,209.13</b>	<b>\$ 275,700.80</b>	<b>\$ 1,386,756.09</b>	<b>\$ -</b>		<b>\$ 4,063,396.92</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 2,537,662.04</b>	<b>\$ 1,468,936.29</b>	<b>\$ 275,700.80</b>	<b>\$ 1,386,756.09</b>	<b>\$ 4,728,049.29</b>		<b>\$ 10,397,104.51</b>

## 2017 PAYROLL

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>OT WAGES</u>	<u>DETAIL WAGES*</u>	<u>TOTAL WAGES</u>
Kurczy David	Chief of Police		\$1,100.00	\$153,159.60
Kloczkowski Guy	Sergeant	\$14,795.95	\$19,023.08	\$132,153.12
Huth James	Firefighter/EMT	\$40,636.19	\$1,100.00	\$127,202.77
Zarella Michael	Assistant Fire Chief	\$29,127.07	\$1,200.00	\$126,352.01
Newman Kimberly	Town Administrator			\$119,631.20
Hoar Matthew T	Sergeant	\$11,518.84	\$8,537.37	\$117,557.35
Phipps Charles	Firefighter/EMT	\$30,816.84	\$1,100.00	\$116,815.08
Dean Jeffrey	Patrolman	\$8,894.42	\$13,975.13	\$109,224.30
Blanchette Jr. Donald	Detective	\$9,633.87	\$5,687.50	\$106,155.49
Pokornicki Jr Edward	Patrolman	\$11,969.83	\$11,461.83	\$105,094.17
Mansfield Paul	Patrolman	\$13,464.45	\$18,588.18	\$101,444.78
Tetreault Alan	Highway Surveyor			\$99,378.09
Bucchino Mark	Assistant Fire Chief	\$132.74		\$92,356.18
Sinko Stephen	Patrolman	\$9,990.73		\$90,262.86
Pichel Matthew	K-9 Patrolman	\$11,151.73	\$18,500.83	\$87,829.26
Mason Pamela	Detective	\$5,554.37	\$300.00	\$86,651.04
Burnham Jr. Craig	Fire Fighter/EMT	\$8,676.92	\$1,600.00	\$80,966.33
Ricard Mark	Dispatcher	\$31,747.26		\$78,851.69
Bettencourt Edward	Patrolman			\$78,412.15
Taft Wayne	Firefighter/EMT	\$8,071.65	\$1,900.00	\$76,231.07
Tetreault Jr Alan	Patrolman	\$5,478.65	\$9,363.82	\$76,114.58
Berthold Jean	Principal Assessor			\$76,063.60
Pomeroy Padraic	Dispatcher	\$20,224.37		\$70,123.09
Laporta Stephen	Dispatcher	\$16,421.73		\$67,601.87
Marville Paul	Head Mechanic	\$8,206.81		\$65,428.49
Jenrich Andrew	Library Director			\$62,485.80
Cournoyer Michael	Heavy Equipment Operator	\$7,579.86		\$59,059.22
Chauvin Peter	Heavy Equipment Operator	\$8,383.98		\$58,866.11
Lemoine Mark	Heavy Equipment Operator	\$7,215.99		\$57,887.89
Leblanc Jessica	Dispatcher	\$5,546.83		\$57,778.48
Welch Jennifer	Treasurer/Collector			\$57,126.24
Wilson Kent Amy	COA Director			\$56,026.80
Bonderenko Margaret	Town Clerk			\$55,855.14
Bicki Andrea	Admin Assistant - Public Safety	\$315.12		\$52,106.33
Niro Benjamin	Heavy Equipment Operator	\$2,378.50		\$45,034.50
Kakela-Boisvert Melissa	Admin Assistant -Board of Health			\$44,920.19
St. John-Dupuis Laura	Executive Assistant -BOS/TA			\$42,376.64
Wellman Gail	Admin Assistant - Bldg/Planning			\$41,993.73
Byer Daniel	Parks and Recreation Director			\$36,407.51
Cormier Darlene	Admin Assistant- Highway			\$32,120.70
Fleury Daniel	Call Firefighter		\$400.00	\$28,087.42
McHenry William	Admin Assistant-Conservation			\$27,511.60
Merolli Thomas	Assistant Treasurer Collector			\$24,701.76
Kelly Lisa	Accountant			\$23,521.39
Aicardi Timothy	Building Inspector			\$21,509.48

## 2017 PAYROLL

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>OT WAGES</u>	<u>DETAIL WAGES*</u>	<u>TOTAL WAGES</u>
Windsor Tara	Childrens Librarian			\$20,276.80
Bureau Tanya	Human Resources Coordinator			\$20,019.59
Peabody Tyler	Patrolman	\$708.50	\$1,000.00	\$15,291.08
Hubener Janet	Social Outreach			\$14,579.84
Pearlman Paula	Library Assistant			\$13,881.24
Rourke Patricia	Municipal Clerk			\$12,225.90
Grenga John	Electrical Inspector			\$11,880.00
Zacchilli Joseph	Plumbing Inspector			\$11,200.00
Braza Loriann	Zoning Enforcer			\$10,977.38
Watson Timothy	Water Operator			\$9,450.00
Taft Kristen	Library Assistant			\$9,129.82
Dunlavey Philip	Detail Officer	\$200.00	\$8,750.00	\$8,950.00
Gebelein Robert	Van Driver			\$8,804.38
Grady Martha	Library Assistant			\$8,594.80
Grady Dennis	Detail Officer		\$8,075.00	\$8,075.00
O'Brien Kenneth	Assessor			\$7,890.00
Tetreault Margaret	Asst Town Clerk/Municipal Clerk			\$7,746.91
Cameron Tyler	Parks Maintenance Supervisor			\$7,374.25
Heumann Kristie	Library Assistant			\$7,334.84
DeAngelis Alan	Recreation Program Director			\$7,125.00
Bulock Patricia	Library Assistant			\$6,972.23
Wante Garrett	Call Firefighter			\$6,935.66
Newton Laura	Admin Assistant-COA			\$5,526.16
Behrikis Jacob	Maintenance Crew Member			\$5,282.75
Carbone Maximilian	Animal Inspector			\$5,000.00
Pontzer, Peter	Maintenance Crew			\$4,988.50
Byer David	Snack Shack Employee			\$4,316.64
Tempesta Luke	Maintenance Crew Member			\$4,312.00
Matthews Wallace	Van Driver			\$4,301.32
Morrison Stephanie	Recreation Program Sr Counselor			\$4,282.26
Marville Jr. Roger	Plow Driver	\$1,780.50		\$4,272.50
Handley Steven	Janitor/Handyman			\$4,083.31
Machione Katherine	Recreation Program Asst Director			\$3,685.52
Murphy Paige	Recreation Program Counselor			\$3,649.31
Nocera Kyle	Recreation Program Counselor			\$3,496.03
Benoit Matthew	Recreation Program Counselor			\$3,245.88
McRae Sean	Dispatcher			\$3,194.00
St. John Jennifer	Recreation Program Counselor			\$3,096.50
Fletcher Robin	Veterans Agent			\$3,000.00
MacKinnon Haleigh	Recreation Program Counselor			\$2,742.75
Dudley Russell	Van Driver			\$2,692.72
McCarthy John	Snack Shack Employee			\$2,674.32
Richard Diana	Recreation Program Counselor			\$2,554.75
Cavanaugh Julie	WSI Lifeguard			\$2,529.92
Crisfield Emma	Recreation Program Counselor			\$2,521.75

## 2017 PAYROLL

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>OT WAGES</u>	<u>DETAIL WAGES*</u>	<u>TOTAL WAGES</u>
Lamothe Aldore	Recycling Center Attendant			\$2,520.00
Hilton Jon	Recreation Program Counselor			\$2,458.50
Fleury Matthew	Call Firefighter			\$2,449.92
Rich Phillip	Call Firefighter			\$2,416.60
Lowell Jr. Linwood	Call Firefighter	\$120.00		\$2,406.58
Grant Shirley	Admn Assistant-Zoning Board			\$2,357.12
Fleury David	Call Firefighter			\$2,346.58
Verrone John	Recreation Program Counselor			\$2,344.87
Byrne Trevor	Maintenance Crew Member			\$2,304.50
Thibodeau Carly	WSI Lifeguard			\$2,274.14
Delphos Emily	Call Firefighter			\$2,208.30
Burke Christopher	Chairman of Board of Selectmen			\$2,100.00
Schofield Jr. Richard	Selectmen			\$2,100.00
Reil Mark	Selectman			\$2,000.00
Hilton Samuel	Maintenance Crew Member			\$1,922.25
Chesley Michelle	Municipal Clerk			\$1,668.00
Franzen Philip	Call Firefighter			\$1,638.28
Henderson Jack	Lifeguard			\$1,612.60
Minichiello Frank	Detail Officer	\$1,187.50		\$1,587.50
Greenwood Francis	Plow Driver	\$767.25		\$1,564.75
Taft Aram	Call Firefighter			\$1,470.96
Thibodeau Rachel	Lifeguard			\$1,448.21
Bohanan Matthew	Detail Officer			\$1,350.00
D'Aniello James	Plow Driver	\$511.50		\$1,309.00
Cavanaugh Thomas	Lifeguard			\$1,301.36
Charbonneau Olivia	Lifeguard			\$1,279.52
Fernandes Jacob	Lifeguard			\$1,237.06
Lashley Katelyn	Lifeguard			\$1,213.37
Jones Albert	Electrical Inspector			\$1,160.00
Puchovsky Noah	Lifeguard			\$1,137.43
Handfield Benjamin	Fire Detail			\$1,119.96
Walton Marilyn	Election Worker			\$1,110.00
Scott Olivia	Lifeguard			\$1,107.46
Vandersluis Ann	Election Worker			\$1,063.25
Goyette Andrew	Lifeguard			\$1,040.49
Sousa Steven	Detail Officer	\$1,037.50		\$1,037.50
Leighton Dorothy	Sr Abatement Worker			\$1,000.00
Carlson Susan	Election Worker			\$1,000.00
Savicki Marie	Sr Abatement Worker			\$1,000.00
Vartabedian Helen	Sr Abatement Worker			\$1,000.00
Brennan Jean	Election Worker			\$1,000.00
Fleming Angela	Sr Abatement Worker			\$1,000.00
Bing David	Sr Abatement Worker			\$1,000.00
Wiersma Janet	Sr Abatement Worker			\$1,000.00
Lowell Christopher	Call Firefighter			\$999.96

## 2017 PAYROLL

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>OT WAGES</u>	<u>DETAIL WAGES*</u>	<u>TOTAL WAGES</u>
Ouillette John	Detail Officer			\$990.00
O'Rourke Liam	Detail Officer			\$990.00
Iadarola Barry	Plumbing Inspector			\$975.00
Barlow Ursula	Sr Abatement Worker			\$952.00
Gould Travis	Detail Officer			\$945.00
Cusack James	Detail Officer	\$512.50		\$912.50
Cook Carol	Sr Abatement Worker			\$898.00
Vandenberg Patricia	Sr Abatement Worker			\$781.00
Davoren Jeanne	Finance Committee Clerk			\$779.52
Boisvert Todd	Sr Abatement Worker			\$681.50
Kotros Carol	Election Worker			\$668.50
Lima Ricardo	Detail Officer	\$600.00		\$600.00
Woodward James	Detail Officer	\$562.50		\$562.50
Daigle Stephen	Detail Officer			\$540.00
Sousa Jr. Carlos	Detail Officer			\$540.00
Barry Sandra	Sr Abatement Worker			\$501.00
Cutler Sharon	Sr Abatement Worker			\$454.00
Fiske Richard	Detail Officer	\$450.00		\$450.00
Dirosa Michael	Detail Officer	\$400.00		\$400.00
Clinton Mitchell	Detail Officer			\$400.00
Cahill Daniel	Detail Officer	\$400.00		\$400.00
Acord Jason	Detail Officer	\$400.00		\$400.00
Lima Benjamin	Detail Officer	\$400.00		\$400.00
Reynolds Thomas	Detail Officer	\$400.00		\$400.00
Maguire Kara	Detail Officer	\$400.00		\$400.00
Gebelein Martha	Election Worker			\$371.50
White Jeffrey	Detail Officer			\$360.00
Furno Steven	Fire Detail	\$322.53		\$322.53
Ciccone Anthony	Detail Officer	\$300.00		\$300.00
Lloyd Randy	Detail Officer	\$300.00		\$300.00
Luis Kevin	Detail Officer	\$300.00		\$300.00
Provost Scott	Detail Officer			\$270.00
Farrell II Michael	Call Firefighter			\$250.00
Hunt Irmgard	Sr Abatement Worker			\$222.00
Bernd Stephanie	Sr Abatement Worker			\$214.50
Hayes Joseph	Detail Officer	\$200.00		\$200.00
Landry Cody	Detail Officer	\$200.00		\$200.00
Dion Scott	Detail Officer	\$200.00		\$200.00
Prior Steven	Detail Officer			\$180.00
Burke Timothy	Detail Officer			\$180.00
Choquette Robert	Plow Driver			\$178.25
Tinio Damon	Planning Board			\$175.00
Quirk James	Planning Board			\$175.00
Vandersluis John	Planning Board			\$175.00
Wojcik IV John	Detail Firefighter	\$152.00		\$152.00

## 2017 PAYROLL

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>OT WAGES</u>	<u>DETAIL WAGES*</u>	<u>TOTAL WAGES</u>
Bartlett Douglas	Detail Firefighter		\$152.00	\$152.00
Spindel Shirley	Election Worker			\$150.00
Crotty Robert	Election Worker			\$150.00
Spindel Cheryl	Election Worker			\$150.00
Rich Kathryn	Election Worker			\$123.75
Fleury Nancy	Election Worker			\$123.75
O'Grady Ruth	Election Worker			\$110.00
Bradley Nancy	Election Worker			\$110.00
Taylor Laura	Election Worker			\$110.00
Hogarth John	Election Worker			\$110.00
Tycks Bruce	Assessor			\$100.00
Rudden Kevin	Assessor Clerk			\$100.00
Ghelli Patricia	Election Worker			\$63.25
Muldoon-Moors Janice	Election Worker			\$63.25
Irons Thomas	Election Worker			\$38.50
<b>TOTAL WAGES</b>		<b>\$331,902.45</b>	<b>\$140,659.27</b>	<b>\$3,739,667.53</b>

\*Details wages hired by private entities are reimbursed to the Town

**Report of the Town Collector**  
**FISCAL YEAR 2017**  
**07/01/2016 - 06/30/2017**

	<b>COMMITTED</b>	<b>ABATED</b>	<b>COLLECTED</b>
<b>Real Estate Tax</b>	\$14,313,069	\$20,863	\$14,057,770
<b>Personal Property Tax</b>	\$763,924	\$587	\$754,886
<b>CPA</b>	\$310,249	\$4,570	\$301,289
<b>I&amp;E Penalty</b>	\$7,750		\$6,500
<b>Tax Title</b>	\$10,209		\$2,184
<b>Betterment Principle</b>	\$74,399		\$74,399
<b>Betterment Interest</b>	\$3,240	\$408	\$3,648
<b>Farm Animal Tax</b>	\$1,406		\$517
<b>Motor Vehicle Tax</b>	\$978,501	\$17,052	\$903,657
<b>Trash Fees</b>	\$390,523	\$11,098	\$360,209
<b>Water</b>	\$139,834	\$2,373	\$133,777
 <b>TOTALS</b>	 <b>16,993,104</b>	 <b>56,951</b>	 <b>16,598,836</b>

Respectfully Submitted,

Jennifer Welch  
Treasurer/Collector

**REPORT OF THE TOWN TREASURER  
FOR THE FISCAL YEAR ENDED JUNE 30, 2017**

PART I: A. Cash and checks in office \$ 500.00

B. Non - Interest Bearing Checking Accounts

Collat eral'd Y or N	Comp. Bal. Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
N	N	MNB	Collector's A/C	N/A	120,919.04	
				N/A		
				N/A		<b>\$120,919.04</b>

C. Interest Bearing Checking Accounts

Collat eral'd Y or N	Comp. Bal. Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
N	N	Chas River	Checking	0.20	1,196.48	
N	N	Unibank	Checking/payroll	0.10	12.59	
N	N	Rockland	Checking/expense	0.20	1,523.53	
						<b>\$2,732.60</b>

D. Liquid Investments

Collat eral'd Y or N	Comp. Bal. Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
N	N	Boston Safe	Money Market	0.00	(1,500.12)	
N	N	Unibank	Unipay online	0.10	8,008.21	
Y	N	MNB	Money Mkt-sweep	0.20	1,588,420.71	
N	N	Unibank	WPAT loan funds	0.25	12,317.36	
N	N	Unibank	Loan proceeds	0.20	42,020.35	
N	N	MMDT	Stabilization	0.05	668,197.50	
N	N	MMDT	Capital Expend.	0.05	204,609.24	
N	N	Rockland Tr	Elec. Depository	0.10	585,791.38	
						<b>\$3,107,864.63</b>

E. Term Investments

Collat eral'd Y or N	Comp. Bal. Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
N	N	ESB	OPEB Trust Fund	2.00	25,625.69	
					Sub - Total	\$25,625.69
		U.S. Treasury Bills				
		Repurchase Agreements				
		Other				
					Sub - Total	\$0.00
					Sec. E Total	<b>\$25,625.69</b>

F. Trust Funds

Collat eral'd Y or N	Comp. Bal. Y or N	Financial Institution	Purpose	Interest Rate	Balance	Sub - Total
N	N	MNB	Const bond-C.K.	0.00	634.17	
N	N	MNB	Const bond-TMC	0.05	13,037.82	
N	N	MNB	Const bond-Mujeeb	0.10	11,559.31	
N	N	MNB	Const bond-Gry Wlf	0.05	99,121.41	
N	N	MNB	Const bond-Curatola	0.10	3,296.33	
N	N	MNB	Sale Bond-Gift Barn	0.05	1,001.86	
N	N	MNB	Const bond-Bedrosian	0.10	6,101.87	
N	N	Bartholomew	OPEB Trust Fund	2.52	27,248.15	
N	N	Bartholomew	Var Trust funds	1.46	1,324,878.71	
						<b>\$1,486,879.63</b>

**Part I Total: All Cash and Investments** **\$ 4,744,521.59**

Respectfully Submitted,

Jennifer Welch  
Treasurer/Collector

**REPORT OF THE TOWN TREASURER  
FOR THE FISCAL YEAR ENDED June 30, 2017**

Town of Mendon

**FY2017**

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2016	+ New Debt Issued	- Retirements	= Outstanding June 30, 2017	Interest Paid in FY2017
Buildings	3,379,800.00		304,400.00	3,075,400.00	116,791.00
Departmental Equipment	180,000.00		60,000.00	120,000.00	2,790.00
School Buildings				0.00	
School - All Other				0.00	
Sewer				0.00	
Solid Waste				0.00	
Other Inside	1,405,200.00		165,600.00	1,239,600.00	51,946.00
<b>SUB - TOTAL Inside</b>	<b>\$4,965,000.00</b>	<b>\$0.00</b>	<b>\$530,000.00</b>	<b>\$4,435,000.00</b>	<b>\$171,527.00</b>

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2016	+ New Debt Issued	- Retirements	= Outstanding June 30, 2017	Interest Paid in FY2017
Airport				0.00	
Gas/Electric Utility				0.00	
Hospital				0.00	
School Buildings				0.00	
Sewer	11,100.00		11,100.00	0.00	624.00
Solid Waste				0.00	
Water				0.00	
Other Outside				0.00	

<b>SUB - TOTAL Outside</b>	<b>\$11,100.00</b>	<b>\$0.00</b>	<b>\$11,100.00</b>	<b>\$0.00</b>	<b>\$624.00</b>
<b>TOTAL Long Term Debt</b>	<b>\$4,976,100.00</b>	<b>\$0.00</b>	<b>\$541,100.00</b>	<b>\$4,435,000.00</b>	<b>\$172,151.00</b>

<b>GRAND TOTAL All Debt</b>	<b>\$4,976,100.00</b>	<b>\$0.00</b>	<b>\$541,100.00</b>	<b>\$4,435,000.00</b>	<b>\$172,151.00</b>
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<b>Authorized and Unissued Debt</b>					
Purpose	Date of Vote	Article Number	Amount Authorized	- Issued - Retired - Rescined	= Unissued 6/30/2017
Police Station	05/05/17	27	5,000,000.00		5,000,000.00
					0.00
					<b>\$5,000,000.00</b>

<b>TOTAL Authorized and Unissued Debt</b>	<b>\$5,000,000.00</b>
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## TREASURER'S REPORT OF TRUST FUND BALANCES

