

## CPA APPLICATION

Community Preservation Committee  
Mendon Town Hall, 20 Main St.  
Mendon, MA 01756, Attention: CPA Application

Email application to [communitypreservation@mendonma.gov](mailto:communitypreservation@mendonma.gov)

You will be contacted on receipt of your application. If you do not get confirmation, please email the above address or call 508-473-1085, Mendon Town Clerk. The Community Preservation Committee (CPC) highly recommends that you **contact the CPC** before writing your application to discuss your idea, so that your application is presented in the best format to meet the CPA requirements and to prevent duplication. Also, please read the **Selection Criteria**, which is in this document after the CPA Application.

Because of the unpredictability of the CPA projects involving the purchase of land or historic buildings, the CPC will accept applications on an on-going basis as needed. However, keep in mind that CPC approval and a Mendon Town Meeting vote are required to allocate CPA funds.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

1) Supporting Town Board/Committee(s) \_\_\_\_\_

(Please include letters from each board/committee)

2) Purpose (please select all that apply):

☐ Open Space    ☐ Community Housing  
☐ Historic       ☐ Recreation

3) Project Description: (Please attach sheet if necessary.)

**4) How does this project meet the Selection Criteria for Community Preservation Act projects? (Please attach sheet if necessary.)**

**5) Costs:**

<b>Fiscal Year (7/1-6/30)</b>	<b>Total Project Cost</b>	<b>CPA Funds Requested</b>	<b>Other Funding Sources (received &amp; applied for) listing amount and source *</b>
Total			

**\* Please include appropriate documentation supporting additional funding resources, for example, applications, letters and/or program information.**

**6) Please explain the scheduling information and supporting information for the project's estimated timeline.**

For Community Preservation Committee Use:

Form Received on: \_\_\_\_\_ Project Presented to CPC on: \_\_\_\_\_  
 Reviewed by: \_\_\_\_\_ Determination: \_\_\_\_\_

## CPA SELECTION CRITERIA

### **! LINKS BELOW NEED TO GO TO THE NEW TOWN WEBSITE AND BE UPDATED !**

The Community Preservation Committee (CPC) requires that all proposed projects be eligible for Community Preservation Act (CPA) funding according to the requirements described in the state's CPA statute. Go to this link for more information:

[communitypreservation.org/allowable-uses](http://communitypreservation.org/allowable-uses)

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In order to prevent duplication of efforts, the CPC highly recommends anyone interested in submitting a project proposal first submit a brief summary of the proposal to the CPC for review or contact the CPC at the email address below. Please include the project proponent's name, address, telephone number and email address. Email it to [communitypreservation@mendonma.gov](mailto:communitypreservation@mendonma.gov) with the subject line, Attention: CPA Application

For Questions, call 508.473.1085, Mendon Town Clerk.

Projects will be evaluated according to the following criteria:

- Consistency with the current [Mendon Open Space and Recreation Plan](#), [Mendon Housing Production Plan](#), [Mendon Master Plan](#), [Mendon CPA Plan](#) (when complete) and other planning documents that have received wide input and scrutiny. Click here or visit the Mendon Town Website for these documents: [MendonMA.Gov](http://MendonMA.Gov)
- Leverages additional public and/or private funds and in-kind services
- Feasibility
- Urgency
- Affordability
- Preservation or use of currently-owned town assets
- Acquisition of threatened resources
- Preserves the essential character of the town as described in the above reports.
- Receives endorsement by other municipal boards or departments.
- Serves a currently underserved population.

## **Category-Specific Criteria**

**Open space** proposals that address as many of the following specific criteria as possible will receive preference:

- Receives endorsement of the Mendon Land Use Committee.
- Permanently protects important wildlife habitat (especially threatened or endangered species), biodiversity or includes interesting geologic features.
- Preserves Mendon's rural and agricultural character.
- Provides opportunities for passive recreation and environmental education.
- Protects or enhances wildlife corridors, promotes connectivity of habitat or prevents fragmentation of habitats.
- Provides connections with existing trails or potential trail linkages.
- Preserves scenic views.
- Borders a scenic road.
- Protects drinking water quantity and quality.
- Provides flood control/storage.
- Preserves important surface water bodies, including wetlands, vernal pools or riparian zones.
- Preserves a primary or secondary priority parcel in the *Mendon Open Space and Recreation Plan*.

**Historical** proposals that address as many of the following criteria as possible will receive preference:

- Receives endorsement of the Mendon Historic Commission.
- Protects, preserves, enhances, restores and/or rehabilitates historic, cultural, architectural or archaeological resources of significance, especially those that are threatened.
- Protects, preserves, enhances, restores and/or rehabilitates town-owned properties, features or resources of historical significance.
- Protects, preserves, enhances, restores and/or rehabilitates the historical function of a property or site.
- Addresses a project that on a State or National Historic Register or eligible for placement on such registers.
- Demonstrates a public benefit.
- Demonstrates the ability to provide permanent protection for maintaining the historic resource.

**Affordable Housing** proposals that address as many of the following criteria as possible will receive preference:

- Contributes to the goal of 10% affordability.
- Meets the goals of the Housing Production Plan which can be found on the town website
- Promotes a socioeconomic environment that encourages a diversity of income, ethnicity, religion and age.
- Provides housing that is harmonious in design and scale with the surrounding community.
- Intermingles affordable and market rate housing at levels that exceed state requirements for percentage of affordable units.
- Ensures long-term affordability.
- Promotes use of existing buildings or construction on previously-developed or Town-owned sites.
- Converts market rate to affordable units.
- Gives priority to local residents, Town employees, and employees of local businesses, as allowed.

**Recreation** proposals that address as many of the following criteria as possible will receive preference:

- Receives endorsement of the Mendon Parks Commission.
- Supports multiple recreation uses.
- Serves a significant number of residents.
- Expands the range of recreational opportunities available to Mendon residents of all ages.
- Jointly benefits Conservation Commission and Park and Recreation Commission initiatives by promoting recreation, such as hiking, biking, cross-country skiing, areas for active recreation (playgrounds, pickleball courts, sports fields etc.), hunting and fishing, safely balancing the needs of all recreational activities on town owned property.
- Maximizes the utility of land already owned by Mendon.