Taft Public Library Trustee Meeting Notes

4/18/12

Attendees: Bob Carlson, Carrie Grimshaw, Bill McHenry, Kathy Carlson, Carolyn Peterson, Susan Darnell

Meeting called to order at 7:15 by Susan Darnell, 2nd by Carolyn Peterson.

Carolyn Peterson motioned to accept the minutes of 1/4/12, Bob Carlson 2nd, all in favor.

Bill McHenry made a motion to place the notes from the informational meeting of 1/18/12 into the Minute File. Carolyn Peterson 2nd, all in favor.

Carolyn Peterson motioned to accept the minutes of 2/1/12, Bob Carlson 2nd, all in favor.

Carolyn Peterson motioned to accept the minutes of 2/3/12, Bob Carlson 2nd, all in favor.

Carolyn Peterson motioned to accept the minutes of 2/8/12, Bob Carlson 2nd, all in favor.

Carrie Presented the Director’s Report

* Kris H. is recovering from surgery; she wants to come back to work by summer
* Furnace is finally fully repaired & paid for; all of the money from the Green Grant has been reimbursed
* Ken is requesting when Trustees requires the updated budget estimate; Trustees say 2 weeks
* Weeding continues (books not checked out for 5 years & put in storage); Scouts will come in & alphabetize the weeded books
	+ Susan asked what happens to books which have not been checked out for over 5 years
	+ Trustees give Carrie permission to follow operating procedure to divest the library of any book that has not been circulated in 6 years or more
	+ Carrie to investigate the most practical way to clear out the older books of the collection
* 2 programs have been presented this month
* In May, Tara has organized a program where patrons can taste test/compare store brands vs. name brand foods
* Summer reading is a go; thanks to the Friends of Taft Public Library; $1800 to material costs & includes the Cardboard Boat Race
* $1600 from 2013 budget designated for programming
* Carrie to attend Mass Library Association Annual Conference; hoping to schedule so Andrew can go
* Carrie attended Boston Public Library conference; very impressed
* Franklin Public Library has been recertified
* Budget looks on track
	+ 80% of budget has been spent
* Need to finalize which Saturdays closed in the summer at next meeting
* Pat Dwyer has resigned. Carrie shared her letter of resignation which the Trustees accepted with regret. The staff will host a retirement dinner on May 7th which Carolyn will attend.

At 8:31 Bill McHenry moved for a Roll Call vote to enter into Executive Session per MGL C30A S21 exemption #6 to consider the purchase of St. Michael’s Church as meeting in open session would have a detrimental effect on the Trustees’ negotiating position, and to return to open session afterwards.

Carolyn Peterson seconded the motion.

Roll Call:

Carlson, K : yea

Carlson, R : yea

Peterson, C: yea

McHenry, W: yea

Darnell, S: yea

At 7:04, Executive Session ended.

Bill McHenry made motion to move out of executive session.

Carolyn Peterson seconded.

All in favor .

Roll Call:

Carlson, K : yea

Carlson, R : yea

Peterson, C: yea

McHenry, W: yea

In speaking w/ Jean Bertho, Susan discovered that part-time employees who work less than 20 hours & have been in town employment for more than 10 years are entitled to a longevity bonus that is built into their base salary. Susan to discuss with Jean to gather more details & specifics.

Margaret has informed us that all of our conflict of interest testing has expired. We all need to retake the test. Bill will forward information about links to take the tests.

Bob suggested that the trustees request a stipend – not much $50.00. The trustees agreed to think about the situation.

Next meeting Wednesday 5/2/12 at 7:00 at Taft Public Library. Town meeting is Friday 5/4/12.

Meeting adjourned at 9:16.