### FISCAL YEAR 2017

ACCOUNT NUMBER	FUND NAME	FY 2017 BEGINNING NON-EXPENDABLE	FY 2017 BEGINNING EXPENDABLE	FY 2017 CONTRIBUTE TO NON-EXPENDABLE	FY 2017 NET EARNINGS	FY 2017 DISBURSE FROM NON-EXPENDABLE	FY 2017 TRANSFERS OF EXPENDABLE	FY 2017 ENDING CASH VALUE
<b>COMMUNITY PRESERVATION</b>								
3308	COMMUNITY PRESERVATION	\$1,056,008.65	\$67,717.49	\$63,811.82	\$14,358.92	\$0.00	\$0.00	\$1,201,896.88
	<b>SUBTOTALS</b>	<b>\$1,056,008.65</b>	<b>\$67,717.49</b>	<b>\$63,811.82</b>	<b>\$14,358.92</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,201,896.88</b>
<b>CULTURAL COUNCIL</b>								
3504	CULTURAL COUNCIL	\$4,310.20	\$219.60	\$0.00	\$55.38	\$0.00	\$26.16	\$4,611.34
	<b>SUBTOTALS</b>	<b>\$4,310.20</b>	<b>\$219.60</b>	<b>\$0.00</b>	<b>\$55.38</b>	<b>\$0.00</b>	<b>\$26.16</b>	<b>\$4,611.34</b>
<b>TRUST FUNDS</b>								
3587	CLOUGH LIBRARY	\$17,414.68	\$8,873.42	\$0.00	\$319.77	\$0.00	\$0.00	\$26,807.87
3602	ELLIS LIBRARY	\$500.00	\$20.27	\$0.00	\$6.34	\$0.00	\$0.00	\$526.61
3603	FLETCHER LIBRARY	\$5,000.00	\$1,192.09	\$0.00	\$75.31	\$0.00	\$0.00	\$6,267.40
3582	LEONARD LIBRARY	\$0.00	\$649.23	\$0.00	\$7.89	\$0.00	\$0.00	\$657.12
3607	OBER LIBRARY	\$0.00	\$18.79	\$0.00	\$0.24	\$0.00	\$0.00	\$19.03
3601	TAFT LIBRARY	\$0.00	\$141.40	\$0.00	\$1.72	\$0.00	\$0.00	\$143.12
3585	BICKNELL CEMETERY	\$1,084.40	\$1,776.89	\$0.00	\$34.81	\$0.00	\$0.00	\$2,896.10
3584	GASKILL CEMETERY	\$100.00	\$56.97	\$0.00	\$1.91	\$0.00	\$0.00	\$158.88
3583	COX/BATES CEMETERY	\$100.00	\$86.87	\$0.00	\$2.28	\$0.00	\$0.00	\$189.15
3604	RA BATES CEMETERY	\$100.00	\$56.72	\$0.00	\$1.90	\$0.00	\$0.00	\$158.62
3606	SCOTT CEMETERY	\$1,000.00	\$972.13	\$0.00	\$23.99	\$0.00	\$0.00	\$1,996.12
3707	DANIELS RELIEF	\$2,709.29	\$24,369.88	\$0.00	\$329.40	\$0.00	\$0.00	\$27,408.57
3708	GEORGE RELIEF	\$1,000.00	\$10,328.12	\$0.00	\$137.80	\$0.00	\$0.00	\$11,465.92
3709	WOOD RELIEF	\$500.00	\$8,975.69	\$0.00	\$115.27	\$0.00	\$0.00	\$9,590.96
3576	CONSERVATION FUND	\$0.00	\$1,520.18	\$0.00	\$18.49	\$0.00	\$0.00	\$1,538.67
3513	LAND BANK TRUST	\$0.00	\$21,340.23	\$0.00	\$217.44	\$0.00	<span style="color: red;">(\$3,900.00)</span>	\$17,657.67
	<b>SUBTOTALS</b>	<b>\$29,508.37</b>	<b>\$80,378.88</b>	<b>\$0.00</b>	<b>\$1,294.56</b>	<b>\$0.00</b>	<span style="color: red;">(\$3,900.00)</span>	<b>\$107,281.81</b>
<b>SCHOLARSHIP FUNDS</b>								
3608	LARRY C. NIRO MEMORIAL	\$10,585.42	\$370.01	\$0.00	\$133.25	\$0.00	\$0.00	\$11,088.68
	<b>SUBTOTALS</b>	<b>\$10,585.42</b>	<b>\$370.01</b>	<b>\$0.00</b>	<b>\$133.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,088.68</b>
<b>GRAND TOTALS</b>								
	<b>GRAND TOTALS</b>	<b>\$1,100,412.64</b>	<b>\$148,685.98</b>	<b>\$63,811.82</b>	<b>\$15,842.11</b>	<b>\$0.00</b>	<span style="color: red;">(\$3,873.84)</span>	<b>\$1,324,878.71</b>
<b>OPEB FUNDS</b>								
	OPEB TRUST	\$25,000.00	\$1,589.22	\$0.00	\$658.93	\$0.00	\$0.00	\$27,248.15

## **Report of the Taxation Aid Committee**

The Tax Aid Committee administers a program as described under MGL Ch. 60 s.3D, "City or town aid to elderly and disabled taxation fund," which allows for a donation-based fund to help elderly or disabled homeowners with real estate taxes. Mendon voted to accept MGL Ch. 60 s.3D at the Special Town Meeting on March 21<sup>st</sup>, 2016.

### **2017 Taxation Aid Committee Members:**

By law, the committee consists of the Chair of the Board of Assessors, the Town Treasurer, and 3 residents appointed by the Selectmen.

Alejna Brugos	Chair, Appointed Seat #1	Term Expires 6/30/18
Dick Skinner	Clerk, Appointed Seat #2	Term Expired 6/30/17
Joyce Gilmore	Appointed Seat #3	Term Expires 6/30/19
Jenn Welch	Town Treasurer	Term Expires 6/30/18
Kenneth M. O'Brien	Board of Assessors Chair	Term Expires 6/30/18

### **2017 Tax Aid Committee Activities:**

Activities for the year included publicizing the availability of Tax Aid Fund awards, and publicizing the collection of donations to the fund. 2017 was the first year that Tax Aid Fund awards were made available. The committee received and reviewed one application, and made one award. The application form and procedure were evaluated and revised for 2018.

### **2017 Tax Aid Fund Donations and Disbursements:**

2017 Donations	\$1,551.50
2017 Disbursements	\$340
2017 Year-end Balance	\$4,244.50

### **Future Goals:**

The Tax Aid Committee will continue to encourage donations and publicize availability of the Tax Aid Fund to qualified applicants. Following the review of applications in February, 2018, the committee will again evaluate the application and award process. The committee will work to identify additional tax aid opportunities, and will continue to work with the Board of Assessors, the Senior Center and the Town website administrator to increase visibility of information and documentation on aid programs.

Respectfully submitted,

Alejna Brugos, Taxation Aid Committee Chair

## Report of the Town Forest Committee

2017 was heralded with the submission of a beautifully compiled binder of our grant project expenditures, descriptions of each facet of the project, including photos, to the DCR in February. The grant monies were paid back to the town at the end of March.

Ryan Oliva developed a project description format for future volunteer activities in the forest. It includes a list of the goals we expect of the volunteer and specifics regarding construction requirements, purpose, source of donations, etc. It was designed to encourage an independent yet committee guided approach to projects in the forest.

Ryan also created QR codes to place on the maps and the town website, one for the map and another for the history, for those with smart devices wishing to download this information. Abby Barnett used her label making equipment to print them.

Sue Barnett, Bill Dakai, and Elaine Ethier installed grates at the three well locations to protect visitors from accidentally stumbling into them in mid-April. The grates were made by O'Leary Welding in Douglas and were painted by Bill in camouflage colors so as not to draw attention to their presence.

Our trail steward Bill worked with Mike Callahan to install a “beaver diverter” to relieve (and prevent future) flooding experienced by a landowner abutting the forest. Installation was completed in early May.

A fundraiser, the first annual Blackstone Valley NEMBA Fun Ride, with over 180 participants, was held in November to raise monies chiefly to repay Peter Brewer but also for future forest needs. We raised over \$1700.

Peter Brewer was repaid in December for legal expenses incurred to obtain an easement through his property to connect the Town Forest to other town-owned open spaces. We were unable to include this expenditure in the grant as the costs were incurred prior to grant approval.

Respectfully submitted,

Sue Barnett, Chair  
Town Forest Committee



# TOWN OF MENDON

TREE WARDEN

*Alan D. Tetreault*

## ANNUAL REPORT 2017



Asian Longhorned Beetle



Emerald Ash Borer

**MENDON TREE WARDEN**  
**CALENDAR YEAR 2017**

During the past year, we have had several high wind days, numerous downed branches and many trees damaged which had to be removed. Dead trees, limbs and branches were removed in an effort to keep streets safe.

Asylum Street – removal of all visible dead branches above street  
Bellingham Street – removal of all visible dead branches above street  
Bellingham Street @ Hartford Avenue East – closed road for downed tree – cut and removed  
Blackstone Street – removal of all visible dead branches above street  
41 Blackstone Street – removed trees damaged from wind storm  
Cadman Road – removal of several small trees in preparation for winter  
Catalpa Lane – trimmed low branches  
George Street - acquired permit and removed beaver dam blocking waterway  
Inman Hill – Radio Tower – cut trees for Police Department  
Inman Hill Road – cut (10) dead trees; cut low branches  
Iron's Way – several large branches removed to improve visibility  
Lovell Street – removed several large branches and trees due to high winds  
Main Street – public hearing held for the removal of (12) flowering Pear trees for the preparation of new sidewalks  
Millbrook Drive – cut low branches  
128 Millville Street – cut tree  
Neck Hill Road – (1) large pine tree and (1) large oak tree - worked with Lewis Tree Service to cut trees and chip brush  
19 Neck Hill Road - removed trees damaged from wind storm  
Northbridge Street – removal of all visible dead branches above street  
Old Library – ground stump  
Providence Street – removal of all visible dead branches above street; acquired permit and removed beaver dam blocking waterway  
67 Providence Street – cut downed tree  
96 Providence Street – cut trees  
Sandra Circle – cut and removed several large branches  
Thornton Street – cut trees

National Grid did trimming in Town and removed several dangerous trees and branches. This is done to keep power outages to a minimum.

Mass Stump and Tree Removal provided their services for the following:

02/02/17	Tree Removals: Miscoe Road, Hopedale Street & Mowry Street	\$1,850.00
04/19/17	Tree Removals & Trimming: Millville Street	\$1,850.00
05/10/17	Tree Removals: Washington Street	\$1,850.00
05/22/17	Stump Grinding: Main Street (Old Library) & Park Street	\$ 187.50
06/13/17	Tree Removals: Sandra Circle	\$1,850.00
06/14/17	Tree Removals: Sandra Circle & Mowry Street	\$1,850.00
06/26/17	Tree Removals: Neck Hill Road	\$1,850.00
07/07/17	Stump Removals: Mowry Street	\$ 250.00
07/19/17	Tree Removals: Northbridge Street	\$1,850.00
07/26/17	Tree Removals: Northbridge Street @ Lowell Drive	\$1,850.00
08/23/17	Tree Removals: Washington Street	\$1,850.00
08/24/17	Tree Removals: Bates Street	\$1,850.00
08/29/17	Tree Removals: Mowry Street	\$1,500.00
08/30/17	Tree Removals: Mowry Street	\$1,500.00
09/08/17	Tree Removals: Old Library	\$1,850.00
10/10/17	Stump Grinding: Taft Avenue	\$ 425.00
10/19/17	Tree Removals & Trimming: Wesley Drive & Town Park	\$1,850.00
10/31/17	Tree Removals: Millville Street	\$1,850.00
11/07/17	Tree Removals: Providence Street	\$1,850.00
11/08/17	Tree Removals: Providence Street @ Vincent Road	\$1,850.00
12/07/17	Tree Removals: Hartford Avenue East, Cemetery Street & Providence Street	\$1,550.00

Bob's Tree Service provided their services for the following:

09/22/17	Tree Removals: Remove large ash tree on Taft Avenue	\$1,200.00
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Gypsy moths were a major problem this year. Emerald ash borers are also a problem. There is no inexpensive means of stopping them at this time, according to the State Department of National Resources.

I would like to thank all residents, Town officials, Police Department, National Grid and Highway Department staff for their cooperation and assistance this past year.

Respectfully submitted,

Alan D. Tetreault  
Tree Warden  
January 15, 2018

### **Report of the Veteran's Services Officer**

Once again, the past year has been one of significant growth with respect to the number of cases applying for federal and state benefits. The number of cases where an applicant has filed for federal benefits has significantly increased as has the number of pensions and compensatory receipts. This means that the benefits are coming into the community directly from the federal treasury, resulting in increased local economic value.

As always, we are seeing the shift from one veteran era (World War II) to another (Korea and Vietnam,) where veterans from each of these eras are, in greater and greater numbers, needing help. As large numbers of veterans from the Vietnam War Era become eligible for Medicare, VA benefits, and other needs, the extent of their awareness and participation is evident. So also grows the need for educating these individuals on the Medicare requirements and the options for health insurance coverage as well as prescription drug coverage. Many veterans are being enrolled in the VA Health Care System and are finding that many aspects of the system are beneficial to their situation.

As mentioned in last year's report, we are seeing a greater awareness of the benefits that are available to veterans by those who were not involved in declared wartime activity. I have steadfastly strived to make these veterans aware of the myriad of available programs and benefits, and to assist them in enrolling in and applying for educational, job training opportunities, health care programs, or VA loans.

As your Veteran's Services Officer, I continue to place the highest priority on working with our veterans, widows of veterans, and in some cases, dependent families of veterans, in applying for their earned benefits, where the nation has been honorably served.

Sincerely,

Robin Fletcher  
Mendon Veteran's Services Officer

# **TOWN OF MENDON**

## **WATER COMMISSION**

20 Main Street  
Mendon, Massachusetts 01756  
Phone: (508) 473-2547 Fax: (508) 478-8241  
Email: [watercom@mendonma.gov](mailto:watercom@mendonma.gov)  
[mendonma.gov/water](http://mendonma.gov/water)

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## **Water Commission – 2017 Annual Town Report**

DEP Public Water Supply (PWS) ID #217900

The Water Commission consists of three elected members, Chairman Allan Kent, Dean D'Alessandro, and Kevin Rudden. The Commission is also served by a clerk, Dan Byer. In July Timothy Watson, the commission's long time Certified Water Operator, resigned and was replaced by White Water, Inc.

The water system currently services 153 customers on Bates Street, Cape Road, Edward Road, Hartford Avenue East, Joseph Road, Mill River Drive, Parker Road, Talbott Farm Drive, and Dudley Road. Mendon continues to purchase water from the Town of Hopedale to serve its customers. Additionally, the Town of Hopedale provides water service directly to a few properties on Milford Street, Harrington Street, and Eight Rod Road. The Commission continues to investigate options to find a replacement water supply solution. In the Spring of 2017, the Water Commission entered into discussions with the Town of Bellingham to discuss a possible water supply for Mendon. Unfortunately, discussions were unsuccessful and Bellingham turned down Mendon's proposals. In 2018 the Commission plans to reach out to surrounding towns to explore additional options for a new water supply.

Monthly sampling and reporting were completed as required by the Massachusetts Department of Environmental Protection (DEP). The commission is pleased to state there were no water quality violations in 2017. The 2016 Consumer Confidence Report was published per regulations by the Massachusetts Department of Environmental Protection and is available online at [www.mendonma.gov/water](http://www.mendonma.gov/water). There were no violations of any drinking water regulations in 2016.

The Commission also oversaw testing of the Town's three public water supply wells:

Town Hall – PWS ID # 2179027  
Senior Center – PWS ID # 2179028  
Memorial Field – PWS ID # 2179029

At the May 6, 2016, Annual Town Meeting, \$34,750 was approved to complete the upgrade of all the water meters in the system. The Commission began upgrading or replacing all water meters with new, radio-read units to improve the accuracy of our billing as well as to increase the efficiency of the billing process. As of December 2017, the replacement project was 63% complete with 95 replaced and 57 remaining. The commission hopes to complete this project in 2018.

Water Commission 2017 Annual Report

## FY17 Financial Report – Water Commission

The 2017 water rate was \$9.00 per 100 cubic feet. All properties are also assessed a Capital Impact fee of \$48.32, which is passed along from Hopedale as water customers' share of that town's improvements to its water treatment systems.

Purchase of water from Hopedale	Q1 July-Sept.	Q2 Oct.-Dec.	Q3 Jan.-March	Q4 April-June	TOTAL
Hydrant Fees	\$2,421.90	\$2,429.89	\$2,421.90	\$2,421.90	<b>\$9,695.59</b>
Capital Impact Fee	\$7,189.25	\$7,189.25	\$7,189.25	\$7,189.25	<b>\$28,757.00</b>
Westcott Rd. Meter	\$3,658.35	\$1,242.92	\$1,024.35	\$2,160.75	<b>\$8,086.37</b>
So. Main St. Meter	\$23,756.85	\$15,901.06	\$16,888.67	\$17,789.80	<b>\$74,336.38</b>
				<b>TOTAL</b>	<b>\$120,875.34</b>
				<b>Water &amp; Capital Impact Fees TOTAL</b>	<b>\$111,179.75</b>
				<b>Hydrant Fees TOTAL</b>	<b>\$9,695.59</b>

	Water Revenues Collected						
	Water	Capital Impact Fees	TOTAL	Late Fees (\$25)	Admin Fees (\$50)	Interest	GRAND TOTAL
Committed	\$110,456.28	\$29,378.56	<u>\$139,834.84</u>	\$2,975.00	\$3,850.00	\$1,123.74	\$147,783.58
Abatements	\$0.00	\$0.00	<u>\$0.00</u>	\$150.00	\$200.00	\$7.68	\$357.68
Adjustments	\$2,122.74	\$0.00	<u>\$2,122.74</u>	\$25.00	\$0.00	\$0.09	\$2,147.83
<b>Total Collected</b>	<b>\$105,044.06</b>	<b>\$28,658.10</b>	<b><u>\$133,702.16</u></b>	<b>\$2,750.00</b>	<b>\$3,640.30</b>	<b>\$1,105.10</b>	<b>\$141,197.56</b>

	Water Usage		
	Total Water Usage billed from Hopedale		1,310,500 cubic ft
	Total Water Usage by Mendon Customers		1,197,822 cubic ft.
	Difference		(112,678) cubic ft.
	Loss ( <i>industry standard &lt;10%</i> )		8.60%

<b>Water Commission Fiscal Year 2017 Profit &amp; Loss Statement</b>	
<b>Private Water Customers</b>	
<b>Income</b>	
Water Billing Receipts	\$141,197.56
<b>Total Income</b>	<b>\$141,197.56</b>
<b>Expenses</b>	
Purchase of Water from Hopedale	\$111,179.75
Private Contractor Services	\$9,000.00
Water Testing	\$345.00
Postage, Ads, Supplies	\$1,116.21
Equipment Maintenance	\$3,807.07
Hydrant Flushing /Valve Maintenance	0.00
<b>Total Expenses</b>	<b>\$125,448.03</b>
<b>Private Water Profit</b>	<b><u>\$15,749.53</u></b>
<b>Town Owned PWS Wells &amp; Hydrants</b>	
<b>Expenses</b>	
Public Contractor Services	\$9,200.00
Public Hydrant Fees	\$9,695.59
Public Water Testing	\$1,472.06
<b>Total Public Water Expenses</b>	<b>\$20,367.65</b>
<b>Water Dept. Net Profit</b> <b><u>\$(4,618.12)</u></b>	
<i>(Private Water Profit – Public Water Expenses)</i>	

**Respectfully submitted,**  
Mendon Water Commissioners  
 Allan Kent - *Chairman*  
 Dean D'Alessandro  
 Kevin Rudden

## **Report of the Zoning Board of Appeals**

**To the Honorable Selectmen and the Residents, the following had taken place in the year 2017:**

### **Variance Applications:**

Property: 63A Blackstone Street -Approved  
Petitioner/Property Owner: Todd A. & Elizabeth S. Moryl  
Decision: 03/02/2017

Property: 101 Blackstone Street - Approved  
Petitioners/Property Owner: Andrew J. Fiske  
Decision: 06/15/2017

Property: 32 Maple Street - Approved  
Petitioner/Property Owner: Bruce Bartlett  
Decision: 07/12/2017

Property: 4 Joseph Road - Approved  
Petitioner/Property Owners: Jim & Loretta Gentilotti  
Decision: 09/21/2017

All recorded decisions can be found at the Town Clerk's office and are recorded with the Worcester Registry of Deeds Office.

Respectfully Submitted by,  
James P. Carty, Jr. - Chairman  
Patrick Guertin - Member  
John Vandersluis - Member  
Sherry Grant – Alternate  
Lawney Tinio - Alternate

**Blackstone Valley  
Vocational Regional School District  
Fiscal Year 2017 Annual Report  
July 1, 2016 – June 30, 2017**

**A Message from the Superintendent-Director**

In true BVT fashion, we have once again chosen to use our Annual Report as an opportunity to integrate our student successes in academic and vocational classrooms with the achievements of the District as a whole and the facts and figures of our operation. Our students have experienced tremendous success during this fiscal year thanks in part to the financial support of our 13 District towns. Perhaps the most telling indicator of the impact of your investment comes from the letters, e-mails, and phone calls we receive from our alumni sharing their accomplishments.

