Taft Public Library Trustee Meeting Notes

5/3/11

Attendees: Kathy Carlson, Bob Carlson, Carrie Grimshaw, Sarah Burghart, Susan Darnell, Andrew Jenkins

Sarah Burghart’s last meeting. Thanks for you hard work.

Minutes of 4/5/11 meeting approved & accepted. Kathy Carlson moved to accept & Bob Carlson 2nd & all in favor.

Carrie gave a summary of director’s report (see below). Particular discussion was made w/ the E-Reader project Carrie is initiating. Susan Darnell suggested a newspaper article to promote this new initiative. Carrie to contact the Town Crier. Also, Susan D. motioned the purchase of 4 E-Readers. Sarah B 2nd & all in favor.

Discussion of WiFi – Susan Darnell motioned that Carrie purchase at a box store one router & installation of WiFi. Bob Carlson 2nd & all in favor.

Carrie requested the Trustees fund a staff development trip to Book Expo in NYC 5/24-5/26. Funds to be used from state funding. Sarah motioned the Trustees approve. Bob Carlson 2nd & all in favor.

Susan has been speaking w/ Ann Mazar from Girl Scouts to beautify the grounds of library. They will begin in the spring.

Ann Mazar has also obtained money to fund “green” initiatives. She has secured $1300 for the Taft Public Library. The money can be used for any green initiative the library thinks of. The Trustees discussed ideas & all should email ideas thought of to Carrie who will investigate more thoroughly any restrictions. Carrie & Andrew will make a decision how to spend the money & report back to Trustees at the next meeting.

7:50 Carolyn Peterson arrived.

Discussion of budget. Discussion of transfer of funds from salary to other expenses & needs to be requested of the town at the next available Special Town Meeting (estimated date end of June).

8:20 Sarah Burghart left meeting … retired.

Upon further discussion, it was decided to combine the router purchase & installation with a bundle package of 6 computers to be purchased from Dell and installed by Onsite Computer. Estimated cost for all including installation $6,000. Carolyn moved to have Carrie contact Onsite Computer to follow through to accept their proposal of said computers & installation; including router & installation. Carrie is approved to spend up to $6,000. Bob Carlson 2nd & all in favor.

As of this meeting, it is estimated that the Taft Public Library will have a surplus of money in the director salary line item of the budget. Assuming this is accurate, our intention is to refund this surplus to the town.

Discussion of mowing of North Ave. & Hopedale Street. Susan Darnell to inquire with a few people about getting this done.

Our next meeting date is scheduled & posted for June7th, with July a month off.

Bob Carlson made a motion to adjourn the meeting at 9:20; Carolyn 2nd & all in favor.