

Taft Public Library Trustee Meeting Notes
10/3/12

Attendees: Carrie Grimshaw, Bill McHenry, Kathy Carlson, Leigh Martin (School Committee), Bob Carlson, Susan Darnell
Andrew Jenrich

Meeting called to order at 7:05 by Susan Darnell, 2nd by Bill McHenry.

Bob Carlson moved to accept the minutes of the meeting dated 9/5/12. Bill McHenry 2nd, all in favor.

Carrie reviewed the Director's Report

- Carrie will be out of the building from 11/9 – 11/16; coverage will be required so payroll might be off a little that week
- Andrew will be away 11/21-11/26
- New shelving in the audio section, idea came from the staff meeting
- Book sale this weekend
- State Aid report will be ready this week & ready for signatures
- Carrie to attend NELA (New England Library Association) in Sturbridge this month
- Budget – salary line item on target
 - Spent to date 15% of salaries; 65.9% of contracted services
 - Discussion of professional development; ensure the staff knows that there is \$ available to pay them to go to professional development
 - Discussion of telephone service; currently TPL uses Verizon & AT&T for phone & long distance service; Bill to start the discussion of bundling w/ the phone package w/ town hall

Andrew updated the Children's Programming

- Story time has started, attendance is satisfactory
- Clough 1st graders will come this month to tour the building & get library cards
- Teen advisory group was asked to write a letter to the editor regarding the library
- Discussion of getting teen volunteers to come help out Children's department work load

Discussion of recognizing Carolyn Peterson's retirement from the board of Trustees

- All are welcome
- Potential dates are 10/17 or 10/24; Susan to make contact & see what is best for her

Discussion of September Town Meeting / November Elections

- After thoughts of the STM
- Letter campaign can be the turning point for the undecided voters

Issues to contend with going forward

- We need to have a solid answer as to what will happen with the current building
- How to get the word out that when/if the current building is vacant, the town would take possession of the building & CPA funds are available to renovate to comply with ADA; but if TPL stays in the current building making the building ADA compliant will greatly reduce the capacity of the building exasperating the space issue

Develop a list of Trustees

- Carolyn will soon retire and changed residency to the Cape which means she can no longer serve
- Bill McHenry will be resigning from the board effective 10/24
- Susan will be going to Florida this winter & Susan can Skype in
- New Trustees will be needed to replace Carolyn & Bill
- A few names were brainstormed from the Trustees who will be contacted by various members to elicit interest

Updates & Announcements

- A person complained about the term "St. Mike's" versus "former St. Michael's church"
- Seniority bonuses are owed; but cannot be paid until the next STM (November 22)
- Book Sale is Saturday 10/6/12 9:00 – 2:00

Meeting adjourned at 8:52.

Our next meeting Wednesday, 11/14/12 at 7:00 at Taft Public Library.