We first heard of 2013 Business Technology graduate Jennifer “Jen” Lannon’s career success when she was featured as the cover story of the July 2015 edition of Plumbing & Mechanical magazine. Jen is building a lucrative career in the plumbing industry as a member of a very small demographic of female plumbers. Of course, breaking boundaries was not unusual for Jen who earned a co-op placement as a junior, and spent her senior year participating in a dual enrollment — completing a co-op education and taking classes at Quinsigamond Community College.

Jen’s initiative and drive, along with the myriad of customer service skills and general “people skills” she says she learned while walking the halls of BVT, has earned her company a stellar reputation throughout the Cape Cod region. Jen’s success in an industry so outside of her original comfort zone is not unusual for BVT graduates. Our students are given the tools and knowledge to succeed in a highly competitive and ever-changing world by our faculty and staff. While we celebrate the accolades our alumni have earned, we also continue to commit ourselves to providing the best quality education for our current and future students. I invite you to join me in exploring Jen’s story and the stories of our current students and staff who are breaking boundaries along the road to success at Blackstone Valley Tech.

*Dr. Michael F. Fitzpatrick, Superintendent-Director*

**Jennifer Lannon – Breaking Boundaries**

Overwhelmed. Hesitant. Unsure.

It’s a simple description of how Jennifer “Jen” Lannon felt walking through the maze of display tables boasting the majors offered at the University of Rhode Island in Kingston, RI. Registered to be a freshman in the fall, Jen came to an important realization as she stood surrounded by excited co-eds at the orientation: college was not for her.

“I didn’t like the college experience,” she said. “I didn’t like living in a dorm, and none of the majors I thought I was interested in interested me enough to want to study them for four years.”

Deciding not to pursue a college degree was simple, but choosing a career path was difficult for the 2013 Business Technology graduate. She explored a variety of options including working as a personal trainer and completing an internship with the District Attorney’s office, but neither experience inspired her.

“With both jobs, I thought ‘I like working out, but I don’t like being a personal trainer’ and ‘I like Law and Order, but I don’t like sitting in a courtroom,’” she said. “I was really stressed out trying to figure out what I wanted to do.”

As Jen struggled to find a career path to fit her passions, her father, John Lannon, was looking for a career change. The 1975 BVT graduate was tired of the stress and long hours associated with his work as a VP for JJ Bafaro, the plumbing company he worked at for 30 years.

“He said to me, ‘well, what about the trades?’ and I said, ‘well, what about them?’ Then he said, ‘well, what about plumbing?’ and I said ‘well, what about it?’” Jen said. “I had never even considered working in the field.”

John had experienced a lucrative career as a plumber. He has held a master plumbing license for more than 40 years, worked on his own, ran his own small business, and worked his way up the ranks of JJ Bafaro. He proposed starting a father-daughter owned and operated plumbing company. Jen would have dual responsibilities using her BVT education to run the business and learning the plumbing trade as his apprentice.

The father-daughter duo did exactly that taking their idea and turning it into Jen’s Plumbing & Heating. With two hours’ worth of work lined up, John and Jen moved to Sandwich, MA where they had owned a summer home before becoming full-time Cape Cod residents. They completed their first job — replacing a water heater in Osterville — on March 31, 2014.

“It was interesting because I had never seen anything like it, and I had never done anything like it before,” Jen said. “I knew the more I worked in the field the more I’d get the hang of it. It definitely got my attention watching things go from start to finish.”

A love of seeing projects through each stage to the final product was one she had previously discovered while working at Consigli Construction Co., Inc. through BVT’s cooperative education program. As a junior, Jen began her placement at the company bouncing throughout the office working with project management, marketing, accounting, business management, and engineering. During her senior year, she landed on a job site working directly with the project management team.

"When I was working at Consigli, I realized how fascinating it is watching a project from start to completion and everything that goes into it," she said. "I got the construction bug."

Now a registered plumbing apprentice, the construction bug is serving her well. Each day, she and her father set out to replace water heaters, complete the plumbing of new homes, repair leaks, and more throughout the Cape Cod region. Jen and John make an ideal team as he teaches her the ins and outs of the trade.

"She has a great work ethic and great people skills," John said. "The one thing we've heard from the day we set up shop is that none of the plumbers call anybody back. Even if we can't do it, we call them back and give them somebody else's name. We make it a point to call people back, always the same day they call."

Jen credits her time at BVT for teaching her the importance of customer service. Answering the phones in the Business Technology shop, working at the school store, and interacting with students and instructors taught her to value the customer experience by returning phone calls, beginning appointments on time, and responding to each job with a smile and friendly face.

There is one other factor Jen says helps her customers feel at ease with her — she is female.

"I think that our customers really appreciate that I am a female," she said. "When we first started, my dad made a point that typically when we go to someone's house for a service call a woman is home during the day, and usually the woman would be more comfortable with me showing up at the door versus your typical male plumber."

Most of her customers are so comfortable with her in fact that they greet her at the door with a hug and offer her coffee and lunch while she is working in their homes. The relationships she's built with customers has allowed Jen's Plumbing & Heating to run without advertising.

"When we first started we did advertising. We placed an ad in the church bulletin, in the Cape Cod Times, in Prime Time Magazine, and we did BNI [Business Network International]. After spending all this money on advertising, we came to the conclusion that 90 percent of our business was word of mouth."

Simply driving to different jobs in their work van with the pink logo Jen designed brought business to the company.

"We have the white truck with pink and blue letters and pink shirts and pink business cards. We capitalize on it being father-daughter owned and operated and a woman plumber," she said. "The pink and blue shiny business cards, the pink shirts... it's just the little things that people appreciate."

As a female in the plumbing trade, Jen will have a multitude of options once she receives her journeyman's and master's plumbing license. She and her father can choose to continue to be simply father-daughter operated, they can hire additional plumbers or apprentices, or Jen can choose to join a large corporation.

Jen's career in the plumbing industry is bright as only 1.3 percent of all plumbers are female.

"A woman licensed plumber could get a job in a minute," said John.

Jen will go for her journeyman's license in early 2019. The journeyman's license will allow Jen to work on her own in the field. One year after she earns her original license, Jen plans to go for the master's license test, which will allow her to hire additional plumbers and apprentices.

"We've talked about getting a high school student who wants to go on a co-op program and working with him or her," Jen said. "I think that's the most important advice I'd give to students now. If you can get a job on co-op, get a job on co-op no matter what that job is. It will open so many doors for you."

Confident. Focused. Determined.

It's a simple description of how Jen feels walking up to a new jobsite ready to install or repair water lines, waste piping, vent piping, and more. More than three years into her apprenticeship, Jen and her father have turned their simple idea into a lucrative business and countless opportunities for Jen's future.

### **Is There Anything More American Than Apple Pie?**

The participants of the 2016 WorldSkills General Assembly, co-hosted by Canada's Skills Competencies Canada and the United States' SkillsUSA, were treated to an All-American Barbecue including the American culture's signature dessert: Apple Pie.

BVT students baked 300 individually wrapped mini apple pies for delegates of the WorldSkills General Assembly over two days before sending them off with the US delegation of SkillsUSA to be enjoyed at the event.

"It was an honor to present each participant with an individual apple pie made by our students," said Karen Ward, Executive Director of SkillsUSA Massachusetts. "The pies not only represented America's pastime, but the extraordinary talent and skill of our career and technical education students. We were very proud as participants raved about the pies."

The 2016 WorldSkills General Assembly marked the first time the General Assembly was held in North America, and the first time two countries co-hosted the event. As a co-host, the United States had the opportunity to showcase students and national pastimes.

“The pies became a gathering point to welcome the world — 63 countries from Austria to Zambia enjoyed a slice of America thanks to the talents of our students,” said Ward. “Thank you to Blackstone Valley Regional Technical High School, the teachers, students, and members of the school’s administrative team for bringing our vision to reality and our hospitality to the world. We are very grateful.”

BVT’s own Stacey Muanya represented the United States as the official spokesperson for SkillsUSA at the international event.

### **BVT Celebrates the Class of 2017**

Showing off their artistic and technical talents with colorful, 3-dimensional, and LED lit mortarboards, members of the Class of 2017 celebrated their graduation from Blackstone Valley Tech on June 1st at Worcester’s Hanover Theatre for the Performing Arts. This year, 286 students officially concluded their dual high school education by crossing the graduation stage and receiving their industry-recognized vocational certificates and diplomas.

Superintendent-Director Dr. Michael F. Fitzpatrick commended students for their academic achievement, technical prowess, community service dedication, and humility during their high school careers. He advised students to continue to pursue educational opportunities in all areas to become masters of lifelong learning.

“As you write your next story, be a curious seeker of adventurous learning. Acquire new skills and view the world as an ocean of opportunity,” Fitzpatrick said. “Recognize that occasional challenges and disappointment will likely be part of your journey, and strive to spread goodness wherever you go.”

After receiving their dual credentials, members of the BVT Class of 2017 were greeted outside the Hanover Theatre with cheers, balloons, and congratulations from hundreds of proud parents, guardians, family members, and friends.

See the photo gallery at: [www.valleytech.k12.ma.us/classof2017](http://www.valleytech.k12.ma.us/classof2017)

### **FY17 – Another Outstanding Year of Achievements**

BVT students continue to display their mastery of rigorous academic topics and industry validated vocational technical competencies.

#### **409**

During the 2016–2017 school year, a total of **409 AP course exams** were given to 262 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Computer Science A, Physics 1, and Spanish Language & Culture.

### **15 years**

The Massachusetts Comprehensive Assessment System's (MCAS) Spring 2016 test results revealed a tremendous performance by BVT students for the **15th straight year**. In English Language Arts, 100% of our students scored Advanced or Proficient compared favorably to the statewide average of 91%. In Math, 95% of students scored Advanced or Proficient compared favorably to the statewide average of 78%.

### **95%**

The Department of Elementary and Secondary Education also requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. An impressive **95%** of BVT students scored Advanced or Proficient compared to 73% statewide.

### **100%**

In Spring 2016, 174 freshmen took the High School Science MCAS and **100%** scored in the Advanced and Proficient categories. This was the third straight year 100% of the BVT freshmen taking the Science exam scored in the two highest categories.

### **\$4.2 million**

Members of the BVT Class of 2017 earned more than 200 scholarships and awards with a collective renewable value in excess of **\$4.2 million**.

### **302**

A total of **302** BVT juniors and sophomores participated in the fall PSAT/NMSQT and new spring PSAT 10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board's SAT tests and Advanced Placement program.

### **An Integrated History Lesson**

The students enrolled in the Culinary Arts program at BVT never thought they'd learn about the Civil War as a part of their shop curriculum. Neither did the Health Services students, or the students in English and Art classes. Nevertheless, instructors throughout BVT used the Civil War Reenactment held at Daniels Farmstead on October 8th and 9th as an opportunity to integrate the Civil War into seemingly unrelated subjects.

The fusion of history into different programs allowed students to understand the complexities and multifaceted nature of the Civil War.

The Culinary Arts program used the reenactment as a springboard to teach students about the availability and quality of food during the Civil War period. The students created a beef stew using ingredients and techniques from the era. The stew used substitutions when necessary, but the final version gave students and guests an idea of what soldiers ate while serving in the war.

The history lesson continued to transcend the history department when students in the Health Services program discovered the many ways modern medicine differs from Civil War era medicine. Through an in-class project, students traced the path medicine followed through the Civil War to evolve into what they are learning about today by researching the medical care and treatment of wounded and sick soldiers.

“The students were astounded by the crude instruments and the simple medications used. The class research showed students how the Civil War aided in the evolution of medical care,” said Health Services Instructor Judith Lavallee.

The vocational programs were not the only ones integrating social studies into their curriculum by using the event to bring a more detailed understanding of the time period. The English and Art programs teamed up to create a contest for students to display their new knowledge. Students were encouraged to create a short story, poem, comic strip, or other piece of art based on the reenactment. Students were able to take in the sights and sounds of the event, couple them with their knowledge of the time period from their social studies classes, and create something new.

The students’ knowledge of the Civil War was further developed by an interactive presentation where two reenactors, dressed in Union soldier uniforms, answered students’ questions about the Civil War and the process of planning and executing a reenactment of one of the most turbulent times in American history. The reenactors gave detailed answers about everything from women’s role in the war to how soldiers set up their camps.

“Our multifaceted Civil War reenactment project, established in partnership with Daniels Farmstead, served as a recipe for active and applied learning,” said Superintendent-Director Dr. Michael F. Fitzpatrick. “The venture was a biology lesson blended with a history lesson, spiced with a culinary arts lesson, incorporated within a creative writing lesson, and embedded within a health services field hospital setting.”

The integrated history lessons provided by the Civil War reenactment created a school-wide learning initiative. The reenactment, which was well attended by students, teachers, and the general public, allowed history to take center stage and inspired students to see how history is involved in every facet of education.

### **SkillsUSA: A BVT Triumph**

The annual SkillsUSA competition series, an elite vocational technical skills event, gives BVT students the chance to prove that their technical skills are among the best in the country. Competing in trade-based events judged by panels of business and industry experts, our students kept their impressive winning streak alive in 2017 by earning 153 medals at the district, state, and national levels.

Massachusetts District V Conference  
35 GOLD, 33 SILVER, and 30 BRONZE

Massachusetts State Leadership and Skills Conference  
24 GOLD, 14 SILVER, and 6 BRONZE

National Leadership and Skills Conference  
2 GOLD - Connor Andrews of Sutton and Zachary Rivernider of Mendon (Mobile Robotics Technology – Team Event).  
1 SILVER - Elizabeth Stallcup of Upton (Restaurant Service).  
8 BRONZE - Steven Alger of Uxbridge and Bryan Desrosiers of Millville (Robotics & Automation Technology – Team Event); Rachel Arnold of Northbridge and Jonathan Lynch of Mendon (Robotics: Urban Search and Rescue – Team Event); Gabrielle DeCosta of Grafton (First Aid-CPR); Matthew Keith of Douglas (Heating, Ventilation, Air Conditioning & Refrigeration); Priya Patel of Douglas (Job Skills Demonstration Open); Olivia Rice of Grafton (Health Occupations Professional Portfolio).

TOP 15 – Bailey Martin of Upton (4th Diesel Equipment Technology); Sarah Arnold of Northbridge (7th Commercial Baking); Kevin Konieczny of Upton (7th Welding); Kristina Richardson of Uxbridge (7th Photography); Alexandra Valoras of Grafton (7th Principles of Technology); Christopher Coley of Upton (8th Culinary Arts); Mackenzie Varieur of Blackstone (10th Medical Math); Donovan Tames of Northbridge (12th Telecommunications Cabling).

STATE OFFICER - Adam Cavanaugh of Milford  
NATIONAL VOTING DELEGATES - Anika Koopman of Northbridge; Kelley Muanya of Milford  
NATIONAL OFFICER - Stacey Muanya of Milford

### **Students Lured to Fishing**

The sound of a 3 a.m. alarm clock is often met with enthusiasm by Corey Smith and Conner Polymeros because it means a morning of bass fishing at tournaments throughout Massachusetts.

In 2016, Smith and Polymeros created a bass fishing team at BVT. In its inaugural season, the team had four members who traveled to compete in tournaments. After a successful first year, Smith and Polymeros recruited new members through social media and the school's daily announcements.

In 2017, the 19 members of the bass fishing team competed in three tournaments during their April–June season. At each tournament, participants are judged by the weight of their catches with a maximum of five fish per person. The tournaments also give students the chance to learn from older fishers who offer advice on the sports' best practices.

“The older fishers like to teach us different things. They might give advice about where to fish because of the time of day or water temperature. I’ve learned a lot from them,” said Smith, an Electrical student from Uxbridge.

In a typical BVT entrepreneurial approach, the students raised outside funding versus relying upon operational budget support. They received sponsorships from area businesses, and the supports coupled with the students’ and school’s contributions allowed each student to receive a personalized fishing jersey. This education in sales is just one life skill the club has provided.

“I learned a lot about getting familiar with people and starting different conversations and asking for advice,” said Polymeros, an Engineering Technology student from Northbridge.

Smith and Polymeros are enjoying the fruits of their labor with their well-received club while looking towards the future.

“The club grew a lot in a single year,” said Polymeros. “It exploded, and we know there will be people to carry it on when we graduate.”

The bass fishing team created another place for students to showcase and hone their skills thanks to the passion of two students, the school, and local community that supported their drive.

### **FY17 Awards & Accolades**

#### **Presidential Scholar**

Class of 2017 graduate Stacey Muanya of Milford was selected as a national semifinalist for the prestigious U.S. Presidential Scholars program.

Muanya was one of only 722 semifinalists selected from nearly 5,100 candidates nationwide. According to the U.S. Department of Education, inclusion in the U.S. Presidential Scholars Program is one of the highest honors bestowed upon graduating high school seniors. Scholars are selected on the basis of superior academic and artistic achievements, leadership qualities, strong character, and involvement in the community and school activities.

#### **Green Up New England Challenge**

The students in the Students for Environmental Awareness (S.E.A.) club gave area residents a quick, simple, environmentally friendly option to rid themselves of excess waste through their Trex Plastic Film Recycling Challenge, and they received the Honorable Mention award at the Green Up New England Challenge.

The students collected plastic grocery bags, bread bags, newspaper sleeves, Ziploc bags, bubble wrap and more from December 2016 through April 15, 2017. The students weighed and recorded the amount of plastic film received through the recycling bins spread throughout the school. In total, the S.E.A. club redirected 565 pounds of plastic away from landfills.

## **Citizenship Awards**

In April 2017, Sarah Arnold, a junior Culinary Arts student from Northbridge, and Silvana Reid, a junior Manufacturing and Engineering Technology student from Mendon, received Citizenship Awards from the Leukemia & Lymphoma society.

The award recognizes their dedication to the society's mission of curing leukemia, lymphoma, Hodgkin's Disease, myeloma, and improving the quality of life for patients and families, as well as their efforts to get the community involved in fundraising to find a cure for blood cancers.

## **CareerSafe Spotlight**

In December, Information Technology Instructor John Kelly was recognized by CareerSafe, an organization dedicated to delivering safety education for America's future, for his commitment to educating students about workplace safety. Kelly was featured in several CareerSafe publications including their website and print magazine, and drew praise from the Massachusetts Association of Vocational Administrators for the accomplishment.

While teaching at BVT, Kelly saw a need for a safety protocol upgrade within his program, as well as surrounding programs. Kelly thought it was important to stay ahead of safety issues and grow safety protocols in accordance to the technology and resources available to the district. The CareerSafe spotlight showcased Kelly's drive to bring safety to all students, and the success he is finding with his lessons.

## **The Oscars of Food**

The James Beard Foundation presented its 2017 James Beard Award for Outstanding Service to Blue Hills at Stone Barns in Pocantico Hills, New York — a restaurant managed by 2007 Culinary Arts graduate Christine Langelier. The Outstanding Service award is presented to a restaurant in operation for five or more years that demonstrates high standards of hospitality and service.

"As the General Manager, I've helped train and mentor the staff that contributed in this year's award," said Langelier. "Having my team able to stand beside me to accept one of the industry's highest awards was such positive affirmation for the hard work we all put into the restaurant."

## **PN Program Earns Top Spot**

PracticalNursing.org, an organization that promotes the growth of nursing professionals through education, ranked BVT's Practical Nursing as the number one LPN program in Massachusetts.

The ranking assessed 17 practical nursing programs in Massachusetts, focusing on how well a program supports students towards licensure and beyond. The National Council Licensure Exam for Practical Nurses (NCLEX-PN) pass rates for the previous five years were analyzed and weighted by year. Blackstone Valley Tech received an overall score of 100 to secure the top spot.

## **Community Projects**

Each year, community projects give District residents a tangible return on their investment while providing BVT students with real-world experience. Throughout our 13-town District, Valley Tech's work on capital improvement projects is a welcome source of financial relief for local budgets. As a vocational technical school, we maximize the impact of stakeholder investments by using internal talent and resources on campus improvements and renovations. District residents realize further savings by enjoying the discounted services offered in our student-run restaurant, salon, and school store.

In FY17, a total of 332 projects and services resulted in significant savings for District communities and residents:

Direct Savings to Towns	\$372,105
In-School Projects, Installations, and Repairs	<u>\$194,464</u>
Total Savings to Taxpayers	\$566,569

A few of the FY17 community projects and services include:

### **Retrofitting the Temporary Millville Town Hall**

The town of Millville received a helping hand from BVT students as it worked to retrofit the town's American Legion Hall into a temporary town hall. Approximately 100 students offered their drafting, plumbing, electrical, and HVAC skills to the project.

For the next three years, the American Legion Hall will house municipal offices and town operations while the town develops and builds a new town hall. The existing Longfellow Municipal Center was closed in the summer of 2015 due to structural issues.

BVT students were heavily involved in taking the American Legion building apart to create offices, meeting rooms, bathrooms, and other things necessary for it to function as a town hall. Drafting students created renderings, Construction Technology students were involved in demolition work and built a ramp for the rear entry, Plumbing students re-plumbed the bathroom to make it ADA (Americans with Disabilities Act) compliant, Electrical students rewired approximately two-thirds of the building, HVAC students installed a central cooling system, and Painting & Design Technologies students painted the interior of the building.

