

**Board of Trustees of the Taft Public Library Minutes**  
**Taft Public Library, Mendon, MA**  
**Wednesday, May 13, 2015**  
**7:00 PM**

Trustees present: Bob Carlson, Amy Fahey, Sharron Luttrell, Jane Blackwood  
absent: Leigh Martin (School Committee)

Also present: Library Director Andrew Jenrich

**I Call to Order**

The meeting was called to order at 7:02 PM by Amy Fahey

**II Approval of Minutes**  
**March 11, 2015 Minutes**

**MOTION:** On a motion of Bob Carlson to approve the March, 11 2015 minutes,  
seconded by Jane Blackwood

**VOTED:** Unanimous

**III Director's Report**

Tara will be at June meeting to talk about summer reading program.

Bill's Woodcraft fixed the broken picnic table for \$30. Library bought a new picnic table from Bill's Woodcraft for \$197, which includes free varnishing every year.

We may get another picnic table through the Friends

Ellen Gould has been working with children and with staff to complete a hook rug, which will be auctioned off.

S.P.I.R.I.T. will be here next weekend, 7 p.m. to 2 a.m.

The organization will do a presentation in the town hall in the fall, followed by a tour around the library for 20-25 people.

Tim Snow and other volunteers from the Blackstone Valley Youth Leadership Academy have gone through 2/3 of the books in storage, culling it for the book sale on June 6.

Andrew is looking for a service to take the leftover books after the sale.

The DVD collection is outgrowing its shelf space. Andrew is looking for a way to reconfigure the space to accommodate the collection.

**IV Budget Review**

Andrew presented the budget, salary and state aid reports.

We have \$793 less in the supplies account than we did at this time last year because of unexpected costs. Other line items are healthy, putting us in good shape to balance out by the end of the year.

**V Building Committee**

Voters approved a \$75,000 debt exclusion for the library.

A low construction bid of \$1,507,600 was made by GTC Construction in Haverhill. The bid was \$20,000 less than what the committee had targeted.

The highest bid was \$1,970,250.

There will not be a clerk-of-the-works on site, so members of the building committee will go on site regularly to check on construction. Also, there will be a weekly project meeting.

We will learn in July whether the state will pay \$50,000 for the energy efficient windows. The cost had previously been cut from the state budget.

We should be okay budget-wise if nothing unforeseen happens. Usually the surprises pop up during demolition, but we were far ahead on that with help from the Worcester County Sherriff's office.

## **VI Fundraising**

Andrew says the Friends have done an incredible job. They have about \$65,000 in their coffers. \$5,000 remains as their foundation budget. \$60,000 will help fund the building project.

Taniel and Mikael Bedrosian will make a \$15,000 donation for the children's area in the memory of Mikael's parents.

Charles River Bank donated \$2,500 for the circulation desk. They offered to allow the library to put a fundraising display in their lobby.

The Lions will donate part of the circus proceeds to the library.

The Memorial Day bake sale will be May 25.

The book and bake sale will be June 6.

Anthony Ball of the Friends is putting together the garden tour. He has eight to 10 events/gardens that he's considering.

Cow chip bingo is being planned.

## **VII Board documents**

Amy and Andrew will come up with a list of policies and procedures in place so we will know what we need.

## **VIII Transition plans**

There was discussion about hiring a library moving company. Amy suggested we request three quotes so we'll know what to budget for.

**Motion:** On a motion by Bob Carlson to have Andrew solicit three quotes from three moving companies, seconded by Sharron Luttrell.

**Voted:** unanimous

Andrew will find out from other libraries whether their moves were funded through the municipal budget.

## **IX Future Agenda Items**

We will vote formally on the new trustee board at the next meeting.

Next meeting will be held on Wednesday, June 10, 2014, at 7:00 PM at the Taft Public Library.

## **X Adjournment**

**MOTION:** On a motion of Bob Carlson to adjourn the meeting, seconded by Sharron Luttrell

Approved 6/10/15

**VOTED:** Unanimous.  
Meeting was adjourned at 8:37 PM.

Minutes by Sharron Luttrell