### **Upton State Forest CCC Camp Restoration**

The Construction Technology and Painting & Design Technologies students teamed up to restore the CCC Camp at Upton State Forest. Students in the Construction Technology program removed a portion of the old, weathered siding from the building before replacing it with new siding that matched the original grain. Once the new siding was installed, Painting & Design Technologies students went on location to stain it to blend with the existing siding.

### **Refurbished Uxbridge Fire Truck**

A focus on the details and pride in their work led BVT students to go above and beyond when working on the Uxbridge Fire Department's 2006 Ford Maintenance 1 pickup truck. The project began as a replacement of the rear bed, which was almost completely rotted. As the students worked on the truck, they identified other rust spots, a dent in the hood, and a faulty starter. With the guidance of instructors David Beaudreau and Benjamin Bertrand, students fixed each problem before painting the entire vehicle. The Painting & Design Technologies students also created and applied lettering identifying the truck for the Fire Department.

"It looks brand new!" the Uxbridge Fire Department said on its Facebook page. "This partnership with BVT saved us a lot of expense and will keep this 11 year old vehicle in service for several more years."

### **Return on Investment**

#### **BVT's Budget Helps to Connect Skills, Workforce, and Post-Secondary Training**

As the BVT School Committee advanced the District's FY17 budget, they developed a blueprint that was responsive to Governor Charlie Baker's concerns of the looming skills shortage. Valley Tech's budget includes those resources necessary to respond to the challenges posed by both the state and its regional employers. Utilizing relationships with industry partners and securing grant opportunities and other monetary gifts, the operating budget was held to a modest 3.00% increase. In order to further mitigate the state's increase in the minimum contribution rates of our District towns, the School Committee authorized the use of \$250,000 in available reserve funds.

Significant among a variety of cost containment measures is the ongoing green efforts of our faculty, staff, and students with regards to printing, energy consumption, and waste recycling. Additionally, the District continues to seek solar power opportunities (Net Metering Credits) that will reduce energy costs and return valuable dollars to the classroom.

The District's FY17 operating budget of \$21,956,739 was funded primarily by \$8,840,232 in Chapter 70 & 71 State Aid and \$12,718,507 in Member Assessments. As a dedicated partner of our District towns, we remain committed to further assisting their fiscal management, austerity, and planning by presenting a single, consolidated annual request. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

### **Grants: Additional Funding to Support Our Mission**

BVT continues to aggressively pursue any non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. In FY17, local assessments were complemented by nearly \$1.3 million in grants, private sector support, and efficiencies.

In FY17, Governor Charlie Baker and Lieutenant Governor Karyn Polito announced that Valley Tech was selected to receive a portion of an \$11.8 million grant aimed at expanding opportunities and training programs for careers in growing industries.

“These investments have a major impact for the educational institutions training our workforce and the students who stand to benefit from enhanced skills and career paths,” said Governor Baker. “Strengthening relationships between educational institutions and local industry as this program seeks to do is crucial to the success of our communities and Commonwealth as a whole.”

The \$495,000 Workforce Skills Capital Grant will help BVT train students on specific equipment identified as “must-haves” by the school’s 300-plus business and industry advisors. Key pieces of equipment include a SIMS Mother & Baby Birth Simulator, a Mock Pharm Tech Lab, a Panoramic X-Ray Machine, a 3D printer, and a Roland 30” Printer/Cutter among other exciting STEM opportunities.

In addition to grants, BVT saved on capital expenses throughout FY17 by accepting donations of equipment and funding from business and industry partners. Our athletic program received one such gift when UniBank generously donated \$30,000 to install a new digital scoreboard on the athletic field. BVT also secured financial support from National Grid to mitigate the cost of installing energy efficient LED lights throughout the building.

**Class of 2017: Mendon**

**NHS = National Honor Society**

**NTHS = National Technical Honor Society**

Sara Bassetti Burnell, Health Services (NHS); Kristina Marie Campbell, Cosmetology (NHS/NTHS); Olivia Vincenza Desmond, Culinary Arts; Kaelin Grace Garrison, Cosmetology (NTHS); Amanda Michelle Godowski, Painting and Design Technologies (NHS); Sarah Elizabeth Hanscom, Drafting and Engineering Technology; Jonathan David Lynch, Electronics and Engineering Technology (NHS); Abigail Lee Maron, Construction Technology; Kyle James Martell, Health Services; Max Menelaus Mirageas, Electronics and Engineering Technology (NHS/NTHS); Thomas Rolland Morin, Manufacturing and Engineering Technology; Rutger Todd Murphy, Manufacturing and Engineering Technology; Samuel Harrison O'Connor, Culinary Arts (NHS); Cassidy Marie Silva, Multimedia Communications; Catherine Marie Tierney, Culinary Arts; Nicole Rose Wojnowski, Painting and Design Technologies.

**Our School Committee**

Valley Tech’s School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

**Chairman** - Joseph M. Hall of Bellingham

**Vice Chairman** - Gerald M. Finn of Millville

**Assistant Treasurer** - Arthur E. Morin, Jr. of Milford  
**Secretary** - Anthony M. Yitts of Grafton

Joseph A. Broderick of Blackstone  
John C. Lavin, III of Douglas  
Mitchell A. Intinarelli of Hopedale  
Dennis P. Braun of Mendon  
Chester P. Hanratty, Jr. of Millbury  
Jeff T. Koopman of Northbridge  
Julie H. Mitchell of Sutton  
David R. Bartlett of Upton  
James H. Ebbeling of Uxbridge

**Superintendent-Director** – Dr. Michael F. Fitzpatrick

**Assistant Superintendent-Director/Principal** – Anthony E. Steele, II

**Assistant Superintendent for Finance and Operations** – Kurtis W. Johnson

**District Treasurer** – Barbara A. Auger

**Annual Town Report 2016 - 2017**  
**DISTRICT EMPLOYEE LISTING - YEAR ENDING JUNE 30, 2017**

**SCHOOL COMMITTEE**

		<b><u>Term Expires</u></b>
Dezutter, Phil		2018
Duncan, Diane		2019
Jango, Tanna	Chairperson	2018
Martin, Leigh	Vice Chairperson	2018
Nicholson, Sean		2020
Scally, Dorothy		2019

**ADMINISTRATION**

Belland, Kimberly A.	Accountant/Human Resources	\$80,000.00
Byer, Jay	Business Assistant	\$96,662.50
Choiniere, Kenneth H.	Director Grounds/Maintenance	\$103,469.00
Clements, John K.	Principal, Nipmuc Regional High School	\$119,500.00
Cohen, Maureen M.	Director of Curriculum	\$103,970.63
Gallagher, Janice E.	Principal, H. P. Clough Elementary School	\$108,769.27
Leacu, Joseph S.	Director Informational Technology	\$84,481.00
Marshall, Paul	Asst. Principal	\$95,220.00
Maruszczak, Joseph P.	Superintendent	\$160,000.00
Meyer, Ann J.	Principal, Miscoe Hill School	\$111,968.38
Moran, Mary Anne	Associate Principal, Nipmuc	\$95,662.30
Quinn, David	Director of Instructional Technology	\$86,596.15
Swain, Debra E.	Principal, Memorial Elementary School	\$108,769.27
Todd, Dennis	Director of Pupil Personnel Services	\$104,504.00

**TEACHERS/GUIDANCE/NURSES**

Abalos Coyle, Deborah Y	Teacher	\$54,822.00
Ahmed-Jussaume, Julie A.	Teacher	\$78,380.00
Alibozek, Sandra N.	Teacher	\$81,044.00
Allen, Kathleen M.	Guidance Counselor	\$85,517.00
Allen, Patrick J.	Teacher	\$78,380.00
Alsen, Sheila C.	Teacher	\$87,509.00
Amitrano, Anthony J	Teacher	\$85,517.00
Amitrano, Lauren M.	Teacher	\$78,380.00
Antonelli, David C.	Teacher	\$85,517.00
Appleby, Stacy L	Teacher	\$80,624.00
Ariel, Veronica C.	Speech Pathologist	\$85,517.00
Arnold, Karen	Media Specialist	\$67,854.00
Aube, Kristen L.	Teacher	\$78,380.00
Augustino, Gail P.	Occupational Therapist	\$70,007.00
Barrows, Mary E.	Teacher	\$80,624.00
Beaudoin, Lori L.	Teacher	\$80,624.00
Beauregard, Victoria L.	Guidance Counselor	\$87,509.00
Bellefontaine, Tara A.	Nurse	\$71,375.00
Berthao, Kristen	Teacher	\$80,624.00
Bertram, Susan J.	Teacher	\$80,624.00
Bisbee, Bruce R	Teacher	\$65,219.00
Blackburn, Lauren S	Teacher	\$50,485.00
Blain, Kelly L	Teacher	\$64,059.00

Borgatti, Diane M.	Teacher	\$75,419.00
Bosworth, Andrea R	Teacher	\$28,410.00
Brazil, Meagan M.	Teacher	\$76,248.00
Brigham, Marie E.	Teacher	\$85,517.00
Brinker, Steven J	Teacher	\$47,351.00
Brown, Gail N.	Teacher	\$87,509.00
Brown, Kelly	Teacher	\$52,076.00
Campbell, Kevin M.	Teacher	\$78,380.00
Cancellieri, Susan L	Teacher	\$60,899.00
Cardamone, Kathryn L.	Teacher	\$71,375.00
Casey, Linda J.	Physical Therapist	\$44,369.00
Ceruti, Suzanne	Teacher	\$54,822.00
Chapman, Patricia A.	Teacher	\$85,517.00
Charest, James R	Teacher	\$54,364.00
Checkoway, Gail E.	Nurse	\$78,380.00
Cirello, Louis S	Teacher	\$19,611.43
Clark, Robert E.	Teacher	\$87,509.00
Claro, Kristine L.	Teacher	\$78,380.00
Clements, Michael J.	Teacher	\$85,517.00
Clish, Alison L.	Teacher	\$85,517.00
Cochran, Ronald A.	Teacher	\$85,517.00
Cody, Ryan J.	Teacher	\$65,722.00
Conant, Alexander	Teacher	\$48,534.00
Connolly, Kerry P.	Vision Teacher	\$37,709.00
Connolly, Kerry P.	Spec. Ed	\$42,758.50
Cook, Shelley A	Teacher	\$59,426.00
Costello, Ann T.	Teacher	\$78,380.00
Cote, Linda	Teacher	\$78,380.00
Couture, Alyssa	Teacher	\$80,624.00
Crawford, Alyssa A	Teacher	\$85,517.00
Cullen, Alyson	Teacher	\$78,380.00
DellaRovere, Steven J.	Teacher	\$74,140.00
DeRosa, Denise	Teacher	\$65,722.00
Deschenes, Kathleen P.	Teacher	\$73,452.00
Devlin Ellis, Kami R.	Teacher	\$87,509.00
Dunton, Kati Lyn	Teacher	\$65,219.00
Eagan, Michael A.	Teacher	\$78,380.00
Edwards, Susan N.	Vision Services	\$53,020.54
Ellis, Erin KM	Teacher	\$49,254.00
Evans, Christopher P.	Teacher	\$80,624.00
Evans, Leigh Ann	Teacher	\$58,277.00
Fagan, Kerry A.	Guidance Counselor	\$80,624.00
Farley, Amanda J.	Speech Pathologist	\$76,248.00
Ferrari, Brendan M.	Teacher	\$65,722.00
Ferrucci, Erika L	Teacher	\$47,351.00
Field, Jennifer C.	Teacher	\$87,509.00
Fowler, Jessica A.	Teacher	\$80,624.00
Frary, Cathy A.	Teacher	\$78,380.00
Gauthier, Kristin E.	Nurse	\$61,621.00
Gentili, Alice M.	Teacher	\$87,509.00
Gervais, Beth A.	Teacher	\$78,380.00

Gilchrist, Amy E.	Teacher	\$87,509.00
Glassman, Scott R.	Teacher	\$78,380.00
Grant, Jennifer L.	Teacher	\$58,277.00
Grau De Arcieri, Olgalexandra	Teacher	\$54,822.00
Greene, Chelsea	Teacher	\$47,351.00
Guertin, Kathy A.	Guidance Counselor	\$88,929.00
Hack, Catherine A	Teacher	\$50,806.00
Hagen, Leah M	Teacher	\$52,076.00
Hall, Jennifer M	Teacher	\$54,822.00
Hall, Jennifer S.	Teacher	\$78,380.00
Hansen, Jonathan M.	Teacher	\$80,624.00
Hardin, Rebecca A.	Teacher	\$78,380.00
Harding, Simon	Teacher	\$74,140.00
Hayes, Daniel P.	Teacher	\$78,380.00
Heath, David L	Teacher	\$58,277.00
Hefez, Meredith J.	Teacher	\$54,822.00
Henderson, Amy E.	Teacher	\$64,026.00
Hendricks, Barbara R.	Teacher	\$62,074.00
Hendricks, Olivia M	Teacher	\$46,212.00
Hennessy, Elizabeth A	Teacher	\$80,624.00
Henry, Courtney A.	Teacher	\$78,380.00
Hensler, Emma C.	Teacher	\$54,822.00
Hicks, Stefani L.	Guidance Counselor	\$60,899.00
Higgings, Sarah C.	Teacher	\$78,380.00
Holloway, Laurie A.	Teacher	\$74,148.00
Horn, Christine K.	Teacher	\$71,140.00
Ide, Rebecca L	Teacher	\$59,585.00
Ishler, Marabeth	Teacher	\$78,380.00
Jarvis, Jacquelyn	Teacher	\$78,380.00
Johnson, Douglas K.	Teacher	\$66,449.00
Jordan, Katie J.	Teacher	\$85,517.00
Joyce, Carla J.	Teacher	\$80,624.00
Kadra, Elizabeth M.	Teacher	\$70,659.00
Kahler, Brittney A.	Teacher	\$59,246.00
Keeler, Jennifer M	Teacher	\$63,519.00
Keenan, Jaelyn M.	Teacher	\$78,380.00
Kennedy, Mary Ellen	Teacher	\$66,870.00
King, F. Andrew	Teacher	\$78,380.00
Kinkela, Melisa J.	Teacher	\$85,517.00
Konstantopoulos, Maria	Teacher	\$52,076.00
Labarre, Ryan G.	Teacher	\$50,824.00
Laflash, Kathleen A.	Teacher	\$85,517.00
Lajoie, Lauren B.	Teacher	\$78,380.00
Lambert, Elizabeth E.	Teacher	\$87,509.00
Langdon, Heather B.	Teacher	\$78,380.00
Larracey, Katherine A.	Guidance Counselor	\$88,929.00
Leja, Courtney M	Teacher	\$66,449.00
Lizotte, Janice G.	Teacher	\$78,380.00
Lopes, Kimberly A.	Teacher	\$58,277.00
Lopes, Nancy M.	Teacher	\$85,517.00
Luo, Xu	Teacher	\$28,410.60

MacIsaac, Daniel A.	Teacher	\$76,248.00
MacMurray, Robert T.	Teacher	\$69,086.00
Maglione, Janet R.	Teacher	\$87,509.00
Manser, Caterina A.	Teacher	\$75,419.00
Manzella, Christine D.	Teacher	\$56,418.00
Marques, Heather L.	Teacher	\$74,140.00
McCourt, Heather A.	Teacher	\$78,380.00
McDonald, Michele M.	Teacher	\$85,517.00
McDowell, Renee	Teacher	\$85,517.00
McInnis, William R.	Teacher	\$78,380.00
Merten, Matthew N.	Teacher	\$80,624.00
Messick, Robert S.	Teacher	\$87,509.00
Mingace, William W	Teacher	\$4,117.48
Moffett, William J	Teacher	\$13,863.60
Mojica, Margarita	Teacher	\$58,277.00
Moloney, Brian J	Teacher	\$59,297.00
Moloney, Tricia	Teacher	\$78,380.00
Monroe, Wanda B.	Teacher	\$80,624.00
Montano, Sarah C	Teacher	\$78,380.00
Monterotti, Lori A.	Teacher	\$59,246.00
Morrison, Wendy H.	Speech Pathologist	\$87,509.00
Nameika, Alison M	Teacher	\$52,098.00
Naples, Amy B.	Teacher	\$80,624.00
O'Donnell, Heather A	Teacher	\$52,076.00
Offord, Kristen E	Teacher	\$6,228.57
Oldfield, III, Frederick G.	Teacher	\$88,929.00
O'Neil, Maureen A.	Teacher	\$74,140.00
Parent, Jennifer L.	Teacher	\$62,565.00
Patacchiola, Kathleen M.	Teacher	\$30,437.91
Pelletier, Joshua E	Teacher	\$22,358.72
Perras, Gary E.	Teacher	\$87,509.00
Perry, Kathleen B.	Teacher	\$80,624.00
Pike, Meagan ED	Teacher	\$43,023.80
Pilkington, Rebecca J	Teacher	\$58,277.00
Pilotte, Kathleen M.	Teacher	\$80,624.00
Poisson, Kristen E	Teacher	\$58,277.00
Pokornicki, Lauren E.	Teacher	\$63,519.00
Pool, Grace G.	Teacher	\$47,028.00
Poxon, Lauren N.	Teacher	\$66,449.00
Presbrey, Karen A.	Teacher	\$88,929.00
Raposa, Ann	Teacher	\$80,624.00
Reardon, Kathryn M.	Teacher	\$69,086.00
Rempe Obrador, Kira E.	Teacher	\$54,822.00
Rhodes, Kathleen A.	Teacher	\$85,517.00
Rogers, Daniel D.	Teacher	\$76,248.00
Ronnquist, Josephine	Teacher	\$56,749.00
Rosenau, Brendon T.	Teacher	\$58,277.00
Rutkowski, Andrea L.	Teacher	\$78,380.00
Ryan, Lisa	Nurse	\$78,380.00
Sanford, Amanda A.	Teacher	\$85,517.00
Scherff, Rudi R III	Teacher	\$34,407.85
Schmidt, Christopher P	Teacher	\$78,380.00

Schwab, Paul F	Teacher	\$85,517.00
Sheehan, Paula R.	Teacher	\$71,140.00
Simmonds, Whitney M	Teacher	\$58,277.00
Smith, Heather A.	Teacher	\$78,380.00
Smith, Lise M.	Teacher	\$87,509.00
Soto, Ana M.	Teacher	\$85,517.00
Spindel, Roy R.	Teacher	\$77,017.00
St. Pierre, Lauren	Teacher	\$74,140.00
Stanas, Julie	Teacher	\$66,449.00
Suffredini, Carol R.	Speech Pathologist	\$62,704.00
Sullivan, Carol E	Teacher	\$50,806.00
Torres Garcia, Kharen	Teacher	\$71,375.00
Towne, Allison J	Guidance Counselor	\$59,901.00
Venkataraman, Suzanne M.	Teacher	\$59,180.00
Washburn, Melonie A.	Teacher	\$78,380.00
Webster, Brenda L.	Teacher	\$78,380.00
Welch, Marney P.	Teacher	\$74,140.00
Wheelock, Jacqueline B.	Teacher	\$87,509.00
White, Allison L	Teacher	\$53,327.00
White, Cari A.	Teacher	\$74,140.00
Willinski, Maria E	Teacher	\$81,044.00
Wilson, Samantha E	Teacher	\$54,822.00
Wood, Melissa A.	Teacher	\$74,140.00
Woodworth, Allison M	Teacher	\$61,844.00

#### **SUPPORT STAFF**

Adams, Christine T	Lunch/Recess Aide	\$11.00/hr.
Agro, Ellen S	Aide	\$15.91/hr.
Agro, Emily R	After School Aide	\$10.00/hr.
Angel, Felipe	Network Technician	\$48,720.00
Appell, Lisa A	Network Technician	\$54,777.72
Ashby, Wanda L.	Aide	\$15.91/hr.
Aubut, Kelley A	Lunch/Recess Aide	\$11.00/hr.
Barr, Diane L	Aide	\$16.91/hr.
Beatrice, Alycia M	Sped. Aide	\$14.09/hr.
Bentley, Justin A	Before School Aide	\$11.00/hr.
Boczanowski, Carla A	Aide	\$17.41/hr.
Bohan, Carol B.	Nurse Asst.	\$13,342.40
Bukunt, Cheryl N.	Sped. Aide	\$15.47/hr.
Burns, Kristin A	Aide	\$16.91/hr.
Burroughs, Denise	Lunch/Recess Aide	\$11.00/hr.
Busby, Julia S	Administrative Assistant	\$42,648.96
Callahan, Debra A.	Aide	\$16.91/hr.
Campbell, Roseann M	Aide	\$16.91/hr.
Carter, Nadine L	Sped. Aide	\$17.41/hr.
Casasanta, Nicole J	Sped. Aide	\$15.47/hr.
Chenevert, Paige E	After School Aide	\$11.00/hr.
Connors, Theresa M	After School Aide	\$12.50/hr.
Costello, Gwyneth E	After School Aide	\$11.00/hr.
Culcasi, Jodie	Before School Aide	\$12.50/hr.
Curley, Peter J	Aide	\$17.41/hr.
Curran, Catherine A	ABA Tech.	\$21.30/hr.

Curtis, Bernadette F.	District Data Administrator	\$61,500.00
DeLuca, Sherry Lynn	ABA Tech.	\$21.94/hr.
Dias, Elaine M	Preschool Aide	\$14.09/hr.
Dumas, Alicia H	Sped. Aide	\$16.91/hr.
Estabrook, Marie K	After School Aide	\$12.50/hr.
Farrell, Denise A.	Administrative Assistant	\$49,420.80
Ferris, Jay C.	Administrative Assistant	\$48,422.40
Ferrucci, Lauren	Administrative Assistant to Supt.	\$60,517.80
Fior, Cora	ABA Tech.	\$22.90/hr.
Ford, Serena M	After School Aide	\$12.50/hr.
Ford, Serena M	Before School Aide	\$12.50/hr.
Gale, Karlyn M.	Library Teaching Asst.	\$30,041.00
Gaskill, Karen M	Aide	\$19.48/hr.
Gaskill, Zachary C	Summer Fun Program	\$11.00/hr.
Gatewood, Emily R	After School Aide	\$11.00/hr.
Gibbons, Kristen M	Lunch/Recess Aide	\$11.00/hr.
Gibson, Carol A.	Administrative Assistant	\$49,420.80
Goddard, Barbara A	Preschool Aide	\$15.65/hr.
Gorman, Susan E	Aide	\$20.92hr.
Goulet, Kate E	ABA Tech.	\$18.03/hr.
Grady, Janis L.	Administrative Assistant	\$38,924.16
Gujarathi, Roma A	After School Aide	\$11.00/hr.
Hardcastle, Moreen	Sped. Aide	\$15.91/hr.
Harrison, Karen A	Aide	\$11.00/hr.
Hebert, Caroline E	After School Aide	\$11.00/hr.
Herd, Jacqueline R	Aide	\$15.91/hr.
Hess, Mary E	ABA Tech.	\$19.59/hr.
Hodgens, Tammy A	Aide	\$16.91/hr.
Houskeeper, Jean R	Nurse Asst.	\$14,877.38
Hurd, Lisa M	ABA Tech.	\$21.94/hr.
Jayes Olaso, Larissa I.	Aide	\$14.31/hr.
Jordan, Robert E	Media Aide	\$18.03/hr.
Jordan, Robert E	Sped. Aide	\$15.47/hr.
Kilcoyne, Cheryl L.	Aide	\$15.91/hr.
Killeen, Maryellen E	Lunch/Recess Aide	\$11.00/hr.
Laczka, Lana M.	Before/After School Program	\$25.84/hr
Laflash, Clement D	Lunch/Recess Aide	\$11.00/hr.
Laucis, Debra A	Sped. Aide	\$14.28/hr.
Linehan, Deborah A.	Administrative Assistant	\$35,448.49
Lipscomb, Carol L	Aide	\$16.53/hr.
Loeper, Lorraine G	Aide	\$17.92/hr.
Lowther, Kimberly M	Aide	\$15.60/hr.
Luccini, Christine L	Sped. Aide	\$14.53/hr.
Macdonald, Brooke A	Lunch/Recess Aide	\$11.00/hr.
Macdonald, Brooke A	Preschool Aide	\$14.09/hr.
MacDougall, Alex	After School Aide	\$12.50/hr.
Maisonave, Eneida	Aide	\$14.28/hr.
Maley, Melissa	Lunch/Recess Aide	\$11.00/hr.
Maloney, Maria A	After School Aide	\$11.00/hr.
Maloney, Pamela J	ABA Tech.	\$20.92/hr.
Manzella, Deborah R	Administrative Assistant	\$46,571.20
Mateer, Lisa	Aide	\$20.92/hr.

Mayzel, Karen S	Aide	\$15.60/hr.
Mccluskey, Heidi E	Aide	\$17.92/hr.
McDevitt, Cynthia L.	Administrative Assistant	\$50,398.40
Mcneill, Jessica R	ABA Tech.	\$19.48/hr.
McQuilkin, Erika K	Aide	\$16.91/hr.
Milton, Lori	ABA Tech.	\$20.92/hr.
Motyka, Lisa C	ABA Tech.	\$20.92/hr.
Mullarkey, Debra A.	Administrative Assistant	\$2,048.64
Murphy, Jodi M	Nurse Asst.	\$20,013.60
Murphy, Karen S	Lunch/Recess Aide	\$11.00/hr.
Murphy, Kristen A	ABA Tech.	\$20.92/hr.
Noreau, Catherine A	ABA Tech.	\$19.59/hr.
O'Connor, Natasha J.	ABA Tech.	\$19.59/hr.
Offord, Kristen E.	ABA Tech.	\$19.59/hr.
Oglesby, Pamela M.	Aide	\$15.91/hr.
Pace, Traci L	Lunch/Recess Aide	\$11.00/hr.
Paiva, Susan J	ABA Tech.	\$21.94/hr.
Palmer, Megan J	Sped. Aide	\$15.47/hr.
Partlow, Danielle M	Lunch/Recess Aide	\$11.00/hr.
Pazol, Logan J	Network Technician	\$12.00/hr.
Pelletier, Jill M	ABA Tech.	\$20.92/hr.
Perkins, Tracee L	Clerical Asst.	\$14.09/hr.
Petrie, Sandra	ABA Tech.	\$22.58/hr.
Petti, Laurie A.	Administrative Assistant	\$51,247.66
Piche, Sabrina	Before/After School Program	\$16.29/hr.
Pinto, Heather S	After School Aide	\$12.50/hr.
Porter, Kathleen A	Sped. Aide	\$12.50/hr.
Prairie, Kayla M	Lunch/Recess Aide	\$11.00/hr.
Prairie, Kayla M	Preschool Aide	\$15.47/hr.
Rabidou, Gigi M	Sped. Aide	\$15.47/hr.
Pulkkinen, Diane C.	Administrative Assistant	\$8,916.64
Racicot, Ann Marie	After School Aide	\$12.50/hr.
Rae, Astrid M	Aide	\$15.47/hr.
Rapp, Karen P	Aide	\$14.53/hr.
Richardson, Mary E	Lunch/Recess Aide	\$11.00/hr.
Richardson, Mary E	Clerical Asst.	\$14.096/hr.
Ristaino, Rosa A.	Lunch/Recess Aide	\$11.00/hr.
Robbins, Nancy C.	Nurse Asst.	\$33,356.00
Rodriguez Serrano, Diana I.	Aide	\$14.53/hr.
Round, Barbara A.	Preschool Aide	\$14.53/hr.
Russell, Linda J	ABA Tech.	\$19.59/hr.
Scanlon, Nancy J	ABA Tech.	\$21.30/hr.
Scansaroli, Tara L	A/P Clerk	\$42,328.00
Schandelmayer Davis, Autumn M	Aide	\$14.28/hr.
Scholten Barys, Gretchen	Aide	\$15.91/hr.
Schulte, Anne Marie S	Lunch/Recess Aide	\$11.00/hr.
Sheehan, Michelle R	ABA Tech.	\$20.92/hr.
Shilale, Donna M	Sped. Aide	\$16.91/hr.
Simoneau, Alison M	After School Aide	\$12.50/hr.
Simoneau, Alison M	Before School Aide	\$12.50/hr.
Siska, Joan E.	A.P.E.	\$28.91/hr.
Smith, Rene D	Aide	\$14.53/hr.

Snow, Hannah G	Lunch/Recess Aide	\$11.00/hr.
Stanley, Maria A	Aide	\$16.53/hr.
Steiger, Danielle L	ABA Tech.	\$21.30/hr.
Swan, Jeanette M	After School Aide	\$12.50/hr.
Taylor, Edward R	After School Aide	\$11.00/hr.
Taylor, Kelly S.	Aide	\$14.53/hr.
Thirsk, Alana P	Tech. Assistant	\$12.00/hr.
Tinio, Angela M	Administrative Assistant	\$43,705.28
Turner, Deborah J	ABA Tech.	\$21.94/hr.
Vandervalk, Mary A	Aide	\$16.07/hr.
Vanslette, Cynthia K	Aide	\$16.07/hr.
Villemaire, Lori A.	Administrative Assistant	\$51,248.00
Welch, Erin J	Sped. Aide	\$15.91/hr.
Wilcox, Lorraine R	Aide	\$20.92/hr.
Williams, Kimberly A	Aide	\$16.07/hr.
Williams, Samantha M	Lunch/Recess Aide	\$11.00/hr.
Zinno, Denise L.	Administrative Assistant	\$34,760.88

#### **CUSTODIANS**

Baker, John C.	Custodian	\$34,944.00
Bergeron, Brett R.	Custodian	\$39,603.20
Burke, Frances J.	Custodian	\$57,387.20
Carlson, Richard P.	Custodian	\$51,646.40
Choiniere, Brad H.	Custodian	\$50,564.80
Coburn, Douglas E.	Custodian	\$46,883.20
Dwyer, Gary I	Custodian	\$30,659.20
Ellis, Gary R.	Custodian	\$41,620.80
Engblom, Gary A.	Custodian	\$34,320.00
Gentili, Richard B.	Custodian	\$49,296.00
Gibson, Robert E	Custodian	\$25,090.66
Hackenson, Justin T	Custodian	\$3,366.00
Hackenson, Kevin A.	Custodian	\$45,822.40
Handley, Steven M.	Custodian	\$13,375.00
Jandrow, Ryan J	Custodian	\$35,963.20
King, Mark W.	Custodian	\$47,944.00
MacDonald, Robert H.	Custodian	\$46,488.00
Masters, Patrick K.	Custodian	\$34,944.00
Nealley, John H. Jr.	Custodian	\$15,759.00
Tobin, Jr., William H.	Custodian	\$38,209.60
Wheet, Jeffrey M.	Custodian	\$41,454.40
Willinski, John J.	Custodian	\$48,588.80

#### **CAFETERIA**

Mucci, Dianne	Food Service Director	\$59,900.00
Armstrong, Laurie J.	Cafeteria	\$16.65/hr
Auty, Maryanne	Cafeteria	\$16.65/hr
Burton, Sherry A.	Cafeteria	\$17.46/hr
Camire, Denise M.	Cafeteria	\$16.97/hr
Clifton, Theresa A	Cafeteria	\$16.97/hr
Cote, Doreen J.	Cafeteria	\$20.16/hr
Dixon, Janet R	Cafeteria	\$16.32/hr
Doe, Charlene A.	Cafeteria	\$16.97/hr

Gannon, Nancy E.	Cafeteria	\$16.97/hr
Hadley, Karen A.	Cafeteria	\$20.16/hr
Jionzo, Laura J.	Cafeteria	\$16.97/hr
Johnson, Lucia	Cafeteria	\$19.39/hr
Oberg, Kristen M	Cafeteria	\$16.32/hr
Siple, Mary Lee	Cafeteria	\$20.16/hr

January 2018

Mendon-Upton Regional School District

Annual Report  
2017

## Superintendent's Report

Dr. Joseph P. Maruszczak  
Mendon-Upton Regional School District

The state of the Mendon-Upton Regional School District remains very strong as 2017 showed remarkable growth and success for the district. I am fortunate to be leading a district where there are caring and committed teachers, administrators, and support staff. Equally strong is our student body, which comes to school ready to learn, bolstered by supportive parents and community members. While there are short-term and long-term challenges ahead, I know that there is a deep commitment to continuous improvement in our school district.

As it has been over the past five years, our blueprint for continuous improvement is detailed in *Forward: The Mendon-Upton Regional School District Strategic Plan, 2013-18*. This document is a robust strategic plan that contains a shared vision of improving teaching and learning in the MURSD. This plan has guided the district's initiatives, programming, and budgeting and will continue to over this and the next school year. The plan is focus around four big goals, or strategic objectives, which are: 1) Improving Curriculum & Instruction; 2) Expanding Options & Opportunities for All Students; 3) Improving Performance Feedback to Students & Professionals; and 4) Improving Communication, Collaboration & Outreach.

The district is able to see through our many initiatives in these four strategic objectives through the generous support of our communities. Successful implementation of all of these objectives will help us to focus on improving outcomes for all children. Each of these objectives has several strategic initiatives to support its successful achievement. Over the past five fiscal years, the district has been able to make smart, targeted investments in our annual budget that support specific strategic initiatives. These have been done in direct response to the priorities that have been identified by all of

our stakeholders: parents, students, teachers, and community members. The ongoing improvements include:

- The maintenance of reasonable class sizes at all levels: At present. The average class sizes are the following: grades K-2: 17-20; Grades 3-4: 23; Grades 5-8: 22-24; Grades 9-12: 20-22. These class sizes are highly conducive to personalized learning where individual student needs may be met.
- The success of the inclusion model. With greater frequency, students receiving special education services across the grades receive them through a co-teaching model, within the regular classroom, rather than through pull-out services. The district has invested significant resources in staffing and professional development of regular and special educators who co-teach.
- A greater emphasis on hands-on and project-based learning. Across all grade levels, educators in the MURSD are changing their approach to include more hands-on learning where students can pursue topics of their personal interest. Structures and formats such as *Genius Hour*, *20 Time*, and *Makerspaces* are found in all four of our schools. All of these incorporate technology in a meaningful manner, but most importantly they allow students to research and create new products that are aligned with their passion of learning. Nipmuc has been branching this approach through school-wide events such as the *21<sup>st</sup> Century Learning Conference* and the *Financial Wellness Fair*, where all students connect with parents and community members to apply their learning in career-based explorations.
- Unprecedented participation and success in both middle school and high school athletics. At present, there are 25 interscholastic sports at the high school and 13 sports available to student athletes at the middle school. There are also two co-op opportunities (boys hockey and boys and girls swimming) at the high school level. Significantly, there is an increase in participation (up 21% in the past two years) and also success as measured by numerous league championships, MIAA Tournament appearances, and in 2017, the Division III State Championship in Boys Soccer. Most important is the athletic

program's focus in promoting greater connections between the school and community, providing leadership opportunities for student athletics, and creating the "whole" athlete.

- Restoration of critical programs and electives at the secondary level. Within the last three years, the district has restored: the library media center at Miscoe, world languages (Spanish, French, and Mandarin) at Miscoe, and numerous elective courses at Nipmuc Regional HS (e.g., *Environmental Chemistry*, *Introduction to Criminal Justice*, *Marine Science*, and *Critical Lenses in Literature* to name a few).
- Continued upgrades to district technology, networking, and infrastructure. Our successful 1:1 Learning Initiative, where each student in the middle school and high school uses an iPad to access and create content, directly addresses the 21<sup>st</sup> century skills our kids need to be successful in college and beyond. All elementary teachers employ the use of a SMARTBoard (interactive whiteboard) to make content more tangible to their students. Recently the district has made a significant investment in purchasing devices, easing the burden on parents. The district also upgraded the WiFi speed (to 1GB/sec for per 1000 students) in all four schools so the network remains robust with the increased demands of new educational and productivity applications.

We are proud of the improvements the district has made in recent years and look forward to continuing the trend. The investment that our communities make in the Regional District continues to bear fruit. By both traditional and qualitative measures, student performance remains very strong in the MURSD, the highest of any district in the Blackstone Valley. Amongst our district and students' accomplishments in the past year are the following:

- Last year Nipmuc Regional High School was named as one of *Newsweek's Top High Schools in America* based upon several indicators related to college and career readiness. The school was also designated as a *Commendation School* by the Massachusetts Department of Elementary & Secondary Education for exemplary MCAS (Massachusetts Comprehensive Assessment System) scores

as well as outstanding growth by our students. The high school results are a common benchmark of a district's performance as it is a high-stakes test required for graduation. The Nipmuc Regional High School student performance on the 10<sup>th</sup> grade MCAS tests is outstanding with 98% of students scoring proficient or higher in English language arts, 92% scoring proficient or higher on the mathematics exam, and 94% scoring proficient or higher on the science exam. Of all students tested on the redesigned MCAS in grades 3-8 in 2017, 64% are meeting/exceeding expectations in English language arts and 61% are in mathematics, and 71% in science . These rates are among the highest in the Blackstone Valley.

- Nipmuc Regional High School has continued its excellence in expanding opportunity and improving achievement in Advanced Placement coursework. In 2017, 167 students accessed this rigorous coursework in 18 different AP courses with 65% receiving qualifying scores on 379 AP exams that were administered.
- The district's Performing and Visual Arts Programs in the schools remain remarkably strong! Each year, the work of between 50-60 Nipmuc and Miscoe Hill students are recognized in the annual *Art in the Valley* exhibition. A dozen Miscoe students had their juried works exhibited at the State Transportation Building in Boston during Youth Art Month last spring. At Miscoe Hill, over 70% of our students are involved in at least one performing arts group (band, chorus, or drama). During this current school year alone, 21 Mendon-Upton students were named as Central Massachusetts District Performers for their excellence in chorus, band, or jazz. A remarkable feat!
- Our district emphasis on social-emotional learning continues on a daily basis, The *Rachel's Challenge* program has been implemented in all of the district's schools. At the Clough and Memorial Schools, the KCR (Kindness, Caring & Respect) Club is embedded in the specialist curriculum as well as school life. Our children continue to do good deeds and have partnered with such organizations such as the United Parish Food Pantry, the Dana

Farber Cancer Institute, and the ALS Association to raise funds and awareness.

I am grateful for the significant investment that the communities of Mendon and Upton make in the public education of our children. We have made forward progress and continuation of this journey will require ongoing support. I thank you for the investment in our most valuable commodity, our children. I will strive to lead the district in producing outstanding returns on that investment, namely increased achievement for *every* student.

Cordially,

Dr. Joseph P. Maruszczak  
Superintendent of Schools

Mendon-Upton Regional School District  
Administrator's Report  
Maureen Cohen, Assistant Superintendent

### **Curriculum Office**

The Curriculum Office is responsible for coordinating the following activities:

- Professional development opportunities for the district
- Curriculum review, revision, and alignment to the Massachusetts Curriculum frameworks
- Ongoing development and articulation of curriculum both vertically and horizontally
- State and Federal Entitlement Grants and Competitive Grants
- Mentoring and New Teacher Induction Program
- Support, resources and professional development for the new Educator Evaluation System
- Evaluation and recommendations of instructional materials, methods, and programs to support curriculum
- Analysis of student performance using multiple data sources
- Adhering to and implementing Department of Elementary and Secondary Education mandates

### **Professional Development**

The Mendon-Upton Regional School District is dedicated to helping its educators improve their practice through participation in high quality professional development. High quality professional development is a set of coherent learning experiences that is systematic, purposeful, and structured over a sustained period of time with the goal of improving teacher practice and student outcomes. Through our district strategic planning, we prioritize our professional development to support our district initiatives. In 2017, assessment design, curriculum revisions, and social-emotional learning were at the core of our professional development focus.

### Professional Development Days

The following is a highlight of the key objectives for our professional development days in 2016:

- January 13: Common formative assessments, curriculum alignment, Go Math! Training
- March 10: Inspire '17: Jessica Minahan keynote, social-emotional learning, makerspaces, executive functioning, RTI, inclusion, curriculum revisions, common assessments, technology integration
- May 12: Curriculum revisions, KCR, student transitions, co-teaching, common assessments
- August 29: Will Richardson keynote, modern learning pathways: design thinking, project-based learning, global education, personalized learning, genius hour/20% time, maker education, connected learning, blended learning
- October 6: Bill Daggett and Linda Dusenbury keynotes. Social-emotional learning and re-imagining learning experiences for students, EdCamp

One of the greatest highlights of our professional development days in 2017 was our kick-off to the school year on August 29. The day began with an inspirational keynote by internationally renowned speaker Will Richardson and was followed by our teachers and staff participating in modern learning pathways, which focused on increasing opportunities for inquiry-based, student-driven, and real-world learning experiences that excite and empower our students. Teachers explored topics such as makerspaces, design-thinking, project-based learning, and genius hours and collaborated on how to bring in more meaningful learning experiences for students.

### Professional Development Affiliations

The district maintains support of professional development for our faculty and staff not only within the district but through a variety of regional

options. Our teachers are constantly seeking to update their skills and content knowledge with outside professional development as well. There are many external organizations that provide opportunities for professional growth. The staff is encouraged to attend seminars and workshops that address district goals and/or areas of certification. Ongoing support for conference attendance, study group activities, and partial tuition reimbursement for graduate courses are some of the strategies used to support our staff. To view our district professional development website go to: [www.mursdpd.weebly.com](http://www.mursdpd.weebly.com)

#### Blackstone Valley Curriculum Consortium

A vital group that our district is an active member of is the Blackstone Valley Curriculum Consortium (BVCC). The BVCC consists of eleven local districts (Bellingham, Blackstone Valley Technical High School, Blackstone-Millville, Grafton, Hopkinton, Milford, Millbury, Northbridge, Sutton, and Uxbridge). All of the BVCC directors and assistant superintendents work together to plan shared professional development for our specialists (Librarians, P.E./Health, Art, Music and Technology), as well as other specialty areas such as Nurses, O.T., P.T, Guidance, World Language and the Speech and Language staff. Furthermore, the BVCC provides professional development workshops and courses at no-cost to member districts. More information can be found at: [www.blackstonevalleycc.weebly.com](http://www.blackstonevalleycc.weebly.com)

#### Local Staff Development Opportunities

Another collaborative our district belongs to is the Local Staff Development Opportunities Organization (LSDO). LSDO is a collaborative group of educational administrators from Bellingham, Blackstone-Millville, Foxboro, Franklin, Mansfield, Mendon-Upton, Milford, Millis, Norfolk, North Attleboro, Norton, Plainville, Uxbridge, and Wrentham who work together to effectively offer high quality, content-related professional development programs to their respective faculties. All LSDO courses are developed through a comprehensive multi-district needs assessment, which targets topics the teachers have requested. LSDO offerings on

common professional development days in 2017 included sessions for school nurses, music, and world language. Additional workshops offered throughout the year included: Engaging Students of Diverse Cultures, Promoting Academic Discourse, All About ELLs for the Specialists, Math Problem Solving for Diverse Learning, Meeting the Needs of All Students with Guided Math, Assistive Technology, Social Emotional Supports, and PBIS. More information on the LSDO offerings can be found at: [www.localstaffdevelopment.weebly.com](http://www.localstaffdevelopment.weebly.com)

#### Summer Professional Development

The summer of 2017 was an extremely busy summer for our Mendon-Upton educators. The district offered numerous in-district learning opportunities in technology integration, curriculum, and mathematics. In addition to attending workshops, many educators also worked on curriculum development and revision, as well as collaborative learning projects. The following courses and workshops were offered to teachers in the summer of 2017:

- Seesaw: A Digital Portfolio
- SMART Board Tips/Tricks
- Problems to Blend the Practices, Standards, and Math Talk
- Notability
- Increasing Student Engagement through Active Learning Strategies
- Google Classroom
- Implementing Project-Based Learning and Design Thinking

#### Grants

In 2017, the district was successful in receiving numerous entitlement grants. The Curriculum Office is responsible for the writing and management of many of the district grants. For example, in total, the district was able to receive over \$120,000 in grant money. We have seen a decline over the last year in the amount of funding being provided by the federal government. Below is a listing of some of the grants received:

- Title I Grant: targeted assistance to students in reading, writing, and mathematics to students through Title I tutors at Clough

Elementary School, Memorial Elementary School, and Miscoe Hill Middle School

- Title IIA Grant: teacher quality/mentoring program and professional development
- Title IV Grant: exploration of modern learning pathways that are personalized and blended
- ExSEL Network Grant: participation in state-wide network to enhance social-emotional learning

#### Instructional Resources

In 2017, we implemented new math resources K-5, expanded online reading support, and implemented new science materials. First, we implemented a new math instructional resource for grades K-5, called *Go Math!*, to meet the demands of the MA standards. Second, we expanded our online reading supports and interventions with access for grades PreK-4 with Lexia, which has shown immediate positive gains in reading outcomes. Third, we realigned our science curriculum to the newly released MA Science and Technology standards and implemented Mystery Science K-4 in the fall of 2017.

#### Curriculum Revision and Alignment

One of the district's strategic initiatives is the alignment of curriculum to the Massachusetts standards and communication of the curriculum using a common template. As a result, in 2017, the district continued to complete district curriculum maps using an online tool called Atlas Rubicon. Over the course of the year, teachers met in departments and across grade levels to create curriculum maps that are aligned to our Massachusetts standards. Teachers analyzed the state standards and identified the following in their curriculum units:

- Enduring understandings: Big ideas that give meaning and importance to the facts and are at the heart of the discipline
- Essential questions: Questions that recur throughout one's learning and spark curiosity
- Content: What students should know in the unit

- Skills: What students should be able to do in the unit
- Standards: State content standards

In 2017, the teachers also expanded their mapping project to incorporate the wide array of assessments aligned to the standards and began the process of Stage 3 in curriculum mapping, which outlines the learning activities for each unit. To view our currently published district curriculum maps go to the following link:

<https://mursd-public.rubiconatlas.org/Atlas/Public/View/>

Respectfully Submitted,  
Maureen Cohen, Assistant Superintendent

Mendon-Upton Regional School District  
Administrator's Report  
Director of Student Support Services

The Student Support Services department of the Mendon-Upton Regional School District is responsible for the special education services for eligible students ages three through twenty-one. The district provides special education and or related services to 362 students with Individualized Education Programs. Mendon-Upton school faculty and administration adamantly adhere to including students with disabilities in the general education classrooms and follow the mission to create a classroom environment that respects all ability levels and learning styles, and one that offers the full range of the curriculum and the full resources of our teachers and our facilities to all students.

Research and literature on the best inclusionary practice overwhelmingly supports including students with disabilities with their non-disabled age-appropriate peers. The Mendon-Upton Regional School District acknowledges the significance of meaningful inclusion and instructional excellence. An on-going strategic initiative described in the district's five-year plan is to support the delivery of special education through inclusion at all levels. To this end, in all four of our district school buildings, general education teachers, special education teachers, and paraeducators are working collaboratively in the planning, teaching, and assessing students' progress in the general education curriculum. A focus over our last four school years has been to move as much as possible to co-teaching learning environments. A co-teaching classroom features a general education teacher and a special education teacher sharing instructional responsibility for all students and work as equal partners in a single classroom. The district has been very successful in meeting this goal at both of our elementary schools in grades 1-4. Miscoe Hill Middle School and Nipmuc Regional High School are beginning year two of this co-teaching initiative. Miscoe Hill has co-teaching classrooms in grades 5-8 for English Language

Arts, and Mathematics. Nipmuc has co-teaching classrooms for grade specific English Language Arts, Mathematics, History, and Biology.

Educating students in the least restrictive environment is mandated by state and federal standards and recognized as best practice by the district. Due to unique and varied learning profiles some students need more supportive programs and more intense instruction in order to make effective progress academically, socially, and behaviorally. In addition to a comprehensive inclusion model, the district has various educational opportunities in all four buildings that can support the diverse education needs of the student body.

The Mendon-Upton Regional School District offers an Integrated Pre-Kindergarten Program that provides a structured learning environment for children both with and without disabilities. The integrated pre-kindergarten program follows the Tools for the Mind curriculum, which combines activities specifically designed to promote self-regulation and executive functioning skills, with research-based academic activity content. Children with disabilities are provided additional support and specialized instruction as directed by their Individualized Education Programs. These services are not only provided by the pre-kindergarten staff, but also the speech/language therapist, occupational therapist, and physical therapist as needed in an integrated service learning approach. The therapists work within the pre-kindergarten classrooms and specialized locations throughout the buildings. The district works collaboratively with early intervention programs to ensure eligible students are ready to receive specialized instruction and/or related services starting on their third birthday.

The elementary and secondary levels support a STAR Program (Success Through Alternative Resources). The curriculum practiced in the STAR classrooms is varied but is primarily based on the principles of Applied Behavioral Analysis that features teaching methods including: task analyzed instruction, discrete trial training, fluency-based instruction, incidental teaching methods, and behavior reduction strategies. The STAR program offers behavioral interventions, student specific inclusion

opportunities, parent support, as well as consultative support to general education teachers.

Students also receive support in a small group setting at the elementary and middle school levels using Language Based instruction which features explicit instruction within a teaching/learning framework that isolates and directly teaches to the individualized student's needs (i.e. reading, written, spoken language, and/or math skills) consistently across the instruction. In this setting teacher directed instruction and information is presented in a highly structured, organized manner, using oral and visual methods to support both written and spoken language comprehension and to emphasize important concepts and main ideas. Language Based instruction can be concentrated in a small group setting with opportunities to practice and generalize skills in the large group setting.

The Mendon-Upton Regional School District recognizes the importance of social and emotional learning and the larger influence it has on student performance, school culture, and community access. Miscoe Hill Middle School's BRAVES Center (Be Respectful, Accommodating, and Value Every Student) supports students in grades 5-8 who experience emotional and behavioral dysregulation so they can be more successful in their home, school, and community settings. A full time school adjustment counselor in the BRAVES Center is responsible for providing therapeutic interventions as well as coordinating wraparound services for those students who require assistance from various social service agencies and community care providers.

Nipmuc Regional High School is the home of the Vista Program. The Vista curriculum is provided in a small group setting, but allows for opportunities for inclusion as well as outside activities within the community. Academically, reading, written language, mathematics, social studies and science are the core, base curricula within the academic day. A life skills component related to current events, health, nutrition, safety, money handling skills, and community involvement, including travel within the area, is also part of this comprehensive curriculum.

A Transition Program is offered for students with disabilities from the ages of 18 through 21. The Transition Program curriculum covers a wide range of functional skills that students will need to lead independent and productive adult lives. Core elements of the program integrate specific academic, social, communication, self-determination, and activities of daily living skills into learning environments that include the school setting, the community, home, and vocational training sites. The Transition Program is the bridge from school services to adult services. The district works collaboratively with state agencies such as the Bureau of Transitional Planning, Department Of Mental Health, Department of Developmental Services, Department of Children and Families, and/or the Massachusetts Rehabilitation Commission to foster a seamless transition from school to adult services for our students.

The Mendon-Upton Regional School District's Special Education Parent Advisory Committee (SEPAC) meets regularly across the context of the school year. SEPAC meetings provide a forum for parents to share relevant information and create a network of support. Contact information regarding the Mendon-Upton SEPAC and meeting schedule can be found on the district's website and/or on social media outlets including Facebook and Twitter.

The mission of the Mendon-Upton Regional School District, in partnership with our communities, is to deliver a progressive, modern learning educational experience focused on the unique needs of each child, providing them a competitive advantage in the 21<sup>st</sup> century. The Student Support Services department affirms this commitment and uses this goal as a benchmark when developing and maintaining programs worthy of distinction. These programs, described in the aforementioned paragraphs, provide all students with an education that promotes intellectual rigor, responsible citizenship, and lifelong learning.

Respectfully Submitted,  
Dennis Todd, Director of Student Support Services

Mendon-Upton Regional School District  
Administrator's Report  
Nipmuc Regional High School

Nipmuc Regional High School entered 2017 with momentum from its recognition as one of *Newsweek*'s Top 500 schools in America, one of five high schools to be celebrated as a Department of Elementary and Secondary Education Commended School, and one of approximately 100 schools across the country to gain membership to the National Consortium of Secondary STEM Schools. The positivity of these accolades established a sense of pride and excitement that drove the Nipmuc school community throughout the school year. Beyond these accomplishments, our school continued its work to establish programming that inspires our students and provides them with a competitive advantage needed for success in life beyond high school. Included among the highlights of the year are the following:

- On June 2, 2017 Nipmuc Regional celebrated its fifty-seventh commencement as 120 students received their diplomas. The Class of 2017 included talented students, leaders, athletes, musicians, performers, and volunteers. Eighty-nine percent of graduates continued their education in colleges or universities, including 84% attending four-year schools. Members of the Class of 2017 were accepted to 142 colleges and universities.
- In 2017, Nipmuc continued its tradition of achievement and growth on the Massachusetts Comprehensive Assessment System (MCAS). Some of the highlights of students' achievement with the 2017 MCAS include:
  - 97% of students scored proficient or advanced in ELA

- 92% of students scored proficient or advanced in mathematics
  - 95% of students earned proficient or advanced in science
- During 2017, Nipmuc continued to provide innovative programming that emphasize authentic, real-world learning experiences to all students through “21<sup>st</sup> Century Learning Conferences”. These events provide full day, conference-style learning opportunities in which students network with professionals, choose sessions of personal interest, and connect their learning in classrooms with the world beyond the school campus. Nipmuc’s spring conference emphasized “Skills all Kids Need to Know but are Never Taught”. The conference offerings were determined through a school-wide brainstorming session in which students identified areas of interest beyond the traditional curriculum. More than 100 professional partners connected with students during workshops, keynotes, and hands-on sessions.
- In 2017, Nipmuc continued to embrace the power of technology integration in driving teaching and learning. The school participated in a 1:1 learning program evaluation, receiving formal feedback about the degree to which technology enhances the ability of students to communicate, collaborate, and innovate. The study included site visits and classroom observations from a Boston College research team, focus groups, and school-wide surveys. Through the program evaluation, Nipmuc received feedback that reinforced our best practices and provided guidance about how to further shape the way technology impacts teaching and learning at the high school.
- In the fall of 2017, Nipmuc expanded its base of community partners by establishing the Nipmuc Community Advisory Board. The advisory board is comprised of parents and community members who represent a range of professional expertise and personal interests. This group works with educators to provide their insight into how to develop and implement programming that educates, excites, and empowers students to achieve success beyond high school.

- Nipmuc continued to offer a diverse range of programs to help students tap into their curiosity and explore their passions. For example, the school's business and marketing program, DECA, inspired a culture of entrepreneurship at the school with more than 100 students participating in the state DECA competition and 25 students attending the international competition in Anaheim, California. The school's art department hosted its annual Fine Arts Festival, providing a community showing of more than 1,000 pieces of student artwork. The music program continued to shine while receiving a variety of local and state awards for their performances. Students in Nipmuc's drama program entertained audiences in their productions of *The Wizard of Oz*, *Twelve Angry Jurors* and the annual one act play competition.
- As principal of Nipmuc, I was grateful to be recognized by the Massachusetts Secondary School Administrators' Association (MSSAA) as the Massachusetts 2017 Principal of the Year. I was fortunate to be recognized at the MSSAA annual conference and the National Association of Secondary School Principals (NASSP) conference in Washington, D.C. allowing me to meet with my peers from across the nation, meet with senators on Capitol Hill, and take home valuable information and develop connections for the success of our school. I am grateful for the chance to accept the award on behalf of the students, teachers, parents, and community members who provide such remarkable support to our school.

From graduation to collaboration to innovation, 2017 provided a year of achievements, exploration, and continued growth. I am thankful to be part of a school community that is supportive, reflective, and dedicated in its ongoing mission to provide students with an education that excites, inspires, and empowers them for success. I look forward to the work we will undertake in 2018.

Respectfully submitted,

John K. Clements

## Principal

### Mendon-Upton Regional School District Administrator's Report Miscoe Hill School

*The mission of Miscoe Hill School is to provide all students with a safe and respectful school community that engages each student in a meaningful and challenging curriculum while promoting responsible citizenship and the desire for lifelong learning.*

In service to the Mission Statement above, Miscoe Hill Middle School identified and focused on several goals throughout the 2016 - 2017 school year. These goals served to build upon the foundation set in prior years in regard to communication, curriculum, assessment, inclusion, and social emotional learning. During the course of the school year, many actions were initiated to address these goals.

Staff at Miscoe Hill strive to effectively communicate to keep parents informed in an efficient, timely manner with a variety of tools to better serve our population and to highlight best practices and achievements. The adoption of *Blackboard Connect* supported more streamlined communication, while employment of Google Classroom school-wide now allows for ease of navigating academic information and creating a consistent platform across grade spans. Administration worked to ensure that communication was consistent and that all stakeholders felt connected and appreciated as contributing members of the school community at Miscoe Hill.

In collaboration with the curriculum director and department chairs, faculty formalized the development, review, and revision of curriculum to support teaching and learning. Initially, this entailed surveying all school constituents regarding the level of rigor and expectations for student learning. Vertical team time was then implemented to finalize the scope and

sequence of learning standards. In particular, the social studies curriculum underwent significant revision. The use of common assessments developed through the collaborative efforts of departments set the stage for the final stage of curriculum mapping. Teachers worked on the calibration of scoring of common assessments and the use of data to improve teaching and learning. The decision was made to increase the number of lab experiences in science classrooms. Lastly, staff feedback was collected and evaluated regarding the progress of the 1:1 technology program.

Miscoe Hill School has worked to increase and improve the quality of full inclusion opportunities for all students, grades five through eight. A review committee was established to analyzed Miscoe Hill's inclusive practices and the roles of special education staff, and to continue with the school-wide implementation of the co-teaching model of instruction.

Professional development was offered to all staff relating to the impact of social-emotional issues on student learning and strategies on how to best address these challenges within the classroom. Miscoe hosted two Wellness Weeks for students to focus attention on physical and social-emotional wellbeing, highlighting significant issues faced by middle school students and providing positive options to relieve stress and anxiety within our school community. Outside speakers such as Chris Sullivan and "Ben Speaks" addressed significant social issues such as stress, anxiety, teen suicide, and substance abuse. Miscoe Hill staff are members of a district-wide committee working to determine how best to raise the awareness of all stakeholders in regard to student needs for social emotional learning (SEL), assessing programming/resources, and planning for research-based SEL programming.

Lastly, Miscoe Hill School established predictable systems for communicating and tracking all building-based physical plant issues. Development of a building based Environmental Quality Committee allowed for a comprehensive analysis of the air quality in the building. Staff was happy to learn they work in a healthy environment.

In addition to the above, Miscoe Hill bid farewell to Principal Ann Meyer who retired from a successful career as teacher and administrator at Miscoe. She will be missed, and Miscoe will continue to build on the solid foundation she established.

Respectfully submitted,  
Jennifer Mannion, Principal

Mendon-Upton Regional School District  
Administrator's Report  
Memorial Elementary School

Memorial School's Mission Statement is, "In partnership with families and the community, Memorial School empowers our students to become active learners and to be socially responsible in an ever-changing world." We strive to promote a love of learning by providing all students with a safe, supportive, and child-centered learning environment. Our programs are aligned with state standards and promote rigor through relevance. We focus on the development of the "whole child" and provide opportunities for students to grow in their love of learning, social interactions and curiosity.

Students in Kindergarten through Grade 4 receive literacy instruction through the Wonders Reading program and Empowering Writers program. Both programs provide resources that enable teachers to differentiate their instruction effectively, providing both remediation and enrichment. All classrooms have leveled-libraries that contain books addressing the same topic at different reading levels, including below grade level, at grade level, beyond grade level, and for English language learners. The Wonders Reading Program also includes numerous online tools that classroom teachers can utilize with their SMART Boards and laptops to provide interactive opportunities for their students. The GoMath mathematics program is our primary resource for students from kindergarten through fourth grade. This program is aligned with the new Massachusetts Curriculum Frameworks. Through this program there is greater emphasis on automaticity with math facts, as well as more in-depth instruction in numeracy, fractions, decimals, and problem solving strategies. Recently, the state of Massachusetts has adopted new science standards. In response to the changes in the Curriculum Frameworks teachers at the third and fourth grade have been piloting the Inspire Science Program, as well as the on-line Mystery Science programs. Students at the lower grade levels are also accessing Mystery Science and exploring the use of the leveled readers and on-line components of Inspire Science. We continue to implement lessons that provide students with meaningful and exciting hands-on experiences in all STEAM (science, technology, engineering, arts, and mathematics) areas.

At Memorial School, we continue to explore meaningful ways to integrate technology in all areas of our curriculum. Students and staff utilize desktops, laptops, document cameras and iPads to conduct research, communicate with others around the country and throughout the world, share their learning through presentations and blogs, as well as design and create their own videos and books. This year, students have begun creating digital portfolios, which will be shared with parents during spring conferences. Every classroom is also equipped with an interactive whiteboard to promote greater engagement through the use of online features of our literacy, math, and science programs. Programs such as Razz Kids and IXL allow students to practice their literacy and math skills from home. Teachers at Memorial Elementary School strive to remain current in the area of technology integration and share their strategies with colleagues through “Lunch and Learns” as well as by offering workshops before and after school.

The 2017 MCAS Accountability Report indicates that Memorial School has once again met their targets and has been identified by the Department of Elementary and Secondary Education as a Level 1 School. Students in Grades 3 and 4 outscored the state in both English language arts and mathematics.

In addition to taking pride in the exceptional work that they do in the classroom, the students had the opportunity to display their work with the specialists at the Memorial Elementary School Specialists’ Night. The evening consisted of dance performances, digital portfolios, artwork that was showcased throughout the building, poetry and fairy tales written by the students, as well as musical performances. Students and staff have been exploring additional hands-on learning opportunities through project-based units and Makers Ed opportunities.

Memorial Elementary School has been recognized as an International Spanish Academy. The International Spanish Academy Program was established by the Ministry, through the Education Office of the Embassy of Spain to promote the development of quality Spanish-English bilingual education programs that promote high academic standards, as well as provide students with the values of multicultural education. This year students have had the opportunity to communicate weekly with a class in Spain through Skype. They will also be providing a virtual tour of our school as they expand their

use of Spanish and 21st Century communication skills. Beginning in August 2017, Memorial School houses all grade levels of Spanish Immersion from kindergarten through Grade 4.

As a result of the coordinated efforts of our reading specialist and tutors, Memorial School continues to conduct universal screenings at all grade levels in the area of reading and mathematics. Through our Response to Intervention (RtI) program, we are able to provide intensive remediation with letter recognition, letter/sound correspondence, decoding, blending, fluency, and reading comprehension as part of our regular education support system. Ongoing progress monitoring allows us to identify areas of concerns quickly and document student growth for more personalized interventions. This year we added third grade to our kindergarten, first and second grade groups. In addition to providing RtI, Memorial School also supports struggling students in regular education, grades one through four, through Title I. Many of our teachers have also completed the Sheltered English Immersion Endorsement program through the Department of Elementary and Secondary Education. SEI endorsed teachers and our teacher of English language learners provide support to students who speak another language at home and/or have English as their second language.

Memorial Elementary School is fortunate to have committed groups of community members working in partnership with our school toward a common vision, and with a commitment to education, to ensure that all students are successful. The Memorial Elementary School Council and Memorial Elementary School Parent Teacher Organization are critical members of the school community.

The staff and students of Memorial Elementary School are committed to creating a safe learning environment for all. In an effort to promote conflict resolution and prevent bullying, the Second Step Program is utilized at all grade levels. The Specialist Team meets with students bi-weekly to implement Rachel's Challenge lessons promoting kindness and caring, as well as lessons from the Choose to be Nice curriculum. The tradition of inviting our community's senior citizens to the first grade Caring Breakfast continued with excited guests attending this event. Our guests enjoyed

artwork, songs and poems, as well as a special souvenir made by the first graders as part of their Character Education Curriculum.

To meet the needs of our families, the Before and After School Program continues to offer childcare at Memorial Elementary School. Parents are able to access care from 7:00 a.m. until 6:00 p.m. This program also offers an exciting variety of activities through their Summer Fun Program. Students are also invited to participate in a number of enrichment activities, which are offered before and after the typical school day. The enrichment activities are taught by Memorial Elementary School teachers and include titles such as Silly Sports, Basketball, Legos, Running Club, Music with Computers, Science Club, Art Club, and CrossFit for Kids, Fun with Bugs, Spanish, and Crazy Crafts.

In addition to the important academic programs that define Memorial Elementary School, the school community has come together to support others through their participation in a number of charitable opportunities. Students and staff raised eighteen thousand, five hundred ninety seven dollars (\$18,597.) for the American Heart Association through the *Jump Rope for Heart* program. Together the students and staff at Memorial Elementary School raised one thousand two hundred seventy five dollars (\$1,275.00) for the United Parish Food Pantry of Upton through our Kindness and Caring in our Community Project. In response to the two hurricanes that hit the United States mainland in September, Memorial School students and staff raised one thousand nine hundred forty four dollars (\$1944.) for the One America Appeal. The school community also raised two thousand forty three dollars (\$2043.) for the Juvenile Diabetes Research Foundation. We have collaborated with Alternatives Unlimited of Whitinsville. They visit once a week to update our Principal's Pride bulletin board. The Memorial Elementary School staff participated in the *Giving Tree* program, providing support to families in need during the holiday season. Working with St. Gabriel's Church, we distributed groceries and gifts for Thanksgiving, Christmas, and Easter. To support our students during the summer months, "Beyond Bundles" were shared with several families. Students and families walked from Memorial School to Millhaus Apartments to share holiday songs with senior citizens.

Social emotion learning continues to be a priority in our school. During staff meetings, with the assistance and support of our school counselor and nurse, information has been shared regarding sensory integration, Zones of Regulation, data collection, psychotropic drugs, and supporting the traumatized child in an effort to provide all staff members with resources and strategies to support all students in every school settings. The PTO generously funded an initiative to provide a make-it/take-it workshop for staff to create their own personalized sensory basket for the classroom.

The staff of Memorial Elementary School believes in supporting family friendly activities to promote a strong home-school partnership. Families were invited to participate in numerous activities, including the kindergarten playdate prior to the beginning of the new school year. First graders shared their discoveries at a Science Fair. The Travel the World Celebration with second graders was a big success. Our fourth graders wrote and performed a Mystery Dinner Theater. We enjoyed welcoming community members to our first Veterans Day Concert and shared holiday day cheer with our Community Caroling. In addition, first graders hosted an Author's Tea in which they shared books they had written.

Respectfully submitted,

Debra Swain, Principal

Mendon-Upton Regional School District  
Administrator's Report  
Henry P. Clough Elementary School

Henry P. Clough Elementary School's Mission Statement is: "We, at Henry P. Clough Elementary School are committed to working collaboratively with students, parents and the community to create a trusting and caring environment where excellence is achieved through high quality, research based instruction that is focused on the unique needs of each child. Exemplary teaching and a high quality curriculum equip our students with the skills to create solutions for a rapidly changing, technologically rich, and culturally diverse world."

The faculty at Clough has fully embraced the Superintendent's challenge to re-think instruction and to focus on students and their learning interests first. All grade level teachers have been using aspects of the "Maker" movement to enhance education. One example is when every single Clough student Pre-K through grade 4 took part in the district wide Maker Ed Marshmallow Challenge. Another example of this is the eight-week maker-ed workshops offered to our fourth graders. Clough specialists, along with the fourth grade teachers, surveyed the students to better understand their learning interests. Eight makerspace themes were designed around the identified student interests. The themes included coding, cooking, fashion design, sports, robotics/Legos, 3D art, game making and video production. Each student chose a theme and was assigned to a teacher/facilitator who would act as a mentor over the eight week learning adventure. In the end, birdhouses were made, new sports invented, fudge was perfected, and games, videos and robots were developed. Most importantly, the children learned skills that they will continue to fine tune throughout their lives. They learned how to plan a major project, how to seek advice from experts, how to troubleshoot when things go wrong, how to collaborate and communicate and how to hustle to meet deadlines. As educators, we are confident that these types of learning experiences will prepare our students for the challenges they will face in an ever-changing, high-tech, global economy.

At the Henry P. Clough School, technology plays a vital role in the delivery of education to our students be it woven into the daily classroom curriculum, weekly technology-based classes with our technology specialist, or offered as an Enrichment class such as Robotics. Students have daily exposure to the use of Ipads, laptops, and desktop computers to explore a variety of applications such as Type to Learn, Internet Research projects that incorporate the Microsoft suite; Paint, Excel, Word, and PowerPoint. Students K - 4 are also taught an in-depth unit revolving around Internet Safety and an understanding of their digital footprint. Computer programming or coding is also being taught to students K-4. A very important skill for our students to be exposed to in order to prepare them for the IT market which is growing more rapidly year after year. All classrooms are also outfitted with interactive SMART boards, which support and enhance each of the curriculum areas, literacy, math, science and social studies. We are most fortunate that our dedicated, tech-driven staff is provided with many on and off-site professional development opportunities, which regularly exposed them to new ways to use purposeful technology in each of their educational settings. These new tools, applications and technology-infused methods of teaching, enhance student learning and effectively enrich the lives of each and every child's learning experience.

Clough School incorporates a full inclusion model with special education teachers, a reading specialist, and RtI (Response to Intervention) support staff working directly in the classrooms to help support students. RtI is a general education multi-tiered approach designed to maximize student achievement, address the needs of struggling learners, and to reduce behavior problems. With RtI, staff identifies students at risk and those students, who are ready to be challenged, monitor student progress, provide evidence-based interventions and adjust the intensity and nature of those interventions depending on a student's responsiveness, and identify students with learning disabilities or other disabilities.

The School Counseling Program offers both individual and small group counseling sessions for our students. Small counseling groups give students a chance to belong, a chance to express themselves, and a chance to benefit from the support of group members while learning essential

social/emotional skills. Throughout the year, the school counselor organizes programs to help Clough families in financial need. In collaboration with St. Gabriel the Archangel Church, we have provided families with holiday meals and grocery store gift cards for Easter, Thanksgiving, and Christmas; a summer lunch program for kids. The Mendon- Upton Knights of Columbus provided winter coats for students in need. Clough staff sponsored the annual Giving Tree in order to provide holiday gifts for Clough families. Clough PTO and the school counselor have coordinated ways to assist students experiencing financial hardship through the Good Neighbor Program. In an effort to promote conflict resolution and prevent bullying, we utilize the Second Step Social-Emotional Learning Curriculum at all grade levels. The Second Step Program is a research-based curriculum that integrates academics with social and emotional learning. Students in Pre-Kindergarten through Grade 4 learn and practice vital social skills, such as empathy, emotion management, problem solving, and cooperation. These essential life skills help students in the classroom, on the playground, and at home. An at-home parent component is also incorporated. To ensure that students experience a more humanistic learning environment in which they are responsible for their actions, respect all individuals, and establish positive relationships outside of their school community, we have “KCR Time” (Kind, Caring and Respect) embedded into our specialists’ curriculum. Our school focuses on three main character traits throughout the school day: being Kind, Caring, and Respectful. Every week the students have “KCR” time with the specialists and school counselor. Our dynamic KCR program offers students the opportunity to learn about the above three character traits plus many others such as teamwork and sportsmanship through a variety of projects, role-playing, videos, group discussions, literature, hands-on activities, and guest speakers from the community. KCR is a great way for our students to come together and grow as a school, and as individuals. As part of this initiative, students participate in many community-based projects such as a Caring Breakfast for Senior Citizens, Pen Pal Program with Mendon Senior Citizens, collections for the local food pantry, and monthly school-wide walks as fundraisers for various charities. We also incorporate the Principal’s Principle every day into our morning announcements. This offers a concise communication resource that creates a character driven focus for the entire day. It has made it

possible for all staff and students to learn a specific character word each week and allow everyone to have discussions and mini lessons around this topic. The Principal's Principle along with our KCR program sets consistent and high expectations for student behavior. We continue to work with Nipmuc students in the DECA Program, School Council, and National Honor Society by helping them with their service projects.

The H.P. Clough Elementary School community is most fortunate to have the support of our PTO. They are an outstanding group of parents that continuously work to support our staff and students. They provide wonderful cultural and fine arts programs, social activities that are important for developing the social culture as well as making important purchases to support the students and staff. They sponsored their Annual Golf Tournament in September, which was once again a huge success. PTO also brought back the Holiday Shoppe in December and utilized volunteers from the Mendon Senior Center to help with the students. Veterans were honored at Clough's annual Memorial Day Concert. Specialist night was held in April for all students and their parents. This was an opportunity for students to showcase what they do in art, music, technology, library and physical education classes.

Our school garden flourished this year and produced over 135 pounds of vegetables and herbs that were used in our cafeteria. Students are responsible to plant, take care of, and pick the vegetables. The garden even inspired students to attend before school to learn about growing, maintaining and harvesting fresh vegetables. With help of local families, the garden was watered, weeded and harvested throughout the summer. Vegetables that were harvested in the summer were donated to the Mendon Senior Center. Our Tower Garden continues to grow herbs and different varieties of lettuces and spinach for our salad bar. Our Fuel Up to Play 60 program continues to grow and be successful. Monthly school wide walks occur to support fund like the Hurricane Relief Fund and to promote physical fitness as well as allow our Student Ambassadors to take on the leadership role of leading the walk. Morning enrichment classes are offered during the week to promote the importance of exercise and breakfast.

Henry P. Clough Elementary School continues to be recognized by the Spanish Ministry of Education for our academic excellence in language education. We were also selected for membership in ISA (International Spanish Academy) to promote high academic standards, as well as to provide students with the values of multicultural education.

The Henry P. Clough School, in conjunction with Charles River Bank, offers our Clough students the opportunity to learn the principles of saving through our school-banking program. First Grade Students visited the Taft Library and received their very own Library card. The children in our school are indeed fortunate to have the support from Mendon Fireman, Jim Huth, and Mendon Police Officer, Eddie Pokornicki, who come into our school regularly and work with the students during KCR time. Additionally we would like to thank all the members of the Mendon Fire Department who assist us in our fire drills.

H.P. Clough Elementary School is grateful to have the continuous support from parents, community members, and the school committee. The success of our students is a direct result of this strong partnership. We are thankful for the ongoing opportunity to work with both communities towards a common goal: to assist each student to reach his or her highest potential. With this continued involvement and support, we will continue to enhance our reputation for excellence.

Respectfully submitted,

Janice Gallagher, Principal

Mendon-Upton Regional School District  
Administrator's Report  
Director of Technology Operations

In 2017, we continued to upgrade and maintain our existing fleet of computers and instructional hardware to keep up with the state mandated programs and services. The district continued the 1:1 learning initiative at the middle school and the high school, serving students in grades 5-12.

The district increased its investment in instructional technology replacing aging out—of-date projectors, smartboards, and sound hardware to pair with our existing fleet of Apple laptops, tablets, and other mobile devices. We successfully updated our existing fleet of Apple devices to the newest operating systems and applications available. We continue to expand and further our investment in Google products for classroom communications, operations, and management.

The Director of Technology Integration coordinated and provided regular technology professional development to staff throughout the year, and coordinated the annual technology showcase, the Community iFair in May. We also have made significant time and program investments in the areas of science and technology at all levels adding programs to give students more access and exposure to technology in their classrooms.

The district made advancements in following the current MURSD Technology Plan adopted in 2016. The District's annual technology plan was approved by the Massachusetts Department of Elementary and Secondary Education, and the district is eligible for state and federal grant funding opportunities in the 2017-2018 school year.

Respectfully Submitted,  
Joseph S. Leacu  
Director of Technology Operations

**Annual Town Report 2016 - 2017**  
**DISTRICT EMPLOYEE LISTING - YEAR ENDING JUNE 30, 2017**

<b>SCHOOL COMMITTEE</b>		<b>Term Expires</b>
Dezutter, Phil		2018
Duncan, Diane		2019
Jango, Tanna	Chairperson	2018
Martin, Leigh	Vice Chairperson	2018
Nicholson, Sean		2020
Scally, Dorothy		2019
<b>ADMINISTRATION</b>		
Belland, Kimberly A.	Accountant/Human Resources	\$80,000.00
Byer, Jay	Business Assistant	\$96,662.50
Choiniere, Kenneth H.	Director Grounds/Maintenance	\$103,469.00
Clements, John K.	Principal, Nipmuc Regional High School	\$119,500.00
Cohen, Maureen M.	Director of Curriculum	\$103,970.63
Gallagher, Janice E.	Principal, H. P. Clough Elementary School	\$108,769.27
Leacu, Joseph S.	Director Informational Technology	\$84,481.00
Marshall, Paul	Asst. Principal	\$95,220.00
Maruszczak, Joseph P.	Superintendent	\$160,000.00
Meyer, Ann J.	Principal, Miscoe Hill School	\$111,968.38
Moran, Mary Anne	Associate Principal, Nipmuc	\$95,662.30
Quinn, David	Director of Instructional Technology	\$86,596.15
Swain, Debra E.	Principal, Memorial Elementary School	\$108,769.27
Todd, Dennis	Director of Pupil Personnel Services	\$104,504.00
<b>TEACHERS/GUIDANCE/NURSES</b>		
Abalos Coyle, Deborah Y	Teacher	\$54,822.00
Ahmed-Jussaume, Julie A.	Teacher	\$78,380.00
Alibozek, Sandra N.	Teacher	\$81,044.00
Allen, Kathleen M.	Guidance Counselor	\$85,517.00
Allen, Patrick J.	Teacher	\$78,380.00
Alsen, Sheila C.	Teacher	\$87,509.00
Amitrano, Anthony J	Teacher	\$85,517.00
Amitrano, Lauren M.	Teacher	\$78,380.00
Antonelli, David C.	Teacher	\$85,517.00
Appleby, Stacy L	Teacher	\$80,624.00
Ariel, Veronica C.	Speech Pathologist	\$85,517.00
Arnold, Karen	Media Specialist	\$67,854.00
Aube, Kristen L.	Teacher	\$78,380.00
Augustino, Gail P.	Occupational Therapist	\$70,007.00
Barrows, Mary E.	Teacher	\$80,624.00
Beaudoin, Lori L.	Teacher	\$80,624.00
Beauregard, Victoria L.	Guidance Counselor	\$87,509.00
Bellefontaine, Tara A.	Nurse	\$71,375.00
Berthao, Kristen	Teacher	\$80,624.00
Bertram, Susan J.	Teacher	\$80,624.00
Bisbee, Bruce R	Teacher	\$65,219.00
Blackburn, Lauren S	Teacher	\$50,485.00
Blain, Kelly L	Teacher	\$64,059.00

Borgatti, Diane M.	Teacher	\$75,419.00
Bosworth, Andrea R	Teacher	\$28,410.00
Brazil, Meagan M.	Teacher	\$76,248.00
Brigham, Marie E.	Teacher	\$85,517.00
Brinker, Steven J	Teacher	\$47,351.00
Brown, Gail N.	Teacher	\$87,509.00
Brown, Kelly	Teacher	\$52,076.00
Campbell, Kevin M.	Teacher	\$78,380.00
Cancellieri, Susan L	Teacher	\$60,899.00
Cardamone, Kathryn L.	Teacher	\$71,375.00
Casey, Linda J.	Physical Therapist	\$44,369.00
Ceruti, Suzanne	Teacher	\$54,822.00
Chapman, Patricia A.	Teacher	\$85,517.00
Charest, James R	Teacher	\$54,364.00
Checkoway, Gail E.	Nurse	\$78,380.00
Cirello, Louis S	Teacher	\$19,611.43
Clark, Robert E.	Teacher	\$87,509.00
Claro, Kristine L.	Teacher	\$78,380.00
Clements, Michael J.	Teacher	\$85,517.00
Clish, Alison L.	Teacher	\$85,517.00
Cochran, Ronald A.	Teacher	\$85,517.00
Cody, Ryan J.	Teacher	\$65,722.00
Conant, Alexander	Teacher	\$48,534.00
Connolly, Kerry P.	Vision Teacher	\$37,709.00
Connolly, Kerry P.	Spec. Ed	\$42,758.50
Cook, Shelley A	Teacher	\$59,426.00
Costello, Ann T.	Teacher	\$78,380.00
Cote, Linda	Teacher	\$78,380.00
Couture, Alyssa	Teacher	\$80,624.00
Crawford, Alyssa A	Teacher	\$85,517.00
Cullen, Alyson	Teacher	\$78,380.00
DellaRovere, Steven J.	Teacher	\$74,140.00
DeRosa, Denise	Teacher	\$65,722.00
Deschenes, Kathleen P.	Teacher	\$73,452.00
Devlin Ellis, Kami R.	Teacher	\$87,509.00
Dunton, Kati Lyn	Teacher	\$65,219.00
Eagan, Michael A.	Teacher	\$78,380.00
Edwards, Susan N.	Vision Services	\$53,020.54
Ellis, Erin KM	Teacher	\$49,254.00
Evans, Christopher P.	Teacher	\$80,624.00
Evans, Leigh Ann	Teacher	\$58,277.00
Fagan, Kerry A.	Guidance Counselor	\$80,624.00
Farley, Amanda J.	Speech Pathologist	\$76,248.00
Ferrari, Brendan M.	Teacher	\$65,722.00
Ferrucci, Erika L	Teacher	\$47,351.00
Field, Jennifer C.	Teacher	\$87,509.00
Fowler, Jessica A.	Teacher	\$80,624.00
Frary, Cathy A.	Teacher	\$78,380.00
Gauthier, Kristin E.	Nurse	\$61,621.00
Gentili, Alice M.	Teacher	\$87,509.00
Gervais, Beth A.	Teacher	\$78,380.00

Gilchrist, Amy E.	Teacher	\$87,509.00
Glassman, Scott R.	Teacher	\$78,380.00
Grant, Jennifer L.	Teacher	\$58,277.00
Grau De Arcieri, Olgalexandra	Teacher	\$54,822.00
Greene, Chelsea	Teacher	\$47,351.00
Guertin, Kathy A.	Guidance Counselor	\$88,929.00
Hack, Catherine A	Teacher	\$50,806.00
Hagen, Leah M	Teacher	\$52,076.00
Hall, Jennifer M	Teacher	\$54,822.00
Hall, Jennifer S.	Teacher	\$78,380.00
Hansen, Jonathan M.	Teacher	\$80,624.00
Hardin, Rebecca A.	Teacher	\$78,380.00
Harding, Simon	Teacher	\$74,140.00
Hayes, Daniel P.	Teacher	\$78,380.00
Heath, David L	Teacher	\$58,277.00
Hefez, Meredith J.	Teacher	\$54,822.00
Henderson, Amy E.	Teacher	\$64,026.00
Hendricks, Barbara R.	Teacher	\$62,074.00
Hendricks, Olivia M	Teacher	\$46,212.00
Hennessy, Elizabeth A	Teacher	\$80,624.00
Henry, Courtney A.	Teacher	\$78,380.00
Hensler, Emma C.	Teacher	\$54,822.00
Hicks, Stefani L.	Guidance Counselor	\$60,899.00
Higggins, Sarah C.	Teacher	\$78,380.00
Holloway, Laurie A.	Teacher	\$74,148.00
Horn, Christine K.	Teacher	\$71,140.00
Ide, Rebecca L	Teacher	\$59,585.00
Ishler, Marabeth	Teacher	\$78,380.00
Jarvis, Jacquelyn	Teacher	\$78,380.00
Johnson, Douglas K.	Teacher	\$66,449.00
Jordan, Katie J.	Teacher	\$85,517.00
Joyce, Carla J.	Teacher	\$80,624.00
Kadra, Elizabeth M.	Teacher	\$70,659.00
Kahler, Brittney A.	Teacher	\$59,246.00
Keeler, Jennifer M	Teacher	\$63,519.00
Keenan, Jaclyn M.	Teacher	\$78,380.00
Kennedy, Mary Ellen	Teacher	\$66,870.00
King, F. Andrew	Teacher	\$78,380.00
Kinkela, Melisa J.	Teacher	\$85,517.00
Konstantopoulos, Maria	Teacher	\$52,076.00
Labarre, Ryan G.	Teacher	\$50,824.00
Laflash, Kathleen A.	Teacher	\$85,517.00
Lajoie, Lauren B.	Teacher	\$78,380.00
Lambert, Elizabeth E.	Teacher	\$87,509.00
Langdon, Heather B.	Teacher	\$78,380.00
Larracey, Katherine A.	Guidance Counselor	\$88,929.00
Leja, Courtney M	Teacher	\$66,449.00
Lizotte, Janice G.	Teacher	\$78,380.00
Lopes, Kimberly A.	Teacher	\$58,277.00
Lopes, Nancy M.	Teacher	\$85,517.00
Luo, Xu	Teacher	\$28,410.60

MacIsaac, Daniel A.	Teacher	\$76,248.00
MacMurray, Robert T.	Teacher	\$69,086.00
Maglione, Janet R.	Teacher	\$87,509.00
Manser, Caterina A.	Teacher	\$75,419.00
Manzella, Christine D.	Teacher	\$56,418.00
Marques, Heather L.	Teacher	\$74,140.00
McCourt, Heather A.	Teacher	\$78,380.00
McDonald, Michele M.	Teacher	\$85,517.00
McDowell, Renee	Teacher	\$85,517.00
McInnis, William R.	Teacher	\$78,380.00
Merten, Matthew N.	Teacher	\$80,624.00
Messick, Robert S.	Teacher	\$87,509.00
Mingace, William W	Teacher	\$4,117.48
Moffett, William J	Teacher	\$13,863.60
Mojica, Margarita	Teacher	\$58,277.00
Moloney, Brian J	Teacher	\$59,297.00
Moloney, Tricia	Teacher	\$78,380.00
Monroe, Wanda B.	Teacher	\$80,624.00
Montano, Sarah C	Teacher	\$78,380.00
Monterotti, Lori A.	Teacher	\$59,246.00
Morrison, Wendy H.	Speech Pathologist	\$87,509.00
Nameika, Alison M	Teacher	\$52,098.00
Naples, Amy B.	Teacher	\$80,624.00
O'Donnell, Heather A	Teacher	\$52,076.00
Offord, Kristen E	Teacher	\$6,228.57
Oldfield, III, Frederick G.	Teacher	\$88,929.00
O'Neil, Maureen A.	Teacher	\$74,140.00
Parent, Jennifer L.	Teacher	\$62,565.00
Patacchiola, Kathleen M.	Teacher	\$30,437.91
Pelletier, Joshua E	Teacher	\$22,358.72
Perras, Gary E.	Teacher	\$87,509.00
Perry, Kathleen B.	Teacher	\$80,624.00
Pike, Meagan ED	Teacher	\$43,023.80
Pilkington, Rebecca J	Teacher	\$58,277.00
Pilotte, Kathleen M.	Teacher	\$80,624.00
Poisson, Kristen E	Teacher	\$58,277.00
Pokornicki, Lauren E.	Teacher	\$63,519.00
Pool, Grace G.	Teacher	\$47,028.00
Poxon, Lauren N.	Teacher	\$66,449.00
Presbrey, Karen A.	Teacher	\$88,929.00
Raposa, Ann	Teacher	\$80,624.00
Reardon, Kathryn M.	Teacher	\$69,086.00
Rempe Obrador, Kira E.	Teacher	\$54,822.00
Rhodes, Kathleen A.	Teacher	\$85,517.00
Rogers, Daniel D.	Teacher	\$76,248.00
Ronnquist, Josephine	Teacher	\$56,749.00
Rosenau, Brendon T.	Teacher	\$58,277.00
Rutkowski, Andrea L.	Teacher	\$78,380.00
Ryan, Lisa	Nurse	\$78,380.00
Sanford, Amanda A.	Teacher	\$85,517.00
Scherff, Rudi R III	Teacher	\$34,407.85
Schmidt, Christopher P	Teacher	\$78,380.00

Schwab, Paul F	Teacher	\$85,517.00
Sheehan, Paula R.	Teacher	\$71,140.00
Simmonds, Whitney M	Teacher	\$58,277.00
Smith, Heather A.	Teacher	\$78,380.00
Smith, Lise M.	Teacher	\$87,509.00
Soto, Ana M.	Teacher	\$85,517.00
Spindel, Roy R.	Teacher	\$77,017.00
St. Pierre, Lauren	Teacher	\$74,140.00
Stanas, Julie	Teacher	\$66,449.00
Suffredini, Carol R.	Speech Pathologist	\$62,704.00
Sullivan, Carol E	Teacher	\$50,806.00
Torres Garcia, Kharen	Teacher	\$71,375.00
Towne, Allison J	Guidance Counselor	\$59,901.00
Venkataraman, Suzanne M.	Teacher	\$59,180.00
Washburn, Melonie A.	Teacher	\$78,380.00
Webster, Brenda L.	Teacher	\$78,380.00
Welch, Marney P.	Teacher	\$74,140.00
Wheelock, Jacqueline B.	Teacher	\$87,509.00
White, Allison L	Teacher	\$53,327.00
White, Cari A.	Teacher	\$74,140.00
Willinski, Maria E	Teacher	\$81,044.00
Wilson, Samantha E	Teacher	\$54,822.00
Wood, Melissa A.	Teacher	\$74,140.00
Woodworth, Allison M	Teacher	\$61,844.00

#### **SUPPORT STAFF**

Adams, Christine T	Lunch/Recess Aide	\$11.00/hr.
Agro, Ellen S	Aide	\$15.91/hr.
Agro, Emily R	After School Aide	\$10.00/hr.
Angel, Felipe	Network Technician	\$48,720.00
Appell, Lisa A	Network Technician	\$54,777.72
Ashby, Wanda L.	Aide	\$15.91/hr.
Aubut, Kelley A	Lunch/Recess Aide	\$11.00/hr.
Barr, Diane L	Aide	\$16.91/hr.
Beatrice, Alycia M	Sped. Aide	\$14.09/hr.
Bentley, Justin A	Before School Aide	\$11.00/hr.
Boczanowski, Carla A	Aide	\$17.41/hr.
Bohan, Carol B.	Nurse Asst.	\$13,342.40
Bukunt, Cheryl N.	Sped. Aide	\$15.47/hr.
Burns, Kristin A	Aide	\$16.91/hr.
Burroughs, Denise	Lunch/Recess Aide	\$11.00/hr.
Busby, Julia S	Administrative Assistant	\$42,648.96
Callahan, Debra A.	Aide	\$16.91/hr.
Campbell, Roseann M	Aide	\$16.91/hr.
Carter, Nadine L	Sped. Aide	\$17.41/hr.
Casasanta, Nicole J	Sped. Aide	\$15.47/hr.
Chenevert, Paige E	After School Aide	\$11.00/hr.
Connors, Theresa M	After School Aide	\$12.50/hr.
Costello, Gwyneth E	After School Aide	\$11.00/hr.
Culcasi, Jodie	Before School Aide	\$12.50/hr.
Curley, Peter J	Aide	\$17.41/hr.
Curran, Catherine A	ABA Tech.	\$21.30/hr.

Curtis, Bernadette F.	District Data Administrator	\$61,500.00
DeLuca, Sherry Lynn	ABA Tech.	\$21.94/hr.
Dias, Elaine M	Preschool Aide	\$14.09/hr.
Dumas, Alicia H	Sped. Aide	\$16.91/hr.
Estabrook, Marie K	After School Aide	\$12.50/hr.
Farrell, Denise A.	Administrative Assistant	\$49,420.80
Ferris, Jay C.	Administrative Assistant	\$48,422.40
Ferrucci, Lauren	Administrative Assistant to Supt.	\$60,517.80
Fior, Cora	ABA Tech.	\$22.90/hr.
Ford, Serena M	After School Aide	\$12.50/hr.
Ford, Serena M	Before School Aide	\$12.50/hr.
Gale, Karlyn M.	Library Teaching Asst.	\$30,041.00
Gaskill, Karen M	Aide	\$19.48/hr.
Gaskill, Zachary C	Summer Fun Program	\$11.00/hr.
Gatewood, Emily R	After School Aide	\$11.00/hr.
Gibbons, Kristen M	Lunch/Recess Aide	\$11.00/hr.
Gibson, Carol A.	Administrative Assistant	\$49,420.80
Goddard, Barbara A	Preschool Aide	\$15.65/hr.
Gorman, Susan E	Aide	\$20.92hr.
Goulet, Kate E	ABA Tech.	\$18.03/hr.
Grady, Janis L.	Administrative Assistant	\$38,924.16
Gujarathi, Roma A	After School Aide	\$11.00/hr.
Hardcastle, Moreen	Sped. Aide	\$15.91/hr.
Harrison, Karen A	Aide	\$11.00/hr.
Hebert, Caroline E	After School Aide	\$11.00/hr.
Herd, Jacqueline R	Aide	\$15.91/hr.
Hess, Mary E	ABA Tech.	\$19.59/hr.
Hodgens, Tammy A	Aide	\$16.91/hr.
Houskeeper, Jean R	Nurse Asst.	\$14,877.38
Hurd, Lisa M	ABA Tech.	\$21.94/hr.
Jayes Olaso, Larissa I.	Aide	\$14.31/hr.
Jordan, Robert E	Media Aide	\$18.03/hr.
Jordan, Robert E	Sped. Aide	\$15.47/hr.
Kilcoyne, Cheryl L.	Aide	\$15.91/hr.
Killeen, Maryellen E	Lunch/Recess Aide	\$11.00/hr.
Laczka, Lana M.	Before/After School Program	\$25.84/hr
Laflash, Clement D	Lunch/Recess Aide	\$11.00/hr.
Laucis, Debra A	Sped. Aide	\$14.28/hr.
Linehan, Deborah A.	Administrative Assistant	\$35,448.49
Lipscomb, Carol L	Aide	\$16.53/hr.
Loeper, Lorraine G	Aide	\$17.92/hr.
Lowther, Kimberly M	Aide	\$15.60/hr.
Luccini, Christine L	Sped. Aide	\$14.53/hr.
Macdonald, Brooke A	Lunch/Recess Aide	\$11.00/hr.
Macdonald, Brooke A	Preschool Aide	\$14.09/hr.
MacDougall, Alex	After School Aide	\$12.50/hr.
Maisonave, Eneida	Aide	\$14.28/hr.
Maley, Melissa	Lunch/Recess Aide	\$11.00/hr.
Maloney, Maria A	After School Aide	\$11.00/hr.
Maloney, Pamela J	ABA Tech.	\$20.92/hr.
Manzella, Deborah R	Administrative Assistant	\$46,571.20
Mateer, Lisa	Aide	\$20.92/hr.

Mayzel, Karen S	Aide	\$15.60/hr.
Mccluskey, Heidi E	Aide	\$17.92/hr.
McDevitt, Cynthia L.	Administrative Assistant	\$50,398.40
Mcneill, Jessica R	ABA Tech.	\$19.48/hr.
McQuilkin, Erika K	Aide	\$16.91/hr.
Milton, Lori	ABA Tech.	\$20.92/hr.
Motyka, Lisa C	ABA Tech.	\$20.92/hr.
Mullarkey, Debra A.	Administrative Assistant	\$2,048.64
Murphy, Jodi M	Nurse Asst.	\$20,013.60
Murphy, Karen S	Lunch/Recess Aide	\$11.00/hr.
Murphy, Kristen A	ABA Tech.	\$20.92/hr.
Noreau, Catherine A	ABA Tech.	\$19.59/hr.
O'Connor, Natasha J.	ABA Tech.	\$19.59/hr.
Offord, Kristen E.	ABA Tech.	\$19.59/hr.
Oglesby, Pamela M.	Aide	\$15.91/hr.
Pace, Traci L	Lunch/Recess Aide	\$11.00/hr.
Paiva, Susan J	ABA Tech.	\$21.94/hr.
Palmer, Megan J	Sped. Aide	\$15.47/hr.
Partlow, Danielle M	Lunch/Recess Aide	\$11.00/hr.
Pazol, Logan J	Network Technician	\$12.00/hr.
Pelletier, Jill M	ABA Tech.	\$20.92/hr.
Perkins, Tracee L	Clerical Asst.	\$14.09/hr.
Petrie, Sandra	ABA Tech.	\$22.58/hr.
Petti, Laurie A.	Administrative Assistant	\$51,247.66
Piche, Sabrina	Before/After School Program	\$16.29/hr.
Pinto, Heather S	After School Aide	\$12.50/hr.
Porter, Kathleen A	Sped. Aide	\$12.50/hr.
Prairie, Kayla M	Lunch/Recess Aide	\$11.00/hr.
Prairie, Kayla M	Preschool Aide	\$15.47/hr.
Rabidou, Gigi M	Sped. Aide	\$15.47/hr.
Pulkkinen, Diane C.	Administrative Assistant	\$8,916.64
Racicot, Ann Marie	After School Aide	\$12.50/hr.
Rae, Astrid M	Aide	\$15.47/hr.
Rapp, Karen P	Aide	\$14.53/hr.
Richardson, Mary E	Lunch/Recess Aide	\$11.00/hr.
Richardson, Mary E	Clerical Asst.	\$14.096/hr.
Ristaino, Rosa A.	Lunch/Recess Aide	\$11.00/hr.
Robbins, Nancy C.	Nurse Asst.	\$33,356.00
Rodriguez Serrano, Diana I.	Aide	\$14.53/hr.
Round, Barbara A.	Preschool Aide	\$14.53/hr.
Russell, Linda J	ABA Tech.	\$19.59/hr.
Scanlon, Nancy J	ABA Tech.	\$21.30/hr.
Scansaroli, Tara L	A/P Clerk	\$42,328.00
Schandelmayer Davis, Autumn M	Aide	\$14.28/hr.
Scholten Barys, Gretchen	Aide	\$15.91/hr.
Schulte, Anne Marie S	Lunch/Recess Aide	\$11.00/hr.
Sheehan, Michelle R	ABA Tech.	\$20.92/hr.
Shilale, Donna M	Sped. Aide	\$16.91/hr.
Simoneau, Alison M	After School Aide	\$12.50/hr.
Simoneau, Alison M	Before School Aide	\$12.50/hr.
Siska, Joan E.	A.P.E.	\$28.91/hr.
Smith, Rene D	Aide	\$14.53/hr.

Snow, Hannah G	Lunch/Recess Aide	\$11.00/hr.
Stanley, Maria A	Aide	\$16.53/hr.
Steiger, Danielle L	ABA Tech.	\$21.30/hr.
Swan, Jeanette M	After School Aide	\$12.50/hr.
Taylor, Edward R	After School Aide	\$11.00/hr.
Taylor, Kelly S.	Aide	\$14.53/hr.
Thirsk, Alana P	Tech. Assistant	\$12.00/hr.
Tinio, Angela M	Administrative Assistant	\$43,705.28
Turner, Deborah J	ABA Tech.	\$21.94/hr.
Vandervalk, Mary A	Aide	\$16.07/hr.
Vanslette, Cynthia K	Aide	\$16.07/hr.
Villemaire, Lori A.	Administrative Assistant	\$51,248.00
Welch, Erin J	Sped. Aide	\$15.91/hr.
Wilcox, Lorraine R	Aide	\$20.92/hr.
Williams, Kimberly A	Aide	\$16.07/hr.
Williams, Samantha M	Lunch/Recess Aide	\$11.00/hr.
Zinno, Denise L.	Administrative Assistant	\$34,760.88

#### **CUSTODIANS**

Baker, John C.	Custodian	\$34,944.00
Bergeron, Brett R.	Custodian	\$39,603.20
Burke, Frances J.	Custodian	\$57,387.20
Carlson, Richard P.	Custodian	\$51,646.40
Choiniere, Brad H.	Custodian	\$50,564.80
Coburn, Douglas E.	Custodian	\$46,883.20
Dwyer, Gary I	Custodian	\$30,659.20
Ellis, Gary R.	Custodian	\$41,620.80
Engblom, Gary A.	Custodian	\$34,320.00
Gentili, Richard B.	Custodian	\$49,296.00
Gibson, Robert E	Custodian	\$25,090.66
Hackenson, Justin T	Custodian	\$3,366.00
Hackenson, Kevin A.	Custodian	\$45,822.40
Handley, Steven M.	Custodian	\$13,375.00
Jandrow, Ryan J	Custodian	\$35,963.20
King, Mark W.	Custodian	\$47,944.00
MacDonald, Robert H.	Custodian	\$46,488.00
Masters, Patrick K.	Custodian	\$34,944.00
Nealley, John H. Jr.	Custodian	\$15,759.00
Tobin, Jr., William H.	Custodian	\$38,209.60
Wheet, Jeffrey M.	Custodian	\$41,454.40
Willinski, John J.	Custodian	\$48,588.80

#### **CAFETERIA**

Mucci, Dianne	Food Service Director	\$59,900.00
Armstrong, Laurie J.	Cafeteria	\$16.65/hr
Auty, Maryanne	Cafeteria	\$16.65/hr
Burton, Sherry A.	Cafeteria	\$17.46/hr
Camire, Denise M.	Cafeteria	\$16.97/hr
Clifton, Theresa A	Cafeteria	\$16.97/hr
Cote, Doreen J.	Cafeteria	\$20.16/hr
Dixon, Janet R	Cafeteria	\$16.32/hr
Doe, Charlene A.	Cafeteria	\$16.97/hr

Gannon, Nancy E.	Cafeteria	\$16.97/hr
Hadley, Karen A.	Cafeteria	\$20.16/hr
Jionzo, Laura J.	Cafeteria	\$16.97/hr
Johnson, Lucia	Cafeteria	\$19.39/hr
Oberg, Kristen M	Cafeteria	\$16.32/hr
Siple, Mary Lee	Cafeteria	\$20.16/hr

Enrollment  
October 1, 2017

By Town  
Building  
Grade

10-09-17	Voc Out	Pre School	K	1	2	3	4	5	6	7	8	9	10	11	12	SP	Totals
<b>Mendon</b>																	<b>925</b>
Clough		7	55	55	59	55	78										309
Memorial					10	8	2										20
Miscoe								82	82	77	89						330
Nipmuc												74	55	64	55	2	250
Out Of District									1	3	2	4	1		3		14
S & L only		2															2
<b>Upton</b>																	<b>1180</b>
Clough							1										1
Memorial		6	94	68	75	79	96										418
Miscoe								100	100	109	103						412
Nipmuc												73	84	84	83	6	330
Out Of District							1	1	2		3	1	2	2	4		16
S & L only		3															3
<b>Choice In</b>																	<b>157</b>
Clough			15	12	6	7	6										46
Memorial			1	7	2	6	5										21
Miscoe								11	7	10	8						36
Nipmuc												16	14	12	11		53
Out Of District												1					1
<b>PK - Tuition</b>																	<b>34</b>
Mendon-Mem																	0
Mendon-Clo		17															17
Upton-Clo																	0
Upton-Mem		17															17
<b>Totals</b>	0	52	165	142	152	155	189	194	192	199	205	168	156	163	156	8	<b>2296</b>

## **CONTACT INFORMATION**

### **POLICE EMERGENCY**

**911**

Animal Inspector  
Assessor's Office  
Board of Health  
Board of Selectmen  
Board of Selectmen Exec. Assist.  
Building Inspector  
Building / Planning  
Conservation Commission  
Council on Aging/Senior Ctr  
Dog Officer  
Emergency Management  
Fire Dept - Business  
Burning Permits  
Building Permits (Alternate)  
Highway Department  
Library  
Children's/Young Adult Librarian  
Parks/Rec Dept  
Parks/Rec Dept (Beach-Summer Only)  
Police Dept - Business  
Police Dept- Business  
Police Dept - Business  
Town Accountant  
Town Administrator  
Town Clerk  
Tax Collector  
Treasurer  
Veterans' Agent  
Water Board  
Town Hall Fax

### **FIRE EMERGENCY**

**911**

508-735-9468  
508-473-2738  
508-634-2656  
508-473-2312  
508-473-2312  
508-473-2679  
508-473-2679  
508-634-6898  
508-478-6175  
508-478-2737  
508-478-1186  
508-473-5330  
508-473-3434  
508-473-5330  
508-473-0737  
508-473-3259  
508-473-0600  
508-473-1771  
508-478-2737  
508-473-2727  
508-478-2797  
508-473-5114  
508-478-8863  
508-473-1085  
508-473-6410  
508-634-2413  
508-473-8461  
508-634-2656  
508-478-8241  
animalinspector@mendonma.gov  
assessor@mendonma.gov  
boh@mendonma.gov  
bos@mendonma.gov  
bosadmin@mendonma.gov  
taicardi@mendonma.gov  
building@mendonma.gov  
concom@mendonma.gov  
coa@mendonma.gov  
mbucchino@mendonma.gov  
rharris@mendonma.gov  
  
highwaydept@mendonma.gov  
librarydirector@mendonma.gov  
taftkids@mendonma.gov  
parkcomm@mendonma.gov  
  
dkurczy@mendonma.gov  
  
accountant@mendonma.gov  
knewman@mendonma.gov  
townclerk@mendonma.gov  
collector@mendonma.gov  
treasurer@mendonma.gov  
veterans@mendonma.gov  
watercom@mendonma.gov